

### Dnyan Prabodhini Mandal's SHREE MALLIKARJUN

Shri. Chetan Manju Desai College

Delem, Canacona-Goa 403702



Website: shreemallikarjuncollege.ac.in

E-mail: shreemallikarjuncollege@gmail.com

List of Professional development Program/Faculty Development Program organised by the college for Non-Teaching staff for the Academic Year 2016-17 to 2020-21.

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2	3rd May 2017	Attitude determines the Altitude	
3	14th October 2016	Etiquettes & Mannerism	
4	5th November 2016	Telephone Mannerism for Non-Teaching	
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5	24th April 2018	Conference on "Revised NAAC Assessment & Accreditation Framework"	
6	13th April 2018	IT skills for office	
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7	29th September 2018	FDP- Securities and Exchange Bureau of India	
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13	21st, 25th and 29th September 2020.	Online Project of Staff Training Assistance for redeployment STAR Version 1.0 in college.	
14	7th November 2020	An Insight into Revised Accreditation framework for NAAC.	



Prof. Dr. Manoj S. Kamat



### Dnyan Prabodhini Mandal's SHREE MALLIKARJUN

Shri. Chetan Manju Desai College

Delem, Canacona-Goa 403702



Tel. No. 0832-2633422/433

Website: shreemallikarjuncollege.ac.in

E-mail: shreemallikarjuncollege@gmail.com

List of Professional development Program/Faculty Development Program organised by the college for Teaching for the Academic Year 2016-17 to 2020-21.

### INDEX

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2	14th October 2016	Experiential Learning	
3	5 <sup>th</sup> November 2016	Art of Teaching	
4	3 <sup>rd</sup> May 2017	Attitude determines the Altitude	
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5	13th April 2018	Use of ICT in teaching & learning for Teachers	
6	24 <sup>th</sup> April 2018	Conference on "Revised NAAC Assessment 8 Accreditation Framework"	
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10	21s September 2019	Workshop on "guidelines to set question paper and evaluation of answer sheets"	
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13	2 <sup>rd</sup> November 2019	Indian Geographical Indications system	
AMerica	THE STREET STREET	2020-2021	
14	7 <sup>±</sup> November 2020	An Insight into Revised Accreditation framework for NAAC.	
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Prof. Dr. Manoj S. Kamat

## SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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IQAC

Date

12/10/2016

Title of the Event

Role of IQAC in Sustenance & Enhancement of

Quality Education

Organising Department

IQAC

Nature/ Classification of Event :

Faculty Development Programme

**Number of Participant** 

42

Guest/ Keynote Speaker

Dr. Jagmohan Singh. Dr. F.M. Nadaf & Shri. Vividh

Pawasker

### **Brief Report:**

Dr. Jagmohan Singh briefed that the establishment of IQAC (after First Cycle) is a major step in pushing long-term quality standards. IQAC is a significant administrative body that is responsible for all quality matters. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college. The role of IQAC in maintaining quality standards in teaching, learning and evaluation becomes crucial, and the present research is therefore undertaken on a smaller scale to determine the exact status. IQAC becomes a part of the institution's system and work towards realization of the goals of quality enhancement and sustenance.

Dr. F.M.Nadaf highlighted IQAC Objective and Strategies. Dr. Nadaf mentioned that the Prime objective of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. IQAC involves in the procedure such as

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- Optimization and integration of modern methods of teaching and learning.
- Ensuring the adequacy, maintenance and functioning of the support structure and services.

Shri Vividh Pawaskar highlighted on major functions of IQAC as follows:

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- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution
- · Dissemination of information on the various quality parameters of higher education
- Organization of workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes / activities leading to quality improvement
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Shri Vividh Pawaskar mentioned about how IQAC facilitates

- To a heightened level of clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture NAAC for Quality and Excellence in Higher Education
- To the enhancement and integration among the various activities of the institution and institutionalize many good practices
- To provide a sound basis for decision making to improve institutional functioning
- To act as a change agent in the institution
- To better internal communication

Total Expenditure if any:		
NIL		
Name of the Department:	IQAC	





**Onyan Prabodhini Mandal's** 

### Shree Mallikarjun Arts and Commerce College

Canacona-Goa.

Organizes

A.

**Faculty Development Programme** 

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### "Role of IQAC in sustenance & Enhancement of Quality Education"

Env

Teaching and Non-Teaching Faculty

Trainers: Dr. Jagmohan Singh, Dr. F.M. Nadaf, Mr. Vividh Pawaskar,

Date: 12<sup>th</sup> October 2016 Time: 11.30 a.m.

Dr. F.M. Nadaf Officiating Principal Dr. Jagmolan Single IQAC Co-ordinator

## Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA

INTERNAL QUALITY ASSURANCE CELL

### CERTIFICATE OF PARTICIPATION

This is to certify that Ma/Mas/MODE. Service & Souza

Designation Associate Professor actively participated in the FACULTY

DEVELOPMENT PROGRAMME entitled Role of 1990 to Swetenance and

Enhancement of Quality Education candinated an 14 to 2016

On Sagmohan Singh IQAC Co-ordinator



OFFICIATING PRINCIPAL

Govt. Reg. No. AC-18

Dnyan Prabodhini Mandal's

Tel. No. 0832-2633422/433

### SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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NAAC

Date

14/10/2016

Title of the Event

**Experiential Learning** 

Organising Department

IOAC

Nature/ Classification of Event :

Faculty Development Programme

Number of Participant (M/F)

9+53 = 62

Guest/ Keynote Speaker

Axat Sharma, Manager-Learning & Development,

The Lalit Golf & Spa Resorts, Canacona Goa

Brief Report:

Experiential Learning deals with individual's direct experience. According to Kolb, Knowledge is continuously gained through both personal and environmental experiences. The speaker of the session Mr. Axat Sharma said that in order to gain genuine knowledge from an experience, the learner must have four abilities:

- · The learner must be willing to be actively involved in the experience;
- The learner must be able to reflect on the experience;
- The learner must possess and use analytical skills to conceptualize the experience; and
- The learner must possess decision making and problem solving skills in order to use the new ideas gained from the experience.

Resource person briefed that most Most <u>educators</u> understand the important role <u>experience</u> plays in the learning process. The role of <u>emotion</u> and feelings in learning from experience has been recognised as an important part of experiential learning. While those factors may improve the likelihood of experiential learning occurring, it can occur without them. Rather, what is vital in experiential learning is that the individual is encouraged to directly involve themselves in the experience, and then to reflect on their experiences using analytic skills, in order that they gain a better understanding of the new knowledge and retain the information for a longer time.

Total Expenditure if any:		
NIL		
Name of the Department:	IQAC	



# SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA

## INTERNAL QUALITY ASSURANCE CELL CERTIFICATE OF PARTICIPATION

This is to certify that Ma/Wha/Wha/Wha/Wha Somited S'some Conducted in the FACULTY

DEVELOPMENT PROGRAMME entitled Experiential Learning conducted on 14/10/2016



Dnyan Prabodhini Mandal's

Shree Mallikarjun Arts and Commerce College Canacona-Goa.

Organizes

Α

**Faculty Development Programme** 

On

"Experiential Learning"

For

**Teaching Faculty** 

Trainer: Shri. Axat Sharma, Manager, Learning & Development (Lalit Goa Resort)

Date: 14th October 2016

Time: 10 a.m.

IQAC Co-ordinator

Dr. F.M. Nadaf Officiating Principal Dr. Jagmohan Singh

Dr. J. M. Nadal

OFFICIATING PRINCIPAL

IQAC Co-ordinator

### Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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IQAC

Date

05/11/2016

Title of the Event

Art of Teaching

**Organising Department** 

IQAC

Nature/ Classification of Event:

Faculty Development Programme

Number of Participant

36

Guest/ Keynote Speaker

Mr. Vividh Pawaskar

### **Brief Report:**

The session was conducted on Art of Teaching. Teaching as an Art which exhibits many ways. Teacher uses many creative ways to teach the students which are best for them. Teachers are not standardized products. What is applicable for one teacher, might not work for others. All the teaching strategies should be adopted and adapted to meet particular teaching situation and their personal teaching style. Sometimes teaching may be monotonous and boring and the teacher may face harder time . However, teaching needs a scientific background or base.

Total Expend	iture if any:
	NIL
Name of the	Department: IQAC





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### Shree Mallikarjun Arts and Commerce College

Canacona-Goa.

Organizes

A

**Faculty Development Programme** 

On

### "Art of Teaching"

See

Teaching Faculty

Trainers: Mr. Vividh Pawaskar

Date: 5<sup>th</sup> November 2016 Time: 11.00 a.m.

Dr. F.M. Natlaf Officiating Principal Dr. Jagnohan Singh IQAC Co-ordinator



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DELEM-CANACONA, GOA 403702

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### IQAC

Date

03/05/2017

Title of the Event

Attitude determines Altitude

**Organising Department** 

IQAC

Nature/ Classification of Event:

E-mail ID: shreemallikarjuncollege@gmail.com

Faculty Development Programme

Number of Participant

42

Guest/ Keynote Speaker

Shri. John Silveira, State Coordinator, National Skill

Qualification Framework

### Brief Report:

Keynote Speaker mentioned that Attitude is created by our thoughts and we normally choose our thoughts. We are the architecture of our life and frame of mind. We take the decision from our mindset whether it is positive or negative. Attitudes are associated with beliefs and behavious towards some subject. Attitudes are not stable . Our behaviour and interactions with others determines our 'height in life' and our success in our life. If we want to be successful in any area of life, wehave to behave well, we have to interact with others in the right way, otherwise, we will lose our elevation and have to be prepared to have a shoddy life.

IQAC Coordinator welcomed and proposed vote of thanks.

Total Expenditure if any:	
NIL	
Name of the Desirations	1016





Shree Mallikarjun Arts and Commerce College Canacona-Goa.

Organizes

A Trainning Program

on

Attitude Determines the Altitude

For Teaching & Non-Teaching Staff

Trainer : <u>John Silveira</u> (State Co-Ordinator, National Skill Qualification Examowork)

Date: 3rd May 2017 Time: 11.00 am.

Dr. F. M. Nadaf Officiating Principal Dr. Jagmohan Singh IQAC Co-ordinator

#### **IQAC**

Date : 14<sup>th</sup> October 2016.

**Title of the Event** : "Etiquettes & Mannerism".

Organising Department : IQAC

Nature/ Classification of Event : Faculty Development Programme

Number of Participant : 16

Number of Non-teaching staff : 16

Guest/Keynote Speaker : Ms. Domitel D'Souza

### **Brief Report:**

"Etiquettes & Mannerism" themed programme was conducted for the non-teaching staff to make them understand the importance of following work ethics and manners while on work. Ethic is a set of standards of behavior and beliefs regarding what is and isn't acceptable.

The speaker of this session Ms. Domitel D'Souza talked about how work ethics is important, she also emphasized that work ethic is a belief that work and diligence have a moral benefit and an inherent value to strengthen character and individual abilities. It is a set of values centered on importance of work and manifested by determination or desire to work hard.

Resource person also briefed that good office manners mean simply knowing how to behave in a way that doesn't make the people around you uncomfortable. Being mindful of those around us can enhance our job prospects and can help us get ahead more easily, both in the workplace and in life. The Non-teaching staff highly benefitted through this session.

Total Expenditure if any:	
NIL	
Name of the Department:	WARJER -
Submitted to IQAC on:	STITUTE OF HALLS



### Dnyan Prabodhini Mandal's

## Shree Mallikarjun Arts and Commerce College Canacona-Goa.

Organizes

A

**Faculty Development Programme** 

On

"Etiquettes & Mannerism"

For

Non-Teaching Faculty

### Trainer: Ms. Domitel D'Souza

Date: 14th October 2016

Time: 12 p.m.

Dr. F.M. Nadaf
Officiating Principal

Dr. Jagmohan Singh

**IQAC Co-ordinator** 

#### **IQAC**

Date : 5<sup>th</sup> November 2016

Title of the Event : "Telephone Mannerism" for non-teaching staff.

Organising Department : IQAC

Nature/ Classification of Event : Faculty Development Programme

Number of Participant : 16

Number of Non-teaching staff : 16

Guest/Keynote Speaker: Mr. Vividh Pawaskar, HOD of English Department

#### **Brief Report:**

FDP on "Telephone Mannerism" for the non-teaching staff was conducted. The Resource person was Mr. Vividh Pawaskar, HOD of English Department.

The speaker of this session explained the term Telephone Mannerism and how it works for the non-teaching staff at the workplace. Sir said that we need to always keep in mind that effective telephone etiquette requires you to be: prepared, present, polite, patient, personable, professional, and proactive.

He further gave explanation of all the 7 P's and also highlighted some Do's and Don'ts.

DO – Smile when you talk to people. Although they might not be able to see you, a smile can be heard in your voice and the caller will be much more relaxed in their conversation with you.

DON'T – Be distracted. Although the caller may not be able to see what you're doing, if they don't have your full attention it will be heard in your tone and responses.

DO – When you answer the phone, greet the caller warmly and advise who they are talking to. Always answer the phone with your name at the end of your greeting.

DON'T – Shout or whisper. Being overly loud or overly quiet can make a phone conversation very awkward and might mean you don't get all of the information to the person on the other end. Try and speak in a calm tone that will be easy to hear and understand.

DO – Speak clearly. You have something to say and the person at the other end wants to hear it. No one wants to repeat themselves many times during a conversation. Speak as clearly as possible to avoid this.

DON'T – Leave the caller on hold for too long. No one likes sitting on hold. If you leave your caller on hold for too long they may think they have been forgotten and may hang up.

The non-teaching staff found the session interactive and highly informative.

Total Expenditure if any:	
NIL	
Name of the Department:	
Submitted to IQAC on:	WILLIEAR JUN CO.



### Dnyan Prabodhini Mandal's

### Shree Mallikarjun Arts and Commerce College

Canacona-Goa.

Organizes

A

**Faculty Development Programme** 

On

### "Telephone Mannerism"

For

Non-Teaching Faculty

Trainer: Mr. Vividh Pawaskar (Head, Department of English)

Date: 5th November 2016

Time: 11:00 a.m.

Dr. F.M. Nadaf

Dr. Jagmohan Singh

Officiating Principal

**IQAC** Co-ordinator

### SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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### IQAC

Date

: 13/04/2018

Title of the Event

: Use of ICT in Effective Teaching & Learning

Organizing Department

: IQAC

Nature / Classification of Event

: Workshop (Faculty Development Programme)

Number of Participant (M/F)

: 39

Number of Students (M/F)

: Nil

Number of Staff

20

Guest Keynote Speaker

: Dr. Russell D'Souza

Brief Report:

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A one day workshop organised by Internal Quality Assurance Cell (IQAC) on the Use of Information and Communication Technology in Effective Teaching and Learning process was designed to facilitate and motivate teaching fraternity to use it to better the learning process. Dr. Russell D'Souza, Assistant Professor of Education at Nirmala Education Institute, Altinho - Panjim, acted as Resource Person. In his address, the resource person said that effective communication is the hallmark of the effective teacher and therefore each one of us shall try to improve this capability. Speaker further said that ICT tools if used properly can aid the teacher to become effective and efficient to handle the requirements of the learning process. As the use of technology among the youngster is increasing, teaching faculty is also demanded to use the same to guide the young minds. The speaker demonstrated some of the ICT techniques that can be utilized by the teacher in the classroom teaching.

Total Expenditure if any

Name of the Department

: IQAC

Submitted to IQAC on

: 18/04/2018



SHREE MALLIKARIUN COLLECT OF ARTS & COMMERCE

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#### NOTICE

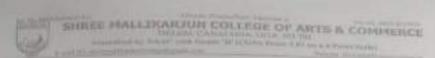
Internal Quality Assurance Cell (B2AC) of our College is building a RECHARGE FACULTY DEVILOPMENT PROGRAMME for the Teaching Faculty of our College on 13th April 2018 at 10.15 am on the topul--UBE OF ICT IN EFFECTIVE TEACHING & LEARNING.

DR. RUSSELL D'SOUZA. Associate Professor of Education, Number Institute of Education, Allindo, Panjury-Gua will act as RESCURCE

In this connection, all the teaching faculty members are requested to remain present for the Programmes in the College Auditorium and take the advantage.

Kindly note all teachers will receive participation Certificate.

Dr. Jagmohan Singh Co-ordinator Dr. F. M. Nastat Officiating Principal



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Thymraum.

#### CERTIFICATE OF APPRECIATION

This is to certify that DR. RUSSELL D'SQUZA, Assistant Professor of Education, Nameda Institute of Education, Alfolio, Panjun Coa conducted a faculty Deprésente Programme (Resource Person) on "USE OF ICT IN LITECTIVE TEACHING & LEARNING" on De April 2016 organized by the IQAC of our College.

Our part immensary temperature the expertise and contributions of DR. RUSSELL PRODUCA.

this farming thely acknowledges and approximate services rendered by OR, RUSSELLD'SOUZA.

Dr. P. St. Shediet PRESICIPAL



### Duvan Prabodhini Mandal's



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### SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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### TOAC

Date

25/04/2018

Title of the Event

Revised NAAC Assessment & Accreditation

Francwork

Organizing Department

DOAC

Nature Classification of Event

Workshop (Faculty Development Programme)

Number of Participant (M47)

: 36

Number of Students (M.F)

Nil

Number of Staff

30

Guest Keynote Speaker

Dr. F. M. Nadaf, Dr. Arvind Haldankar & Shri.

Vividh Pawaskar

### Buef Report

In order to update faculty regarding changes in NAAC assessment, a day long workshop was organised by Internal Quality Assurance Cell of the college on 23rd April 2018 in the college auditorium on the topic 'Revised NAAC Assessment & Accreditation Framework,' The Resource Persons, senior staff of the college, presented on the structure of NAAC, procedures thereon, thrust areas of assessment and additions incorporated by the NAAC. The speakers highlighted on the requirements of the college. to undergo 2nd NAAC eyele assessment and requested all the staff to familiarise with the NAAC framework. The faculties were asked to form groups according to criteria and dwell upon changes brought up by NAAC in its latest notification.

Total Expenditure if any

Name of the Department

: IQAC

Submitted to IQAC on

: 30/04/2018





### Dnyan Prabodhini Mandal

Shree Mallikarjun Arts and Commerce College Canacona-Goa.

Organizes

Conference

on

"Revised NAAC Assessment & Association Framework"

For Teaching & Non-Teaching Staff

Trainers : Dr. Arvind Haldankar Dr. F. M. Nadaf Mr. Vividh Pawaskar

Date; 25th April 2018

Time: 830 a.m. to 930 a.m. & 10.15 a.m. to 130 p.m.

Dr. F. M. Nadaf Officiating Principal Dr. Jagmohan Singh IQAC Co-ordinator

#### **IQAC**

Date : 13<sup>th</sup> April 2018

**Title of the Event** : "IT Skills for Office".

Organising Department : IQAC

Nature/ Classification of Event : Faculty Development Programme

Number of Participant : 19

Number of Non-teaching staff : 19

Guest/Keynote Speaker : Mrs. Tanuja Fal Dessai HOD of IT & Mathematics.

### **Brief Report:**

Mrs. Tanuja Fal Dessai HOD of IT & Mathematics started the session discussing the importance of Office skills for the non-teaching staff of our college.

The speaker explained Office skills are required for most office administrative positions because they increase productivity and efficiency. Detailed session was given on the below few topics which are a part of office skills:

- Basic computer literacy skills
- Organizational skills
- > Strategic planning and scheduling skills
- Time-management skills
- Verbal and written communication skills
- Critical thinking skills
- Quick-learning skills

Practical demonstration on basic computer literacy skills were given by the speaker. The Non-teaching staff was extremely happy to be a part of this program and get to know the importance of office skills at workplace and how they will be able to effectively implement it.

### Total Expenditure if any:

### Name of the Department:





### Dnyan Prabodhini Mandal

### Shree Mallikarjun Arts and Commerce College Canacona-Goa.

Organizes

A Trainning Program

on

### IT Skills for Office

For Non-Teaching Staff

Trainer: Mrs. Tanuja Fal Dessai (Head, Department of IT & Mathematics)

Date; 13<sup>th</sup> April 2018 Time: 1130 a.m.

Dr. F. M. Nadaf OfficiatingPrincipal Dr. Jagmohan Singh IQAC Co-ordinator

#### **IQAC**

Date : 29<sup>th</sup> September 2018

Title of the Event : "Securities and Exchange Bureau of India".

Organising Department : IQAC

Nature/ Classification of Event : Faculty Development Programme

**Number of Participant**: 45

Number of Teaching staff : 30

Number of Non-teaching staff : 15

Guest/Keynote Speaker : Dr. Pravin Faldessai

### **Brief Report:**

The objective of this Faculty Development Programme was to upgrade the faculty member's knowledge about securities markets. The Trainer of this session was Dr. Pravin Faldessai

The topics of discussion were:

- a. Overview of Financial Markets
- b. Overview of Mutual Funds
- c. Basics of Investing and Financial Planning
- d. Career Opportunities in Securities Markets

The faculty were able to understand the below points after attending this FDP.

- Enhance their understanding on various market segments.
- Develop insights on industry paradigms.
- Understand the career opportunities available (to guide their students)
- Understand the industry's expectations from potential recruiters (to guide their students)

Total Expenditure if any:
NIL
Name of the Department:





### Dnyan Prabodhini Mandal's



### Shree Mallikarjun & Shri Chetan Manju Desai College Canacona-Goa.

Organizes

A

Faculty Development Programme

on

### Securities and Exchange Bureau of India

For

Teaching and Non-Teaching Faculty

Trainers: Dr. Pravin Faldessai

Date: 29th September 2018

Time: 10 a.m.

Dr. Manoj S. Kamat

Principal

Dr. Rupa Chari

**IQAC Co-ordinator** 

प्रबोधिनी मंडर

### Dnyan Prabodhini Mandal's





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IQAC

Date

16/ 10/2018

:

:

Title of the Event

Intellectual Property Rights

**Organising Department** 

IQAC & Department of English

Nature/ Classification of Event :

Workshop

Number of Participant (M/F)

63

Guest/ Keynote Speaker

Prof. Shabbir Ali, V.M. Salgaonkar College of Law,

Margao -Goa

Brief Report: Resource person gave a brief introduction on IPR and explained the various related terms such as copyrights, patents etc. The main purpose of intellectual property right is to encourage the creation of a wide variety of intellectual goods. These property rights allow the holder to exercise a monopoly on the use of the item for a specified period.

Workshop created great impact on the entire audience. Students were taught on how IPR restricts copying others ideas and how this will help the development of new ideas for the betterment of the society. Students learnt how IPR provides total control over a new innovation and its creator. They were also given a platform to discuss how small innovations influence societies at large and how they should indulge in innovating and patenting ideas that will be useful for all the classes of individuals in the society.

Total Expenditure if any: NIL

Name of the Department:

IQAC & Department of English

Submitted to IQAC on: 18-10-2018







### Dnyan Prabodhini Mandal's

### Shree Mallikarjun & Shri Chetan Manju Desai College Canacona-Goa.

Organizes

A

Workshop

On

### "Intellectual Property Rights"

For.

Teaching and Non-Teaching Faculty

Trainers: Prof. Shabbir Ali, V.M. Salgaonkar College of Law

Date: 16th October 2018

Time: 10:30 a.m.

Dr. Manoj S. Kamat

Dr. Rupa Chari

Principal

IQAC Co-ordinator

### SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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### IQAC

Date

13/04/2019

Title of the Event

Workshop on College Management System

**Organising Department** 

IQAC & Department of English

Nature/ Classification of Event :

Workshop

Number of Participant

26

Guest/ Keynote Speaker

Shri. Sushant Surlekar, Wizschool, Margao

Margao -Goa

Brief Report: All colleges are currently pursuing the digital transformation trend. The digital transformation benefits the colleges in multiple ways like saving time of faculty, storing and analysing the academic and administrative data, engaging the students through encouraging digital culture, improving communication, etc. How College Management System digitally transforms in colleges is discussed in workshop. How under this system we can manage student admission, online fees submission, assignment, online exams, online classes, and a lot more, and from a single dashboard is discussed. In short system, manages the administrative, academic, and non-academic activities hassle-free.

Total Expenditure if any: NIL

Name of the Department:

IQAC & Department of English

Submitted to IQAC on :14-04-2019





Dnyan Prabodhini Mandal's

## Shree Mallikarjun & Shri Chetan Manju Desai College Canacona-Goa.

Organizes

A

Workshop

On



### "College Management System"

For

Teaching and Non-Teaching Faculty

Trainer: Mr. Sushant Surlekar

Date: 13th April 2019

Time: 11 a.m.

Dr. Manoj S. Kamat

Principal

Dr Rupa Chari

**IQAC** Co-ordiator



Date

E-mail ID: shreemallikarjuncollege@gmail.com

### Dnyan Prabodhini Mandal's

## SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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www.shreemallikarjuncollege.ac.in

IQAC

21/ 11/2019

Title of the Event : "Guidelines to set Question Paper and

Evaluation of Answer Sheets"

Organising Department : IQAC & Department of English

Nature/ Classification of Event : Workshop

Number of Participant (M/F) : 63

Guest Keynote Speaker : Dr. Russel D'souza, Nirmala Institute of

Education, Panaji.-Goa.

Brief Report: Dr. Sucheta Naik, Event convenor said Examinations have always been an important part of the total educational process. Examinations are designed and administered at different stages of education and their results are used for various purposes like improvement in learning, grading and classification of students.

Resource person Dr. Russel D'souza spoke on General Guidelines to the Paper Setter(s). The tests and examinations shall aim at evaluating not only the student's ability to recall information, which student had memorized, but also their understanding of the course, ability to apply the concepts in real life situations, analyze, evaluate and create information into a meaningful whole. The question paper would test the various levels of cognitive learning as per Bloom's Taxonomy. Some of the questions shall be analytical / applied and invite original thinking or application of theory. The paper setters should give wider choice to the students for answering questions, by providing alternate questions in each of the sections of the question paper.

Total Expenditure if any: 1,500

Name of the Department: IQAC & Exam section

Submitted to IQAC on: 21-11-2019





### Dnyan Prabodhini Mandal Shree Mallikarjun



Shri. Chetan Manju Desai College Canacona-Goa.

> Organizes A **Workshop** On

Guidelines to set Question Paper & Evaluation of Answer Sheets

> For Teaching Faculty

Trainers : Dr. Rusell D'Souza (Asssistant Profesor of Eduaction, Nirmala Institute of Education, Altino)

Date: 21\* September 2019 Time: 11.00 a.m.

Dr. Manoj Kamat Principal Dr. Rupa Chari LQAC Co-ordinator

#### **IQAC**

Date : 30<sup>th</sup> October 2019.

Title of the Event : "Google Forms".

Organising Department : IQAC

Nature/ Classification of Event : Faculty Development Programme

Number of Participant : 35

Number of Teaching staff : 25

Number of Non-teaching staff : 10

Guest/Keynote Speaker : Ms. Prajyoti Sawant Dessai & Ms. Sargam Bhikar

### **Brief Report:**

The Teaching and Non-teaching staff was trained to prepare Google Forms for various purposes. At the end of the Workshop hour, the Teaching Staff submitted prepared Google Forms. Also, Teaching Staff were trained to schedule events in Google Calender. Teaching Staff members scheduled some college activities in Google Calender which were having zero error. One Day Workshop on preparing Google Forms and Scheduling Events in Google Calender were organised on 30/10/2019 in College Auditorium. The Workshop was organised for College Teaching & Non-Teaching Staff by IQAC in association with Department of Information Technology & Mathematics. The Teaching Faculty participated in this workshop. Ms. Prajyoti Sawant Dessai (Teaching Faculty- IT Dept) & Ms. Sargam Bhiker (Lab Assistant) acted as Resource Person in the session.

Ms. Prajyoti Sawant Dessai conducted session on how to prepare Google forms for various purposes. Ms. Sargam Bhikar conducted session on Scheduling events in Google Calendar. The questions were asked by the participants and were satisfied by both resource persons. Dr. Rupa Chari, IQAC Coordinator and the Organising Coordinator welcomed the gathering. Mrs. Tanuja Faldesai, Head, IT & Mathematics Department proposed Vote of Thanks

Total Expenditure if any:	:
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-----NIL-----

Name of the Department:



### Dnyan Prabodhini Mandal Shree Mallikarjun



Shri. Chetan Manju Desai College Canacona-Goa.

> Organizes A Workshop On

### Google Forms

For Teaching & Non-Teaching Staff

Trainers : Prajyoti Sawant Dessai (Asssistant Profesor, Department of IT)

Date; 30th October 2019

Time: 1130 a.m.

Dr. Manoj Kamat Principal Dr. Rupa Chari IQAC Co-ordinator Gove Reg. No. AC18



### Dnyan Prabodhini Mandal's SHREE MALLIKARJUN

Shri, Chetan Manju Desai College

Delem, Canacona-Goa 403702



Website: shreemallikarpincollege.ie.iii

E-mail: shreemallikarjuncollege@gmail.com

### IQAC Report

Date

: 02 November 2019

Title of the event

: IFR and Women Rights

**Organizing Department** 

: IQAC

Nature/Classification of event : Workshop

Number of Participants (M/F) : 48

Guest/Keynote Speaker

: Adv. Pravin Fal Dessai

**Brief Report:** 

one Day workshop on Intellectual Property Rights and women Rights were adressed by Mr. Pravin Pal Dessais on 02 Novs 2019. Around 48 students pourticipated in the waskshop.

Total Expenditure if any:

Name of the Department:







#### **IQAC**

Date : 2<sup>nd</sup> November 2019.

**Title of the Event** : "Indian Geographical Indications System".

Organising Department : IQAC

Nature/ Classification of Event : Professional Development Programme

**Number of Participant** : 26

Number of Teaching staff : 21

**Number of Non-teaching staff** : 5

**Guest/Keynote Speaker**: Mr. Pravin Faldesai

### **Brief Report:**

Mr. Pravin Faldesai – Public Prosecutor of Bombay High Court made a detailed presentation on the Concept of GI, Geographical Indications of Goods (Registration and Protection) Act, 1999, how GI Act operates in India.

As per our Act, Geographical Indication refers to any indication that identifies the goods as originating from a particular place, where a given quality, reputation or other characteristics of the goods is essentially attributable to its geographical origin.

Mr. Pravin Faldesai also discussed about Goa's GI tag Goa's famed alcoholic beverage Feni has been granted geographical indication (GI) tag which gives local producers exclusive brand protection rights. Other GI-Tags from Goa are Khola red chilies/Canacona Chillies, spicy Harmal Chillies, Myndoli Banana or Moira Banana, and traditional sweet dish Goan Khaje.

Mr. Pravin Faldesai further informed all the participants about application of registration under GI, how to apply for GI, who can be an applicant, registration process and procedure, benefit of GI etc. He further clarified the queries and doubts of the Members in the Program.

Total Expenditure if any:
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-----NIL-----

#### Name of the Department:





# Organizes A Professional Development Programme On

### Andian Geographical indications Lystem

For Teaching & Non-Teaching Staff

Trainers : Adv. Pravin Faldesai (Public Prosecutor)

Date; 2nd November 2019

Time: 1230 a.m.

Dr. Rupa Chari IQAC Co-ordinator

Dr. Manoj Kamat Principal





### REPORT OF ONLINE (PILOT) PROJECT OF STAFF TRAINNING ASSISTANCE FOR REDEPLOYMENT (STAR) VERSION 1.0

Date: 21st September 2020 to 25st & 28st September 2020

Mode: Online

Organising Department: DPM's Shree Mallikarjun & Shri. Chetan Manju Desai College &

Directorate of Higher Education

Event Tittle: Online (Pilot) Project Of Staff Training Assistance For Redeployment (Star)

Version 1.0

#### Objectives of the FDP:

1. To help the professionals to expand their knowledge in day-to-day administration.

#### Outcomes of the FDP:

1. Improvement in the quality of administrative work.

Resource Persons: Mr. Dilcep Parab (Corporate Trainer, Motivational Speaker and Life Transformation Coach), Ms. Kiran Chari Shah (National Trainer of Indian Jaycees), Mr. Ulhas Naik (Dy. Director of Accounts), Mr. Praveen Sabnis (A Corporate Trainer, a Life Coach)

Organising Co-ordinator: Shri. Ramdas B. Sawant, Head Clerk

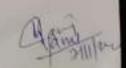
#### No. of Participating:

Date	Time	No. of Participants
21.09.2020	2.45 p.m. to 4.15 p.m.	85
22.09.2020	2.45 p.m. to 4.15 p.m.	77
23.09.2020	2.45 p.m. to 4.15 p.m.	83
24.09.2020	2.45 p.m. to 4.15 p.m.	81
25.09.2020	2.45 p.m. to 4.15 p.m.	69
28.09.2020	2.45 p.m. to 4.15 p.m.	49

Total amt. Budgeted and sanctioned: NIL

Total amt. Spent: NIL

Brief Report of the Event: DPM's SHREE MALLIKARIUN & Shri. Chetan Manju Desal College, Canacona in association with Directorate of Higher Education organized the On-Line (Pilot) Project of Staff Training Assistance for Redeployment (STAR) version 1.0 for the Non-Teaching staff of



Government and Aided Colleges in Goa in the Month of September 2020 i.e., from 21th September 2020-28th September 2020.

The Principals of Government Colleges/Aided Colleges were informed to nominte 2 interested Non-Teaching Officials (OS/Head Clerk/UDC/LDC) through Google Form by 16<sup>th</sup> September 2020.

The training focused on the following functional and behavioral areas as per the following schedule:

Sr. No.	Date & Time	Trainning Topic	Name of the Resource Person
1	21.09,2020 2.45 p.m. to 4.15 p.m.	Perform under Pressure i. Coping with job stress and building resilience during the COVID 19 pandemic	Mr. Dileep Parab  Corporate Trainer, Motivational  Speaker and Life  Transformation Coach)
2	22.09.2020 2.45 p.m. to 4.15 p.m.	ii.Achieving perfect work-life balance using new, powerful neuroscience-based techniques and tools.	
3	23.09.2020 2.45 p.m. to 4.15 p.m.	Effective time Management Skills setting Priorities, Planning and Scheduling, overcoming delays/Procrastination, Trackling Time Wasters.	Ms. Kiran Chari Shah, a National Trainer of Indian Jaycees
4	24.09.2020 2.45 p.m. to 4.15 p.m.	Training on Maintainace of Service books and Public Procurement Limportance of Service Books and Personal Files, Method of recording entries in the Service Book, updating and safekeeping of service Book.	Mr. Ulhas Naik, Dy. Director of Accounts
5	25.09.2020 2.45 p.m. to 4.15 p.m.	ii.Awarness on public procurement	
5	28.09.2020 2.45 p.m. to 4.15 p.m.	General Mainerism at workplace	Mr. Praveen Sabnis, a corporate Trainer, a life coach

Mejarty

General do's and don't's,

Code of Conduct, Mannerism

related greetings, gratitude,

appreciation and

condolence, telephone

etiquettes and cautions

relating social media.

The training program presented a prime opportunity for all the participants to expand their knowledge in day-to-day administration. The training topics were relevant and the response was tremendous. The resource persons were of high standard and with rich experience. Employees received the necessary training and were better able to perform their job. The training boosted the employee's confidence and made aware of the responsibilities of the job as the non-teaching staff of colleges plays an important role in the smooth functioning of the colleges.

The invitation link to the Online Session was texted via Email and SMS. The participants were instructed to download the necessary Software (Google Meet) and ensure that their smartphones/laptops/desktop are connected to internet during the session. The participation certificates were issued to the trainees.





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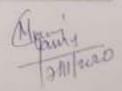
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Signature of the Cordinator:

Mr. Rayndas Sawant (Head Clerk)



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#### Format for Report of Events

Date/Time/ Venue: 07/11/2020 / 9:30 am / Offline Meet

Mode: Offline

Link if any:

Organizing Department: NAAC & IQAC

Event title: 'An Insight into Revised Accreditation Framework of NAAC'

Associating Partners (if any):

Event Objectives / Expected Outcomes:

To focus on Revised Accreditation Framework of NAAC, Student satisfaction survey (SSS), uploading process of SSR submission, detailed insights of 7 criteria through systematic examples, SWAYAM platforms to take up different programs.

Event Theme (to be filled by IQAC):

Resource Person: Dr. Ganesh A. Hegde, Deputy Adviser at National Assessment and Accreditation Council (NAAC) Bangalore Urban, Karnataka, India.

Organising Coordinator: Dr. Rupa Chari

Organising Team members: Dr. F.M.Nadaf & Dr. Sucheta Nalk

No of participating teachers: 42 + 14 + 56 ( Teaching & Office Staff)

Total No of participating students: Male: Female:

Total amount budgeted and sanctioned: NIL

Total amount spent: NIL

Head of Account: NIL

Brief Report of the Outcomes Achieved:



This webinar promoted positive engagement in NAAC process. This webinar helped Teaching & Office Staff Staff to get acknowledged with Revised Accreditation Framework of NAAC, Student satisfaction survey (SSS), uploading process of SSR submission, detailed insights of 7 criteria through systematic examples, SWAYAM platforms to take up different programs.

#### Brief Report of the Event:

### Report on One Day Workshop on 'An Insight into Revised Accreditation Framework of NAAC'

At the outset, Principal Dr. Manoj S. Kamat welcomed the gathering. Dr. Manoj Kamat emphasized on the importance of the Workshop as College is undergoing the NAAC Cycle II. The Workshop was conducted through Webinar mode due to the physical availability of the Resource Person Dr Ganesh A Hegde, Deputy Adviser at National Assessment and Accreditation Council (NAAC) Bangalore Urban, Karnataka, India.

Dr. Manoj S. Kamat said that National Assessment and Accreditation Council (NAAC) is primarily involved with assessment and accreditation of institutions with prime agenda to improve the quality of Higher Educational Institutions in India. Dr. Manoj S. Kamat added that NAAC has revised the Assessment and Accreditation mechanism to make it more technology based, digital, scalable, transparent and objective. The Revised Accreditation Framework (RAF) was launched in July 2017. It represents an explicit Standard Shift by the use of ICT enabled technology.

Vice-Principal Dr. F.M.Nadaf addressed that the Resource Person of the Workshop Dr. Ganesh A. Hegde is welcomed telephonically the day before Workshop.

Dr. Ganesh A. Hegde specifically projected the critical points in connection with Student satisfaction survey (SSS), uploading process of SSR submission, detailed insights of 7 criteria through systematic examples, SWAYAM platforms to take up different programs. He also said about the publication of research paper in Scopus Index Journals and increases the visibility of publication Dr. Ganesh Hegde talked about "Quality Indicator Framework (QIF)- QIM & QnM", changes in the seven criteria, key indicators, fee structure, bench marks, etc.

In the vote of thanks Dr. Rupa Chari, NAAC Coordinator thanked Resource Person Dr. Ganesh A. Hegde, Principal Dr. Manoj S. Kamat, Vice-Principal Dr. F.M. Nadaf, IQAC Coordinator Dr. Sucheta Naik, all the Criterion Heads & Members, and Teaching & Office staff members.



The workshop was inaugurated by Dr. Manoj S. Kamat. The workshop was concluded with National Anthem.

#### Summarized Feedback:

All the Teaching & Office Staff were acquainted with Revised Accreditation Framework of NAAC through this Webinar. It was also suggested to NAAC & IQAC Committee to forward the respective Criterion Data in IQAC Google Classroom

Photo:

Press Report sent: No

Sign of Coordinator / HoD



Following Teaching & Office Staff were present for One Day Workshop on 'An Insight into Revised Accreditation Framework of NAAC' organized on 07/11/2020 in College Auditorium.

1) Dr. Manoj S. Kamat

2) Dr. F.M. Nadaf

3) Dr. Sucheta Naik

4) Dr. Rupa Chari

5) Shri. Vivich Pawaskar

6) Dr. Jagmohan Singh

7) Dr. C.P. Hiremath

8) Ms. Domitel D'Souza

9) Shri. Sandesh Savant

10 Dr. Geeta Walvekar

11) Mrs. Kashma Desai

12) Mr. Savio Leitao

13) Mrs. Padmavati Tubachi

14) Shri. Anand Velip

15) Ms. Anisha D. Sawant Dessai

16) Mr. Dipak Bowalkar

17) Ms. Divya Sawant

18) Ms. Ulka Kaiekar

19) Mr. Premjit Velip

20) Dr. Mithil Fal Dessai

21) Ms. Anisha V. Sawant

22) Ms. Yogeeta Lopes

23) Mr. Ashvek Shanbhag

24) Mrs. Sanjana Naik

Principal

Off. Principal

IQAC Coordinator

NAAC Coordinator

NAAC Co-cordinator



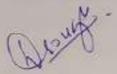
- 25) Ms. Deepti Phal Desail
- 26) Mr. Jayesh P. Gaonkar
- 27) Mrs. Sneha Naik
- 28) Mr. Keval Naik
- 29) Ms. Diksha Naik
- 30) Mrs. Prajyoti Prabhu Dessai
- 31) Ms. Shubhlaxmi Naik
- 32) Ms. Priyanka Kavlekar
- 33) Ms. Ashwita Desai
- 34) Ms. Aarti Uday Tengse
- 35) Dr. Nisha Kevat
- 36) Ms. Sanchita Naik Gaonkar
- 37) Ms. Radhika Naik
- 38 Mrs. Snehal Naik
- 39) Ms. Vaishali Gaonkar
- 40 Ms. Mamta Kaviekar
- 41) Ms. Sampada Naik Desai
- 42) Mr. Mudraj Pagi
- 43) Mr. Sandesh Fal Desai
- 44) Mr. Bhalchandra Desai
- 45) Mrs. Manuja Naik Gaonkar
- 46) Mr. Rajesh Gaunkar
- 47) Mr. Gaurish Desai
- 48) Mr. Ravi Komarpant
- 49) Mrs. Jyoti Naik Gaunkar
- 50) Mrs. Sneha Desai
- 51) Ms. Shruti Faldesai
- 52) Ms. Sargam Bhikar
- 53) Ms. Sanija Desai



54) Mr. Agraj Desai

55) Mr. Pradhyumn Bhaireli

56) Ms. Kruttika Pagi





## REPORT OF FACULTY DEVELOPMENT COURSE ON COMPETENCY-BASED ASSESSMENT TO PROMOTE HOTS

Date: 5th January 2021

Mode: Offline

Organising Department: IQAC

Event Tittle: FDP on 'Competency-Based Assessment to Promote HOTS'

Objectives of the FDP:

 To assess the holistic development with a view to adopt remedial measures or corrective actions.

#### Outcomes of the FDP:

1. Positive transformation as evidence in reassessment.

Event Theme: FDP on 'Competency-Based Assessment to Promote HOTS'

Resource Person: Associate Prof. Vividh Pawakar

Organising Co-ordinator: IQAC Co-ordinator & Coordinator, NAAC Criteria VI

Organising Team Members: Mrs. Ashwita Dessai, Mrs. Anisha Sawant & Miss Deepti Fal

Dessai, Mr. Deepak Bowalkar

No. of Participating Teachers: 40

Total No of Participating Students: NIL

Total amt, Budgeted and sanctioned: NIL

Total amt. Spent: NIL

Brief Report of the Event: Competency based Assessment is the process of collecting evidence and establishing conclusions on the character and scope for the learner's progress toward professional standards. To help faculty members achieve the same, the IQAC Cell of DFM's Shree Mallikarjun & Shri Chetan Manju Desai College had organized a Faculty Development Programme entitled 'Competency Based Assessment to Promote HOTS' on 5th January 2021. Mr. Vividh Pawaskar, Assistant Professor in English. Shree Mallikarjun & Shri Chetan Manju Desai College was the resource person for this event. The resource person explained the different steps or stages involved in the process of achieving competency-based assessment, benefits and the importance of competency-based assessment in order to improve quality. The questionnaire provided belped in assessing the competencies of the participants.

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Signature of the Coordinator:

Ms. Domitel D'Souza

(NAAC Criteria VI Coordinator)

## REPORT OF FACULTY DEVELOPMENT PROGRAMME ON CLASSROOM COMMUNICATION FOR ONLINE TEACHING

Date: 7th January 2021

Mode: Offline

Organising Department: IQAC & NAAC Criteria VI

Event Tittle: FDP on 'Classroom communication for online teaching'

Objectives of the FDP:

1. To enhance online communicative skills for effective teaching.

Outcomes of the FDP:

1. Improvement in the quality of teaching process resulting in academic excellence.

Resource Person: Mr. Rajesh Goankar (Faculty at Management school & Trainer at Toust Masters)

Organising Co-ordinator: IQAC Co-ordinator & NAAC Criteria VI Coordinator

Organising Team Members: Mrs. Ashwita Dessai, Mrs. Anisha Sawant & Miss Deepti Fall Dessai, Mr. Deepak Bowalkar

No. of Participating Teachers: 42

Total amt. Budgeted and sanctioned: NIL

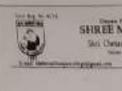
Total amt. Spent: NIL

Brief Report of the Event: In the view of the current COVID-19 pandemic situations, online teaching-learning is the only way out. Considering the need and importance of online teaching in the current scenario, the IQAC cell of Shree Mallikarjun & Shri Chetan Manju Desai College organized a one-day Faculty Development Session on 'Classroom Communication for Online Teaching'.

This session was conducted by Mr. Rajesh Gaonkar on 7° January 2021 at 10.00 am. The resource person guided the participants on the various tricks and techniques to be adopted for the effective teaching (i.e. facial management techniques, use of language: short sentences, use of ppT, videos with subtitles, etc). A hands-on training was also provided during the course of the session. The session was well appreciated by the faculty participants.



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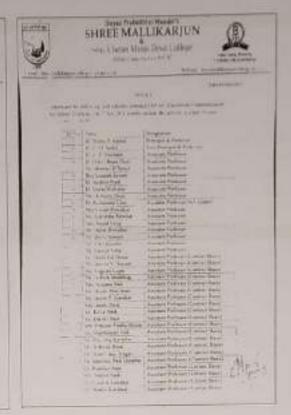
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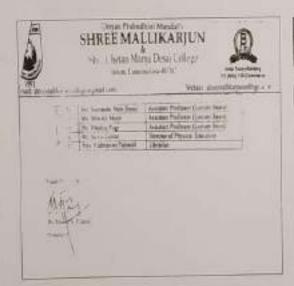
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Signature of the Coordinator:

Ms. Domitel D'Souza

(NAAC Criteria VI Coordinator)

# REPORT OF FACULTY DEVELOPMENT PROGRAMME ON CREATING EFFECTIVE LEARNING OBJECTIVES USING BLOOM'S TAXONOMY.

Date: 10th July 2021

Mode: Offline

Organising Department: IQAC

Event Tittle: FDP on "Creating Effective Learning Objectives Using Bloom's Taxonomy.

Objectives of the FDP:

Following are the important learning objectives of the Workshop:

1. Understanding the six levels of Bloom's Taxonomy

2. Using Bloom's Taxonomy to enhance thinking skills among the students

#### Outcomes of the FDP:

At the end of the workshop, all participating teachers will be able experiment Blooms Taxonomy on the learners with reference to Creating, Evaluating, Analyzing, Applying, understanding and remembering.

Resource Person. Prof. F.M.Nadaf, Vice Principal of DPM's Shree Mallikarjun & Shri Chetan Manju Desai College, Canacona.

Event Theme: FDP on "Creating Effective Learning Objectives Using Bloom's Taxonomy.

Resource Person: Prof. F.M. Nadaf

Organising Co-ordinator: IQAC Co-ordinator Co-ordinator NAAC Criteria VI

Organising Team Members: Miss. Deepti Fal Dessai, Mrs. Anisha Sawant , Mrs. Aswita Dessai & Mr. Dipak Bowalkar.

No. of Participating Teachers: 43

Total No. of Participating Students: NIL

Total amt. Budgeted and sanctioned: NIL

Total amt. Spent: NIL

### Brief Report of the Event:

A workshop on "Creating Effective Learning using Bloom's Taxonomy" was organized by the IQAC of our College on 10° July 2021 with above mentioned Learning objectives and outcomes.



Clark 10/7/21

Professor Dr. F. M. Nadaf acted as the Resource Person. Dr. Nadaf was of the opinion that Bloom's Taxonomy is one of the most documented learning theories in the field of education Educationalists frequently use Bloom's Taxonomy to create learning outcomes that target not only subject matter but also the depth of learning they want students to achieve, and to then create assessments that accurately report on students' progress towards these outcomes. Bloom's Taxonomy encompasses three learning spheres: the cognitive, affective, and psychomotor, and assigns to each of these domains a hierarchy that corresponds to different levels of learning.

He further opined that the different levels of thinking defined within each domain of the Taxonomy are hierarchical. In other words, each level subsumes the levels that come before it. Therefore, if we look at the cognitive domain for example we can infer that before a student can conduct an analysis, they first might need to know the methods of analysis, understand the different elements to review, and consider which method to apply. It is only then that they will be ready to conduct the analysis itself.





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Signature of the Coordinator:

Ms. Domitel D'Souza

(NAAC Criteria VI Coordinator)