

IQAC Meeting Minutes for the Academic Year 2021-22

Sl.No	Name of the Meeting	Date of Meeting	Action Taken report	Page No.
1	IQAC with Non teaching staff	19-07-2021		2
2	IQAC with Teaching Staff	1-9-2021	Yes	5
3	IQAC with Teaching and Non-teaching staff	24-9-2021		12
4	IQAC Executive	23-10-2021	Yes	15
5	IQAC PTA	19-11-2021		23
6	IQAC- Internal members	25-11-2021	Yes	27
7	IQAC- Student Council	30-11-2021	Yes	32
8	IQAC-Alumni Meet	05-12-2021		40
9	IQAC Teaching Staff	14-01-2022	Yes	45
10	IQAC –Executive (mgt)	26-02-2022	Yes	54
11	IQAC- Student Council	14-03-2022	Yes	59
12	IQAC-PTA	23-04-2022	Yes	65
13	IQAC-Alumni Meet	05-06-2022		73
14	IQAC Teaching Staff	03-06-2022	Yes	83
15	IQAC Executive	25-06-2022	Yes	86



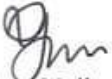
NOTICE

16th July. 2021

IQAC meeting with Non-teaching staff is convened on 19th July 2021 at 11.30 am in the College Auditorium to discuss following agenda.

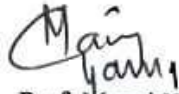
1. Minutes of the Last Meeting
2. Admission of the College for the academic year 2021-22
3. Allocation of the duties for the academic year 2021-22
4. IQAC Initiatives for the academic year 2021-22.
5. AOB

All the non-teaching staff members are requested to attend the meeting.



Dr. Sucheta Naik

IQAC coordinator



Prof. Manoj Kamat

Principal

16th July



Minutes of the IQAC Meeting held on 19/07/2021		
Date: 19/07/2021	Meeting Time: 11:30 a.m.	Location: College Auditorium
Meeting called by	Principal , Prof. Manoj S. Kamat	
Type of Meeting	IQAC meeting for Non -Teaching Staff	
Facilitator Name	Principal Prof. Manoj S. Kamat	
Note Taker	Mr. Agraj Desai	
Time Keeper Name	Dr. Sucheta Naik - iQAC coordinator	
Agenda Topic No. 1	Review of Previous Meeting	
Time Allotted : 5 Min	Presenter : Prof. Manoj S. Kamat	
	Minutes of the meeting was read. Major points were highlighted & confirmed.	
Agenda Topic No.2	Admission for the Academic year 2021-2021	
Time Allotted : 5 Min	Presenter : Dr. Manoj S. Kamat	
	<p>Principal informed all the members of the meeting that we should get ready for admission by following Covid 19 SOP. Responsibilities are given as below.</p> <ol style="list-style-type: none"> Preparation of Banners for the Academic Year 2021-22 given to Mr. Agraj Desai and Ms. Shruti Faldesai Printing of Prospectus & Admission Form is to be done by Mr. Agraj Desai with the guidance of Vice -Principal Prof. F.M. Nadaf (Three different streams, different colours). Collecting of student Database from higher secondary (responsibility given to same staff as allotted previous year). Id card for all students for the year 2020-21 to be issued. Responsibility is given to Ms. Jyoti Naikgaunkar Help Desk to be created for the convenience of the students as many students either do not get NET or get confused to fill online admission. So, there should be arrangement of helpdesk & Ms. Sargam is incharge of Helpdesk. 	
Agenda Topic No.3	Allocation of the duties for the academic year 2020-21	
Time Allotted : 10Min	Presenter : Prof. Manoj S. Kamat	



Manoj Kamat

	All the non-teaching staff is distributed the total office work. Every staff is given responsibility of Admission, Examination & NAAC work
Agenda Topic No.4	4. IQAC Initiatives for the academic year 2021-22
Time Allotted : 5Min	Presenter : Prof. Manoj S. Kamat
	IQAC coordinator discussed the IQAC initiative for this academic year to all the office staff.
Vote of thanks /Conclusion	Meeting concluded at 12.45.pm.

Sucheta Naik

Dr. Sucheta Naik

IQAC coordinator

Manoj Kamat

Prof. Manoj Kamat

Principal



Manoj Kamat

NOTICE

25-08-2021

IQAC meeting with teaching staff is scheduled on 01/09/2021 at 11:30 am, in the College Auditorium to discuss the following agenda :

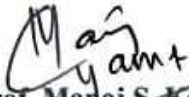
Agenda:

- 1) Admission for the academic year 2021-22
- 2) Result for the academic year 2020-21
- 3) Academic calendar 2021-22
- 4) College Time table
- 5) Day wise activity, record maintenance
- 6) Course outline
- 7) Induction Programme Academic Year 2020-21
- 8) PTA meeting.
- 9) Alumni meeting
- 10) Interviews in college
- 11) Faculty development Programme
- 12) Viewpoint
- 13) AOB

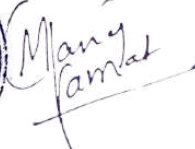
All Teaching staff members are requested to attend the Meeting.


Lt. Karishma Parsekar
Staff Secretary


Dr. Sucheta Naik
IQAC Coordinator


Prof. Manoj S. Kamat
Principal 25.8





STAFF MEETING MINUTES HELD ON 1/09/2021

Date : 1/9/2021	Meeting time: 11:30am
Meeting called by	Location : College Auditorium Hall
Type of meeting	Principal Dr. Manoj Kamat
Facilitators name	Staff meeting
Note taker	Teaching staff
Time allotted : 30 minutes	Staff Secretary teaching Lt. Karishma Parsekar
Time keeper Name	Presenter : Prof. Dr. Manoj Kamat
Attendance	IQAC Coordinator Dr. Sucheta Naik
	List of the attendees.
Agenda of the meeting	<ul style="list-style-type: none"> ➤ Admission for the academic year 2021-22 ➤ Result for the academic year 2020-21 ➤ Academic calendar 2021-22/tentative plan ➤ Time table ➤ Day wise activity , record maintenance ➤ Course outline ➤ Induction Programme (Orientation Session) ➤ PTA Meeting ➤ Alumina Meeting ➤ Quality initiative for the Academic year ➤ Interview ➤ FDP ➤ Viewpoint ➤ AOB



Manoj Kamat
1/9


AGENDA 1	DR.MANOJ KAMAT
	<p>□ Principal Dr. Manoj Kamat welcomed and Congratulated all Staff members.</p> <p>□ Sir advised to take utmost care and precautions to maintain Covid SOP and requested to strictly put a mask, keep the safe distance, be on time for college duty and to be regular as students are coming offline..</p>
<p>□ AGENDA 1 : Admission for the Academic Year 2021-22</p>	<p>➤ Id card will be issued to students immediately. Within 20 days all students will get their ID Cards and library card.</p> <p>➤ All SY and TY classes will be online.</p> <p>➤ As per the records taken all staff members have been Vaccinated and asked to take all safety care.</p> <p>➤ Informed about the total 443 admission applications received till 1/9/2021. (FY B.com 62, FYBA 102). Good admission response received for this academic year i.e.102 paid and admitted for Arts and 30 pending. In Commerce 66 admitted which is max strength so far. Science 58 sanctioned and 20 pending.</p> <p>➤ It is informed classes should be Hybrid more than 30% should not be online and 40 lecture need to be physical.</p> <p>➤ F.Y till Ganesh Chatuthi only it shall be offline mode.</p> <p>➤ S.Y. and T.Y 70% focus should be on physical teaching.</p> <p>➤ It is informed students can choose subject and flexibility to students in terms of choosing subjects based on the feel of teachers.</p> <p>➤ Congratulated the hard efforts of admission team for successful admission process without involving teachers.</p>


Dr. Manoj Kamat

AGENDA 2: Result for the Academic Year 2020-21	<ul style="list-style-type: none"> ➤ Sir congratulated all staff for their hard work and for the positive result achieved by the students for the academic year 2020-21.
AGENDA 3: Academic Calendar 2021-22/tentative plan	<ul style="list-style-type: none"> ➤ Academic Calendar will be prepared by Dr. Sucheta Naik.
AGENDA 3:Time Table	<ul style="list-style-type: none"> ➤ Time table Committee will issue out timetable soon and asked to reach on time as classes are offline and students must be waiting to join a class.
AGENDA 4:Day Wise activity , Record maintenance	<ul style="list-style-type: none"> ➤ Day wise activities Staff Secretary will maintain. ➤ It was asked to Upload on DHE portal and submit to principal.
AGENDA 5:Course Outline	<ul style="list-style-type: none"> ➤ Course Outline: Asked to upload Course Outline on DHE portal.
AGENDA 6: Induction Programme (Orientation Session)	<ul style="list-style-type: none"> ➤ Online Orientation. ➤ Swagat Program scheduled and asked everyone to keep them free on 6th Orientation scheduled for F.Y. ➤ Executive NAAC committee meeting scheduled on 2/9/2021.
AGENDA 7:PTA Meeting	<ul style="list-style-type: none"> ➤ PTA meeting will be on online this year.
AGENDA 8: Alumina Meeting	<ul style="list-style-type: none"> ➤ Alumina meeting will be online this year.
AGENDA 9: Quality initiative for the Academic year	<ul style="list-style-type: none"> ➤ Induction / orientation for staff. ➤ Lecture record was asked to Upload on DHE portal and submit to the Principal.
AGENDA 10 : Interview	<ul style="list-style-type: none"> ➤ This Meeting for regular staff only as Post of contract basis is advertised and also waiting for the NOC. ➤ Only fully qualified teachers will be considered for Contract basis.
AGENDA 11: FDP	<ul style="list-style-type: none"> ➤ Sir has advised to all the departments to conduct one FDP in their Department for the year.
AGENDA 12:Viewpoint	<ul style="list-style-type: none"> ➤ It is decided to continue to have the magazine and viewpoint for the year 2021-22 and responsibility is given.
AGENDA 13: AOB	<ul style="list-style-type: none"> ➤ It is informed whether 1 student or more teaching should be there. If any student found ill or not well in a class it is asked to report immediately. ➤ It is informed every month there will be principal meeting with the


Mani Jambat

	<p>students.</p> <ul style="list-style-type: none"> ➤ Academic Audit – asked to keep file ready for academic module. ➤ (Keep record) Attendance based on physical classes only ➤ Give orientation, syllabus, and notes, put on Google classroom. ➤ Options take Google Class. Both modes of classes will be conducted.
Vote of Thanks	Concluded the meeting of the day at 12:30 pm and ended with vote of thanks by Staff Secretary
Staff meeting	LIST OF ATTENDEES ATTACHED


 Dr. Manoj S Khatat
 Principal


 Karishm S Parsekar
 Staff Secretary



1/9/2021

Meeting 1

Staff meeting held on 1/9/2021 at 9:30 am following members attended the same.

Names	Signs
1) Prin. Dr. M. S. Kamat	
2) Dr. F. M. Nadaf	
3) Dr. Sucheta Nalik	
4) St. Karishma Parsekar	
5) Mrs Tanuja Fal Desai	
6) Mr Dipali Bowalkar	
7) Vividh Pawaskar	
8) Mrs Kshama Desai	
9) Mr. Dinkar Dey	
10) Mr Premjit Velip	
11) Ms. Anisha Sawant Dessai	
12) Dr. Geeta S Wafurkar	
13) Mr Anand S Velip	
14) Mr. R. B. Sawant H/c	
15) Mr. Srujan Laitaw	
16) Dr. Pannanand Ekar	
17) Dr. Anand S. Sawant	
18) Dr. Dinkar Dey	
19) Divya R Sawant	
20) Dr. Hiren Math	
21) Mr. K. P. Patil	

Total 21



1/9

Action Taken Report of the Teaching staff meeting held on 01-09-2021

Sl. no	Action Taken	Responsibility given
1	Time table to prepare	Dr. CPH & Mr. Sandesh
2	Academic Calendar	IQAC coordinator
3	Course outline to prepare &upload on DHE portal	All teaching staff
4	Classes to conduct on Hybrid mode	All teaching staff TY classes-offline FY and SY Online mode
5	Induction programme	IQAC coordinator
6	PTA meeting to conduct	Dr Rupa Chari-
7	Alumni meet to conduct	Mr. Savio Leitaio
8	FDP	1.FDP to office 1.Exam Committee 1.IQAC/Teaching Learning
9.	Viewpoint	Mr. Sandesh Sawant Ms. Diksha Naik

Lt. Karishma Parsekar
Staff Secretary

Dr. Sucheta Naik
IQAC Coordinator

Prof. Manoj S. Kamat
Principal





Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
 &
 Shri. Chetan Manju Desai College
 Delem, Canacona-Goa 403702



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20/09/2021


NOTICE

All the NAAC Criterion Incharges along with members are hereby informed about the following :

- a) NAAC meeting is scheduled on 24th Sept, 2021 at 11:45 am in auditorium to accommodate new members in NAAC Criteria.
- b) NAAC Criterion Incharges are informed to submit revised DVV & SSR by 29th Sept, 2021 to NAAC Coordinator.
- c) Reconstituted IQAC Committee will be framed on 30th Sept, 2021.
- d) From 1st Oct, 2021 all Staff (including Contract & Lecture Basis) and Office Staff will stay back in College till 3:30 pm. Lunch break will be from 1:00 to 1:30 pm. From 1:35 pm onwards we will devote time for NAAC work.
- e) Following is the tentative schedule for NAAC Assessment – 2nd Cycle.
 1. AQAR uploading—3rd Oct, 2021
 2. Criterion wise uploading of documents – From 4th Oct, 2021 onwards
 3. SSR & DVV finalisation & Departmental Presentation- 25th Oct, 2021
 4. NAAC & IQAC Presentations before Mock NAAC Committee- 30th Oct, 2021
 5. IIQA Submission—15th Nov, 2021
 6. SSR Submission – 30th Nov, 2021
- f) No Earned Leave will be sanctioned from 1st Oct 2021 till 30th November, 2021.


 NAAC Coordinator
 Dr. Rupa Chari


 IQAC Coordinator
 Dr. Sucheta Naik


 Principal
 Prof. Manoj S. Kamat



Minutes of NAAC Meeting on 24/09/2021

Date: 24/09/2021	Meeting time: 11:45 a.m.	Location: College Auditorium
Meeting Called by	Principal Dr. Manoj S. Kamat/ IQAC Coordinator/ NAAC Coordinator	
Types of Meeting	NAAC meeting	
Facilitator Name	Teaching & Office Staff Members	
Note taker	NAAC Coordinator : Dr. Rupa Chari	
Time Keeper name	Mr. Prajyot Pagi	
Attendance	members attended (list is enclosed) @	
Agenda Topic No. 1	Welcome Address by Principal Dr. Manoj S. Kamat	
Time allotted : 5 Minutes	At the outset, Principal Dr. Manoj S. Kamat welcomed all the Teaching & Office Staff Members.	
Agenda Topic No. 2	To accommodate the newly appointed staff in the NAAC Criteria.	
Time allotted: 10 Minutes	Presenter: Prof. (Dr.) Manoj S. Kamat	
	<ul style="list-style-type: none"> • Prof. (Dr.) Manoj S. Kamat informed that the Walk-in-interview process have been completed & newly appointed Staff will be added in NAAC Criterion List as soon as recruitment process is completed. • Principal informed that New recruitment is done purely on the basis of qualification. 	
Agenda Topic No. 3	To inform tentative schedule for NAAC Assessment Cycle 2.	
Time allotted: 10 Minutes	Presenter: Prof. (Dr.) Manoj S. Kamat	
	<ul style="list-style-type: none"> • Prof. (Dr.) Manoj S. Kamat informed that NAAC Criterion Incharges to submit revised DVV & SSR by 29th Sep, 2021 to NAAC Coordinator. • From 4th Oct, 2021 all Staff (including Contract & Lecture Basis) and Office Staff will stay back in 	



Manoj Kamat

	<p>College till 3:30 pm for the completion of NAAC work.</p> <ul style="list-style-type: none"> • Lunch Break will be from 1:00 to 1:30 pm. • By 4th Oct, 2021 Qualitative Data to be submitted to NAAC Co-Cordinator Shr. Vividh Pawaskar. • AQAR uploading, Criterion wise uploading of documents, SSR & DVV finalisation, Departmental Presentations etc will be finalised in the month of October. • System Admin Mr. Rahul Desai & Miss. Sargam Bhikar will be available from 12 Noon for the functioning of NAAC Work.
Agenda Topic No. 4	AoB
Time allotted: 5 Minutes	Presenter: Prof. (Dr.) Manoj S. Kamat
	<ul style="list-style-type: none"> • Principal reminded to upload Course Outline on DHE Portal. • Renovation of infrastructure will be in process in coming days. • Levelling of the open space for parking of vehicles for Staff & Students.

Submitted by


 Dr. Rupa Chari
 NAAC Coordinator




 Manoj S. Kamat



Date: 11/10/2021

NOTICE

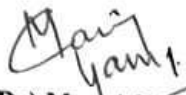
A meeting of the Newly Constituted IQAC Executive Members is scheduled on 23/10/2021 on Saturday, at 10:30 am in the College Auditorium to discuss the following agenda:

Agenda:

- 1) Welcome to the newly Constituted IQAC Committee Members
- 2) Confirmation of minutes of the last meeting
- 3) Feedback and Result Analysis
- 4) Admissions for the Academic Year 2021-22
- 5) NAAC Cycle 2
- 6) IQAC Quality Initiatives during 2021-22
- 7) Academic Calendar for 2021-22
- 8) Planning of Departmental activities for 2021-22
- 9) Parents Appreciation Day
- 10) Ex-students/Alumni meeting
- 11) DISHTAVO Programme of Directorate of Higher Education.
- 13) AOB

All IQAC Executive Committee Members are requested to attend the Meeting.


Dr. Sucheta Naik
IQAC Coordinator


Prof. (Dr) Manoj S. Kamat
Principal

IQAC COORDINATOR
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702



Following Executive Members attended Internal Quality Assurance Cell first meeting held on 23/10/2021 at 3:00 pm in College Auditorium.

1) Shri. Chetan Desai	Chairman- SMC
2) Shri. Manjunath Desai	Secretary- SMC
3) Prof. Manoj S. Kamat	Principal, Chairman IQAC
4) Dr. F.M. Nadaf	Vice-Principal/ Senior Teacher
5) Dr. Sucheta Naik	IQAC Coordinator
6) Dr. Rupa Chari	NAAC Coordinator
7) Shri. Vividh Pawaskar	NAAC Co-cordinator
8) Ms. Domitel D'Souza	Associate Professor
9) Shri. Sandesh Savant	Associate Professor
10) Mrs. Prajyoti Prabhudesai	Assistant Professor
11) Shri. Albert Fernanades	Nominee from Local Society
12) Shri. Pankaj Naik Gaonkar	Industrialist
13) Shri. Arun Bhat	Employer
14) Mrs. Savita Tavadar	Employer
15) Shri. Ramdas Sawant	Senior Administrative Officer
16) Shri. Sandesh Faldesai	Senior Administrative Officer
17) Miss. Induja Naik Desai	Student Representative
18) Mr. Vishant Gaonkar	Student Representative



Manj Kamat

**Minutes of First IQAC Executive Meeting held on in College Auditorium at 3:00 pm on
23/10/2021**

Date: 23/09/2021	Meeting time: 3:00 pm	Location: College Auditorium
Meeting Called by	Principal Prof. Manoj S. Kamat/ IQAC Coordinator	
Types of Meeting	IQAC Executive Meeting	
Facilitator Name	IQAC Executive Meeting External Members	
Note taker	NAAC Coordinator : Dr. Rupa Chari	
Time Keeper name	Assistant Professor : Mrs. Prajyoti Faldesai	
Attendance	<ul style="list-style-type: none"> 18 members attended (list is enclosed @ Annexure 1) Mr. Param Pai & Mr. Shriniwas Prabhu telephonically expressed their inability to attend the first IQAC meeting and asked leave of absence. 	
Agenda Topic No. 1	Welcome to the newly constituted IQAC Committee Members	
Time allotted : 10 Minutes	<ul style="list-style-type: none"> At the outset, Principal Prof. Manoj S. Kamat welcomed all the newly constituted IQAC Executive Members. Principal said that this Committee was reconstituted on 1/9/2020 for the period of 3 years. Principal added in his welcome address that IQAC is a wider committee which functions for better assessment in terms of Quality Education. Principal explained Seven Criteria of NAAC in brief, uploading of Annual Quality Assurance Report, Self Study Report. Principal said that all the Criterion Incharges along with team members have been putting extra efforts in these days to set up all documents required for the assessment of NAAC Cycle 2. Principal further said that IQAC Executive Committee will meet at least twice a year. 	
Agenda Topic No. 2	Confirmation of last meeting	
	Minutes of the last IQAC Meeting were read by IQAC Coordinator Dr. Sucheta Naik & Confirmed.	
Agenda Topic No. 3	Feedback & Result Analysis	
Time allotted : 10 Minutes	<ul style="list-style-type: none"> Principal said that Feedback is collected in 360°. The analysis of Feedback on Curriculum, Teachers, Feedback by Employers, Alumni was placed in meeting (@ Annexure 2)& ATR discussed Result Analysis of the academic years of 2018-2019, 2019-2020 & 2020-2021 was showcased (@ Annexure 3) & ATR discussed. 	



Manoj S. Kamat

Agenda Topic No. 4	Admission for the academic Year 2021-2022
Time allotted : 10 Minutes	<ul style="list-style-type: none"> • Committee noted the rising trend of admission of B.A., B.Com. & B.Sc. of last five academic years. • Recruitment of Teaching & Office Staff (@ Annexure 4) was reviewed. • Principal announced that SHREE MALLIKARJUN & Shri Chetan Manju Desai College is identified among Top Five Best Colleges in Goa in ranking.
Agenda Topic No. 5	NAAC Cycle 2
Time allotted : 10 Minutes	<ul style="list-style-type: none"> • It was noted that the College Team (Principal, Teaching & Office Staff) is witnessing the efforts to undergo the assessment of NAAC Cycle 2. • All Seven Criterion Incharges along with team members have been working in continuous drive to place in order each and every document or record.
Agenda Topic No. 6	IQAC Quality Initiative during 2021-2022 The IQAC Quality Initiatives during 2021-2022 are identified as follows :
Time allotted : 20 Minutes	<ul style="list-style-type: none"> • Intensive Faculty participation in DISHTAVO initiated by Directorate of Higher Education. • New Academia Industry Linkages • Launching of New Certificate Courses on Mental Health, Stress Management & Self-Employment • Establishment of Tribal Study Center • Adoption of Two Villages for Aatmanirbhar Bharat • To be the part of Swayampurna Goa • To continue with MoU Programmes • Community Awareness Drives related to COVID • Comprehensive Programmes on Career Guidance at HSSC as extension activity. <p>Principal highlighted achievements of key initiatives in brief for the academic year 2020-2021.</p> <ul style="list-style-type: none"> ➤ 43 Faculty Members completed assignment of 500 Videos of DISHTAVO. ➤ Total number of MoU's have raised to number 16. ➤ Intensive FDP for Teaching & Office Staff. ➤ Organisation of Short Term Course in Research Methodology. ➤ Seven Days Programme on Income Tax for students (Brainchild of Former Secretary Shri. K.B. Gaonkar) ➤ Bajaj Finance Services – CF 37 students ➤ Internal Quality Auditors Programme ➤ Establishment of Covid Information Centre in SMC



Agenda Topic No. 7	<p>➤ Panchayat Survey by Teaching Faculty Members</p> <p>Academic Calendar 2021-2022</p>
Time allotted 10 Minutes	<ul style="list-style-type: none"> • IQAC Coordinator prepared Academic Calendar for the academic year 2021-2022 and presented in the meeting in detail series casing the major Events, Exams schedule, Vacations, Holidays (@ Annexure 5) & was approved.
Agenda Topic No. 8	<p>Planning of Departmental Activities for the Academic Year 2021-2022</p>
Time allotted 10 Minutes	<ul style="list-style-type: none"> • All Dept such as Science, Commerce, Geography, Economics, History, Sociology, English, Konkani, Hindi, Marathi, Information Technology, Mathematics, NSS, NCC, Sports, Library listed activities for the academic year 2021-2022 & were approved. • Activities such as Seminars/ Conferences/ Workshops, Certificate Courses, Faculty Development Programmes, Activities related to Sustainable Development Goals, Celebration of 75 years & 60 years of Independence & Liberation respectively, Community & Extension Activities, Indigenous activity, Activities under MoU, Research & Innovation, Quality Education, Health, Gender Equality, Women Empowerment, Environment, Clean Energy, Save Water were focused. (@ Annexure 6) & were approved.
Agenda Topic No. 9	<p>Parents Appreciation Day</p>
Time allotted 5 Minutes	<ul style="list-style-type: none"> • Principal revised the first General Meet of Parent Teacher Association • Registration of PTA • To organise General Body Meet of PTA for the academic year 2021-2022
Agenda Topic No. 10	<p>Alumni</p>
Time allotted 5 Minutes	<ul style="list-style-type: none"> • It was mentioned that Alumni is registered • It was decided to organise Alumni Meet for the academic year 2021-2022
Agenda Topic No. 11	<p>AoB</p>
	<p>The list of things required from Management is discussed. (@ annexure 7)</p>
Time allotted 15 Minutes	<ul style="list-style-type: none"> • Chairman of SHREE MALLIKARJUN & Shri. Chetan Desai College Shri. Chetan Manju Desai expressed Best Wishes to the Committee Chairman Sir also congratulated Principal for exceling the College Profile Sir acknowledged academic & curricular services carried by Staff • Secretary Shri. Manjunath Desai voiced Best wishes to the IQAC



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Committee . Shri. Manjunath Desai instructed

- 1) to mark a copy of all feedback to Management without awaiting Meeting.
- 2) Prepare budget to Infrastructure Development.

- Principal mentioned that College will soon establish SMC Staff Cooperative Society . Principal asked the house to come out with the suggestions/remarks for the better functioning of IQAC.

Following are the suggestions :

A) Mr. Albert Fernandes

- 1) Mr. Albert Fernandes expressed gratitude for being the member of IQAC Cell & Best Wishes to SMC Group.
- 2) Launching of Formidable Array of Certificate Courses.
- 3) Develop Extra Curricular Opportunities for College Students.
- 4) To organise Skill Development Programmes.
- 5) Approach towards 'Critical thinking'.
- 6) Reading towards Relevant to Life.
- 7) 'Individual Confidential Survey' for better feedbacks.

B) Mr. Arun Bhat

- 1) SWOT analysis is important for every individual and organisation. It is suggested to present SWOT analysis of the SMC College during the next IQAC Meeting.
- 2) Certificate Course on Digital Banking and Cyber Security will be designed by TJSB Bank in consultation with the college. TJSB will join hands with college for campus interview.
- 3) Develop Certificate Course on Communication Skills.
- 4) Programme to develop leadership qualities among students and preparing them to face the interviews should be conducted
- 5) Provide Coaching to prepare Banking Exams.
- 6) Prepare Short Term & Long Term Goals of Organisation.
- 7) To prepare roadmap to see Mallikarjun College in '2021- 2025 of Golden Jubilee Year'.

C) Mrs. Savita Tavadkar

- 1) Conduct Community Service Programme.
- 2) Conduct Course in Communication.
- 3) Programme to develop 'Patriotism among students'.
- 4) College Teaching Faculty visit to nearby HSSC & Schools.



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5) Programmes for School level students in College to be organised.

D) Prof. F.M. Nadaf

- 1) Prof. Nadaf revised college programmes such as GALAXY for HSSC & School Level students.
- 2) As a mark towards Patriotism, SMC is the only College in Goa where day starts with National Anthem.
- 3) Referring to the remarks given by NAAC Cycle 1 Peer Team, Dr. Nadaf said that all assignments has already been covered.

E) Dr. Rupa Chari

- 1) Dr. Rupa Chari added that almost all the Departments of the College have organised Programmes for HSSC & School Level students and there have been constant visits to College by them at different occasions.
- 2) Referring to the suggestion given by NAAC PEER TEAM visit in NAAC Cycle I, "30 Hour Course in Prayojanmulak Hindi" have been already organised.

F) Miss. Domitel D'Souza

- 1) Ms. Domitel D'Souza suggested that a write up can be submitted as a part of Community Linkages in which a special Service Learning can also be mentioned.

G) List of Requirements from Management

A requirement list was placed in for the discussion purpose. (@ Annexure 7)

- H)** Shri. Pankaj Naik Gaonkar & Student Representative Miss. Induja Naik Desai thanked to IQAC Cell for inviting them as Executive Members.


The First IQAC Executive Body Meeting ended at 4:45 pm with Vote of Thanks by IQAC Coordinator Dr. Sucheta Naik.

**Action Taken Report of First IQAC Executive Meeting held on in College Auditorium
at 3:00 pm on 23/10/2021**

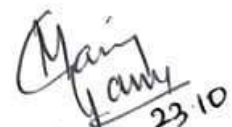


Action Taken Report of the IQAC Executive Meeting held on 23/10/2021

Sr. No	Points of Action	Action To Be Taken	Responsibility
1	Circulation of documents through whatsapp	To Circulate the documents	IQAC coordinator.
2	Feedback analysis	Presentation	Principal
3	Departmental activities	To plan and organize the activities.	All HoD
4	PTA meeting	To conduct	PTA secretary
5	Alumni meet	To Conduct	Alumni secretary
6	Budget for infrastructural activities	To Prepare	Principal
7	Certificate course on communication skill	To organise	Vividh
8	Certificate course on Digital banking	To organise	Mr. Sandesh
9	Programme to develop patriotism among students	To organise	NCC wings
10	Roadmap of college for next 10years	To plan	IQAC and NCC


Dr. Sucheta Naik
IQAC coordinator




Prof. Manoj Kamat
Principal

NOTICE

17/11/2021

The Meeting of Executive Body of Parent Teacher Association is conveyed on 19th November 2021 at 10:00 am in Principal Cabin .

Agenda

- a) Financial Assistance to Miss. Sandhya Kharat
- b) To discuss about PTA General Body Meeting
- c) Activities for the Academic Year 2021-2022
- d) AoB



17/11/2021

Dr. Rupa Chari

PTA-Secretary


Mrs. Sneha Desai

PTA-Chairman


17/11/2021
Prof. Manoj S. Kamat
Principal



Minutes of the Parent Teacher Association Meeting on 19/11/2021

Date : 19/11/2021	Meeting Time : 10:00 a.m.	Location : Principal cabin
Meeting called by	Principal Dr. Manoj S. Kamat	
Types of Meeting	Quarterly PTA Executive Committee Meeting	
Facilitator Name	PTA Executive Committee Members	
Note Taker	PTA Secretary : Dr. Roopa Chari	
Time Keeper Name	Dr. Roopa Chari	
Attendance	List is enclosed	
Agenda Topic No. 1	Confirmation of the last meeting	
Time Allotted : 10 Min	The minutes of the last meeting were read and confirmed.	
Agenda Topic No.2	Financial Assistance to Miss. Sandhya Kharat	
Time Allotted : 05Min	Presenter : Dr. Manoj Kamat (Principal & Chairman of PTA)	
Agenda Topic No.3	Principal informed that the decision taken by SMC PTA Executive Committee regarding financial assistance of Rs. 25,000/- to Miss. Sandhya Kamat will be handed over to Miss. Sandhya Kharat in her physical presence only	
	Miss. Sandhya Kharat telephonically conveyed that due to her University studies, ongoing classes and exams , she couldn't visit to college.	
	Miss. Sandhya Kharat was told to visit college in office hours by informing well in advance to avoid inconvenience.	
	To discuss about PTA General Body Meeting	
	It was discussed in meeting that General Body of PTA will be called at the end of April or in the second week of May month.	
	It was dived to call special meeting to finalise PTA General Body Meeting	
Time Allotted : 05Min	Presenter : Prof. Dr. Manoj Kamat, Principal	



Manoj Kamat

Manoj Kamat

Agenda Topic No.4	Activities for the academic year 2021-2022
	Principal presented a brief report of the academic activities held in the period from Sept to October, 2021.



Dr. Roopa Chari
PTA Secretary




Prof. Dr. Manoj S. Kamat
Principal

19/11

Parent Teacher Association Meeting on 19/11/2021

Attendance List

1. Prof. Dr. Manoj S. Kamat	PTA Chairman
2. Mrs. Sneha D. Desai	PTA Convenor
3. Dr. Roopa Chari	PTA Secretary
4. Abhay Dhuri	Executive Body Member
5. Shri. Mangesh Pagi	"
6. Shri. Nagesh Komarpant	"
7. Shri. Shambhu Naik	"
8. Shri. Ramdas Sawant	"
9. Shri. Sandesh Faldesai	Accountant

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**Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN**

**&
Shri. Chetan Manju Desai College**

Delem, Canacona Goa 403702



India Today Ranking
115 (Arts) 150 (Commerce)

E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

Date: 18/11/2021


NOTICE

A meeting of the IQAC internal Executive Members is scheduled on 25/11/2021 at 11:30 am in the College Auditorium to discuss the following agenda

Agenda:

1. 30 hours Certificate course.
2. Permission for field trip and Internship
3. AoB

All IQAC Executive Internal members and course coordinators for Certificate courses are requested to attend the Meeting.


Dr. Sucheta Naik
IQAC Coordinator


Prof. (Dr) Manoj S. Kamat 13/11
Principal



Minutes of the IQAC Meeting held on 25 Nov. 2021

Date: 25/11/2021	Meeting Time: 11.30 am	Location: Auditorium
Meeting called by	Principal & IQAC Chairman	
Type of Meeting	Third IQAC Executive Meeting 2021-2022	
Facilitator Name	Internal Members	
Note Taker	IQAC Coordinator: Dr. Sucheta Naik	
Time Keeper Name	Dr. Sucheta Naik	
Attendance	List is enclosed	
Agenda Topic No. 1	To discuss and permit 30 Hrs Certificate Course	
Time Allotted: 10 Min	Presenter: Principal, Prof. Manoj S. Kamat	
	<p>At the outset, Principal Prof. Manoj S. Kamat welcomed all Members present for the meeting. He briefly told about the purpose of the meeting</p> <ul style="list-style-type: none"> ➤ Dr. Sucheta Naik IQAC coordinator informed that departments have submitted their activity plan along with the proposals for 30 Hours certificate course. ➤ Principal asked all course coordinators to present their proposals for 30 Hours Certificate Course. ➤ Dr. Rupa Chari, presented 30 hours Certificate Course proposal regarding- Prayojan Mulak Hindi-which is going to start from 4th Feb 2022 to 8th March 2022. She also presented her proposal on "Devnagri Typing" which will start from 5th May to 19th May 2022. ➤ Mr. Keval Naik presented 30 hours Certificate Course proposal on "Indian Culture Values & Ethos" which is going to start from 1-12-2021 to 8-06-2022. ➤ Mrs. Padmavati Tubachi Librarian presented 30 hours Certificate Course proposal on Research Methodology which is going to start from 1-12-2021 to 10-01-2022. ➤ Mrs Prajyoti Prabhu Desai presented 30 hours Certificate Course proposal on IT and computing skills for on teaching Staff which is going to start from 21-01-2022 to 03-02-2022. ➤ Ms. Anisha Savant Desai presented 30 hours Certificate Course proposal on Certificate course on GST which is going to start from 15-03-2022 to 31st May 2022 <p>Mr. Savio Leitao Physical Director presented 30 hours Certificate Course proposal on First Aid and Yoga from 10th may to 30th may 2022.</p> <p>Ms. Pravinya Bhangle, Asst. Prof. Economics presented 30 hours Certificate Course proposal on Introduction to Tourism and Hospitality Industry from 27th 04-2022 to 31st May 2022.</p> <p>After discussion and bringing few minor changes, all coordinators are given green signals to conduct the 30 hours certificate Course on online mode so as to adjust the college timing and students</p>	



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	<p>convenience.</p> <p>Dr. Sucheta Naik, IQAC coordinator told to and submits following documents.</p> <ol style="list-style-type: none"> 1. Notice for the students. 2. Attendance with Sign 3. Certificate 4. Detail Report.
Agenda Topic No.2	Field trip and Internship
	<p>Principal sir permitted for the field trip of Konkani, Sociology, Economics and Geography Department. He informed to all the HoD's to plan and conduct the field trip specially when Geography department is going for Study tour, so that classes will not disturb.</p> <p>He also asked to the department of Commerce to conduct internship in the evening time i.e. after the class hours.</p>
Agenda Topic No.3	AOB
Time Allotted: 10 Min	Presenter: Prof. Manoj Kamat
	<ul style="list-style-type: none"> ➤ Principal sir discussed about the importance of NDLI club and given responsibility of forming NDLI club to Dr. Purnanad Chari and Vividh pawaskar ➤ Principal informed to conduct PTA meeting and Parents appreciation Day Celebration to Dr. Rupa Chari. ➤ Sir also informed to conduct one activity for alumni to Savio sir.
	Meeting concluded at 12.50 with vote of thanks.


Dr. Sucheta Naik
IQAC Coordinator


Prof. (Dr) Manoj S. Kamat
Principal



Action Taken Report


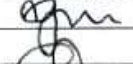

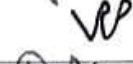
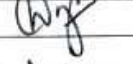
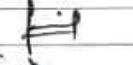

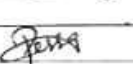




Sl. No	Point of Action	Action marked	Responsibility
1	30 Hours Certificate course	To conduct certificate course and submit the report	Dr. Rupa Chari Mr. Keval Naik Mrs. Padmavati Tubachi Mrs. Prajyoti Ms. Anisha S.D. Ms. Pravinya Bhangle Mr. Savio Leitao Mr. Vividh Pawaskar
2	Parents Appreciation day	To organise	Dr. Rupa Chari
3	Alumni Meet	To organise	Mr. Savio Leitao
4	NDLI club	To form	Dr. Purnanand Chari and Vivid Pawaskar
	Internship	To conduct in Goa state Co-operative Bank	HoD –Commerce.

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Following members were present for the IQAC meeting held on 25th Nov. 2021.

Sl. No	Names of the members attended	Designation	Signature
1	Prof. Manoj S. Kamat	Principal	
2	Dr. Sucheta Naik	IQAC coordinator	
3	Shri. Manjunath Desai	Secretary, DPM	
4	Dr. Rupa Chari	NAAC Coordinator	
5	Mr. Vividh Pawaskar	NAAC Co-coordinator	
6	Domitel D'souza	Senior Teacher	
7	Mr. Savio Leitao	Senior Teacher	
8	Mr. Keval Naik	Course co-ordinator	
9	Mr. Sandesh Sawant	Senior Teacher	
10	Ms. Pravnya Bhangle	Course co-ordinator	
11	Ms. Anisha Sawant Desai	Course co-ordinator	
12	Mrs. Prajyoti Prabhu desai	Course co-ordinator	
13	Mrs. Padmavati Tubachi	Librarian	







Dnyan Prabodhini Mandal's SHREE MALLIKARJUN

&
Shri. Chetan Manju Desai College

Delem, Canacona-Goa 403702



India Today Ranking
115 (Arts) 150 (Commerce)

E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

Date : 29/11/2021

NOTICE

All the nominated members of the Student's Council are informed about the 1st Meeting of the Council of 2021-2022 to be held tomorrow i.e., on 30th November 2021 at around 11.00 am in the College Auditorium to discuss about the following agenda.

- 1 Welcome and Introduction of the nominated members
- 2 Proposing calendar of events to be undertaken
- 3 Orientation by the Principal
- 4 Scheduling the inauguration of Student's Council.
- 5 Discussing the Students Satisfactory Survey (SSR) and the Result Analysis
- 6 Discussion on Feedback of Teachers and Teaching and Learning
- 7 Addressing Student Grievances if any.

All the Student's Council members should compulsorily attend the meeting, failing of which their nomination will be withdrawn without assigning any reason.

Members not likely to attend have to obtain Leave of Absence from the Principal and Ex-chairman of Student's Council.

Dr. Sucheta Naik
IOAC Coordinator



Prof. (Dr.) Manoj S. Kulkarni
Principal

Copy To:

Sr. No.	Name of the Student	Post on Student's Council	Class
1	Mr. Manthan Varik Ms. Induja Naik Desai	General Secretaries	TY B. Com TY B.A.
2	Mr. Harshad Patgar Ms. Mallika Shet	Cultural Secretaries	TY B.A. SY B.A.
3	Mr. Mahesh Naik Desai Mr. Mallikarjun Mastur	Sports Secretaries	TY B.A. SY B.A.



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4	Ms. Deepa Gosavi Ms. Mallika Acharya	Ladies Representatives	TY B.A. TY B.A.
5	Mr. Vishal Gupta Ms. Shantani Prabhu	Male NSS Student Secretary Female NSS Student Secretary	TY B.Sc TY B. Com
6	Mr. Ratik Pagi Ms. Prithi Mersy	NCC Navy Student Secretary NCC Army Student Secretary	SY B.A. TY B. Com
7	Ms. Sucheta Bandekar Mr. Shubesh Naik Gaonkar	Student Secretaries in Library, Students Aid Fund and Scholarships	TY B.A. SY B.A.
8.	Ms. Shruti Pai Khot	Literary Association Secretary	TY B. Com

9.	Mr. Ridham Pagi	Class Representative	FY B.A.
10.	Ms. Reshmi Komarpant		FY B. Com
11.	Ms. Mayuri Gosavi		FY B.Sc
12.	Ms. Sanjana Dessai		SY BA
13.	Mr. Saheel Wadar		SY B. Com
14.	Mr. Ajit Singh Rathor		SY B.Sc
15.	Ms. Fransvia D'Costa		TY B.A.
16.	Ms. Divya Tengse		TY B. Com
17.	Mr. Vishwanath Naik Desai		TY B.Sc

18.	Mr. Roshan Sudhir	S.Y.B.Sc.
19	Ms. Amisha Pagi	S.Y.BA
20.	Ms. Asmita Mudgulkar	T.Y.B.COM
21.	Mr. Sidhant Naik Gaonkar	T.Y.B.Sc.
22	Mr. Nitesh Velip	T.Y.B.A



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Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702

Tel. No. 0832-2633422/433



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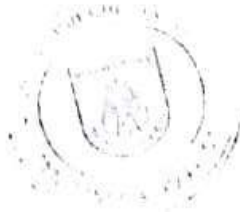
Website: shreemallikarjuncollege.ac.in

23	Mr. Vidhata Desai
24	Mr. Gaurav Varik
25	Ms. Bhavika Naik
26	Ms. Muskan Shaikh
27	Ms. Flavia Rebello
28	Ms. Srushiti L olayekar
29	Ms. Anyali Singh
30	Mr. Mallikesh Gaonkar
31	Ms. Sarita Zoro

PRINCIPAL NOMINATED
MEMBERS ON STUDENTS'
COUNCIL 2021-22

S.Y.B.A.
S.Y.B.Sc
S.Y.B.Sc.
F.Y.B.A
S.Y.B.Com
S.Y.B.Com
S.Y.B.Com.
T.Y.B.Sc.
T.Y.B.A

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DPM's SHREE MALLIKARJUN & Shri Chetan Manju Desai College
Delem, Canacona Goa
ATTENDANCE RECORD

Name of the Activity: Student Council Meeting

Place of the Activity: Auditorium

Date: 30-11-2021 Time: 11 a.m. Organizing Dept: _____

Resource Person: _____ Teacher In charge: _____

Sr. No.	Name of the volunteer	Class	Signature
01	Ms Manthan Varik	T.Y.B Com	
02	Ms Induja Naik Desai	T.Y.B.A	
03	Ms Mahesh Naik Desai	T.Y.B.A	
04	Ms. Suchita Bandekar	T.Y.B.A	
05	Ms. Mallika Acharya	T.Y.B.A	
06	Mr. Saheel Wadkar	S.Y.B Com	
07	Mr. Roshan Sudir	S.Y.B.SC	
08	Mr. Sheshant P. Naik	SYBSC	
09	Mallikarjun Morekar	SYBA	
10	Ratik Pagi	SYBA	
11	Ridham Pagi	FYBA	
12	Sourati Lotayekar	SYBCOM	
13	Sanjana Dessai	SYBA	
14	Divya Tengse	TYBCOM	
15	Reshmi Komarpant	FYBCom	
16	Fransvia D Costa	T.Y.BA	
17	Shruti Paikhot	T.Y.BCOM	
18	Asmita A. Mudgulkar	T.Y.Bcom	
19	Shantani & Prabhu	TYBcom	
20	Harshad Patjar	TYBA	

21. Mallika Shet Desai

SYBA

22. Deepa Gosavi

TYBA

Signature

Teacher In-

23. AMISHA PAGI

SYBA

24. Vishwanath Naik Desai

T.Y.BSC

25. Nilesh Velip

T.Y.BA

26. Anjali Singh

S.Y.B.Com



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**Minutes of the Student Council meeting held on
30/11/2021 at 11 a.m. in College Auditorium.**

Date : 30/11/2021	Meeting Time : 11:00 a.m.	Location : Auditorium
Meeting called by	Principal	
Types of Meeting	Student council meeting	
Facilitator Name	Student Council Members	
Note Taker	Sarvesha Naik (Counselor)	
Time Keeper Name	Dr. Sucheta Naik- IQAC Coordinator	
Attendance	29 members (List attached)	
Agenda Topic No. 1	Welcome and Introduction of the nominated members	
Time allotted: 15 minutes		
	<p>Principal congratulated and welcomed the members of the student's council. Sir briefed about importance of Student council in college development.</p> <p>All nominated members are asked to introduce themselves along with their designation for the information of all.</p>	
Agenda Topic No. 2	Proposing calendar of events to be undertaken	
Time allotted: 25 minutes	Presenter: Nominated members	
	<p>After thorough discussion with Council members it is decided to have following events as per the availability of time.</p> <ul style="list-style-type: none"> • Fun Fiesta • Sports Day • Satyanarayana Pooja • Christmas Day • Revision classes before preparatory exam. • Certificate course on Indian Culture, Values and Ethos. • Certificate course on Research methodology for T.Y. Students. 	



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	<ul style="list-style-type: none"> • Certificate course on Stock Market • Online certificate course on cyber security and ethical hacking • Online certificate course on communication skills under which theatre art, comparing, Radio jockey will be covered. • Certificate course on Translation and Hindi Typing. • Internship for Commerce and Arts students after semester. • Talk on Menstrual hygiene for all the female students in the college on 4th Dec 2021 • Webinar on Career Guidance for all streams. • Webinar on Entrepreneurship • Webinar on sexual abuse of children and women and child trafficking under Saheli cell.
Agenda Topic No. 3	Orientation by the principal
Time allotted: 10 minutes	
	Principal spoke on Student's Duties, responsibilities, leadership qualities and role of Student Council. Sir also briefed on do's and don'ts for Students in the college premises.
Agenda Topic No. 4	Scheduling the inauguration of student's council
Time allotted: 10 minutes	
	It was informed that three Students Council members Participating --"Navalekhan Shibir" in Delhi from 1 st Dec to 14 th Dec. 2021. The inauguration of Students council is scheduled tentatively after 15 th Dec 2021.
Agenda Topic No. 5	Discussing the Students Satisfactory Survey (SSS) and the result analysis
Time allotted: 15 minutes	
	Ms. Sarvesha Naik, Counsellor briefly told about the



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	Student Satisfactory Survey to the students and why it is important to the college.
Agenda Topic No. 6	Feedback of teachers and teaching and learning process
Time allotted: 20 minutes	
	IQAC Coordinator informed about the feedback form about subject teachers and teaching learning process impartially and genuinely. Madam said, if any discrepancies student finds in teaching learning process, they can either meet the Principal or send WhatsApp message regarding their suggestions. In this connection, the Principal mentioned, students are our first priority and any type of suggestions from students are considered for the improvement of the institution.
Agenda Topic No. 7	Addressing student's grievances if any
Time allotted: 05 minutes	
	<ul style="list-style-type: none"> • Shantani suggested to have projector in class 703 • Nitesh suggested to have fan in class 404 as it is broken • Deepa suggested to have white board in Geography lab as the previous one is not in working condition • Suchita suggested to have water dispenser in girls common room <p>The Principal agreed to the same</p>
	Meeting concluded at 12.40 pm with the vote of thanks by Mr. Manthan Varik - General Secretary.



Mani Varik

Action Taken Report

Sr. No.	Action Taken	Responsibility
1	Fun Fiesta	Students Council & Counsellor
2	Sports Day	Students Council & Sports Department
3	Christmas Day	Students Council & History Department
4	30 hrs. Online Certificate Course on Indian Culture, Values and Ethos	Sociology Department
5	30 hrs. Online Certificate Course on Research Methodology for T.Y.	Library, Sociology and Economics Department
6	Talk on Menstrual Hygiene for all the Female Students	Counsellor
7	Webinar on Career Guidance for all Streams	All the respective Departments
8	Water Dispenser in Girls Common Room	Store Keeper


Mangamata

Date: 8th December 2021.

From:

Mr Savio Leitao,

Director Of Phy Edn & Sports

Shree Mallikarjun College and Shri Chetan Manju Desai College,
Canacona -Goa.

To,

The Principal,

Shree Mallikarjun College and Shri Chetan Manju Desai College,
Canacona - Goa.

Sub : Report of Nirdhar Alumni Meet held on 5th December 2021

Sir,

The following is a brief Report of Nirdhar Alumni Meet held on 5th December 2021 ..

The Nirdhar Ex students Alumni Meet was held on 5th December 2021 .The day began at 8 am with a welcome drink,refreshments ,music and fitness through games.The formal meeting started at 10.30 am in the college Auditorium and ended at 11.30 am..There were 33 members were present.
The following is the list with details

Sn	Name	Details
1	Prof Dr Manoj S Kamat	Principal and President of Nirdhar Aumni Association
2	Dr Sucheta Naik	Senior Teaching Staff and Co-ordinator of IQAC
3	Mr Savio Leitao	College Dir of Phy Edn ,Secretary of Nirdhar, Convenor of Alumni Committee .
4	Mr Anand Velip	Teaching Staff and Alumni of the college
5	Mr Ramdas Sawant	Office Head Clerk
6	Mr Jayesh Gaonkar	Teaching Staff and Alumni of the college
7	Mr Premjit Velip	Teaching Staff and Alumni of the college
8	Ms Sanija S Desai	Non Teaching Staff
9	Ms Sargam Bhiker	Non Teaching Staff
10	Mr Kalpesh Padti	Non Teaching Staff and Alumni of the college
11	Mr Pankaj Velip	MTS and Alumni of the college
12	Ms Deepti Faldessai	Teaching Staff and Alumni of the college
13	Ms Nitisha Gaonkar	National Sportsperson and Alumni of the college
14	Mr Mayur Naik Gaonkar	Instructor in Phy Edn and Alumni of the college
15	Mr Jayant Gaonkar	National Sportsperson and Alumni of the college
16	Mr Sarvesh Gaonkar	National Sportsperson and Alumni of the college
17	Mr Sandesh M Gaonkar	National Sportsperson and Alumni of the college
18	Mr Sandesh Gaonkar	National Sportsperson and Alumni of the college
19	Mr Sunil Gaonkar	National Sportsperson and Alumni of the college
20	Mr Ketan Naik Gaonkar	Librarian and Alumni of the college



21	Mr Utkarsh Pagi	Teaching Staff and Alumni of the college
22	Mr Agraj G Desai	Non Teaching Staff and Alumni of the college
23	Mrs Jyoti Naik Gaunkar	Non Teaching Staff
24	Ms Sampada Naik Desai	Teaching Staff and Representing NAAC Criteria V Student Support & Progression
25	Mr Mahesh Naik Desai	Student, Sports Secretary, Representing Students Council
26	Mr Vikas Bhagat	Treasurer of Nirdhar, Convenor of Alumni Committee
27	Mrs Indira Pai	Chairperson of Nirdhar, and Alumni of the college
28	Mr Vaibhav Dhuri	Lecturer at Zantye College and Alumni of the college
29	Ms Jeena Fernandes	National Sportsperson and Alumni of the college
30	Ms Arpan Warik	National Sportsperson and Alumni of the college
31	Ms Chetali Bhandari	National Sportsperson and Alumni of the college
32	Ms Alisha Velip	National Sportsperson and Alumni of the college

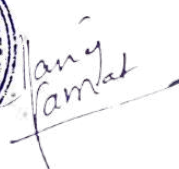
1. Copy of notice
2. Copy of Statement of Accounts
3. Proceedings and points discussed and approved
4. Group Photo
5. Attendance with signatures

Kindly do the needful ,Thanking You.

Yours truly



Mr Savio Leitao
Director of Phy Edn

DIRECTOR PHY. EDU & SPORTS

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN

&

Shri. Chetan Manju Desai Col'

Delem-Canacona, Goa 4037

1. Reg. No. AC18



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Determ, Canacona-Goa 403702

Tel. No. 0832-2633422/433



India Today Ranking
119 (Arts) 150 (Commerce)

mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

Date: 27/11/2021

NOTICE

The NIRDHAR Alumni Association of Ex-Students has been arranged on the 05th December 2021 at 10:00 am in the College Auditorium. The College Gymkhana shall be open from 8.00 am onwards for Games and Fitness.

Agenda:

1. Introduction and Welcome
2. Confirmation of the last minutes
3. Updating with the latest developments
4. Presentation of Annual Accounts
5. NAAC Visit and Students Satisfaction Report briefing
6. Sharing of Feedback and Memories
7. Proposed Calendar of Events
8. Distribution of pending Certificates
9. AOB

Mr. Savio Leitaio
Secretary

Dr. Sucheta Naik
IQAC Coordinator

Prof. Dr. Manoj S. Kamat
Principal

Welcome address by Principal Prof Dr Manoj S Kamat

In his address Sir shared his alumni experiences specially at IIT, need to increase active members and expressed the need to mobilize and coordinate better and make it grow now on Whatsapp Groups of ALUMNI, where information is shared of Vacancies, upcoming events, and achievements. Basically the groups connects the Alumni with the college. That all formalities will be complete after opening of bank account and also that already has 70000 details being, caution money adjusted with seeking permission and declaration.

The Secretary Mr Savio read the previous meeting. the minutes were Confirmed by Mr Anand Velip and Mr Agraj Desai.

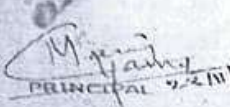
Current updates and contribution of college during Covid times like Covid Call center, Economic Survey etc were highlighted

Congratulation motion in appreciation for successfully completing the long pending need to have a registered alumni association. by Principal Prof Dr Manoj S Kamat seconded by Mr Ramdas Sawant



Presentation of Accounts

STATEMENT OF ACCOUNT OF ALUMNAI FEES	
Alumni Fees received for 2019-20	
(244 Students @ Rs. 150/-)	21600.00
Add: Fees Received 2020-21 (169 students @ 150/-)	25350.00
Add: Fees Received - 2021-22 (155 students @ 150/-)	23250.00
Total Balance in A/c	70200.00


 PRINCIPAL

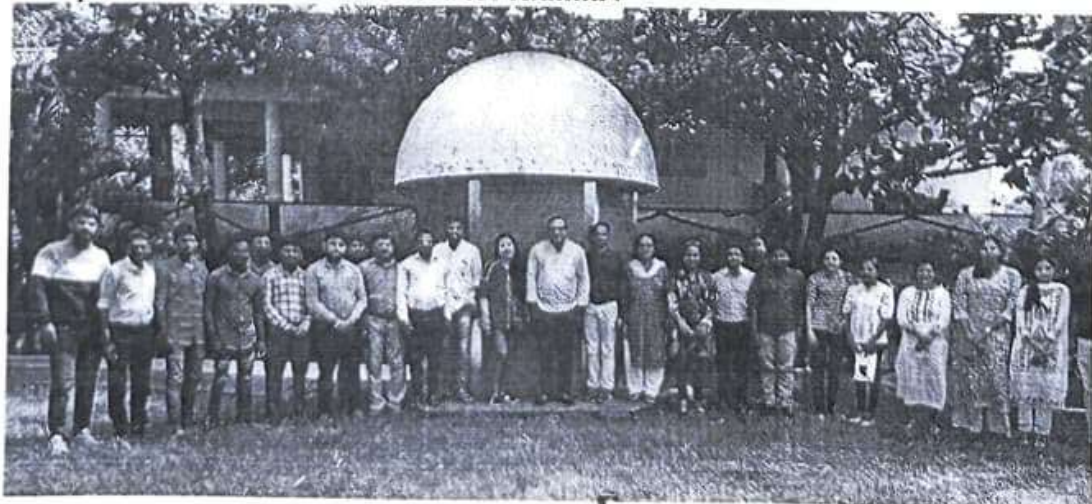
Date: 23/11/2021
 Place: Chanacona

Proceedings and points discussed and approved

1. Membership Card for Library ,Computer Lab and Sports facilities
2. Alumni Day which will be like a Cultural and Sports Fiesta
3. Studying for Higher Education financial Assistance of Rs 5000 for 2 most deserving students was proposed by Mr Vaibhav Dhuri.
4. Training for Ex students for Skill enhancement was proposed by Dr Sucheta Naik.
5. Personality Development for Students Council by Alumni
6. Career Guidance Series for/by Alumni
7. Success story sharing
8. Felicitation of 2 Ex Students
9. Election to select new Committee on 9th Jan 2021. Some names suggested were Mr Vaibhav Dhuri, Premjit Velip (Secretary), Sunil Gaonkar, Jayany Gaonkar, Nitisha Gaonkar, Pankaj Velip, Mayur Naik Gaonkar
10. Website with data base of Ex students
11. Alumni Banner
12. Christmas celebration to be included for Alumni students
13. Special Office room dedicated for Alumni .



Manyam



Attendance with signatures

NIRDHAR ALUMNI MEET ON 5TH DECEMBER 2021
 The Ex-Students Association NIRDHAR meet was held on 5th of December 2021, in the College Auditorium from 10 am to 12.30 pm. The following members and staff of Shree Mallikarjun & Shri Chetan Manju Desai College, Cannara attended.

Sl. No	Name	Sign
1.	Prof. Dr. Mangi Kamat	Principal (Kamat)
2.	Dr. Suchela Naik	Dr. Suchela Naik
3.	Mr. Sanjay Latao	Mr. Sanjay Latao
4.	Mr. Anand Chaudhary	Mr. Anand Chaudhary
5.	Mr. Anand Velip	Mr. Anand Velip
6.	Mr. Ramdas Gaudkar	Mr. Ramdas Gaudkar
7.	Mr. Jayash Gaudkar	Mr. Jayash Gaudkar
8.	Mr. Prasad Velip	Mr. Prasad Velip
9.	Mr. Sanjay S. Desai	Mr. Sanjay S. Desai
10.	Mr. Sanjay Desai	Mr. Sanjay Desai
11.	Mr. Kishor Patil	Mr. Kishor Patil
12.	Mr. Prasad Velip	Mr. Prasad Velip
13.	Mr. Deepak Gaudkar	Mr. Deepak Gaudkar
14.	Alisha G. Gaudkar	Alisha G. Gaudkar
15.	Mr. Manoj Naik Chaudhary	Mr. Manoj Naik Chaudhary
16.	Jayant Gaudkar	Jayant Gaudkar
17.	Sanjay Gaudkar	Sanjay Gaudkar
18.	Sandesh M. Gaudkar	Sandesh M. Gaudkar
19.	Sandesh Gaudkar	Sandesh Gaudkar
20.	Sunil Gaudkar	Sunil Gaudkar
21.	Ketan Naik Chaudhary	Ketan Naik Chaudhary
22.	Hemish K. Pagi	Hemish K. Pagi
23.	Ajay G. Desai	Ajay G. Desai
24.	Jyoti Naik Chaudhary	Jyoti Naik Chaudhary
25.	Mr. Kishor Naik Desai	Mr. Kishor Naik Desai
26.	Mr. Mahesh Naik Desai	Mr. Mahesh Naik Desai
27.	Ms. Vikas Bhargava	Ms. Vikas Bhargava
28.	Mr. Indulika	Mr. Indulika
29.	Vishal Desai	Vishal Desai

30.	Jeena H. Fernandes	Jeena H. Fernandes
31.	Arjun A. Wankar	Arjun A. Wankar
32.	Chetali C. Bhondekar	Chetali C. Bhondekar
33.	Alisha B. Velip	Alisha B. Velip

(Signature)
 Secretary
 Mr. Sanjay Latao

DIRECTOR PHY. EDU & SPORTS
 Dr. Jayashree Manjunath
 SHREE MALLIKARJUN
 &
 Shri Chetan Manju Desai College
 Dahanu-Cannara, Goa 403102



(Signature)
 Kamat

Date: 08/01/2022


NOTICE


IQAC meeting with teaching staff is scheduled on 14/01/2022 at 11:30 am. in the College Auditorium to discuss the following agenda :

Agenda:

- 1) Minutes of the last meeting
- 2) Completion of syllabus
- 3) Odd semester end exam
- 4) Result analysis of even semester exam
- 5) Conduct of departmental activities/75 hours community service
- 6) Review of activities for last semester and plan of activities for next semester
- 7) Faculty Development programme
- 8) Submission of AQAR for the academic year 2020-21
- 9) AOB

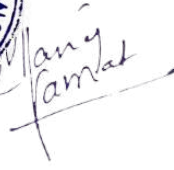
All Teaching staff members are requested to attend the Meeting.


Lt. Karishma Parsekar
Staff Secretary


Dr. Sucheta Naik
IQAC Coordinator


Prof. Mandj S. Kamat
Principal





STAFF MEETING MINUTES HELD ON 14/01/2022

Date : 14/1/2022	Meeting time: 11:30am Location : College Auditorium Hall
Meeting called by	Principal Dr. Manoj S Kamat
Type of meeting	Staff meeting
Facilitators name	Teaching staff
Note taker	Staff Secretary teaching Lt. Karishma Parsekar
Time allotted : 30 minutes	Presenter : Prof. Dr. Manoj Kamat
Time keeper Name	IQAC Cordinator Dr. Sucheta Naik
Attendance	List of the attendees.
Agenda of the meeting	<ul style="list-style-type: none">➤ Minutes of the last meeting➤ Completion of syllabus➤ Odd semester end exam➤ Result Analysis of even semester exam.➤ Conduct of departmental activities, 75 years Community service.➤ Review of activities for last semester and plan of conduct activities for next semester.➤ Faculty Development Programme.➤ Submission of AQAR for the academic year 2020-21➤ AOB
AGENDA 1 : Minutes of the last meeting	Principal Dr. Manoj Kamat
	<ul style="list-style-type: none">➤ Principal Prof Dr Manoj S Kamat has started the meeting with welcoming the staff members at 10:30am and also wished all staff on the occasion of Makar Sankranti.➤ Sir has informed that Assistant Professor Keval Naik, Pravinya Bhangale and Aiya Hemant Balkrishna have been selected and taken for the post of Regular full time vacancy in the Dept of



Manoj Kamat

Dr. SN (IQAC)
94/01

	<p>Sociology, economics and Marathi of our college and welcomed them in the meeting.</p> <ul style="list-style-type: none"> ➤ Principal Sir has informed about the Vice Principal Prof.F.M.Nadaf Sirs appointment as a Deputy Director by DHE. Principal congratulated him and asked interested staff to apply for the post of Vice Principal to fill the vacancy. ➤ Sir also informed about the appointment of Assistant Professor Dr.Nisha Kevat of Botany Dept in the Government College Sakhalim and Ms.Deepti Desai appointed in Govt. College, Quepem. Principal congratulated both of them and thanked for their good service to the college. ➤ Sir appreciated Dept. of History for successfully conducting IPR: Intellectual Property Right workshop and informed that from first year 250 to 300 students benefitted the same. ➤ Sir congratulated and appreciated the efforts of the Hindi Department for successfully conducting 3 days National seminar on the topic "Bhartiya Bhashaomai Sanskrutik evam Sahityik Vimash" in collaboration with Kendriya Hindi Nideshalay sponsored by Central Govt.
<p>➤ AGENDA 2: Completion of Syllabus</p>	<p>➤ Sir asked staff members whether they have completed their subject syllabus of odd semester comfortably or not. All faculty members said they have completed the syllabus also uploaded on DHE portal.</p>
<p>➤ AGENDA 3: Odd semester end exam</p>	<p>➤ It is informed that scheduled Exams of TY's are postponed.</p> <p>➤ FY and SY exam will be conducted on online mode as per given schedule. TY exam will be on Offline mode. Date will be notified later by the University.</p>



Manoj Desai

	<ul style="list-style-type: none"> ➤ Sir also asked to get any issues concerning to the exam of the students to the notice of the Principal immediately to take necessary action.
<ul style="list-style-type: none"> ➤ AGENDA 3: Result Analysis of even semester exam. 	<ul style="list-style-type: none"> ➤ Sir has given the responsibility to upload the even semester exam result to the Assistant professor zoology Deepak Bowalkar.
<ul style="list-style-type: none"> ➤ AGENDA 4: Conduct of departmental activities, 75 years Community service. 	<ul style="list-style-type: none"> ➤ 75 hours community service by teachers on the occasion of Azadi Ka Amrut Mahotstav and said some of the services included by the teachers cannot be considered as a community service of 75 hours. Sir asked to consider only those services for which we are not paid for and which does not come under academic regular activities. ➤ Sir asked to check the file of 75 hours community service report submitted by the staff and asked to bring necessary changes.
<ul style="list-style-type: none"> ➤ AGENDA 5: Review of activities for last semester and plan of conduct activities for next semester. 	<ul style="list-style-type: none"> ➤ Principal sir informed to conduct activities, Seminar, Workshop which were planned and were not conducted to organize as per availability of time. ➤ It is told to the staff that from the year 2015 onwards the list of major 350 activities held in the college is prepared. These activities are asked to check once again with AQAR submitted. ➤ Activities conducted this year is also asked to prepare report and submit to IQAC coordinator along with notices, list of participant, and news paper cutting if any. ➤ Sir informed to the Sports Director Dr. Savio to complete the documentation process of the activities immediately. ➤ It is also informed and congratulated the NCC unit for successfully completing the 12 web Series



Manoj Desai

	<p>initiative enacted on 29th December 2021 and ended on 29th December 2022.</p> <p>Similarly sir told the other depts. to carry out the similar web Series plan in their respective Departments during this year.</p> <ul style="list-style-type: none"> ➤ It is told that the Personality and Communication certificate course is only for 1st year for 150 students (30hours) as value added as well as skill component required to carry out as suggested by the External member of IQAC. This task is allotted to the Dept of English.
<p>AGENDA 6: Faculty Development Programme</p>	<ul style="list-style-type: none"> ➤ Sir informed the Hindi Dept to carry out Devnagiri Typing course of 30 hours. ➤ The IT & Mathematics Dept of the college asked to do one program of 30 hours. ➤ It is also informed to the Sports Dept. of the college to do the First Aid course of 30 hours certificate course and also expressed to do similar more courses in Sports. ➤ Sir also asked to carry out one program on Yoga for 2nd term.
<p>➤ AGENDA 7: Submission of AQAR for the academic year 2020-21</p>	<ul style="list-style-type: none"> ➤ AQAR of 2021 requires 5 years data and informed about the extended date for 2 months. ➤ It is told to submit SSR work along with relevant documents by 1st February 2022 required submission. ➤ It is informed to Conduct meeting regularly and collect SOP for SSR with Dr. Sucheta Naik. ➤ It is informed that the responsibility of AISHE work/NRF has given to Rahul and HOD of Commerce is also the part of the same.
<p>AGENDA 8: AOB</p>	<ul style="list-style-type: none"> ➤ Sir has informed that the SHREE Mallikarjun Temple Office has found Manuscript written 105




Manj
famat

	<p>years old given by Shree Rajendra sir to the college and handed to the principal to preserve its value and digitally restore the record. It is also told by sir if any teacher interested can take up that task.</p> <ul style="list-style-type: none"> ➤ Sir also congratulated to the Assistant Professor Mrs. Varsha Prabhu Gaonkar for publishing her book in Marathi. ➤ Sir appreciated to college counselor for conducting various sessions for the students. ➤ Sir Congratulated on behalf of the college to the Assistant Professor Zoology madam, Shweta Moye for her marriage. ➤ It is asked to complete the task of the proposed activities put up by each Dept to carry out those activities during the semester. ➤ Sir said that for the year 19-20 and 20-21 pending college magazine work required to be completed urgently.
Vote of Thanks	The meeting concluded at 11:30 pm with vote of thanks by staff secretary
Staff meeting	LIST OF ATTENDEES ATTACHED




Manj
Patil

	<p>hisab kitab record. It is also told by sir if any teacher interested can take up that task.</p> <ul style="list-style-type: none"> ➤ Sir also congratulated to the Assistant Professor Mrs. Varsha Prabhu Gaonkar for publishing book in Marathi. ➤ Sir appreciated to our college counselor efforts for conducting various sessions for the students. ➤ Sir Congratulated on behalf of the college to the Assistant Professor Zoology madam Shweta Moye for her marriage. ➤ It is asked to complete the task of the proposed activities put up by each Dept to carry out those activities during the semester. ➤ Sir said that for the year 19-20 and 20-21 pending college magazine work required to be completed urgently.
Vote of Thanks	The meeting concluded at 11:30 pm with vote of thanks by staff secretary
Staff meeting	LIST OF ATTENDEES ATTACHED


 Prof Dr. Manoj Kamat
 Principal 14/1




 Karishma Parsekar
 Assistant Professor Commerce

Action Taken Report of the IQAC Executive Meeting held on 14/01/2022

Sr. No	Points of Action	Action To Be Taken	Responsibility
1	Intellectual Property Right workshop	To conduct	Ms. Domitel D'souza
2	Syllabus Completion	To upload on DHE portal	All teaching staff
3	Result analysis	To prepare	Dipak Bowalkar
4	Sports activity report	To complete	Dr. Savio Leitaio
5	AISHE/NIRF	To fill	Rahul, system admin, Vividh, and Sandesh
6	75 hours community Service	To complete	Teaching Staff



Lt. Karishma Parsekar
Staff Secretary



Dr. Sucheta Naik
IQAC coordinator



Prof. Manoj Kamat
Principal



Meeting - 02

Staff Meeting held on 14/1/2022 at 10:30 am in College Auditorium
Following Members attended the meeting.

No	Name	Sign.
	Prof. Dr. Manoj Kamat	
	Mrs. Anisha V. Sawant	Anisha
	Mrs. Aswita Desai	Aswita
	Mrs. Aarti Tengse	Aarti
	Ms. Riksha Naik	Riksha
	Ms. Samresha Naik	Samresha
	Ms. Khushboo Bhandare	Bhandare
	Ms. Sampada Naik Desai	Desai
	Ms. Anika Gaonkar	Anika
	Ms. Prachiya Bhanke	Prachiya
	Mr. Rutuja G. Pagu	Pagu
	Mr. Prajyot Gaonkar	Gaonkar
	Mr. Utkarsh K. Pagi	Utkarsh
	Mr. Savio Leitao	Savio
	Ms. Shweta Moya	Shweta
	Mr. Anand S. Velip	Anand
	Mr. Keral K. Naik	Keral
	Mr. Hemant B. Aiya	Hemant
	Mr. C.P. Hirvankar	Hirvankar
	Vivish Pawaskar	Pawaskar
	Sunil Kash Sawant	Sawant
	Mr. Purnanand Khair	Khair
	Dr. Rupsha Chaudhary	Rupsha
	Kaushma Parshetti	Parshetti
Total 24		



Manj
14/1


NOTICE


21st Feb. 2022

IQAC Executive meeting with internal members will be held on 26th February 2022 at 12 noon in Board Room to discuss following agenda.

1. To confirm earlier meeting minutes.
2. Planning the activities for the Even Semester 2021-22
3. NAAC Preparation.
4. Academic Teaching Plan to upload on DHE Portal.
5. Infrastructure Development.

All members are request to attend the meeting.


Dr. Sucheta Naik
IQAC Coordinator


Prof.(Dr) Manoj S.Kamat
Principal



IQAC meeting with Planning Body was held on 26th February 2022 at 12 noon in Board Room.

Following members were present for the meeting.

1. Prof. Manoj S. Kamat - Principal, Shree Mallikarjun & Shri Chetan Manju Desai College, Canacona
2. Shri Manjunath Desai - Secretary, DPM.
3. Dr. Sucheta Naik - IQAC Coordinator
4. Dr. Rupa Chari - NAAC Coordinator
5. Mr. Keval Naik - Incharge, AQAR 2020-21

Minutes of the IQAC Meeting held on 26th February 2022		
Date: 26/02/2022	Meeting Time: 12.00 pm	Location: Board room
Meeting called by	Principal & IQAC Chairman	
Type of Meeting	Second IQAC Executive Meeting 2021-2022	
Facilitator Name	Executive Members	
Note Taker	IQAC Coordinator: Dr. Sucheta Naik	
Time Keeper Name	Dr. Sucheta Naik	
Attendance	List is enclosed	
Agenda Topic No. 1	Planning the activities for the Even Semester 2021-22	
Time Allotted: 10 Min	Presenter: Principal, Prof. Manoj S. Kamat	
	<p>At the outset, Principal Prof. Manoj S. Kamat welcomed all the Executive Members of IQAC. As Even Semester will start from 2nd March 2022 in offline mode, Principal said to prepare activity plan for the semester for the smooth running of the institution.</p> <ul style="list-style-type: none">➤ Dr. Sucheta Naik informed that she has already collected activity plan from all the department which should be conducted in systematic manner. She added that the List of departmental activity plan and its approval will be finalized on Wednesday 2nd March, 2022 in IQAC meeting.➤ Principal informed to conduct PTA meeting and Parents appreciation Day	



	<p>Celebration to Dr. Rupa Chari.</p> <ul style="list-style-type: none"> ➤ Principal asked to collect Sports Department Plan and also to have Alumni Association Activity from Sports Director. ➤ IQAC Coordinator suggested to conduct meeting with Student Council Members to discuss about College Annual Social Gathering, Bazar Day Celebration, Graduation Day etc. ➤ IQAC Coordinator requested to give assignment of Editor for College Magazine, View point and Placement Brochure the academic year 2021-22. ➤ The names suggested were Dr. C.P. Hiremath for College Magazine, Mr. Sandesh Sawant for Viewpoint, General Viewpoint (Science) Ms. Diksha, Placement Brochure (Arts)- Ms. Domitel D'souza, (Commerce)- Mrs.Kshama Desai (Science)- Mrs. Shweta Moye.
Agenda Topic No.2	NAAC Preparation
Time Allotted: 10 Min	Presenter: Prof. Manoj Kamat
	<ul style="list-style-type: none"> ➤ Principal asked IQAC Coordinator to highlight the NAAC work to DPM secretary. He further said, hence forth DPM Secretary will remain present for all the Criterion meetings while preparing the Self-Study Report. ➤ IQAC Coordinator informed that all AQAR are uploaded except 2020-21. Few reports which were not earlier prepared will be prepared soon and submitted by 15th March 2022. ➤ IQAC Coordinator requested to discuss SSR new format to circulate among all Criterion Incharges. Principal asked her to download the SSR format and discuss on 2nd March, 2022 with Principal. ➤ AQAR 2020-21 to be submitted by 15th March, 2022. Part A of the AQAR will be completed by Head Clerk and Part B will be completed by Mr. Keval, Miss Yogita and Mr. Utkersh.
Agenda Topic No.3	Academic Teaching Plan to upload on DHE Portal
	<ul style="list-style-type: none"> ➤ Principal mentioned that Teaching Staff



	<p>should prepare Teaching Plan and upload on DHE portal by 15th March 2022 Plan should be of minimum 60 lectures per subject. Principal instructed to conduct 60 offline classes per subject as per the instructions of Goa University and There will not be any online classes.</p>
Agenda Topic No.4	Infrastructure Development
	<p>➤ DPM Secretary asked if any renovation is needed before NAAC Peer Team visit. Following suggestions were noted.</p> <p>Principal mentioned following points :</p> <ol style="list-style-type: none"> Painting of the College Building Plumbing to be done wherever necessary. <p>NAAC Coordinator mentioned following points :</p> <ol style="list-style-type: none"> Renovation of Girls common room facilities. Resting Chair in Girls Common Room. Washroom in Girls Common Room. To repair and renew the LCD projector in all the classes as we are going to start offline classes from even semester. <p>Principal said meeting will be conducted with Mr. Agraj and Maintenance Committee for necessary action. It is also decided to upgrade washroom facilities in Seminar hall</p>
A. O. B	<p>➤ NAAC Coordinator requested for printer to be placed in the Staff Room. Principal assured for the convenience of all staff Mr. Prajyot pagi will be in charge for printing the requirement of Staff. Meeting concluded at 1.15 with the vote of thanks by IQAC Coordinator.</p>




Prajyot Pagi

**Action Taken Report of the IQAC Planning Body Meeting held on
26/02/2022**

Sr. No	Points of Action	Action To Be Taken	Responsibility
1	Academic plan	To prepare and upload by 15 th March 2022(whatsapp group)	Teaching Staff
2	LCD repair and maintenance	To repair and install new	Agraj Desai, Store keeper
3	Renovation of Girls common room	To complete	Mr. Balchandra is asked to prepare estimation and submit to DPM's Hon. Secretary for action.
4	Subject mapping on portal	To complete	System Admin
5	AQAR 2021-22	To upload by 15 th March 2022	Part A- Head Clerk Part B- Keval , Yogita and Utkersh
6	Assisting for Print outs to Staff	Giving print to teaching staff (notice given by Principal)	Mr. Prajyot Pagi, LDC
7	PTA meeting and Parents Appreciation Day	To organize Parent Appreciation Day	Dr. Rupa Chari
8	College Magazine	Get ready to print	Dr. C.P.Hiremath
9	Viewpoint Viewpoint -Science	Get ready to print	Mr. Sandesh Savant Ms. Diksha Naik
10	Placement Brochure	Get ready to print	Arts- Ms. Domitel D'souza Commerce-Mrs Kshama Desai Science- Ms. Shweta Moye.
11	Allumni activity	To plan and conduct	Mr. Savio Leitao


Dr. Sucheta Naik
IQAC Coordinator


Prof.(Dr) Manoj S.Kamat
Principal





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E-mail: shreemallikarjuncollege@gmail.com

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702



India Today Ranking
115 (Arts) 150 (Commerce)

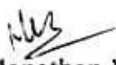
Website: shreemallikarjuncollege.ac.in


Date: 09/03/2022

STUDENT COUNCIL NOTICE

All members of the Student Council 2021-2022 are hereby informed that the 2nd Meeting of the council is scheduled on 14th March 2022 at 12.00 noon to discuss the schedule of program for ensuing term 2021-2022.

Note that the attendance is mandatory for elected representative of the Council


Mr. Manathan Varik
General Secretary


Ms. Induja Naik Desai
General Secretary


Prof. (Dr.) Manoj S. Kamat
Principal



Student Council Meeting

classmate

Date _____

Page _____

14th March 2022 - at 12.00 noon in auditorium

Sanjana Dessai
Melvion Mesthan

Malika Shet

Maresh Dessai

Ratik Pagi

Malika Acharya

Mayuri Gosavi

Bhavika Naik

Shantani Prabhu

Muskan Sheikh

Reshmi Komarpant

Asmita A. Mudgulkar

Hawia Rebello

Sheel Wadkar

Harshad Patgar

Anjali Singh

Bonvica D'Costa

Vishal Gupta

Ridham Pagi

Inesha Naik Desai

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Minutes of the Meeting

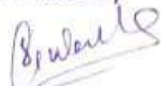
Date: 14/03/2022	Meeting Time: 12:00 noon	Location: College Auditorium
Meeting called by	Principal	
Type of Meeting	Student Council Meeting	
Facilitator Name	Student council Member	
Note Taker	Ms Sarvesha Naik	
Time Keeper Name	Dr Geeta Walvekar	
Attendance	24 Members (List attached)	
Agenda Topic No. 1	Fun Fiesta	
Time Allotted:	15 Mins	
Discussion and Resolution	<p>With regards to the One Day Cultural programme and Annual Bazar Day events the council members were given the option to choose any from the two events. Council members unanimously chose to have One-day Cultural Programme combined with bazar Day comprising of different activities as dance, singing, sports, bazar (some stall to be put up) etc. However, it was made very clear to the Council Members that the bazar activities will have to be conducted strictly as per the rules and conditions put forward by the college which was agreed by all the Council Members.</p> <p>Rules for the Bazar Stalls are:</p> <ul style="list-style-type: none"> • No permission for the gaming stalls. • Students can put up stalls of eatable items, handicrafts etc. • Teachers will not interfere in any money matter (students should get their own material and bear their profit or loss) • Any table or chair that is required will be provided by the college on prior application from the interested students. • There should be no harm to the college property • After the event every item of the college used for the bazar should be taken back and kept at its original place. <p>Fun Fiesta will be scheduled in the month of April. (preferably after the first ISA)</p>	
Agenda Topic No.2	Convocation Day	



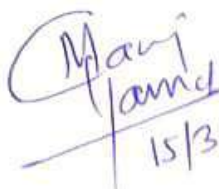
15/3/2022

Time Allotted :	10 Mins
Discussion and Resolution	The council members were given the option to choose any one of the two events. The suggested events were Annual Social Gathering and Convocation or Graduation Day. The council members unanimously opted for the Convocation Day which will be held in the college premises. Date of the Convocation Day will be finalized in the days to come.
Agenda Topic No 3	AOB
Time Allotted:	15 mins
Discussion and Resolution	With regards to the requirements and issues of the students in connection with the infrastructure or any other issues Principal Sir instructed Student Council members to consult the General Secretaries to bring the issues to the notice of the Principal and their timely redressal. Student Council members were informed that, Students can contact the Principal Sir in case of an urgent need either by sending him a message or by a phone call.
	The meeting concluded by the Vote of Thanks proposed by General Secretary Ms. Induja Naik Desai
	Meeting concluded at 12.45 pm

Submitted by


Ms Sarvesha Naik
Counselor




15/3/2022

Action Taken Report


Sr. No.	Action Taken	Responsibility
1	One-day Cultural Programme combined with Bazar Day	Student Council & Cultural Committee
2	Convocation Day	Student Council & Donitel Dsouza Graduation Day Committee
3	With regards to the requirements and issues of the students in connection with the infrastructure or any other issues	General Secretaries

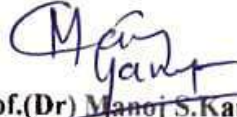


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Action taken report of the Student Council meeting held on 14th march 2022

Sl.no	Action Taken	Responsibility
1	One day cultural Programme	Student Council and Cultural committee
2	Graduation day	Ms.Domitel D'souza
3	Infrastructural issues/ any other students requirements	General Secretaries
4	Farewell to TY students	College Counsellor


Dr. Sucheta Naik
IQAC Coordinator


Prof.(Dr) Manoj S.Kamat
Principal



Minutes of the Parent Teacher Association Meeting on 23/04/2022

Date : 23/04/2022	Meeting Time : 11:00 a.m.	Location : Principal cabin
Meeting called by	Principal Prof. Dr. Manoj S. Kamat	
Types of Meeting	Quarterly PTA Executive Committee Meeting	
Facilitator Name	PTA Executive Committee Members	
Note Taker	PTA Secretary : Dr. Roopa Chari	
Time Keeper Name	Dr. Roopa Chari	
Attendance	List is enclosed	
Agenda Topic No. 1	Confirmation of the last meeting	
Time Allotted : 5 Min	Secretary Dr. Roopa Chari read the minutes of the last meeting. The minutes were proposed by Mrs. Sneha Desai & seconded by Shri. Mangesh Pagi.	
Agenda Topic No. 2	Appreciation by Board Members	
Time Allotted : 5 Min	<p>Presenter : Shri. Rajendra Desai, Treasurer, DPM</p> <ul style="list-style-type: none"> Shri. Rajendra Desai congratulated all the Executive Members for active contribution in PTA. Shri. Rajendra Desai said that as the PTA Body was active, PTA General Body Meetings & Palak Sanman Diwas were organised successfully. Shri. Rajendra Desai also appreciated active participation of PTA Members in College activities. Shri. Rajendra Desai said as an appreciation Executive Committee Members will be honoured on the day of Palak Sanman Diwas 2022. 	
Agenda Topic No. 3	Academic Report	
	(September 2021 to March 2022)	
Time Allotted : 15 Min	<p>Presenter : Prof. Dr. Manoj Kamat (Principal & Chairman of PTA)</p> <ul style="list-style-type: none"> Academic Report of the activities was presented in detail by Principal Prof. Dr. Manoj S. Kamat. <p>Following are the major activities :</p> <ol style="list-style-type: none"> 1) Jan Jaatiy Diwas- 19/11/2021 2) Three Days National Conference- Department of Hindi -11,12 & 13 Jan, 2022 3) 30 Days Certificate Course – Department 	



Manoj Kamat
23/4

	<p>of Hindi (4/2/2022 to 8/3/2022)</p> <p>4) National Seminar- Department of Marathi</p> <p>5) Shivjayanti- 19/04/2022</p> <p>6) Certificate Course (Sociology, Commerce, IT, Library)</p> <p>7) Alumni Meet</p> <p>8) Science Day Celebration</p> <p>9) Series of Lecture Series in (Department of History, English, Marathi)(Life Skill & NCC)</p> <p>10) Webinars</p> <p>11) Exhibitions of Books in College Library</p> <p>12) Field Trips</p> <p>13) Geography Tour</p>
Agenda Topic No . 4	Formation of New Executive PTA Committee (2022-2024)
Time Allotted : 15 Min	Presenter : Prof. Dr. Manoj S. Kamat (Principal & Chairman of PTA)
	<ul style="list-style-type: none"> Principal informed since the tenure of the committee is completing for three years, New executive PTA Committee is to be reformed in General Body meeting. Existing Committee will be active on Advisory Board added by Principal
Agenda Topic No . 5	PTA (Income & Expenditure)
Time Allotted : 05 Min	Presenter : Prof. Dr. Manoj S. Kamat (Principal & Chairman of PTA)
	<ul style="list-style-type: none"> PTA income & Expenditure was presented to all the members. <p>Annexure – I enclosed</p>
Agenda Topic No . 6	Palak Sanman Diwas
Time Allotted : 15 Min	Presenter : Prof. Dr. Manoj S. Kamat (Principal & Chairman of PTA)
	<ul style="list-style-type: none"> It was decided to organise Palak Sanman Diwas . The date is scheduled for PS Diwas is 13/05/2022. Principal informed by the meeting to identify Chief Guest & Parents of achievers (Students) to felicitate. It was decided to felicitate Senior Board member on Palak Sanman Diwas.
Agenda Topic No . 7	College Bus Repair
Time Allotted : 10 Min	Presenter : Prof. Dr. Manoj S. Kamat (Principal & Chairman of PTA)



(Manoj Kamat)

	<ul style="list-style-type: none"> Principal Prof. Dr. Manoj S. Kamat informed that due to discontinuity in Govt. grant towards Baal Rath (College Bus), mobility of bus service was stopped. Also later in years, it was difficult to meet the expenses such as diesel, bus driver & conductor etc. Under the capable leadership of DPM's Board Members, decision to repair the college bus is channelized. A new proposal was kept open for PTA Committee to invite Rs. 600 per student towards purely to continue bus services. PTA Executive Members unanimously accepted the proposal.
Agenda Topic No. 8	Girls Common Room Repair
Time Allotted : 10 Min	Presenter : Prof. Dr. Manoj S. Kamat (Principal & Chairman of PTA)
	It was decided to renevote the Girls Common Room with new facility from PTA Funds.
AoB	<ul style="list-style-type: none"> It was discussed in meeting to invite Miss. Sandhya Kharat to receive cheque of Rs. 25,000/- in person on Palak Sanman Diwas. Cheque will not be handed to any third person in absence of Miss. Sandhya Kharat. Shri. Abhay Dhuri mentioned token of appreciation should be given to Dr. Roopa Chari , Secretary PTA for completing task successfully in last three years. To facilitate College Library & Computer Lab by visit

Dr. Roopa Chari
PTA Secretary

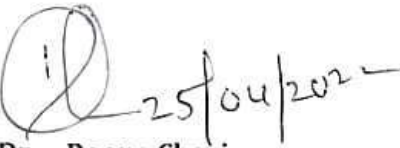


Prof. Dr. Manoj S. Kamat
Principal

25/04

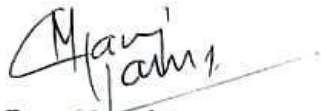
Attendance List

- | | |
|-----------------------------|--|
| 1. Shri. Rajendra Desai | Treasurer, DPM's SHREE
MALLIKARJUN & Shri Chetan Manju
Desai College |
| 2. Prof. Dr. Manoj S. Kamat | Principal & PTA Chairman |
| 3. Dr. Sucheta Naik | Vice-Principal & IQAC Coordinator |
| 4. Mrs. Sneha D. Desai | PTA Convenor |
| 5. Dr. Roopa Chari | PTA Secretary (Convenor of PTA
Committee) |
| 6. Shri. Hemant Aiya | Co-Convenor |
| 7. Abhay Dhuri | Executive Body Member |
| 8. Shri. Mangesh Pagi | " |
| 9. Shri. Nagesh Komarpant | " |

 25/04/2022

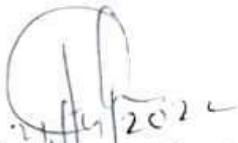
Dr. Roopa Chari
PTA Secretary





Prof. Dr. Manoj S. Kamat
Principal
25/04

Parent Teacher Association Meeting on 23/04/2022

Sr. No	Plan of Action	Action Marked
1	Formation of New Executive PTA Committee	Principal, Existing PTA Committee & parents
2	Palak Sanman Diwas	PTA Committee
3	Identify Chief Guest & Parents of achievers	Principal, Existing PTA Committee
4	Girls Common Room Repair	Infrastructure Committee


Dr. Roopa Chari
PTA Secretary

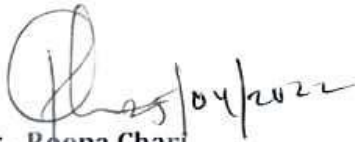



Prof. Dr. Mahoj S. Kamat
Principal
25/04

Parent Teacher Association Meeting on 23/04/2022

Attendance List

- | | |
|-----------------------------|--|
| 1. Shri. Rajendra Desai | Treasurer, DPM's SHREE
MALLIKARJUN & Shri Chetan Manju
Desai College |
| 2. Prof. Dr. Manoj S. Kamat | Principal & PTA Chairman |
| 3. Dr. Sucheta Naik | Vice-Principal & IQAC Coordinator |
| 4. Mrs. Sneha D. Desai | PTA Convenor |
| 5. Dr. Roopa Chari | PTA Secretary (Convenor of PTA
Committee) |
| 6. Shri. Hemant Aiya | Co-Convenor |
| 7. Abhay Dhuri | Executive Body Member |
| 8. Shri. Mangesh Pagi | " |
| 9. Shri. Nagesh Komarpant | " |


Dr. Roopa Chari
PTA Secretary

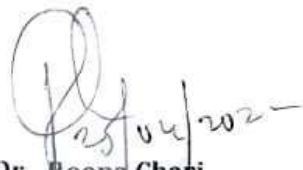



Prof. Dr. Manoj S. Kamat
Principal

25/4

Parent Teacher Association Meeting on 23/04/2022

Sr. No	Plan of Action	Action Marked
1	Formation of New Executive PTA Committee	Principal, Existing PTA Committee & parents
2	Palak Sanman Diwas	PTA Committee
3	Identify Chief Guest & Parents of achievers	Principal, Existing PTA Committee
4	Girls Common Room Repair	Infrastructure Committee


Dr. Roopa Chari
PTA Secretary




Prof. Dr. Manoj S. Kamat
Principal

STATEMENT OF ACCOUNT OF PTA

PTA Fees received for 2019-20

(500 Students @ Rs. 150/-)	75000.00
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Donation Received from Abhay Dhuri	1000.00
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Donation Santendra Bhagat	5000.00
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Donation from Sneha Desai	1050.00
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Total Receipt	82050.00
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Less: Expenses

PTA Meeting (2019-20)	17660.00
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Registration Fees	1050.00	18710.00
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Balance 2019-20	63340.00
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Add: Fees Received 2020-21(544 students @ 150/-)	81600.00
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Add: Fees Received till Sept. 21 - 2021-22	86400.00
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(576 students @ 150/-)

Total Balance in A/c	231340.00
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PRINCIPAL

Date: 19/11/2021

Place: Canacona



Mary
19/11/21



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
 &
 Shri. Chetan Manju Desai College
 Delem, Canacona-Goa 403702



India Today Ranking
 115 (Arts) 150 (Commerce)

1993
 E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

Date: 28/5/2022

NOTICE

IQAC meeting with teaching staff is scheduled on 03/06/2022 at 10:00 am in the college auditorium to discuss the following agenda:

Agenda:

- Minutes of the last meeting
- Syllabus Completion of Even semester 2022
- Department wise workload calculation
- Exams of even semester 2022
- Admissions for the Academic Year 2022-23.
- Submission of departmental report for the academic year 2022-23
- Submission of departmental report for the departmental year 2022-23.
- Preparation of academic calendar 2022-23
- Planning of Departmental activities for 2022-23
- Feedback
- AOB

All the teaching staff members are requested to attend the meeting.


 Prof. Dr. Mahoj Kamat

Principal


 Karishma Parsekar

Staff Secretary




 Dr. Sucheta Naik

IQAC Coordinator

STAFF MEETING MINUTES HELD ON 03/06/2022

Date : 03/6/2022	Meeting time: 12:00 pm Location : College Auditorium Hall
Meeting called by	Principal Prof Dr. Manoj S Kamat
Type of meeting	Staff meeting
Facilitators name	Teaching staff
Note taker	Staff Secretary teaching Lt. Karishma Parsekar
Time allotted : 30 minutes	Presenter : Prof. Dr. Manoj Kamat
Time keeper Name	IQAC Cordinator Dr.Sucheta Naik
Attendance	List of the attendees.
Agenda of the meeting	<ul style="list-style-type: none">➤ Minutes of the last meeting➤ Syllabus Completion of Even semester 2022➤ Dept wise workload calculation➤ Exams of even semester 2022➤ Admissions for the Academic Year 2022-23.➤ Submission of departmental report for the academic year 2022-23➤ Submission of departmental report for the departmental year 2022-23.➤ Preparation of academic calendar 2022-23➤ Planning of Departmental activities for 2022-23➤ Feedback➤ AOB
AGENDA 1 : Minutes of the last meeting	<ul style="list-style-type: none">➤ Minutes of the previous meeting approved and finalized. <p>Minutes Attached here.</p>
AGENDA 2 : Syllabus Completion of Even Semester 2022 –	<ul style="list-style-type: none">➤ Sir mentioned every teacher need to complete 80% of the 60 hours syllabus as per DHE circular but in our college most of the teachers has completed 100% of the syllabus.➤ It is also informed to update the portal timely as DHE may ask for the record any time.



Manoj Kamat

AGENDA 3 Department wise workload calculation:	<ul style="list-style-type: none"> ➤ Sir informed that all the departments have submitted their workloads. Accordingly it is asked to make teaching plan and course outline based on academic calendar for the year 2021-22 that is provided. ➤ Based on workloads placement brochure is finalized.
AGENDA 4 Exams of even semester 2022:	<ul style="list-style-type: none"> ➤ Sir informed that the examination committee is all set to conduct the exam and rest of the preparation is in progress. ➤ It is requested to everyone to submit the examination marks and attendance on time. ➤ Sir informed that best thing the exam committee has adopted is the system of default names those who have submitted late it is marked under late submission and also recorded the date of submission and signature taken of the same. ➤ It is also informed so far no news regarding project viva dates is received so project viva will be after the exam probably during the break. ➤ It is also informed that the exam committee has made the list of defaults teachers who have delayed in submitting marks. ➤ Supervision duties are allotted and informed to teachers. All teachers are asked to be present for supervision. ➤ In case of an emergency concern teacher wants to exchange supervision then sir has asked to inform exam department in advance. ➤ They need to give in writing and also need to mention clearly the teacher who will carry out in his/her absence with date. ➤ In case of failing in supervision duty will be reported to principal sir and failure will be noted down.
AGENDA 5 : Admissions for the Academic Year 2022-23	<ul style="list-style-type: none"> ➤ Sir has informed that admission committee has been formed for the admission process of the academic year 2022-23 and they have already started working on that. ➤ Today 3/6/2022 admission committee meeting was held to know the status of the admission progress so far and admission process has already started from



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	1st June 2022 in our college and group has been made to visit higher secondary for admission purpose.
AGENDA 6: Submission of departmental report for the academic year 2022-23:	➤ Principal Sir informed to all the departments to submit the complete academic departmental report along with all the supporting documents by or before last date of examination.
AGENDA 7: Preparation of academic calendar 2022-23	➤ It is already informed that academic calendar is circulated with all. It is asked based on that you can prepare the teaching plan, course outline and update.
AGENDA 8: Planning of Departmental activities for 2022-23:	➤ Sir has informed every department to submit their activity plan and notice of the same is already issued and informed that cultural committee has already submitted their plan of the academic year 2022-23.
AGENDA 9: Feedback	➤ Sir informed about 360 degree feedbacks on curriculum, teachers, library, exam and parents and discussed elaborately and strategies decided on the suggestions of the stakeholders.
AGENDA 10 : AOB	➤ Sir informed that the board meeting was held for SSR purpose with IQAC and 100% of your DVV is complete and already two criteria completed the uploadation work and by 8th June we will complete the updation of DVV and SRR documentation on website of all criteria's. ➤ Sir further mentioned that from 18 th of June till 18 th July 2022 IQAC meeting will be there and minutes checking of the documentation will take place and by 18 th July till 30 th July work will be completed full and then will invite External peers team to look into the final updation and to improve if there is any scope to increase marks to certain percent. ➤ By 15 th August 2022 sir expect the uploads to be complete and then rest up to NAAC hand. ➤ Work left out of AQAR of 2021-22 to be updated and already the concern committee is working and it is in process and in around 8 to 10 days we must be ready with AQAR of 2021-22. ➤ Sir said on 8 th June we can have peaceful sleep as 90% of the NAAC work will be done. ➤ It is also informed for library will have latest



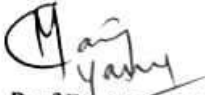
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software called POHA which is open source Library and on Goa only few colleges have that and by mid of July it will be completed.

- It is also informed that college is placing an order for LCD, 17 New CC TV camera, recording tools and free laptops for Art, Commerce and science departments to be used whenever there is need.
- Also informed about other college plans going to take place soon such as rain water harvesting, solar Panel, and Vermicomposting functional unit in the campus and said college is providing Technical Assistance Support for five Panchayat in Canacona in collaboration with Kidalkatta Self-help Group & Goa state Biodiversity board for documentation of Flora and fauna in peoples Biodiversity register (PBR) under Biological Diversity Act 1972.
- The Green audit report is completed and documentation is ready.
- In another one month the current canteen will be closed and new canteen will come up above the science lab.
- In new science building the big classroom, smart room and classrooms will come up. Three classes of science block will be kept only to take elective / Remedial classes.
- It is informed that placement brochure is finalized.
- It is said that so far college magazine is not yet published and kept on hold purposely so that we can add more activities in that which was not put up earlier but included in AQAR so once all Criteria uploads the matter and AQAR 2021-22 is received we can add the same and can take a print.
- Sir congratulated to madam Dr. Geeta Walvekar for her son marriage.
- Sir also given condolences to Madam Mrs Tanuja Fal Desai for the recent loss and death of her husband.
- It is informed that HOD Of English Department Mr. Vividh Pawaskar has sponsored two Big Rolling Trophies for the college for the Cultural event Kala Srujan. Sir and other staff appreciated him for the same.



Conclusion and vote of thanks	<ul style="list-style-type: none"> ➤ Total 37 staff members attended the meeting. ➤ The meeting concluded at 1:00 pm in the presence of Principal Prof Dr.manoj Kamat, Vice Principal Dr.Sucheta Naik and Staff Secretary Karishma Parsekar
Staff meeting	List of attendees attached
Photos	Attached


 Prof Dr. Manoj Kamat
 Principal


 Dr. Sucheta Naik
 IQAC Co-ordinator


 Karishma Parsekar
 Staff Secretary




 Manoj Kamat

Meeting 3:

Teaching Staff Meeting held on 3-06-2022 at 12 P.M in College Auditorium.

1) Prof. Manoj S. Kamat

2) Dr. Sucheta Y. Naik

3) Dr. Rupa Chari

4) Mrs. Kshama Desai

5) Yogesha Desai

6) Mrs. Nani. Tengse

7) Aswathi Desai

8) Damini Desai

9) Mrs. Rutuja G. Pagui

10) Ms. Sampada Naik Desai

11) Mrs. Shukla S. Desai

12) Ms. Khushboo S. Bhandari

13) Ms. Vijayakumari Kumbhar

14) Ms. Anisha Sawant Desai

15) Mrs. Rajesh D. Balakrishna Desai

16) Mrs. Anisha V. Sawant

17) Mrs. Anika Gaonkar

18) Mrs. Padmavati Tubche

19) Dr. Mihir Tal Desai

20) Mrs. Anand S. Velip

21) Ms. Divya R. Sawant

22) Ms. Niksha Naik

23) Dr. Geeta Swalvekar

24) Mrs. Shweta. Moje

25) Ms. Ravinya Bhargava

26) Ms. Sukanya Mardolkar

27) Mrs. Poojita Velip

28) Mr. Kunal K. Naik

29) Mr. Jayesh Gaonkar

30) Sandesh Sawant

31) Dr. Purnanand Chavhan

32) Savio Leitao

33) Vividh Pawaskar

34) Ashvek Shambhag

35) HEMANT AIYA

Wm

Dr. Sucheta Y. Naik

Dr. Rupa Chari

Mrs. Kshama Desai

Yogesha Desai

Mrs. Nani. Tengse

Aswathi Desai

Damini Desai

Mrs. Rutuja G. Pagui

Ms. Sampada Naik Desai

Mrs. Shukla S. Desai

Ms. Khushboo S. Bhandari

Ms. Vijayakumari Kumbhar

Ms. Anisha Sawant Desai

Mrs. Rajesh D. Balakrishna Desai

Mrs. Anisha V. Sawant

Mrs. Anika Gaonkar

Mrs. Padmavati Tubche

Dr. Mihir Tal Desai

Mrs. Anand S. Velip

Ms. Divya R. Sawant

Ms. Niksha Naik

Dr. Geeta Swalvekar

Mrs. Shweta. Moje

Ms. Ravinya Bhargava

Ms. Sukanya Mardolkar

Mrs. Poojita Velip

Mr. Kunal K. Naik

Mr. Jayesh Gaonkar

Sandesh Sawant

Dr. Purnanand Chavhan

Savio Leitao

Vividh Pawaskar

Ashvek Shambhag

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3/6

Wm

Dr. Sucheta Y. Naik

Dr. Rupa Chari

Mrs. Kshama Desai

Yogesha Desai

Mrs. Nani. Tengse

Aswathi Desai

Damini Desai

Mrs. Rutuja G. Pagui

Ms. Sampada Naik Desai

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Dr. Mihir Tal Desai

Mrs. Anand S. Velip

Ms. Divya R. Sawant

Ms. Niksha Naik

Dr. Geeta Swalvekar

Mrs. Shweta. Moje

Ms. Ravinya Bhargava

Ms. Sukanya Mardolkar

Mrs. Poojita Velip

Mr. Kunal K. Naik

Mr. Jayesh Gaonkar

Sandesh Sawant

Dr. Purnanand Chavhan

Savio Leitao

Vividh Pawaskar

Ashvek Shambhag

HEMANT AIYA

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37. Karushma Parshkar

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Manoj Kamat
Prof Dr. Manoj Kamat

Principal




Karishma Parsekar


Karishma Parsekar

Staff Secretary

**Action Taken Report of the IQAC with Teaching staff Meeting held on
03/06/2022**

Sr. No	Points of Action	Action To Be Taken	Responsibility
1	Workload calculation	To calculate and submit	Heads of Department
2	To complete the syllabus	To upload minimum 80% syllabus completion	Teaching staff
3	Even semester Examination	To prepare for the examination	Mr. Balchandra and Exam committee.
4	Admission	Get ready for Admission +E prospectus	System Admin and office staff
5	Departmental report	To Submit to IQAC coordinator	To all HoD's
6	Planning for next academic year	To plan	All Incharges and departmental Heads.


Dr. Sucheta Naik
IQAC Coordinator


Prof.(Dr) Manoj S. Kamat
Principal



Date: 24th June 2022.

From:

Savio Leitaio,

Director Of Phy Edn & Sports

Shree Mallikarjun College and Shri Chetan Manju Desai College,
Canacona -Goa.

To,

The Principal,

Shree Mallikarjun College and Shri Chetan Manju Desai College,
Canacona - Goa.

Sub : Report of Nirdhar Alumni Meet held on 5th June 2022

Sir,

The following is a brief Report of Nirdhar Alumni Meet held on 5th June 2022 ..

The Nirdhar Ex students Alumni Meet was held on 5th June 2022 .The day began at 10 am with a welcome drink,refreshments and music .. The formal meeting started at 10.15 am in the college Auditorium and ended at 12 noon, The day is celebrate day is celebrated as World Environment Day ,the Alumni present planted coconut saplings to commemorate the Day,and ended with a Group Photograph .There were 16 members present.

The following is the list with details

Sn	Name	Details
1	Dr Sucheta Naik	Senior Teaching Staff and Co-ordinator of IQAC
2	Dr Savio Leitaio	College Dir of Phy Edn ,Secretary of Nirdhar, Convenor of Alumni Committee .
3	Mr Vikas Bhagat	Treasurer of Nirdhar, Convenor of Alumni Committee
4	Mr Sunil Gaonkar	National Sportsperson and member of Alumni Executive committee
5	Mr Ketan Naik Gaonkar	Librarian and Alumni of the college
6	Adv Pratibha Desai	Notable Alumni of the college
7	Mr Mayur Naik Gaonkar	Instructor in Phy Edn and Alumni of the college
8	Mr Premjit Velip	Teaching Staff and New Secretary and convenor of ALUMNI
9	Mr Pankaj Velip	MTS and Alumni of the college
10	Mr Ashok Velip	Alumni of the college
11	Mr Mahesh Naik Desai	Student,Sports Secretary,Representing Students Council
12	Mr Jayesh Gaonkar	Teaching Staff and Alumni of the college
13	Mr Prajyot Pagi	Teaching Staff
14	Mr Krishna Desai	Teaching Staff .
15	Mr Aagraj G Desai	Non Teaching Staff and Alumni of the college
16	Mr Utkarsh Pagi	Teaching Staff and Alumni of the college

Dr. SN.
Report of Alumni Committee



Welcome address by Dr Sucheta Naik In her address she shared her alumni experiences expressed the need to grow in the group and coordinate better.

Dr Savio Leitao read the previous minutes and Report of meeting held on 5th December 2021, which were confirmed by Sunil Gaonkar and seconded by Mr Vikas Bhagat.

The members were then briefed and updated with the latest developments. Adv Pratibha Desai and Mr Vikas Bhagat suggested that a get together be arranged on 25th June 2022 to bring in more Ex students into the fold and to increase the active Alumni attending the meetings.

Mr Sunil Gaonkar has suggested planning of year long activities where Alumni will be interacting with present students with activities like sports matches, coaching, training etc.

Dr Savio Leitao the outgoing Secretary and Convenor of Alumni informed that the Bank Account is formed and operational.

Mr Vikas Bhagat proposed and seconded by Mr Premjit Velip that a Banner be made that can be displayed wherever any function or Programme is conducted costing approximately 500 Rs with measurements of 6 feet X 5 Feet. Dr Savio Leitao accepted the responsibility.

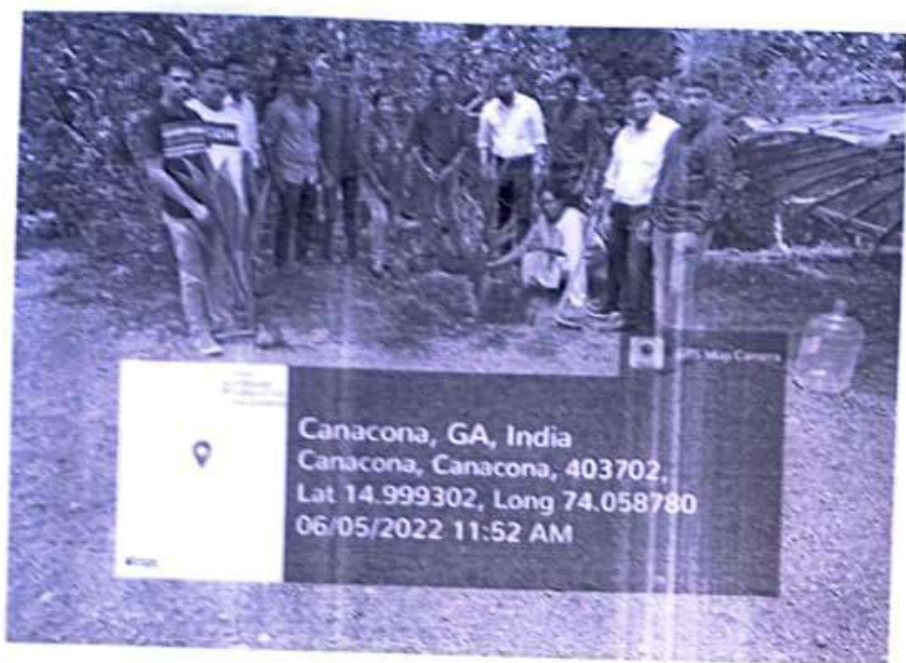
The charge was officially handed over to Mr Premjit Velip. A special congratulation motion was passed by Mr Vikas Bhagat seconded by Mr Mayur Naik Gaonkar congratulating and thanking Dr Savio Leitao for over 10 years of service as Secretary and Convenor of NIRDHAR the Alumni Society of the college, specially for the formation and legal side like registering and Bank Account.

The new Secretary and Convenor Mr Premjit Velip was welcomed along with the new entrants in the executive committee, Adv Pratibha Gaonkar, Sunil Gaonkar, Jayant Gaonkar,, Pankaj Velip, Mayur Naik Gaonkar.



Mani
Principal

Shree Manjunath & Shri Chetan Manu Desai College
U.P. - 201 001, G.S. 40/7/02



Attendance with signatures

Nikhil ALUMNI MEET on 5th June 2022
The Ex-Students Association 2013-22 meet
was held in the college Auditorium from
10 am to 12 pm.
The following members and staff of Shree
Mallikarjun & Shri Chetan Manju Desai College
Canacona attended

Sr.	Name	Sign.
1	Dr. Suresh Nalin	
2	Saroj Lestak	
3	Vishal Ravi	
4	Sunil Ganesha	
5	Ketan Desai Guntur	
6	Adi Prakash Desai	
7	Mayur Desai Guntur	
8	Pranav Desai	
9	Pankaj Desai	
10	Ashish Desai	
11	Mahesh Desai Desai	
12	Pranav Desai	
13	Pranav Desai	
14	Pranav Desai	
15	Pranav Desai	
16	Pranav Desai	

DR. SURESH NALIN
DIRECTOR, PHY. EDU & SPORTS
SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE
CANACONA, GOA 403702



RECTOR PHY. EDU & SPORTS
Shri Prabhodhini Mandal's
SHREE MALLIKARJUN
&

Shri. Chetan Manju Desai College
Canacona, Goa 403702

Principal
Shri Prabhodhini Mandal's
SHREE MALLIKARJUN
&



22-06-2022


NOTICE

IQAC Executive Body Meeting dated 18th June 2021, is rescheduled on 25-06-2022 at 12.00 noon in the college auditorium to discuss the following agenda.

Agenda:

1. Confirmation of the minutes of the last meeting held on 23-10-2021
2. Confirmation of SSR and DVV.
3. Reporting of the activities conducted during the academic year 2021-22
4. Preparation of Academic plan for the academic year 2022-23.
5. AOB

All IQAC Executive members are requested to attend the meeting.


Dr. Sucheta Naik
IQAC Coordinator


Prof. Manoj S. Kamat
Principal



Minutes of IQAC Executive Body Meeting held on 25/06/2022 at 12:00 Noon

Date : 25/06/2022	Meeting Time : 12:00 Noon	Location : Auditorium
Meeting called by	Principal Prof. Manoj S. Kamat	
Types of Meeting	Second Executive IQAC Meeting	
Facilitator Name	Executive IQAC Members	
Note Taker	NAAC Coordinator : Dr. Rupa Chari	
Time Keeper Name	Dr. Sucheta Naik-IQAC Coordinator	
Attendance	List is enclosed	
Agenda Topic No. 1	Confirmation of the minutes of the last held on 23-10-2021	
Time : 10 Min	Presenter : Prof. Dr. Manoj S. Kamat	
	The minutes were circulated through WhatsApp before IQAC Meeting by IQAC Coordinator. The IQAC Meeting Minutes were proposed by Shri. Albert Fernandes & seconded by Shri. Shrinivas Prabhu. It was announced that minutes of the previous meeting are confirmed.	
Agenda Topic No. 2	Confirmation of SSR & DVV	
Time : 30 Min	Presenter : Prof. Dr. Manoj S. Kamat	
	<p>1) Principal informed that SSR & DVV are uploaded on College websites. Once the checking of all documents is all set, IQAC Committee will be ready to apply for IQA. Shri. Vividh Pawaskar announced that the task assigned to him to check uploaded SSR & DVV will be completed before 10th July, 2022. Principal also mentioned that rechecking will be done by some experts to leave zero error.</p> <p>2) After thorough discussion it is decided that on 22nd Aug 2022, IQAC will apply for IQA. Principal informed that all AQAR are submitted and accepted. AQAR of 2021-2022 will also be kept ready before the NAAC Committee visit</p>	



Manoj

	<p>with available documents was mentioned.</p> <p>3) At this hour, SMC Chairman Shri. Chetan Desai & Secretary Shri. Manjunath Desai assured that for any sort of assistance Board will be always with the Committee Members.</p>
Agenda Topic No. 3	Reporting of the activities conducted during the Academic Year 2021-22
Time : 15 Min	Presenter : Prof. Dr. Manoj S. Kamat
	Activity Report of the Academic Year 2021-22 was presented in the meeting. The details were circulated through SMC IQAC 2020-2021 WhatsApp Group. The efforts of the Staff Members for organizing the 105 Events during the Academic Year were appreciated by Committee Members.
Agenda Topic No. 4	Preparation of the Academic Plan for the Academic Year 2022-23.
Time : 15 Min	Presenter : Prof. Dr. Manoj S. Kamat
	IQAC coordinator presented the Academic Calendar and Academic Plan for 2022-23 prepared by various departments. Shri. Vividh Pawaskar informed that Perspective Plan and Deployment (2015-2021) & Perspective Plan (2022-2032) have already been submitted to IQAC.
AOB 15 Min.	<ol style="list-style-type: none"> 1. Albert Fernandes appreciated Management, Principal, Staff & Students for achievements in the academic year 2021-22. 2. DPM's Secretary Shri. Manjunath Desai appreciated Dr. Rupa Chari for giving Extra-Curricular Services on Social Platform. Board Members appreciated Dr. Rupa being Comper during visit of President of India at Darbar Hall, Rah Bhavan, Panaji Goa. 3. Dr. Rupa Chari mentioned about her Marathi Book Release Function at SSAngle HSSC organized by



Manoj Kamat

	<p>Konkani Kala Kendra (Sutrasanchalan : Anubhav Aani Aakalan) on 5th July, 2022 at the hands of Dnyanpeeth Awardee Shri. Damodar Mauzo.</p> <p>4. The meeting ended at 1:30 pm.</p>
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[Signature]
IQAC Coordinator
Dr. Sucheta Naik

[Signature]
Principal
Prof. Dr. Manoj S. Kamat
 17/7/2022



**Following Members were present for the IQAC Executive Body Meeting held
on 25/06/2022 at 12:00 Noon**

1. Shri. Chetan Desai	Chairman
2. Shri. Manjunath Desai	Secretary
3. Prof. Dr. Manoj S. Kamat	Principal
4. Dr. Sucheta Naik	Vice Principal & IQAC Coordinator
5. Dr. Rupa Chari	NAAC Coordinator
6. Shri. Vividh Pawaskar	NAAC Co-Coordinator
7. Ms. Domitil D/Souza	Member
8. Shri. Sandesh Sawant	Member
9. Mrs. Prajyoti Prabhu Dessai	Member
10. Shri. Ramdas Sawant	Head Clerk
11. Shri. Sandesh Faldesai	Accountant
12. Shri. Albert Fernanades	Stakeholder
13. Shri. Shrinivas Prabhu	Alumni
14. Mr. Vishal Gaonkar	Student Representative

A circular stamp is partially visible, with some text around the perimeter that is difficult to read. Overlaid on the stamp is a handwritten signature in dark ink, which appears to be 'M. G. Gaonkar'.

TQAC meeting held on 25th June 2022
at 12 noon in the college Auditorium

Sign

- 1) Shri Chetan Manju Desai DPM-Chairperson
- 2) Shri Manjunath Desai DPM-Secretary
- 3) Prof. Manoj S. Kamat Principal
- 4) Dr. Sucheta Naik TQAC Co-ordinator
- 5) Ms. Domitil D'Sauza Senior Teacher
- 6) Dr. Rupa Chasi NAAC Co-ordinator
- 7) Mr. Sandesh Savant Senior Teacher
- 8) Mr. Ramdas Sawant Senior Administrative Staff
- 9) Mr. Sandesh Fal Desai
- 10) Ms. Prajyoti Prabhudesai Asst. Professor
- 11) Mr. Vividh Pawaskar NAAC - Co-ordinator
- 12) CA Shrinivas Prabhu Alumni
- 13) Mr. Alberto Fernandes Nominee from Local Society
- 14) Mr. Vishant Gaikar Student Representative
- 15) Vividh Pawaskar Faculty



(Manoj Kamat)

VPawaskar

**Action Taken Report Presented during IQAC Executive Meeting held on 25th June 2022
at 12 noon in Auditorium.**

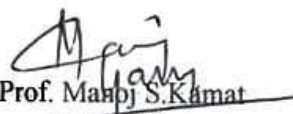
Sr. No	Plan of Action	Responsibility	Remark
1.	IQAC Minutes	Dr. Sucheta Naik	Submitted through Whatsapp to IQAC executive members
2.	Departmental Programmes/ Activities	Heads of respective Departments	Departments planned and organised 105 activities during the academic year.(List attached-I)
3.	Shree Mallikarjun Staff Cooperative Society	Shri. Savio Leitao	Byelaws framed. Registration yet to be complete.
4.	Parent Teacher Association General Body Meet	Dr. Rupa Chari	Parents Appreciation day celebrated on 14 th May 2022.
5.	Plan for Alumni Meet	Dr. Savio Leitao/Premjit Velip	Conducted two Alumni meet. Celebrated Environment Day on 5 th June 2022. "Music Dhamaka"planned and organised on 25 th June 2022.
6.	Budget for Infrastructural Requirements from Board Members	Principal	Budget Prepared and Approved. Infrastructural renovations of Phase one and Phase two are going on.
7.	Certificate Course on 'Communication Skills'	Shri. Vividh Pawaskar	30 hours Certificate Course on Life Skill conducted. Certificate courses conducted by Department of Hindi, Economics, Sociology, Library, IT and Sports.(list attached-2)
8.	Programme to develop 'Patriotism in Students'	Both NCC Wings	"Homage to Brave Hearts" whom we lost on 8 th Dec. Candlelight tribute. Celebrated all National days. Actively participated beach cleaning campaign. Conducted web series on



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			What the "Uniform taught me". "Anti Tobacco" Rally conducted on 31 st May.
9.	Roadmap of College for next 10 Years	IQAC & NAAC Coordinator	Prepared and presented before IQAC executives for suggestions
10.	Presentation of Feedback Analysis	Principal	Uploaded on College Website and also submitted to Board.
11.	Certificate Course on Digital Banking	Mr. Sandesh Sawant	Will Plan for the Academic Year 2022-23.
12.	Financial Assistance to needy students	PTA	Rs. 25,000 cheque is given to Ms. Sandya Kharat for pursuing her MA in sociology from Goa University.
13.	Farewell to T.Y Students	College Counsellor	Organised on 30 th May 2022 .


 Dr. Sucheta Naik
 IQAC Co-ordinator.


 Prof. Manoj S. Kamat
 Principal

