

COURSE STRUCTURE

Name of the Program: Public Speaking CENG01

Year: 2018-19

Date: 1/2/2019 to 1/4/2019

Aims and objectives:

Objective:

To enable participants to develop competencies to improve themselves.

To build self-confidence, enhance self-esteem.

Aims:

Grooming the participants through sensitizing them about proper behaviour, socially and professionally in formal and informal circumstances.

To cause basic awareness about the significance of soft skills in professional and interpersonal communications.

Eligibility: 12th Pass, any stream

Medium of Instruction: English.

Duration: 30 Hours

Course Outcome:

Upon completion of the course students should be able to employ verbal and nonverbal presentation skills for confidently and effectively delivering oral messages.

Employ strategies and skills to manage communication anxiety.

Create and present effective presentations using digital and non- digital presentation tools.

Evaluation: Diagnostic, Formative, and Summative

Pedagogy: Experiential learning, Diggory, Heutagogy

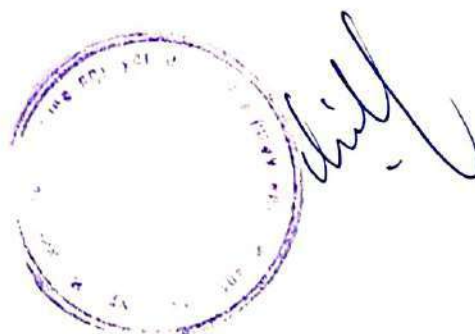
Suggested Text:

Certificate: yes

Minutes:

List of students: 173

Notice to Students: Yes



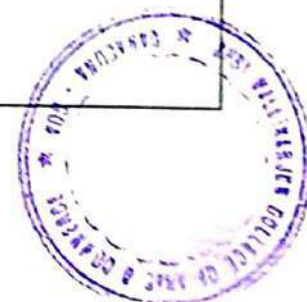
TIME TABLE *Public Speaking.*

30 HOURS COURSE

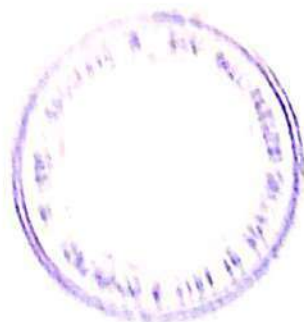
2018-19

1/2/2019 TO 1/4/2019

SR.NO	TOPIC	DATES	TIME
1	UNIT 1- INTRODUCTION & BRIEFING OF THE COURSE EFFECTIVE COMMUNICATION LESSON 1 AND 2	1/2/2019	2 HOURS
2	LESSON 2 AND LESSON 3 CONFRONTING YOUR FEARS KNOWING YOUR AUDIENCE ACTIVITIES EXERCISES VIDEOS	8/2/2019	2 HOURS
3	UNIT 2: EFFECTIVE COMMUNICATION PART 2 LESSON 5: OUTLINING AND ORGANISING YOUR SPEECH LESSON 6: WRITING YOUR SPEECH LESSON 7: WRITING YOUR SPEECH	15/2/2019	2 HOURS
4	UNIT III LESSON 8: CONTROLLING VOICE LESSON 9 : REHEARSING SPEECH EXERCISES AND ACTIVITIES	22/2/2019	3 HOURS
5	UNIT III: LESSON 10; DEVELOPING YOUR STYLE LESSON 11 VIDEOS TEAM PLAY ACTIVITIES	1/3/2019	3 HOURS



	UNIT III: TEAM PLAY AT THE END	8/3/2019	3 HOURS
7	UNIT IV - LESSON 14 STORY READING: YOUR TEARS BEFORE I AM HERE FOREWORD: PRESENTATION LESSON 14	15/3/2019	3 HOURS
8	PRESENTATION TEST LESSON 15: ACTIVITY	22/3/2019	3 HOURS
9	VIDEO GROUP AT THE END/DEMONSTRATION	29/3/2019	3 HOURS
10	INDIVIDUAL PRESENTATION	30/3/2019	3 HOURS
11	FINAL TEST ASSESSMENT: FINAL SPEECH PRESENTATION	1/4/2019	3 HOURS
		11 DAYS	30 HOURS COURSE



List of students (2018-19)

Public Speaking
30 hours Course

Roll No.	Name of the Students
101	Desai Ashika Ashok
102	MetriAkshadaDayanand
103	VelipSupriyaArjun
104	PaguiMahimaMonu
105	DhuriKunal Krishna
106	BhaireliNilangi Shaba
107	DessaiPallaviPandhari
108	PaguiAbhilasha Anil
109	GaonkarKundanKatu
110	GaonkarSuvarnaNagesh
111	GaonkarIndrajeetYashwant
112	BandekarAshish Ashok
113	PagiNiketaAnand
114	VelipVasantiKust
115	Pagui Rahul Bombo
116	GaonkarSangeeta Puno
117	VelipVasantiRaju
118	SatarkarKunalBalchandra
119	VelipSupriya Ram
120	VelipSushmitaSangtu
121	GaonkarSwarna Suresh
122	GaonkarPradeepJanu
123	PaguiKaushalDamodar
124	PaguiAshveryaTulsidas
125	HegdeMangalaYeshwant
126	VelipKalidiVasu
127	Fal Desai PoojaVithoba
128	GaonkarSharmilaBhiva
129	VelipEshum Ram
130	KakodkarAviramGanpat
131	VelipPrashantiVasant
132	VelipBabuSonu
133	PagiPavitraPandurang
134	PagiSnehaPandurang
135	FernandesBrezie
136	VelipMangueshArjun
137	AfonsoSweezel
138	KomarpanAkshadaAnant
139	GaonkarMegha Krishna



140	Kholkar Pratik Pradeep
141	NaikDarshanaSandeep
142	TavadkarAnkitaArjun
143	GaonkarDeepaliChandrakant
144	NaikSudhanPrakash
145	GaonkarSharad Ramesh
146	Gaonkar Sonia Kushali
147	VelipArati Ganesh
148	Fernandes Francis Albert
149	BhagatRavinaJiva
150	Carneiro Rochelle
151	AgundekarSiddeshSonu
152	PagiSailiChandrakant
153	FalDessaiSonali Ashok
154	GaonkarRateshRatnakar
155	Gaonkar Sameer Sudhakar
156	Fernandes Cassel
157	VelipKeval Krishna
158	RanaSangita
159	VelipGaoureshDevu
160	PaguiSneha Ramesh
161	VelipRuchitaKushali
162	ZoroSoniSidu
163	Desai PreetikaPandhari
164	Velip Nikhil Narayan
165	GaonkarAnkitaMadhukar
166	Tubki Desai AkhilUmesh
167	Kholkar Hitesh Deelip
168	NaikRasikaAnkush
169	GaonkarSarvesh Mohan
170	GaonkarPratikshaShanu
171	GaonkarGandesh Krishna
172	VelipPriteshPremanand
173	VelipSarvanandSangtu





Dnyan Prabodhini Mandal's
**SHREE MALLIKARJUN COLLEGE OF
ARTS AND COMMERCE DELEM CANACONA
GOA**



CERTIFICATE

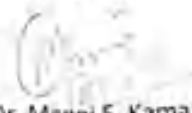
This is to certify that

_____ has

**Participated and Successfully completed 30 hours certificate course on Public Speaking
(CENG01) organized by Department of English from "01/02/2019 to 01/04/2019"**

Vividh Pawaskar
Course Coordinator




Dr. Manoj S. Kamat
Principal

30 HOURS CERTIFICATE COURSE

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Duration: 30 Hours

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Time Table Summary: from 10th January 2018 to 27th June 2018

Day	Topic	Unit	Time	Hours
10/01/2018	ग्रंथालय: उद्दिष्टे आणि कार्ये	I	1.00 pm to 2.00 pm	1 Hour
16/01/2018	ग्रंथालय: उद्दिष्टे आणि कार्ये	I	11.30 am to 12.30	1 Hour
17/01/2018	ग्रंथालय: उद्दिष्टे आणि कार्ये, ग्रंथालयाचे प्रमुख प्रकार	I, II	10.30 am to 12.00 pm	1 Hour
19/01/2018	ग्रंथालयाचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	1 hour 30 minutes
22/01/2018	ग्रंथालयाचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	30 minutes
23/01/2018	ग्रंथालयाचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	30 Minutes
30/01/2018	ग्रंथालयाचे प्रमुख प्रकार	II	9.30 am to 10.30 pm	1 Hour
05/02/2018	ग्रंथालय शाखांचे पाच सिद्धांत	III	11.30 am to 12.00 pm	30 minutes
06/02/2018	ग्रंथालय शाखांचे पाच सिद्धांत	III	8.30 am to 9.30 am	1 Hour
09/02/2018	ग्रंथालय शाखांचे पाच सिद्धांत	III	11.30 am to 12.00 pm	30 Minutes
16/02/2018	ग्रंथालय शाखांचे पाच सिद्धांत	III	11.30 am to 12.30 pm	1 Hour

24/02/2018	ग्रंथालय शाखाचे पाच सिद्धांत	III	1.00 pm to 2.00 pm	1 Hour
26/02/2018	ग्रंथालय शाखाचे पाच सिद्धांत	III	1.00 pm to 2.00 pm	1 Hour
02/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 Hour
03/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 9.30 am	1 Hour
06/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 9.30 am	1 Hour
09/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 Hour
13/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 10.00 am	1 hour 30 minutes
14/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 hour
15/03/2018	ग्रंथ वर्गीकरण पद्धती, तालिकीकरण	IV, V	1.00 pm to 2.00 pm	1 Hour
16/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
17/03/2018	तालिकीकरण	V	1.00 pm to 2.00 pm	1 Hour
22/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	1 Hour
27/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
29/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	1 Hour
31/03/2018	तालिकीकरण	V	1.00 pm to 2.00 pm	1 Hour
20/04/2018	तालिकीकरण, संदर्भसेवा	V, VI	1.00 pm to 2.00 pm	1 Hour
21/04/2018	संदर्भसेवा	VI	1.00 pm to 2.00 pm	1 Hour
22/04/2018	संदर्भसेवा	VI	9.30 am to 10.30 am	1 Hour
26/04/2018	संदर्भसेवा	VI	9.30 am to 11.30 am	1 Hour
27/04/2018	संदर्भसेवा	VI	1.00 pm to 2.00 pm	1 Hour

30 HOURS CERTIFICATE COURSE

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours (from 10th January 2018 to 27th June 2018)

Total number of students enrolled: 15

Medium of Instruction: Marathi

Aims & Objectives of the course:

1. To provide students an opportunity to enhance skills in library profession.
2. To tell students about theoretical aspects of the library automation and practical processing work of library.
3. To provide students the knowledge and skills that would help them to undertake further studies in library science.
4. To increase chances for gainful employment.

Outcome of the course:

1. Will develop interest in students to take up library science course for their further studies
2. By gaining knowledge regarding different procedures of library i.e. classification, cataloguing, etc., students will be able to work in different sections of library.

Suggested Text:

Library science is an interdisciplinary or multidisciplinary field that applies the practices, perspectives and tools of management, information technology, education and other areas to libraries. To provide students the knowledge and skills related to library, the Department of Marathi of Shree Mallikarjun Arts and Commerce college had organized a 30 hours course in BASICS OF LIBRARY SCIENCE. The Under-graduate students from any stream (Arts & Commerce) were eligible to join for this course. The curriculum for this course was designed in such a way that, students will get theoretical as well as practical knowledge and will develop interest in themselves to take up this field as their career. Total 15 students had participated for this course. Participants were given certificates after the successful completion of the course.

Recommendation of the course faculty: The course should be continued for next year as it was very helpful for the students.

Sign of Course Faculty

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Medium of Instruction: Marathi

List of the Students:

- 1) Parvin Koppal
- 2) Shanti Velip
- 3) Uma Gaonkar
- 4) Sujata Gaonkar
- 5) Savita Velip
- 6) Ashwini Gaonkar
- 7) Pratima Gaonkar
- 8) Nikhita Gaonkar
- 9) Shubhalaxmi Naik Gaonkar
- 10) Trupti Dhuri
- 11) Divya Chandekar
- 12) Navjyot Naik Gaonkar
- 13) Sonali Velip
- 14) Rekha Kolekar
- 15) Aashika Desai

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Course Curriculum

१) ग्रंथालये: उद्दिष्टे आणि कार्ये	- ३ तास
२) ग्रंथालयांचे प्रमुख प्रकार	- ३ तास
३) ग्रंथालय शास्त्राचे पाच सिद्धांत	- ५ तास
४) ग्रंथ वर्गीकरण पद्धती	- ७ तास
५) तालिकीकरण	- ७ तास
६) संदर्भसेवा.	- ५ तास

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Assessment Details: -

Evaluation/Assessment Mode: Oral

क्र.	विद्यार्थ्यांचे नाव	गुण (१०)	शेरा
१	परवीन कोप्पल	०८	उत्तीर्ण
२	शांती वेळीप	०८	उत्तीर्ण
३	उमा गावकर	०८	उत्तीर्ण
४	सुजाता गावकर	०७	उत्तीर्ण
५	सुविता वेळीप	०७	उत्तीर्ण
६	अश्विनी गावकर	०८	उत्तीर्ण
७	प्रतिमा गावकर	०८	उत्तीर्ण
८	निकिता गावकर	०८	उत्तीर्ण
९	शुभलक्ष्मी नाईक गावकर	०९	उत्तीर्ण
१०	तृप्ती धुरी	०८	उत्तीर्ण
११	दिव्या चंदेकर	०९	उत्तीर्ण
१२	नवज्योत नाईक गावकर	०९	उत्तीर्ण
१३	सोनाली वेळीप	०८	उत्तीर्ण
१४	रेखा कोलेकर	०९	उत्तीर्ण
१५	आशिका देसाई	०९	उत्तीर्ण

दि. ०३ जानेवारी २०१८

सूचना

सर्व विद्यार्थ्यांना कळविण्यात येत आहे की मराठी विभागातर्फे दि. १० जानेवारी २०१८ पासून 'ग्रंथालयशास्त्र' या विषयावर ३० तासांचा कोर्स आयोजित करण्यात येत आहे. हा कोर्स सर्व विद्यार्थ्यांसाठी खुला आहे. तरी सर्व विद्यार्थ्यांनी या कोर्ससाठी नाद नोंदवून या कोर्सचा लाभ घ्यावा.

डॉ. प्रमदा देसाई
मराठी विभागप्रमुख

डॉ. एफ. एम. नदाफ
प्राचार्य

Basic Course In Library Science

Objectives of the course

1. To provide an opportunity to enhance skills in Library profession.
2. To make students learn the concept and ways to organize knowledge and subjects.
3. Through these different types of information sources are described to the students.
4. This course tells the students about theoretical aspects of the library automation and practical processing work of library.
5. To increase chances for gainful employment.

ग्रंथालय शास्त्र: प्राथमिक अभ्यासक्रम

- १) ग्रंथालये: उद्दिष्टे आणि कार्ये
- २) ग्रंथालयांचे प्रमुख प्रकार.
- ३) ग्रंथालय शास्त्राचे पाच सिद्धान्त.
- ४) ग्रंथ वर्गीकरण पद्धती.
 - १) ड्यू'ज डेसिमल वर्गीकरण पद्धती.
- ५) तालिकीकरण.
- ६) संदर्भसेवा.



Manoj Desai
PRINCIPAL
Dr. Dnyan Prabodhini Mandala
SHRI. CHETAN MANOJ DESAI
&
Shri. Chetan Manoj Desai College
Cuttack - Odisha - 751002
Prasanna
Dr. Prasanna Desai

Department of Statistics

Attendance record of library science course (30 Hours) taken by the department for 2017-18 year

Month of January:

Sr. no.	Name of the student	Attendance Record									
		10/1/18 (1.00- 2.00)	16/1/18 (11.30- 12.30)	17/1/18 (10.30- 12.00)	19/1/18 (11.30- 12.00)	22/1/18 (11.30- 12.00)	23/1/18 (11.30- 12.00)	30/1/18 (9.30- 10.30)			
1	Parvin Koppal	P	P	P	P	P	P	A			
2	Shanti Velip	P	P	P	P	P	A	P			
3	Uma Gaonkar	P	P	P	A	P	P	A			
4	Sujata Gaonkar	P	P	P	P	P	P	P			
5	Savita Velip	P	P	P	P	P	A	P			
6	Ashwini Gaonkar	P	P	P	P	P	P	P			
7	Pratima Gaonkar	P	P	P	P	P	P	P			
8	Nikhita Gaonkar	P	P	P	P	P	P	P			
9	Shubhlaxmi Naik Gaonkar	P	P	A	P	P	P	P			
10	Trupti Dhuri	P	P	A	A	P	P	P			



Month of February

Sr. no.	Name of the student	Attendance Record				
		5/2/18 (11.30-12.00)	6/2/17 (8.30-9.30)	9/2/17 (11.30-12.00)	16/2/17 (11.30-12.30)	24/2/17 (1.00-2.00)
1	Parvin Koppal	P	A	P	P	P
2	Shanti Velip	P	P	P	P	P
3	Uma Gaonkar	P	P	P	P	P
4	Sujata Gaonkar	P	P	P	P	P
5	Savita Velip	P	P	A	P	P
6	Ashwini Gaonkar	P	P	A	P	P
7	Pratima Gaonkar	P	P	P	P	P
8	Nikhita Gaonkar	A	P	P	P	P
9	Shubhlaxmi Naik Gaonkar	P	P	P	P	P
10	Trupti Dhuri	P	P	A	P	A



(Signature)

PRINCIPAL
Dayan Parashrami Marathe
SHREE MALLIKARJUN

Shri. Chetan Marjya Desai College
Dahanu-Candolim, Goa-403 501

Month of March

Sr. no.	Name of the student	Attendance Record											
		3/3/18 (8.30-9.30)	6/3/18 (8.30-9.30)	9/3/18 (1.00-2.00)	13/3/18 (8.30-10.00)	14/3/18 (1.00-2.00)	15/3/18 (1.00-2.00)	16/3/18 (12.00-1.00)	17/3/18 (1.00-2.00)	22/3/18 (10.30-11.30)	27/3/18 (12.00-1.00)	29/3/18 (10.30-11.30)	31/3/18 (1.00-2.00)
1	Parvin Koppal	P	P	P	P	P	P	P	P	P	P	P	P
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3	Uma Gaonkar	A	P	P	P	P	A	P	P	P	P	A	P
4	Sujata Gaonkar	P	P	P	P	P	P	P	P	P	P	P	P
5	Savita Velip	P	P	P	P	P	P	P	A	A	P	P	P
6	Ashwini Gaonkar	A	P	P	P	P	P	P	P	P	P	A	P
7	Pratima Gaonkar	P	P	P	P	P	P	P	P	P	P	P	P
8	Nikhita Gaonkar	A	A	P	P	P	P	A	P	P	P	P	P
9	Shubhlaxmi Naik Gaonkar	P	P	P	P	P	P	P	P	P	P	P	P
10	Trupti Dhuri	P	P	P	P	P	P	P	P	P	P	P	P



(Signature)

PRINCIPAL
Dr. Prabodh Kumar
SHREE MALLIKARJUN

&
Shri. Chetan Manju Desai College
Dellem-Canacond, Goa-403702

12

004 607 700 700 700



PRINCIPAL
Dawn Cusick-McMullen
SHERIE MALLONARU

Shri. Chetan Kumar Das, Mega
Delem-Canacuna, Goa 702

30 HOURS CERTIFICATE COURSE

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Course Code: CL101

Organizing Department: Marathi

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Duration: 30 Hours (from 10th January 2018 to 27th June 2018)

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Day	Topic	Unit	Time	Hours
10/01/2018	ग्रंथालये: उद्दिष्टे आणि कार्ये	I	1.00 pm to 2.00 pm	1 Hour
16/01/2018	ग्रंथालये: उद्दिष्टे आणि कार्ये	I	11.30 am to 12.30	1 Hour
17/01/2018	ग्रंथालये: उद्दिष्टे आणि कार्ये, ग्रंथालयांचे प्रमुख प्रकार	I, II	10.30 am to 12.00 pm	1 Hour
19/01/2018	ग्रंथालयांचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	1 hour 30 minutes
22/01/2018	ग्रंथालयांचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	30 minutes
23/01/2018	ग्रंथालयांचे प्रमुख प्रकार	II	11.30 am to 12.00 pm	30 Minutes
30/01/2018	ग्रंथालयांचे प्रमुख प्रकार	II	9.30 am to 10.30 pm	1 Hour
05/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	11.30 am to 12.00 pm	30 minutes
06/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	8.30 am to 9.30 am	1 Hour
09/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	11.30 am to 12.00 pm	30 Minutes
16/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	11.30 am to 12.30 pm	1 Hour



24/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	1.00 pm to 2.00 pm	1 Hour
26/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	III	1.00 pm to 2.00 pm	1 Hour
02/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 Hour
03/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 9.30 am	1 Hour
06/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 9.30 am	1 Hour
09/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 Hour
13/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 10.00 am	1 hour 30 minutes
14/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	1.00 pm to 2.00 pm	1 hour
15/03/2018	ग्रंथ वर्गीकरण पद्धती, तालिकीकरण	IV, V	1.00 pm to 2.00 pm	1 Hour
16/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
17/03/2018	तालिकीकरण	V	1.00 pm to 2.00 pm	1 Hour
22/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	1 Hour
27/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
29/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	1 Hour
31/03/2018	तालिकीकरण	V	1.00 pm to 2.00 pm	1 Hour
20/04/2018	तालिकीकरण, संदर्भसेवा	V, VI	1.00 pm to 2.00 pm	1 Hour
21/04/2018	संदर्भसेवा	VI	1.00 pm to 2.00 pm	1 Hour
22/04/2018	संदर्भसेवा	VI	9.30 am to 10.30 am	1 Hour
26/04/2018	संदर्भसेवा	VI	9.30 am to 11.30 am	1 Hour
27/04/2018	संदर्भसेवा	VI	1.00 pm to 2.00 pm	1 Hour



30 HOURS CERTIFICATE COURSE

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

List of the Students:

- 1) Parvin Koppal
- 2) Shanti Velip
- 3) Uma Gaonkar
- 4) Sujata Gaonkar
- 5) Savita Velip
- 6) Ashwini Gaonkar
- 7) Pratima Gaonkar
- 8) Nikhita Gaonkar
- 9) Shubhalaxmi Naik Gaonkar
- 10) Trupti Dhuri
- 11) Divya Chandekar
- 12) Navjyot Naik Gaonkar
- 13) Sonali Velip
- 14) Rekha Kolekar
- 15) Aashika Desai



30 HOURS CERTIFICATE COURSE

Title of the course : Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

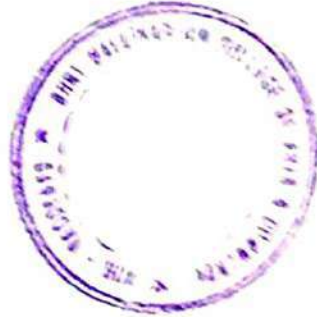
Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Course Curriculum

- | | |
|-------------------------------------|---------|
| १) ग्रंथालये: उद्दिष्टे आणि कार्ये | ~ ३ तास |
| २) ग्रंथालयांचे प्रमुख प्रकार | ~ ३ तास |
| ३) ग्रंथालय शास्त्राचे पाच सिद्धांत | ~ ५ तास |
| ४) ग्रंथ वर्गीकरण पद्धती | ~ ५ तास |
| ५) तालिकीकरण | ~ ५ तास |
| ६) संदर्भसेवा | ~ ५ तास |



30 HOURS CERTIFICATE COURSE

Title of the course : Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Assessment Details: -

Evaluation/Assessment Mode: Oral

क्र.	विद्यार्थ्यांचे नाव	गुण (१०)	शेरा
१	परवीन कोप्पल	०८	उत्तीर्ण
२	शांती वेळीप	०८	उत्तीर्ण
३	उमा गावकर	०८	उत्तीर्ण
४	सुजाता गावकर	०७	उत्तीर्ण
५	सुविता वेळीप	०७	उत्तीर्ण
६	अश्विनी गावकर	०८	उत्तीर्ण
७	प्रतिमा गावकर	०८	उत्तीर्ण
८	निकिता गावकर	०८	उत्तीर्ण
९	शुभलक्ष्मी नाईक गावकर	०९	उत्तीर्ण
१०	तृप्ती धुरी	०८	उत्तीर्ण
११	दिव्या चंद्रेकर	०९	उत्तीर्ण
१२	नवज्योत नाईक गावकर	०९	उत्तीर्ण
१३	सोनाली वेळीप	०८	उत्तीर्ण
१४	रेखा कोलेकर	०९	उत्तीर्ण
१५	आशिका देसाई	०९	उत्तीर्ण



दि. ०३ जानेवारी २०१८

सूचना

सर्व विद्यार्थ्यांना कळविण्यात येत आहे की मराठी विभागातर्फे दि. १० जानेवारी २०१८ पासून 'ग्रंथालयशास्त्र' या विषयावर ३० तासांचा कोर्स आयोजित करण्यात येत आहे. हा कोर्स सर्व विद्यार्थ्यांसाठी खुला आहे. तरी सर्व विद्यार्थ्यांनी या कोर्ससाठी नाद नोंदवून या कोर्सचा लाभ घ्यावा.

डॉ. प्रमदा देसाई
मराठी विभागप्रमुख

डॉ. एफ. एम. नदाफ
प्राचार्य





Beauty



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Canacona Goa



Strength

A VOCATIONAL COURSE IN BASICS OF FILM PRODUCTION

1. INTRODUCTION

1.1 Purpose of Module/Course

The role of Entertainment is important in our lives. The Film Industry is a thriving industry with multi-million rupees of turn-over. This profession is lucrative and accommodates creates talents across the spectrum from scrip-writing, cinematography, direction, production, lighting, editing, PR, etc.

The purpose of this course is to introduce the learners to the exciting, innovative world of film production so as to empower them to avail opportunities in this field. The competency of these learners will give them the confidence to go forth and utilize their talents. The **Entertainment Society of Goa** is the core body behind the National & State Festivals. **International Film Festival of India** is, incidentally hosted, by the state of Goa and the **Course Coordinator** has been actively involved in the same. Thus, his experience, expertise and networking will increase the net worth of this course.

1.2 Higher Education Qualification Level and Credit Value

It is expected that the learner will have passed the qualification exam of HSSC to be eligible for this course which is run by the college specifically for college students. A **Proficiency Test** will be conducted to assess the educational level so as to make the entry of everyone possible. A **Bridge Course** will be devised to facilitate those with lower proficiency to gain access to the advantages of this course.

The Credits assigned to this course of **30-hours duration** would be **TWO**. However, it is advisable for the learners to pursue this course for the

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Canacona Goa
Phone: 2433702



opportunities for gainful employment it offers rather than the credits one can acquire.

A **multi-lingual participant** in this course would have the added advantage of being exposed to media in different languages as well as the learning resources.

1.3 Assumptions of Prior Learning (or Learning assumed to be in place)

Prior Learning for this course would involve knowledge of Computer Basics, basic familiarity with Photo-Editing, Video-Editing tools, exposure to wide variety of audio-visual formats etc.

2. OUTCOMES

2.1 Specific Intended Outcomes

As a result of active engagement with the course materials and processes, the learning outcomes include:

Knowledge of Audio & Video Editing, the role of lighting in films, editing and script-writing, casting, film-making techniques and tools, different software available for audio and video editing etc.

2.2 Critical Cross-Field Outcomes

The Critical Cross-Field Outcomes include:

- ❖ work in a team
- ❖ organize and manage themselves
- ❖ communicate effectively
- ❖ use science and technology
- ❖ reflect on and explore effective learning strategies
- ❖ be culturally and aesthetically sensitive
- ❖ explore education and career opportunities
- ❖ develop entrepreneurial opportunities

3. TEACHING METHODS

The teaching methods, aids, approaches would include:

Theoretical Background through Lectures backed by Books in Print and Digital Form, Guest Lectures from Industry

Practical Exposure through Video Clips, Video and Audio Editing,

Use of LCD/DLP Projectors, Video Camera, Digital Camera etc.

Visits to Recording and Editing Studios etc.



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Dahanu-Caracana, Goa 403702

Discussions and Film Appreciation Workshops etc.
Links to important aspects of the course on You-tube.

4. COURSE/ MODULE CONTENT

This section is about making explicit what 'knowledge' your students need in order to achieve the outcomes you have specified. You could provide a list of topics/subject areas to be covered with a brief explanation (one or two sentences) of each. It is important to consider the most appropriate sequence for introducing topics and how much time should be spent on each topic. If a course is broken down into a number of smaller modules, you could indicate the approximate credit value of each module.

INTRODUCTION TO BASICS OF FILM PRODUCTION

Fineanswers (Open Forum)

- | | |
|--|---------|
| 1. Forms of films: Documentary, Short Films, Newscasting, Educational & Socio-Cultural Value-based Awareness Films, Ad-Films, etc. | 5 Hours |
| 2. Preparing text, scripts, screen-pay, dialogues, story-board. | 5 Hours |
| 3. Cinematography, lights, camera-techniques, editing. | 5 Hours |
| 4. Direction, Art Direction, Assistance. | 5 Hours |
| 5. Basics of Production. | 5 Hours |
| 6. PRACTICAL ASSIGNMENT: A film creation (Short film, Documentary, ad film news-based etc.). | 5 Hours |

5. RESOURCES

The Departmental Website contains a link to digital resources and a list of Reference Books available in college library. A list of further readings in also made available on the website.

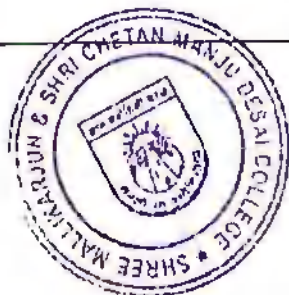


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&
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6. ASSESSMENT OF STUDENT LEARNING

Specific outcomes 1 Basics of Film Production 2 Video Editing 3 Script Writing 4	Assessment tasks Essay Type Question Editing of a pre-designed video of 3 minutes as per directions given	Assessment criteria Minimum 3 basics covered Reduction of Noise, Picture Clarity, Sound
Critical Cross-Field Outcomes 1 2 3 4		



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7. EVALUATION OF MODULE AND/OR TEACHING

The completed assignments would be viewed by the Participants as well as general public. The feedback from them would be discussed in open forum for appreciation and improvement. Selected works would be uploaded on College YouTube Channel for mass viewing and critical appreciation. Feedback on the teaching-learning process would be obtained from experts in the industry for improvement.

8. CAREER OPPORTUNITIES:

Local TV Channels require Newsreaders, scriptwriters, technicians etc. This void can be filled by those who undertake this course. A minimum of 3 feature films per year are produced in Goa, apart from short films and documentaries. Goa is also a preferred shooting location for Bollywood and others. This opens up opportunities for the deserving, talented and those who have a sound background of this industry. Our products will be valued by these people. Critical Cross Field Applications are when the learners are gainfully employed in other fields but can utilize their experience and expertise to be better in their chosen endeavors. A teacher, for instance, can use the knowledge acquired in this course for enhancing quality of teaching-learning by creation of audio-visuals to support learning. The support of the Government through various schemes can be garnered by those with experience and expertise or at least a sound background in the industry. Our participants stand a better chance of being ENTREPRENEURS in the film industry.



[Faint handwritten signature and text in Marathi]

TIME TABLE OF FILM PRODUCTION COURSE

DATE / DAYS	9.00 - 10.00	10.00 - 11.00	11.00 - 12.00	12.00 - 1.00	01.00 - 02.00	02.00 - 04.00	04.00 - 05.00
THURSDAY - 27/12/18	Cinematography	lights	Camera-techniques	Lunch Break	Photography	Editing	Practical: Photography
FRIDAY 28/12/18	Documentary	Short Films	News casting		Educational & Socio-Cultural Value-based Awareness Films	Ad-Films	Practical: Film News Based
SATURDAY 29/12/18	Direction	Art Direction	Assistance				Practical: Documentary
SUNDAY 30/12/18	Preparing text	Scripts	Screen-pay			Dialogues	Story-board
MONDAY 31/12/18	Basics of Production				Practical: Short Film		
TUESDAY 01/01/19	PRACTICAL ASSIGNMENT: A Film Creation						




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 Gadag - Karnataka, India - 587002

CERTIFICATE OF APPRECIATION



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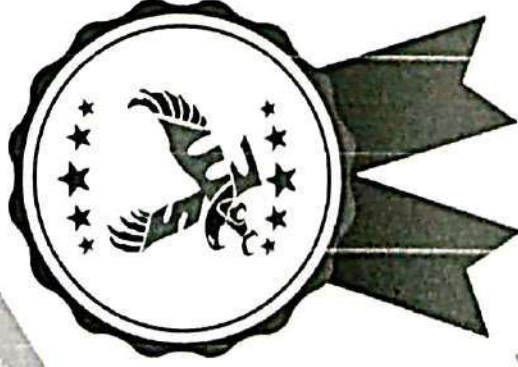
This certificate is proudly presented to

MS. SIDDHI PAGI

for successful completion of a 30-hour
Vocation-based Certificate Course on

BASICS OF FILM MAKING

organized by the Department of Konkani.



(Mandali)
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Canacona Goa

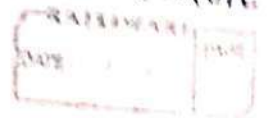
Darshan Loliengar
Faculty

Dr Manoj Kamat
Principal

Dr Purnanand Chari
Course Coordinator



Dec 2013



क्र.	नाम	संपर्क	वर्ग	हस्ता. क्र.	शाय
1	सुनीता गोवर्कर				
2	वंधना कोसंबत	7517761163	T.Y.B.A	434	Samir
3	मनोरंज नरुम गोवर्कर	8554857051	T.Y.B.A	425	Pranav
4	उद्दिपाळ मरुम	7020622388	T.Y.B.A	495	Nishant
5	मनोज वेल्ले	7798398603	T.Y.B.A	508	Pranav
6	पंढाराम गोवर्कर	8875011412	T.Y.B.A	407	Pranav
7	संदेश वेळीप	9405895400	T.Y.B.A	504	Dhruv
8	विहार पवार	9405369831	T.Y.B.A	500	Tarun
9	शंभु गोवर्कर	9049227901	T.Y.B.A	501	Pranav
10	शंभु वेळीप	9405207961	T.Y.B.A	480	Pranav
11	जाजू गोवर्कर	7533877386	T.Y.B.A	446	Pranav
12	आकाश गोवर्कर	9146877115	T.Y.B.A	451	Pranav
13	संदेश वेळीप	7066281698	T.Y.B.A	478	Pranav
14	संदेश वेळीप	7769093751	T.Y.B.A	496	Pranav
15	संदेश वेळीप	7378741555	T.Y.B.A	402	Pranav
16	संदेश वेळीप	8408090184	T.Y.B.A	403	Pranav
17	संदेश वेळीप	8411846872	T.Y.B.A	406	Pranav
18	संदेश वेळीप	9834048819	T.Y.B.A	498	Pranav
19	संदेश वेळीप	7888237405	T.Y.B.A	408	Pranav
20	संदेश वेळीप	7767878779	T.Y.B.A	401	Pranav
21	संदेश वेळीप	7057894275	T.Y.B.A	417	Pranav
22	संदेश वेळीप	9423855746	T.Y.B.A	507	Pranav
23	संदेश वेळीप	8308537958	T.Y.B.A	489	Pranav
24	संदेश वेळीप	9420052114	T.Y.B.A	452	Pranav
25	संदेश वेळीप	9607476955	T.Y.B.A	410	Pranav
26	संदेश वेळीप	9705186629	T.Y.B.A	469	Pranav
27	संदेश वेळीप	9405341687	T.Y.B.A	476	Pranav
28	संदेश वेळीप	9405343323	T.Y.B.A	449	Pranav
29	संदेश वेळीप	91405161205	F.Y.B.A	98	Pranav
30	संदेश वेळीप	9370388063	F.Y.B.A	075	Pranav
31	संदेश वेळीप	7588879903	F.Y.B.A	100	Pranav
32	संदेश वेळीप	7083697763	F.Y.B.A	106	Pranav
33	संदेश वेळीप	7912711809	F.Y.B.A	56	Pranav
34	संदेश वेळीप	8245424248	F.Y.B.A	40	Pranav
35	संदेश वेळीप	7895231562	F.Y.B.A	85	Pranav
36	संदेश वेळीप	8245625201	F.Y.B.A	25	Pranav

चित्रपट निमित्ति प्रशिक्षण

20-12-2018

DATE: / /

क्र.	नाव	संपर्क क्र.	वर्ग	हजेरी क्र.	रप
36	दिवा पाणी	9673175301	S.Y.B.A	269	Pooji
37	निधदा पाणी	9168057235	S.Y.B.COM	144	Pooji
38	रिनेका दा कोस्टा	9765187219	F.Y.B.A	098	Racala
39	सोनिका फोडकर	7387059097	F.Y.B.A	131	Sonolika
40	वेधवा पाणी	9665938779	F.Y.B.A	004	Depi
41	प्रथमा प्रदीप पेशादीकर	9370388063	F.Y.B.A	075	Pradip
42	दिक्षा ओम पाणी	9823968440	F.Y.B.A	002	Diksha
43	वेडी फेरनाडिस	7030358862	S.Y.B.A	226	Wadi
44	मध्या पाणी	7262029809	F.Y.B.A	022	Madhya
45	लक्षिता च्यारी	9359239571	F.Y.B.A	078	Lakshita
46	दिना डिसेझा	7798863354	S.Y.B.A	229	Dina
47	मुशवरी पाणी	7798805297	S.Y.B.A	298	Mushvri
48	मनिता जयेश	9489158770240	S.Y.B.A	225	Manita
49	नवशान्त साव	8668813387	F.Y.B.A	009	Navshant
50	सीमन मुदगुनकर	9603348213	F.Y.B.A	26	Siman
51	अरुण गावकार	9404884464	F.Y.B.A	108	Arun
52	अग्रज देसाय	928456573	Ex-Student		Agaraj
53	शिल्पावती शर्मा	9373484409	"		Shilpa
54	प्राद्य गावकार	9423887083	S.Y.B.A	259	Priya
55	संपन्न गावकार	9405820571	F.Y.B.A	051	Sampann
56	आशा गावकार	7262937047	S.Y.B.A	278	Asa
57	वानू वेडीप	9049958970	S.Y.B.A	275	Vanu
58	मनिता लमापा	7767831181	Ex-Student		Manita
59	म. संदेश गावकार	8788587680	Asst. Prof.		M. Sandesh
60	नवदीप वेडीप		Ex-Student		Navdeep
61	म. सोनिया गडकार	9158402585	Asst. Prof.		M. Sonia
62	म. गौरिशा फळदेसाय	9405674529	"		M. Gaurisha



Mani Jambhale

PRINCIPAL
Dnyan Pralochini Mandat's
MALLIKARJUN

Shri Chetan Mallick College of Arts & Commerce, G-403702

from
Dr. Purnanand Chari
Associate Professor
Department of Konkani

22/12/2018

To
The Principal
Shree Mallikarjun College
Canacona

Sub: Granting permission to conduct Certificate Course in Konkani regarding


Respected Sir

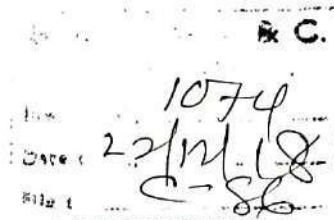
I am happy to bring to your kind information that Department of Konkani of our College is conducting a certificate course of 30 hours in **Film Making** since the last academic year. On the same lines, I would like to conduct Film Making Workshop this year between 27th and 31st December 2018 for students.

Further I wish to inform you that our syllabus is approved by the Academic Advisory Board of our College and the course runs for 2 credits. The detailed time table of the course will be displayed on the College website and notice board. Kindly permit us to conduct the same.

Thanking you in anticipation

Yours truly


Dr. Purnanand Chari
Associate Professor




PRINCIPAL
Shree Mallikarjun & Shree Chetan Manju Desai College
Canacona, Goa 403702

Approved
22/12/2018



Beauty



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Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE
Canacona Goa

A VOCATIONAL COURSE IN BASICS OF FILM PRODUCTION

1. INTRODUCTION

1.1 Purpose of Module/Course

The role of Entertainment is important in our lives. The Film Industry is a thriving industry with multi-million rupees of turn-over. This profession is lucrative and accommodates creates talents across the spectrum from scrip-writing, cinematography, direction, production, lighting, editing, PR, etc. The purpose of this course is to introduce the learners to the exciting, innovative world of film production so as to empower them to avail opportunities in this field. The competency of these learners will give them the confidence to go forth and utilize their talents. The **Entertainment Society of Goa** is the core body behind the National & State Festivals. **International Film Festival of India** is, incidentally hosted, by the state of Goa and the **Course Coordinator** has been actively involved in the same. Thus, his experience, expertise and networking will increase the net worth of this course.

1.2 Higher Education Qualification Level and Credit Value

It is expected that the learner will have passed the qualification exam of HSSC to be eligible for this course which is run by the college specifically for college students. A Proficiency Test will be conducted to assess the educational level so as to make the entry of everyone possible. A **Bridge Course** will be devised to facilitate those with lower proficiency to gain access to the advantages of this course.

The Credits assigned to this course of 30-hours duration would be **TWO**. However, it is advisable for the learners to pursue this course for the



Mangal
Principal

Shri Chetan Mahesh Chaudhari
Principal, Canacona, Goa 401 103

...ful employment it offers rather than the credits one can
A multi-lingual participant in this course would have the added advantage of
being exposed to media in different languages as well as the learning resources.

1.3 Assumptions of Prior Learning (or Learning assumed to be in place)
Prior Learning for this course would involve knowledge of Computer Basics, basic
familiarity with Photo-Editing, Video-Editing tools, exposure to wide variety of
audio-visual formats etc.

2. OUTCOMES

2.1 Specific Intended Outcomes

As a result of active engagement with the course materials and processes, the
learning outcomes include:
Knowledge of Audio & Video Editing, the role of lighting in films, editing and
script-writing, casting, film-making techniques and tools, different software
available for audio and video editing etc.

2.2 Critical Cross-Field Outcomes

The Critical Cross-Field Outcomes include:

- ❖ work in a team
- ❖ organize and manage themselves
- ❖ communicate effectively
- ❖ use science and technology
- ❖ reflect on and explore effective learning strategies
- ❖ be culturally and aesthetically sensitive
- ❖ explore education and career opportunities
- ❖ develop entrepreneurial opportunities

3. TEACHING METHODS

The teaching methods, aids, approaches would include:
Theoretical Background through Lectures backed by Books in Print and Digital
Form, Guest Lectures from Industry
Practical Exposure through Video Clips, Video and Audio Editing,
Use of LCD/DLP Projectors, Video Camera, Digital Camera etc.
Visits to Recording and Editing Studios etc.



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Chelva, Caucoona, Goa 403712

Discussions and Film Appreciation Workshops etc.
links to important aspects of the course on You-tube.

4. COURSE/ MODULE CONTENT

This section is about making explicit what 'knowledge' your students need in order to achieve the outcomes you have specified. You could provide a list of topics/subject areas to be covered with a brief explanation (one or two sentences) of each. It is important to consider the most appropriate sequence for introducing topics and how much time should be spent on each topic. If a course is broken down into a number of smaller modules, you could indicate the approximate credit value of each module.

INTRODUCTION TO BASICS OF FILM PRODUCTION

Final answers (Open Forum)

1. Forms of films: Documentary, Short Films, Newscasting, Educational & Socio-Cultural Value-based Awareness Films, Ad-Films, etc. 5 Hours
2. Preparing text, scripts, screen-play, dialogues, story-board. 5 Hours
3. Cinematography, lights, camera-techniques, editing. 5 Hours
4. Direction, Art Direction, Assistance. 5 Hours
5. Basics of Production. 5 Hours
6. PRACTICAL ASSIGNMENT: A film creation (Short film, Documentary, ad film news-based etc.). 5 Hours

5. RESOURCES

The Departmental Website contains a link to digital resources and a list of Reference Books available in college library. A list of further readings is also made available on the website.



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Kumar

PRINCIPAL

Dr. Prabodh Kumar
SHREE GAN LITERARY

Dr. Prabodh Kumar
BELLARY, KARNATAKA



6. ASSESSMENT OF STUDENT LEARNING

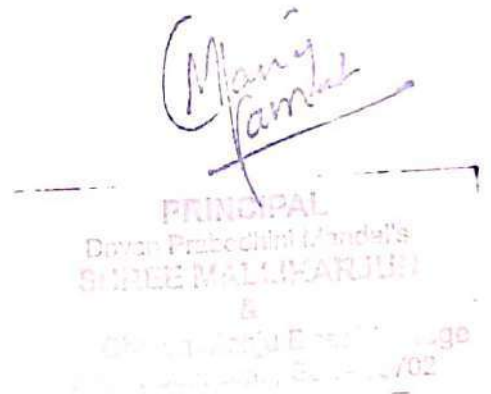
Specific outcomes 1 Basics of Film Production 2 Video Editing 3 Script Writing 4	Assessment tasks Essay Type Question Editing of a pre-designed video of 3 minutes as per directions given	Assessment criteria Minimum 3 basics covered Reduction of Noise, Picture Clarity, Sound
Critical Cross-Field Outcomes 1 2 3 4		



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 Dr. Chaitan Manoj Dasal College
 Bhubaneswar, Odisha 751002

The completed assignments would be viewed by the Participants as well as general public. The feedback from them would be discussed in open forum for appreciation and improvement. Selected works would be uploaded on College You-Tube Channel for mass viewing and critical appreciation. Feedback on the teaching-learning process would be obtained from experts in the industry for improvement.

Local TV Channels require Newsreaders, scriptwriters, technicians etc. This void can be filled by those who undertake this course. A minimum of 3 feature films per year are produced in Goa, apart from short films and documentaries. Goa is also a preferred shooting location for Bollywood and others. This opens up opportunities for the deserving, talented and those who have a sound background of this industry. Our products will be valued by these people. Critical Cross Field Applications are when the learners are gainfully employed in other fields but can utilize their experience and expertise to be better in their chosen endeavors. A teacher, for instance, can use the knowledge acquired in this course for enhancing quality of teaching-learning by creation of audio-visuals to support learning. The support of the Government through various schemes can be garnered by those with experience and expertise or at least a sound background in the industry. Our participants stand a better chance of being ENTREPRENEURS in the film industry.



Name of Programme : FIRST AID COURSE

Aims and objectives

The aims of first aid Preserve Life Not only the casualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

Eligibility

All college students enrolled for the graduation course are eligible for the course

Medium of Instruction

English and Konkani

Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

UN IT No	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	15/09/2018	2-5 pm
2	Emergency Action Plan Chain of Survival , The recovery position ,Cardio Pulmonary Resuscitation (CPR).	22/9/2018	2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	29/9/2018	2-5 pm
4	Drowning ,Stroke and Heart Attack.	8/12/2018	2-5 pm

Signature

5	Circulation problems	15/12/2018	2-5 pm
6	Wounds and bleeding	5/1/2019	2-5 pm
7	Poisons, burns and scalds	12/1/2019	2-5 pm
8	Injuries to bone, muscles and joints	19/1/2019	2-5 pm
9	Effects of heat and cold	25/1/2019	2-5 pm
10	Health and safety and minor complications	2/2/2019	2-5 pm

Course Outcome

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures. normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

Pedagogy (Method)

Theory , Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes



List of Students =40

First Aid course :2018-19 Enrolled list

Sr. No	Name of the students	class	Roll no
1.	Aguiar Roshal Rosario	SYBCom	C2017-101
2.	Bhandari Vipin Barkelo	SYBCom	C2017-102
3.	Colaco Steven Diogo	SYBCom	C2017-103
4.	Corte John Maicoal	SYBCom	C2017-104
5.	Corte Milagre Sebastian	SYBCom	C2017-105
6.	Desai Mallikesh Shashikant	SYBCom	C2017-106
7.	Dessai Amber Shanu	SYBCom	C2017-107
8.	Fernandes Cosima	SYBCom	C2017-109
9.	Fernandes Maison	SYBCom	C2017-111
10.	Gaonkar Chandreshwar Chandrakant	SYBCom	C2017-113
11.	Gaonkar Dinesh Suresh	SYBCom	C2017-114
12.	Komarpant Manila Durga	SYBCom	C2017-121
13.	Komarpant Nehal Nagesh	SYBCom	C2017-122
14.	Komarpant Nikhil Suresh	SYBCom	C2017-123
15.	Komarpant Rupesh Ravi	SYBCom	C2017-124
16.	Komarpant Saheeli Dhaku	SYBCom	C2017-125
17.	Mainath Manjunath A	SYBCom	C2017-126
18.	Mascarenhas Molyfa Stacy	SYBCom	C2017-127
19.	Mokhardker Vinod Tulshidas	SYBCom	C2017-128
20.	Naik Ashwini Anil	SYBCom	C2017-129
21.	Pagi Siddhi Shivanand	SYBCom	C2017-139
22.	Bhandari Chetali Chandrakant	SYBA	A2017-107
23.	Pagui Divya Deepak	SYBA	A2017-176
24.	Velip Eshum Ram	SYBA	A2017-196
25.	Velip Keval Krishna	SYBA	A2017-202
26.	Velip Mangesh Arjun	SYBA	A2017-203
27.	Velip Meena Mohan	SYBA	A2017-205
28.	Velip Prashanti Vasant	SYBA	A2017-209
29.	Velip Alisha Babu	SYBA	A2017-190
30.	Gaonkar Sonia Kushali	SYBA	A2017-150
31.	Velip Samiksha Nagesh	SYBA	A2017-218
32.	Zoro Soni Siddhu	SYBA	A2017-231
33.	Velip Kalidi Vasu	SYBA	A2017-200
34.	Kakodkar Aviram Ganpat	SYBA	A2017-158
35.	Kholkar Pratik Pradeep	SYBA	A2017-161

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Name of Programme FIRST AID COURSE

Aims and objectives

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Eligibility

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Medium of Instruction

English and Konkanni

Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

Unt No	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	14/09/2019	2-5 pm
2	Emergency Action Plan Chain of Survival , The recovery position ,Cardio Pulmonary Resuscitation (CPR).	21/9/2019	2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	28/9/2019	2-5 pm
4	Drowning ,Stroke and Heart Attack.	7/12/2019	2-5 pm
5	Circulation problems	14/12/2019	2-5 pm
6	Wounds and bleeding	4/1/2020	2-5 pm



7	Poisons, burns and scalds	11/1/2020	2-5 pm
8	Injuries to bone, muscles and joints	18/1/2020	2-5 pm
9	Effects of heat and cold	25/1/2020	2-5 pm
10	Health and safety and minor complications	1/2/2020	2-5 pm

Course Outcome

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Class Response	30
Oral test	30
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TOTAL	100

Pedagogy (Method)

Theory , Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes

List of Students =40



attendance FIRST AID course 2019-2020 enrolled list

Sr. No	Name of the students	Class	Roll no
1))	Naik Pankaj Ramakant	SYBCom	705
2)	Bandekar Ram Babu	SYBCom	706
3)	Bandari Akash Chandrakant	SYBCom	707
4)	Pagi Priya Pradeep	SYBCom	708
5)	Fernandes Cosima	SYBCom	709
6)	Pagui Samay Shant	SYBCom	717
7)	Khule Yeshwant Sumant	SYBCom	718
8)	Gaonkar Tushar Tolu	SYBCom	723
9)	Pagi Gratik Sudhanand	SYBCom	724
10)	Naik Gaonkar Jugal Santosh	SYBCom	726
11)	Desai Ksitija Dinesh	SYBA	234
12)	Velip Dipesh Saklu	SYBA	230
13)	Velip Sulhesh tolu	SYBA	229
14)	Velip Pratiksha Premnand	SYBA	212
15)	Gaonkar Sandesh Mangesh	SYBA	204
16)	Barretto Abigail	SYBA	302
17)	Fernandes Enigma	SYBA	306
18)	Gaonkar Nagesh Sudhakar	SYBA	303
19)	Velip Nitesh Narayan	SYBA	301
20)	Gaonkar Sarvesh Dilip	SYBA	297
21)	Gaonkar Pratap Purso	SYBA	292
22)	Gaonkar Santesh Gajanan	SYBA	291
23)	Gaonkar Sandesh Gajanan	SYBA	290
24)	Gaonkar Suvarna Suresh	SYBA	277
25)	Bandekar Prajot Shambu	SYBA	267
26)	Gaonkar Manisha Mono	SYBA	265
27)	Velip Gouresh Ganesh	SYBA	261
28)	Gaonkar Suraj Shantu	SYBA	239
29)	Velip Nimisha Kushali	SYBA	206
30)	Goud Branjeli Bala	SYBA	222
31)	Pagi Buddhee	SYBA	226
32)	Velip Suvarna Sudhakar	SYBA	232
33)	Velip Deepa Subhash	SYBA	233
34)	Velip Meena Puno	SYBA	246
35)	Chari Lakshita Uday	SYBA	250
36)	Gaonkar Vinali Gopi	SYBA	275
37)	Gaonkar Sindhiya Santosh	SYBA	276
38)	Gaonkar Timki Ramesh	SYBA	278
39)	Naik Rashmita Rajesh	SYBA	281
40)	Gaonkar Pranay Puno	SYBA	304



Photos (if any)

Press release

Notice to students



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Name of Programme FIRST AID COURSE

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