2019-20

Tally short-term course

Department of Commerce organized 30 hours Short-term Certificate course, with Proficiency in Tally Accounting, Inventory Management and GST accounting, organized by department of Commerce in association with "Comtech" Computer Academy, Ponda-Goa from 11/12/2019 to 22/12/2019. Resource person for the Program for the Tally and Inventory and Management was Mr. Villiam Vaz and Chetan Silveira, altogether 54 students from B.Com. and B.A registered for the program. Resource Person for the short-term course is as under

1. **Tally**: William Vaz (9823569169) comtechponda@gmail.com
2. **Hardware**: Cetetan Silveira (9146159904) tmchetansilveria@gmail.com

Syllabus of Advance Tally.ERP9 with GST

1. Introduction to Tally.ERP9 or latest version of Tally, Installation of Latest Educational Version on Students Laptops,

2. Introduction to Tally Accounting (Groups, Ledgers, Vouchers, Creating New Voucher Type), Inventory / Stock Management (Groups, Categories, Units of Measures, Godowns, Items, Inventory Vouchers), Different Modes of Voucher Entry, Invoicing,

3. GST IN TALLY, GSTR-I, GSTR- 2 transactions, GST Reports, Online Returns Filling, E-Way Bill. Live Transactions Recording upto Finalisation.

4. ADVANCE CORPORATE LEVEL MODULE a. Bill wise Details, Import/Export of Data, Back Up & restore, Bank Reconciliation, Cheque Printing, Budgets, Re-Order Level, Zero Valued Entries, POS Invoice, b. Order Processing, Batch Wise Details, Cost Centres & cost Categories, Tracking Numbers, Bill of Materials, Price Lists, TDS, TCS, Payroll.

5. Shortcut Keys, Security, Printing in Tally, Configuring Tally, Split data based on Financial Years. (Duration : 10 days x 3 hours a day = 30 Hours.

PRINCIPAL
Dayan Prabhudesai Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Dicholi-Canacona, Goa 403702

List of the students registered for the course:

Name of the participants	Contact No	Email ID	Aadhar Card No	Gender
Maison Fernandes	7798968185		746089525937	Male
Reva Rajesh Naik			279222180172	Female
Aditya Raghunandan Pai Khot			766056496992	Male
Diyanka Deelip Komarpant	9764730003		660678127370	Female
Mamta Tulshidas Joshi			237005670037	Female
Preeti Paik Gaonkar			239821020355	Female
Kamini Shaba Bhaireli			563975388908	Female
Akanksha Umesh Pagi			847076028656	Female
Shantani Pradip Prabhu			477120398867	Female
Shruti Vaikunth Pai Khot	9421257150		744457170408	Female
Prajyot prakash Pagi	9168251264		612684067036	Male
Diksha Suresh Pagui	8806820891		877933428364	Female
Roshni Ramdas Naik			428405691283	Female
Pallavi Pralhad Kapdi			903183158844	Female
Malaika Fernandes			629798968025	Female
Ruhi Rajendra Satarkar			727253178148	Female
Kundan Katu Goankar			212762121761	Male
Sameer Sudhakar Gaonkar	9421289841		430850404269	Male
Manila Durga Komarpant			548638301440	Female
Saheeli Dhaku Komarpant			570032684603	Female
Milagre Sebastian Corte			211682505311	Male
Vipin Barkelo Bhandari			377466914362	Male
Steven Diogo Colaco			451448821090	Male
Asmita Arjun Mudgulkar			596320234779	Female
Pralhad Bhagdo Velip			978613499931	Male
Mahesh Arjun Velip			414277576119	Male
Siddhi Sadanad Pagi			601408833066	Female
Amber Shanu Dessai	9637441864		339462369232	Male
Prahar Prakash Pagi	8550924156		600430861341	Male
Shauri Pramod Naik Desai			412842228854	Female
Rupesh Ravi Komarpant	9764267567		664339661297	Male
Rushanda Anand Pagi	9923550140		350311186264	Female
Sandesh Chandra Pagi	9049764326		941891258867	Male
Bindiya Govind Pagi	9673743306		816242436243	Female
Chandreshwar Chandrakant Gaonkar			235303633161	Male
Priti Janu Velip			813075622488	Female
Molifa Stacy Mascarenhas	9673778933		881587153817	Female
Nehal Nagesh Komarpant	8554983902		908735551397	Male
Minakshi Ladu Velip			204895973657	Female
John Maicoal Corte			837631356683	Male

PRINCIPAL
Dnyan Prasarak Mandal's
SHREE MALLIKARJUN
&

DPM'S SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE,

CANACONA-GOA

Comtech
Computer Academy

Certificate

This is to certify that Mr. Nehal Komarpant

of T.Y.B.COM has successfully completed 30 hours **SHORT TERM CERTIFICATE COURSE in TALLY PROFESSIONAL**, with proficiency in Tally Accounting, Inventory Management, GST Accounting, organised by Department of Commerce in collaboration with Comtech Computer Academy, Ponda - Goa.

Date: 04/01/2020

William Vaz Centre Manager	Sandesh Savant Course Coordinator	Dr. Manoj S. Kamat Principal

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLGE

DELEM-CANACONA

30 Hours Certificate Course in Civic Sense and Moral Value Education

Year of Introduction: 2019-20

Course Details:

The certificate course aims teach citizenship, among other things; democracy, political participation, welfare, modern media, political / social inclusion and exclusion, migration, equality and the meanings of Civic Education. The course will help to provide students with theoretical and empirical knowledge on the topic of citizenship in civil society.

The course will be consisting of lecture series of two-hour duration. Any students studying in First Year, Second Year and Third Year of Arts are eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance.

Medium of instruction: English

Objectives of the Course:

- ✓ To excellence in research, training and outreach programmes on citizenship, civic sense, political and social values and road culture.
- ✓ To groom people, especially youth, to conduct themselves with a sense of civic consciousness and responsibility.
- ✓ To strengthen democratic culture and ushering participatory governance in Goa by positive involvement of students.

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, and Cooperative Learning.

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

Civic Sense and Moral Value Education Course Syllabus 2019-20

10 Units of 10 marks each

1. Introduction to Civic Sense and Moral Value Education – Speaker Shri R. S. Nayak (4 Hours)
   1.1 Moral education
   1.2 Value education
   1.3 Societal associations
2. Believing in Your self – Guest Speaker Mr. Adrian Toress (2Hour)
3. E-learning and Netiquettes – Speaker Mr. Keval Naik (2Hour)
4. Laws and morality - Guest Speaker Adv. Joyce Dsouza (2 Hours)
5. Modern Citizens: Role and Responsibilities-Speaker Shri. Shailesh Sanzgiri(4 Hours)
   5.1 Introduction
   5.2 Portraying India
   5.3 How to be good Citizen
6. T.B. Cunha and Goa freedom struggle – Speaker Mr. Keval Naik (6 Hours)
   6.1 Swatch Bharat
   6.2 Contributions of T. B. Cunha in Freedom Struggle
   6.3 Ideology
   6.4 Non Violence a tool in Contemporary society
   6.5 Goa and basic Political knowledge
7. Modernity and lost values - Speaker Mr. Keval Naik (4 hours)
   7.1 Impact of urbanization on core values
   7.2 Violence in mobile/PC games and effect on student
   7.3 Moral Development
   7.4 Loosing moral values and its side effects
8. Transgender: A Discourse - by Miss Diana Dias (2 Hours)
   8.1 Exclusion,
   8.2 Problem faced by transgender, and
   8.3 Mainstreaming transgender
9. Tribal in transition and basic values– by Mr. Keval Naik (2 Hours)
10. Road Safety – By Mr. Keval Naik (2 Hours)

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

Course Outcome:

On successful completion of course, the students will able to:

- ✓ Acquire research-based knowledge that will provide a basis for developing students in the college for citizenship through engagement, social and political participation.
- ✓ Develop skills in academic writing and social science reflection by reading research literature to problematize and discuss current issues of citizenship education.

References:

1. Crick et al (1998), Education for citizenship and the teaching of democracy in schools, page 7, Qualifications and Curriculum Authority
2. "The Ties that Bind: Citizenship and Civic Engagement in the 21st Century" (PDF). House of Lords. 18 April 2018. Text was copied from this source, which is available under an Open Parliament Licence. © Parliamentary Copyright.
3. Tutiaux-Guillon, N. (2002), Civic, Legal and Social Education in French Seconcary School, Archived 26 March 2012 at the Wayback Machine Retrieved 30 June 2011.

Evaluation

Type of Evaluation	Tentative Dates	Weightage (%)
Written examination	22/02/2020	100
Total		**100**

SHREE MALLIKARJUN & SHRI CHETAN BABAJU DESAI COLLEGE

Time Table:

Date	Timing
13/08/2019	2:00 pm - 04:00 pm
19/08/2019	2:00 pm – 04:00 pm
24/09/2019	2:00 pm – 04:00 pm
25/09/2019	2:00 pm – 04:00 pm
03/10/2019	2:00 pm – 04:00 pm
05/10/2019	2:00 pm – 04:00 pm
12/12/2019	2:00 pm – 04:00 pm
13/12/2019	2:00 pm – 04:00 pm
22/01/2020	2:00 pm – 04:00 pm
28/01/2020	2:00 pm – 04:00 pm
10/02/2020	2:00 pm – 04:00 pm
11/02/2020	2:00 pm – 04:00 pm
12/02/2020	2:00 pm – 04:00 pm
15/02/2020	2:00 pm – 04:00 pm
17/02/2020	2:00 pm – 04:00 pm

Course Faculty:

Mr. Keval K. Naik

Course Coordinator

Approved by:

Dr. Rupa Chari	Dr. Suchita Naik	Dr. Manoj S. Kamat 12/6/2021
NAAC Coordinator	**IQAC**	**Principal**

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLGE

Attendance of Civic Sense and Moral Value Education Course 2019-20

Sr. No.	Name of the Students	13	19	24	25	3	5	12	13	22	28	10	11	12	15	17
1.	Miss.Gaonkar Geeta Madhukar	A	P	P	P	P	P	A	P	P	P	P	P	P	P	A
2.	Miss Bhandari Sakshi Dattaram	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P
3.	Miss. Painginkar Sanisha Santosh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4.	Miss. Komarpant Shrividhya Subhash	P	P	P	P	P	P	A	P	P	P	P	P	P	P	A
5.	Mr. Naik Rudvik Shantaram	P	P	P	P	P	P	P	A	P	P	P	P	P	A	P
6.	Mr. Pagui Devrai Xricanta	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P
7.	Miss. Dias Sia	P	A	P	P	P	P	P	P	P	A	P	P	P	P	P
8.	Miss. Borges Shirley	P	P	P	A	P	P	P	A	A	P	P	P	P	P	P
9.	Mr. Velip Jayant Datta	A	P	P	P	P	P	P	P	P	A	P	P	P	P	P
10.	Miss. Pagui Nikita Dilkush	P	P	P	P	P	P	A	A	P	P	P	P	P	P	P
11.	Miss. Pagi Shrini Shrikant	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
12.	Mr. Desai Anish Sandesh	P	A	A	P	P	P	P	P	P	P	P	P	P	P	P
13.	Mr. Gaonkar Deep	P	P	P	P	A	P	P	P	A	P	P	P	P	P	A
14.	Miss. Dhuri Sayali Raju	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
15.	Miss. Dessai Divya Putu	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
16.	Mr. Velip Pratab Vithoba	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
17.	Miss Velip Bhavana Dilip	P	A	A	P	P	P	P	A	P	P	P	P	P	P	P
18.	Miss. D'costa Fransvia	A	P	P	P	P	P	P	P	P	P	P	A	P	P	P
19.	Mr. Velip Preeti	P	P	P	P	P	P	P	P	P	P	P	P	P	A	A
20.	Mr. Gaonkar Manguesh Suresh	P	P	P	P	P	P	P	P	P	P	A	A	A	P	P
21.	Miss. Fernandes Malaika	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
22.	Miss. Komarpant Nikita Rajendra	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

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23.	Riya Pagui	P	P	A	P	P	P	P	P	P	A	A	P	P	P	P
24.	Velip krishna	P	P	P	P	P	P	A	P	P	P	P	A	P	A	A
25.	Goud Pranjeli	A	P	P	P	P	A	P	P	P	P	P	P	P	P	P
26.	Komarpant Sweeti	A	A	P	P	P	P	P	P	P	P	P	A	P	P	P
27.	Naik Pranali	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
28.	Naik Rashmita	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P
29.	Namshikar Bhakti	A	A	P	P	P	P	A	P	A	P	P	P	P	P	A
30.	Pagui Eleena	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A
31.	Pagui Mallika	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P
32.	Pagui Meetali	P	P	P	P	P	P	P	P	P	A	P	P	P	P	P
33.	Velip Nimisha	P	P	P	P	P	P	P	A	P	P	P	P	P	P	P
34.	Velip Nitin	P	P	P	P	P	P	P	P	P	P	A	P	P	A	P
35.	Velip Pratiksha	A	P	P	P	P	P	P	A	P	P	P	P	P	P	P
36.	Velip Ruthik	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P
37.	Velip Sandesh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
38.	Pagui Rohita	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
39.	Barreto Adonna	P	P	P	A	P	P	P	P	P	P	A	P	A	P	P
40.	Barretto Abigal	A	A	P	P	P	P	P	P	P	P	P	P	A	P	P
41.	Desai Vidhata	P	P	P	P	P	P	A	A	P	P	P	P	P	P	A
42.	Dessai Kshitija	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
43.	Falcao Tessie	A	A	A	A	A	A	P	P	P	P	P	P	P	P	P
44.	Fernandes Pufy	A	P	P	A	A	A	P	P	P	P	P	P	P	P	P

45.	Fernandes Swizel	A	A	P	A	P	A	P	P	P	P	P	P	P	P	P
46.	Gaonkar Sindhiya	A	A	P	A	P	A	P	A	P	P	P	P	P	P	P
47.	Gaonkar Suraj	P	P	A	P	P	P	P	P	A	A	P	P	P	P	P
48.	Gaonkar Vinayak	P	P	P	P	P	P	P	A	P	A	P	P	P	A	P
49.	Afonso Sweezel	A	A	A	P	P	A	P	P	P	P	P	P	P	P	P
50.	Velip Alisha Babu	P	P	P	A	A	A	P	P	P	P	P	A	A	P	P
51.	Bhagat Balsu Satendra	A	P	P	P	P	P	A	P	P	P	A	P	P	P	A
52.	Kholkar Pratik Pradeep	A	P	P	A	P	P	P	A	P	P	P	P	A	A	P
53.	Desai Preetika Pandhari	P	P	P	P	P	P	A	P	P	A	P	P	P	P	A
54.	Pagui Abhilasha Anil	P	P	P	P	A	A	P	P	P	P	P	A	A	P	P
55.	Pagui Mahima Monu	A	P	P	P	P	P	P	P	P	A	P	P	A	P	P
56.	Pagi Pavitra Pandurang	P	A	P	A	P	P	A	P	P	P	P	P	P	P	P
57.	Bhandari Chetali Chandrakant	P	P	P	P	P	P	P	P	A	A	A	P	P	P	P
58.	Velip Sudha Arjun	P	P	P	P	A	A	P	P	P	P	P	P	P	P	P
59.	Gaonkar Sonia Kushali	A	A	A	P	P	P	P	P	P	P	P	P	P	P	P
60.	Gaonkar Megha Krishna	P	P	P	P	P	A	P	P	A	P	P	A	P	P	P
61.	Carneiro Rochelle	A	A	P	P	P	P	P	P	P	A	P	P	A	P	P
62.	Pagi Divya Dipak	P	P	A	P	P	P	P	A	P	P	P	P	P	P	A
63.	Pagui Kaushal Damodar	P	P	P	A	P	P	P	P	A	P	P	A	P	A	P
64.	Kharat Sandhya Laxman	A	P	A	P	P	P	P	P	P	P	A	P	P	A	A
65.	Fernandes Melita Angelo	P	P	P	A	P	P	A	P	P	A	P	A	P	P	P
66.	Velip Supriya Arjun	P	P	P	A	A	A	P	P	P	A	P	A	P	P	P

67.	Pagi Sneha Pandurang	P	P	P	A	P	P	A	P	P	P	A	P	P	A	P
68.	Tubki Desai Akhil Umesh	P	P	P	P	P	A	P	A	P	P	P	A	P	P	A
69.	Velip Gaouresh Devu	A	P	P	P	P	P	P	P	P	P	P	A	A	A	P
70.	Pagi Sushmita Balchandra	A	P	P	P	P	P	A	P	A	P	P	P	P	A	P
71.	Pagui Sneha Ramesh	P	A	A	A	P	P	P	P	P	P	P	P	P	P	A

Mr. Keval K. Naik

Course coordinator

SHRI CHETAN MANJU DESAI COLLEGE ★ SHREE MALLIKARJUN

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLGE

DELEM-CANACONA

Date: 07/08/2019

NOTICE

All students are hereby informed that there will be a 30 Hours Certificate course in Civic Sense and Moral Value Education offered by Department of Sociology from 13/08/2019 – 17/02/2020. Interested students can give their names to Mr. Keval K. Naik, Course coordinator on or before 12/ 08/2019.

Mr. Keval K. Naik

Department of Sociology

Dr. Manoj S. Kamat

Principal

7/8/2021

9

CERTIFICATE

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN &
Shri. Chetan Manju Desai College
Canacona Goa

Certificate of Course Completion

This is to certify that Mr. Deep Gaonkar has successfully completed the 30 hours course entitled "Civic Sense and Moral Value Education" offered by the Department of Sociology during 13/08/19- 17/02/20 and was placed in Grade A+

Scale

Grade	Percentage	Grade	Percentage
A+	91 to 100	B+	61 to 70
A	81 to 90	B	51 to 60
A-	71 to 80	B-	41 to 50

18/2/20

Mr. Keval K. Naik
Course Coordinator

Prof. Manoj S. Kamat
Principal

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

CERTIFICATE

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN &
Shri. Chetan Manju Desai College
Canacona Goa

Certificate of Course Completion

This is to certify that Miss. Geeta Gaonkar has successfully completed the 30 hours course entitled "Civic Sense and Moral Value Education" offered by the Department of Sociology during 13/08/19- 17/02/20 and was placed in Grade A

Score

Grade	Percentage	Grade	Percentage
A+	91 to 100	B+	61 to 70
A	81 to 90	B	51 to 60
A-	71 to 80	B-	41 to 50

Mr. Keval K. Naik
Course Coordinator

Prof. Manoj S. Kamat
Principal

18/2/20

Civic Sense and Moral Value Education Course outcome achieved 2019-20

The Civic Sense and Moral Value Education certificate course was introduced by the department of Sociology for the academic year 2018-19. All together 71 students had registered for the course and all 71 students successfully completed the course.

Through this course the students were able to learn about the Citizenship knowledge and understanding to contribute to a better society. The course was successful in achieving its objectives and was recommend to be continued for the next academic year i.e. 2020-21 by the academic council.

Mr. Keval K. Naik

Department of Sociology

30 HOURS CERTIFICATE COURSE

SUMMARY OUTCOME REPORT

Title of the course : FIRST AID

Course Code: CSP01

Year : 2017-18

Total number of students enrolled : 40

Duration of Course: 30 HOURS

Academic Year : 2019-20

Time Table Summary :

Unt No	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	14/09/2019	2-5 pm
2	Emergency Action Plan Chain of Survival , The recovery position ,Cardio Pulmonary Resuscitation (CPR).	21/9/2019	2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	28/9/2019	2-5 pm
4	Drowning ,Stroke and Heart Attack.	7/12/2019	2-5 pm
5	Circulation problems	14/12/2019	2-5 pm
6	Wounds and bleeding	4/1/2020	2-5 pm
7	Poisons, burns and scalds	11/1/2020	2-5 pm
8	Injuries to bone, muscles and joints	18/1/2020	2-5 pm
9	Effects of heat and cold	25/1/2020	2-5 pm
10	Health and safety and minor complications	1/2/2020	2-5 pm

Evaluation/Assessment Mode:

Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	**100**

Outcome of the course:

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures. normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

Sign of Course Faculty

PRINCIPAL
Shri. Chetan Manju Desai College
Goa 403702

DIRECTOR PHY. EDU & SPORTS
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

DPM 's

SHREE MALLIKARJUN and Shri. Chetan Manju Desai College Canacona Goa

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Gaonkar Tushar Tolu of class SYBCom

for Successfully completing 30 Hour course on FIRST AID - CSP01, from 14th September 2019 to 1st February 2020, Organised by the Department of Physical Education in association with the IQAC.

Savio Leitao Sports Director	Dr Manoj Kamat Principal	Dr Rupa Chari IQAC Co-ordinator

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DPM 's

SHREE MALLIKARJUN and Shri. Chetan Manju Desai College Canacona Goa

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Gaonkar · Sandesh · M of class SYBA

for Successfully completing 30 Hour course on FIRST AID - CSP01, from 14th September 2019 to 1st February 2020, Organised by the Department of Physical Education in association with the IQAC.

Savio Leitao Sports Director	Dr Manoj Kamat Principal	Dr Rupa Chari IQAC Co-ordinator

DPM 's

SHREE MALLIKARJUN and Shri. Chetan Manju Desai College Canacona Goa

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Velip Sulhesh Tolu of class SYBA

for Successfully completing 30 Hour course on FIRST AID - CSP01, from 14th September 2019 to 1st February 2020, Organised by the Department of Physical Education in association with the IQAC.

Savio Leitao Sports Director	Dr Manoj Kamat Principal	Dr Rupa Chari IQAC Co-ordinator

5

DPM 's

SHREE MALLIKARJUN and Shri. Chetan Manju Desai College Canacona Goa

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Gaonkar Sarvesh Dilip of class SYBA

for Successfully completing 30 Hour course on FIRST AID - CSP01, from 14th September 2019 to 1st February 2020, Organised by the Department of Physical Education in association with the IQAC.

Savio Leitao Sports Director	Dr Manoj Kamat Principal	Dr Rupa Chari IQAC Co-ordinator

6

DPM 's

SHREE MALLIKARJUN and Shri. Chetan Manju Desai College Canacona Goa

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

THIS CERTIFICATE IS PROUDLY PRESENTED TO

Gaonkar Pranay Puno of class SYBA

for Successfully completing 30 Hour course on FIRST AID - CSP01, from 14th September 2019 to 1st February 2020, Organised by the Department of Physical Education in association with the IQAC.

Savio Leitao
Sports Director

Dr Manoj Kamat
Principal

Dr Rupa Chari
IQAC Co-ordinator

19-20

First Aid course conducted by
Mr Savio Leitao (Dir of Phy Edn) Department of Physical Education & Sports.
10 Units of 3 hours each held from September 14 ,2019 to February 1st , 2020.

S.n	NAME OF STUDENT	CLASS	R No	14/09/18	21/09/18	28/09/18	7/12/18	14/12/18
1.	Naik Pankaj Ramakant	SYBCom	705					
2.	Bandekar Ram Babu	SYBCom	706					
3.	Bandari Akash C	SYBCom	707					
4.	Pagi Priya Pradeep	SYBCom	708					
5.	Fernandes Cosima	SYBCom	709					
6.	Pagui Samay Shanu''	SYBCom	717					
7.	Khule Yeshwant Sumant	SYBCom	718					
8.	Gaonkar Tushar Tolu	SYBCom	723					
9.	Pagi Gratik Sudhanand	SYBCom	724					
10.	Naik Gaonkar Jugal S	SYBCom	726					
11.	Desai Ksitija Dinesh	SYBA	234					
12.	Velip Dipesh Saklu	SYBA	230					
13.	Velip Sulhesh tolu	SYBA	229					
14.	Velip Pratiksha P	SYBA	212					
15.	Gaonkar Sandesh M	SYBA	204					
16.	Barretto Abigail	SYBA	302					
17.	Fernandes Enigma	SYBA	306					
18.	Gaonkar Nagesh Sudhakar	SYBA	303					
19.	Velip Nitesh Narayan	SYBA	301					

DIRECTOR PHY. EDU & SPORTS
Dnyan[illegible] Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
[illegible] Goa 403702

First Aid course conducted by

Mr Savio Leitao (Dir of Phy Edn) Department of Physical Education & Sports.

10 Units of 3 hours each held from September 14 2019 to February 1st , 2020.

S.n	NAME OF STUDENT	CLASS	R No	4/01/19	11/01/19	18/01/19	25/1/19	01/02/19
1)	Naik Pankaj Ramakant	SYBCom	705					
2)	Bandekar Ram Babu	SYBCom	706					
3)	Bandari Akash C	SYBCom	707					
4)	Pagi Priya Pradeep	SYBCom	708					
5)	Fernandes Cosima	SYBCom	709					
6)	Pagui Samay Shanu``	SYBCom	717					
7)	Khule Yeshwant Sumant	SYBCom	718					
8)	8) Gaonkar Tushar Tolu	SYBCom	723					
9)	Pagi Gratik Sudhanand	SYBCom	724					
10)	Naik Gaonkar Jugal S	SYBCom	726					
11)	Desai Ksitija Dinesh	SYBA	234					
12)	Velip Dipesh Saklu	SYBA	230					
13)	Velip Sulhesh tolu	SYBA	229					
14)	Velip Pratiksha P	SYBA	212					
15)	Gaonkar Sandesh M	SYBA	204					
16)	Barretto Abigail	SYBA	302					
17)	Fernandes Enigma	SYBA	306					
18)	Gaonkar Nagesh Sudhakar	SYBA	303					
19)	Velip Nitesh Narayan	SYBA	301					

DIRECTOR PHY. EDU & SPORTS
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
... Manik Desai College

19-20

20.	Gaonkar Sarvesh Dilip	SYBA	297					
21.	Gaonkar Pratap Purso	SYBA	292					
22.	Gaonkar Santesh Gajanan	SYBA	291					
23.	Gaonkar Sandesh Gajanan	SYBA	290					
24.	Gaonkar Suvarna Suresh	SYBA	277					
25.	Bandekar Prajot Shambu	SYBA	267					
26.	Gaonkar Manisha Mono	SYBA	265					
27.	Velip Gouresh Ganesh	SYBA	261					
28.	Gaonkar Suraj Shanu	SYBA	239					
29.	Velip Nimisha Kushali	SYBA	206					
30.	Goud Branjeli Bala	SYBA	222					
31.	Pagi Buddhee	SYBA	226					
32.	Velip Suvarna Sudhakar	SYBA	232					
33.	Velip Deepa Subhash	SYBA	233					
34.	Velip Meena Puno	SYBA	246					
35.	Chari Lakshita Uday	SYBA	250					
36.	Gaonkar Vinali Gopi	SYBA	275					
37.	Gaonkar Sindhiya Santosh	SYBA	276					
38.	Gaonkar Timki Ramesh	SYBA	278					
39	Naik Rashmita Rajesh	SYBA	281					
40	Gaonkar Pranay Puno	SYBA	304					

Mr Savio Leitao
DIRECTOR PHY. EDU & SPORTS
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai's
Delem-Canacona, Goa

20)	Gaonkar Sarvesh Dilip	SYBA	297					
21)	Gaonkar Pratap Purso	SYBA	292					
22)	Gaonkar Santosh Gajanan	SYBA	291					
23)	Gaonkar Sandesh Gajanan	SYBA	290					
24)	Gaonkar Suvarna Suresh	SYBA	277					
25)	Bandekar Prajot Shambu	SYBA	267					
26)	Gaonkar Manisha Mono	SYBA	265					
27)	Velip Gouresh Ganesh	SYBA	261					
28)	Gaonkar Suraj Shanu	SYBA	239					
29)	Velip Nimisha Kushali	SYBA	206					
30)	Goud Branjeli Bala	SYBA	222					
31)	Pagi Buddhee	SYBA	226					
32)	Velip Suvarna Sudhakar	SYBA	232					
33)	Velip Deepa Subhash	SYBA	233					
34)	Velip Meena Puno	SYBA	246					
35)	Chari Lakshita Uday	SYBA	250					
36)	Gaonkar Vinali Gopi	SYBA	275					
37)	Gaonkar Sindhiya Santosh	SYBA	276					
38)	Gaonkar Timki Ramesh	SYBA	278					
39)	Naik Rashmita Rajesh	SYBA	281					
40)	Gaonkar Pranay Puno	SYBA	304					

Mr Savio Leitao
DIRECTOR PUN FOR L...
Dnyan P...
SHREE MALLIKARJUN
&
Shri Chetan Manju Desai College
...-Canacona, Goa 403702

Notice to all higher secondary schools

Govt. Reg. No. AC18

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702

1993

Tel. No. 0832-2633422/433

B 2.81 NAAC

India Today Ranking
115 (Arts) 150 (Commerce)

E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

SMC/D-007/2019-20/ 1251 – 1251 VIII

Date: 16/01/2020

To,

_____

_____

Sir/Madam,

As a part of Extension Activity and Administrative Training Program for Non-Teaching Staff, Department of Information Technology & Mathematics of our college is conducting **"LIFE SKILL COURSE IN MS OFFICE MANAGEMENT"**, a Certificate Course of 30 hours starting from 21st January, 2020 to 4th February, 2020 between 12.00 noon to 3.00 pm.

The objective of this Course is to enhance & sharpen Computer Skills of Non-Teaching Staff. Hence you are requested to send two Non-Teaching Staff members (including MTS) to attend this course. The certificate will be issued to the participants after satisfactory completion of the course.

To confirm your participation kindly contact on 7378826261 / 9881781036 on or before 18th January, 2020.

Venue: Computer Laboratory,
Shree Mallikarjun & Shri Chetan Manju Desai College, Delem, Canacona-Goa.

Mrs. Tanuja Fal Desai
HOD (IT & Mathematics)

Dr. Manoj S. Kamat
Principal

The Headmaster,
Shree Mallikarjun High School,
Chav-Kasa, Canacona-Goa.

The Headmaster,
St. Therese of Jesus High School,
Chandi, Canacona-Goa.

The Headmaster,
Shree Kayaman Sansdwar Vidhyalaya High School,
Kindlem, Canacona-Goa.

The Headmaster,
Jawaharlal Nehru Vidhyalaya,
Maschimal, Canacona-Goa.

The Principal,
Shree Mallikarjun Higher Secondary School,
Chav-Kasa, Canacona-Goa.

The Principal,
St. Therese of Jesus Higher Secondary School,
Chandi, Canacona-Goa.

The Principal,
Govt. Higher Secondary School,
Maschimal, Canacona-Goa.

The Principal,
Shree Balram Residencial Higher Secondary School,
Poingin, Canacona-Goa.

The Principal,
SS Angle Higher Secondary School,
Loliem, Canacona-Goa.

PRINCIPAL
Shree Mallikarjun
Higher Secondary School
Chav-Kasa, Canacona, Goa-403 702

SYLLABUS OF 30 HOURS CERTICATE COURSE

"LIFE SKILL COURSE IN MS OFFICE MANAGEMENT"

Sr. No.	TOPIC	DURATION
1	**Word Processing**: Text Editing, Find & Replace Text, Spell Check, AutoCorrect, Bullets & Numbering, Paragraph Formatting, Page Formatting, Header, Footer, Section Break	3HOURS
2	Tables: Inserting, formatting tables, Inserting Videos and Pictures	3HOURS
3	Managing Mail Merger, Printing Documents	3HOURS
4	**Power Point Presentation**: Slides, Fonts, Drawing, Editing, Inserting tables, Images	3HOURS
5	Inserting texts, symbol, Media, Design, Transition, Animation and Slide Show	3HOURS
6	**MS Excel**: Entering Data, Data Entry cell by cell, deleting data, moving data, copying data, using Autofill, Sum, Average, Percentage	3HOURS
7	Saving a Workbook, Editing Data, Inserting or Deleting: Cells, Worksheet, Renaming a worksheet, Formatting Data	3HOURS
8	Charts and Graphs: Creating, Modifying, Multiple Worksheets	3HOURS
9	**Internet**: Search, using Email, Local Language, Search Engines, Google Calendar and Google Forms	3HOURS
10	**Introduction to MS Office OneNote & MS Office Groove**	3HOURS
11	**Digi-Locker, UPI Payments, Scanning Apps**	1HOURS
12	**WhatsApp, Twitter, Facebook**	1HOURS
13	**Devanagari Typing**	1HOURS
14	**File Conversion**	1HOURS

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Dolem-Canacona, Goa 403702

No. AC18

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702

1993

Tel. No. 0832-2633422/433

B 2.81 NAAC
India Today Ranking
115 (Arts) 150 (Commerce)

E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

Date: 16/01/2020

NOTICE

DEPARTMENT OF INFORMATION TECHNOLOGY & MATHEMATICS

As a part of Administrative Training Program for Non-Teaching Staff, Information Technology and Mathematics Department is conducting **"LIFE SKILL COURSE IN MS OFFICE MANAGEMENT"** a Certificate Course of 30 Hours starting from 21st January, 2020. This course is open for Alumni, PTA, outside Public and Schools and Higher Secondary Schools located in Canacona Taluka.

The Course will be held as per the following Time-Table in the Computer Laboratory.

Date	Time	Faculty
21st Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
22nd Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
23rd Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
24th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
25th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
27th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
28th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
29th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
30th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
3rd Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
4th Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
5th Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar

Note: Certificates will be issued after the successful completion of the Course.

Mrs. Tanuja Fal Desai
HOD (IT & Mathematics)

Dr. Manoj S. Kamat
(Principal)

PSD/JNG

IT & Computing Skills

As a part of Administrative Training Program for Non-Teaching Staff, Information Technology & Mathematics Department conducted an "IT & Computing Skillst" a Certificate Course starting from 21st January 2020 to 4th February 2020. This Course was open for Alumni, PTA, outside Public and Schools and Higher Secondary Schools located in Canacona Taluka.

Course was conducted for 30 Hours per day of which the session was of 1 Hour and the practice or practical Hour was of 2 Hours during the working days of the College from 12noon to 3pm daily. Syllabus of the course included topics such as Word Processing, Power Point Presentations, MS Excel, Internet, Google Forms, Google Calendar, Google Drive, Office OneNote, Office Groove, Digi-Locker, UPI Payments, Scanning Apps, WhatsApp, Twitter, Facebook, Devanagari Typing, File Conversion, etc.

The courses were specifically designed to promote Digital India Initiative so that all the Non-Teaching staff learns basic computing skills and also were made aware of the latest technologies available. All the Non-Teaching Staff of our college actively attended the Course. Certificates were also provided to the participants on successful completion of the course.

Principal
Shri. Chatem Manju Dessai College
Delem-Canacona, Goa 403702

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

DNYAN PRABODHINI MANDAL'S

SHREE MALLIKARJUN

&

SHRI. CHETAN MANJU DESAI COLLEGE

Delem-Canacona, Goa

CERTIFICATE

This is to certify that Mr./Ms./Mrs. _____ *has successfully completed a 30-Hour Capacity Building Certificate Course on "IT & Computing Skills" for College Non-Teaching Staff, organized by Department of Information Technology & Mathematics from 21/01/2020 to 05/02/2020.*

Date: _____

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

DR. MANOJ S. KAMAT Principal	**MRS. PRAJYOTI SAWANT DESSAI** Coordinator	**MRS. TANUJA FALDESAI** HOD IT & Mathematics

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

DNYAN PRABODHINI MANDAL'S

SHREE MALLIKARJUN

&

SHRI. CHETAN MANJU DESAI COLLEGE

Delem-Canacona, Goa

CERTIFICATE

This is to certify that Mrs. _____ *has acted as a Resource Person for successfully completing 30-Hour Capacity Building Certificate Course on "IT & Computing Skills" for College Non-Teaching Staff, organized by Department of Information Technology & Mathematics from 21/01/2020 to 05/02/2020.*

Date: _____

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

DR. MANOJ S. KAMAT
Principal

MRS. TANUJA FALDESAI
HOD IT & Mathematics

Sr. No	Name	Designation	Signature
1.	Mr. Ramdas Sawant	Head Clerk	
2.	Mr. Sandesh Faldesai	Accountant	
3.	Mr. Bhalchandra Desai	U.D.C.	
4.	Mrs. Manuja Gaonkar	U.D.C.	
5.	Mrs. Jyoti K. Naik Gaunkar	Jr. Stenographer	
6.	Mr. Agraj Desai	Storekeeper	
7.	Ms. Shruti Faldesai	Lab Assistant	
8.	Mrs. Sneha Desai	Lab Assistant	
9.	Ms. Sanija Desai	Lab Assistant	
10.	Mr. Krishna Desai	Lab Assistant	
~~11.~~	~~Ms. Sargam Bhikar~~	~~Lab Assistant~~	
12.	Mr. Rajesh Gaunkar	L.D.C	
13.	Mr. Gaurish Desai	L.D.C.	
14.	Mr. Ravi Komarpant	Multi-Tasking Staff L.D.C.	
15.	Mr. Suraj Kamat	L.D.C. (C.B) Exam	
16.	Mr. Pradhyumn Bhaireli	Field and Plant Collector	
17.	Mr. Krishna Vagonkar	Multi-Tasking Staff	
18.	Mr. Vithoba Gaonkar	Multi-Tasking Staff	
19.	Mr. Manjunath Bhaireli	Multi-Tasking Staff	
20.	Mr. Dilip Naik Gaunkar	Multi-Tasking Staff	
21.	Mr. Anup Sawant	Multi-Tasking Staff	
22.	Mr. Shivraja Naik Deshmukh	Multi-Tasking Staff	
23.	Mr. Prakash Gaunkar	Multi-Tasking Staff	
24.	Mr. Premanand Bhagat	Multi-Tasking Staff	
25.	Mr. Paresh Dhuri	Multi-Tasking Staff	
26.	Mr. Pankaj Velip	Multi-Tasking Staff	
27.	Mrs. Ankita Naik Gaonkar	Multi-Tasking Staff (C.B) Exam	

PRINCIPAL
Dnyan Prabodhini M...
SHREE MALLIKA...
&
Shri. Chetan Kenji D...
Salcete Cansona, Go... 403702

28.	Mrs. Anusha Wadar	Sweeper	Absent No
29.	Mrs. Mayuri Chari	Sweeper	Mhali No
30.	Mrs. Anita Sawant	Sweeper	No
31.	Mrs. Sukanti Velip	Sweeper	
32.	Mr. Kusta Velip	Watchman	
33.	Mr. Kamlakar Velip	Watchman	NO
34.	Mr. Rajendra Velip	Gardener	

35: Rohan Wadar watchman
36: Saish Dessai watch men.

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

Attendance.

Department of Information Technology & Mathematics

LIFE SKILL COURSE IN MS OFFICE MANAGEMENT

Sr. No.	Name	Date													
		21/1/2020 (12-30-2)	22/1/2020 (12-30-2)	23/1/2020 (12-30-2)	24/1/2020 (12-2)	25/1/2020 12-2.15	27/1/2020 (12-2.15)	28/1/2020	29/1/2020	30/1/2020	3/2/2020	4/2/2020	5/2/2020	5/2/2020	
1.	Shri Ramdas Sawant	—	—	—	—	—	—	—		—	—	—	—	—	
2.	Shri Sandesh Faldesai							—		—		—	—	—	
3.	Shri Bhalchandra Desai			—				—	—	—	—	—	—	—	
4.	Mrs. Jyoti K. Naik Gaonkar	—	—	—		—	—	—	—	—	—	—	—	—	
5.	Mr. Agraj Desai		—	—	—	—	—			—	—	—	—	—	
6.	Ms. Shruti Faldesai		—									—			
7.	Mrs. Sneha Desai		—					—				—	—		
8.	Ms. Sanija Desai		—		—	—					—	—	—		
9.	Mr. Krishna Desai		—					—		—	—	—	—		
10.	Mrs. Manuja Gaonkar				—	—	—	—	—		—	—	—		
11.	Mr. Rajesh Gaunkar							—	—	—	—			—	
12.	Mr. Gaurish Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
13.	Mr. Ravi Komarpant	—	—	—	—	—	—	—	—	—	—	—	—	—	
14.	Mr. Pradhyumn Bhaireli		—									—	—	—	
15.	Mr. Krishna Vagonkar					—		—		—	—	—	—		

PRINCIPAL
Dhara Prabhu Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai

		20/1/2020	20/1/2020	20/1/2020	20/1/2020	20/1/2020	20/1/2020	1/2/2020	20/1/2020	20/1/2020	3/2/2020	4/2/2020	5/2/2020	5/2/2020		
16.	Mr. Vithoba Gaonkar				—		—		—	—	—	—	—			
17.	Mr. Manjunath Bhaireli						—		—	—	—	—				
18.	Mr. Dilip Naik Gaunkar						—		—	—	—	—	—	—		
19.	Mr. Anup Sawant	—					—		—	—	—	—	—	—		
20.	Mr. Shivraja Naik Deshmukh		—					—				—	—			
21.	Mr. Prakash Gaunkar		—								—	—	—			
22.	Mr. Premanand Bhagat							Present	—	Present		—	—	—		
23.	Mr. Paresh Dhuri		—				—	—	—	—	—	—	—			
24.	Mr. Pankaj Velip	—									—	—				
25.	Mrs Anusha Wadar	—	—	—	—	—	—	—	—	—	—	—	—	—		
26.	Mrs Mayuri Chari	—	—	—	—	—	—	—	—	—	—	—	—	—		
27.	Mrs Anita Sawant	—	—	—	—	—	—	—	—	—	—	—	—	—		
28.	Mrs Sukanti Velip	—	—		—	—	—	—	—	—	—	—	—	—		

21/1/2021

PRINCIPAL
Shri Chetan Manju Desai College
Dabem-Canacona, Goa 403702

29.	Mr Kusta Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
30.	Mr Kamlakar Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
31.	Mr Rajendra Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
32.	Mr. Rohan Wadar	—	Rohan	Rohan	Rohan	Rohan	Rohan	Rohan	—	—	—	—	—	—
33.	Mr. Saish Dessai	Saish	Saish	Saish	Saish	Saish	—	Saish	—	—	—	Saish	Saish	—
34														
35														
36														
37														
38														

Others who attended.
1. Manoj S. Kamat
2. Tanuja Pal Desai
3. Prajyoti Sawant Dessai
4. Sargam Bhikar

PRINCIPAL
Dnyan Prabodhini Mandal's
SHRI MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem Canacona, Goa 403702

SHRI MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

FEEDBACK FORM

CERTIFICATE COURSE : "LIFE SKILLS COURSE IN MENTAL ABILITY"

Organized by Dept. of Mathematics & IT

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The objectives of the course were clear to me					
2.	The course content met with my expectations					
3.	The level of the course was up to the mark					
4.	The course exposed me to new knowledge and practices.					
5.	The Instructor encouraged interaction and was helpful					
6.	The course improved computing and IT skills					
7.	The course was helpful to improve my quantitative aptitude					
8..	How likely will you recommend this course to others.					

General Observation / Suggestion / Recommendations: _____

_____

_____

13

SHRI CHETAN MANJU DESAI COLLEGE ★ SHREE MALLIKARJUN ★

PRINCIPAL
Enjoy Professional Manners
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Curchorem, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: ——

14

(M. K Bheirali)

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized			✓		
2.	The course content met with my expectations			✓		
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.			✓		
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive			✓		
8.	How likely will you recommend this course to others?		✓			

General Observation / Suggestion / Recommendations: —

(B K. Desai) 15

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Ponda-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

PRINCIPAL
Dayan Pratishthan Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

t1

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive			✓		
8.	How likely will you recommend this course to others?				✓	

General Observation / Suggestion / Recommendations: _____

_____

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PRINCIPAL
Dempo Education Mandal's
SHREE MALLIKARJUN
&
Dr. Chetan Mario Dessai College
Sirsora, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark			✓		
4.	The course exposed me to new knowledge and practices.			✓		
5.	The Instructors interaction was helpful			✓		
6.	The course improved computing and IT skills			✓		
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?				✓	

General Observation / Suggestion / Recommendations: The overall skill enhancement training was satisfactory.

SHRI MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

PRINCIPAL
Degree Praboddhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Dabolim-Goa-403707

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?				✓	

General Observation / Suggestion / Recommendations: _____

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_____

PRINCIPAL
Dempo Parsekhol Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices				✓	
5.	The instructors interaction was helpful				✓	
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?				✓	

General Observation / Suggestion / Recommendations: _____

PRINCIPAL
Dr. Babasaheb Ambedkar's
SHRI. MALLIKARJUN
&
Rev. Chotelal Marjo Desai College
Pilar-Goa-403707, Goa

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

PRINCIPAL
Chem Pramodini Mandal's
SHRIMALLIKARJUN
&
Smt. Chetan Manju Desai College
Belem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

_____

_____

PRINCIPAL
Dawn Prabodini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Dalom-Cansaulim, Goa 403702

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FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized			✓		
2.	The course content met with my expectations			✓		
3.	The level of the course was up to the mark			✓		
4.	The course exposed me to new knowledge and practices.			✓		
5.	The Instructors interaction was helpful			✓		
6.	The course improved computing and IT skills			✓		
7.	The overall experience of the workshop is positive			✓		
8.	How likely will you recommend this course to others?			✓		

General Observation / Suggestion / Recommendations: well organised

PRINCIPAL
Dr. (Sr.) Prasanna Mandrekar
SHRI MALLIKARJUN
&
Shri Chetan Manju Desai College
Dabal-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

PRINCIPAL
Dayat Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Atmaji Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful				✓	
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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Principal
Smt. Parvati Devi Amonkar
SHRI BALLIRAJUN
&
Shri. Chetan Manju Durni College
Dalem-Canacona, Goa 403702

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FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

_____

_____

PRINCIPAL
Dempo Parvatibai Manohar
SHREE RAM EDUCATION
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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PRINCIPAL
Dean Faculty of Management
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Deleem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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Shri. Chotan Manju Desai College
Dalem-Camurlim, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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SHRI BALIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

PRINCIPAL
Dharbandora
SHRI BALIKARJUN &
Shri. Chetan Manju Desai College
Dharbandora, Goa 403702

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FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful				✓	
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

Shri Chetan Manju Desai College
Dabora Curchorem, Goa 403702

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FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organised by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive				✓	
8	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark				✓	
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful				✓	
6.	The course improved computing and IT skills				✓	
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: Make this Course available to our College students.

Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized				✓	
2.	The course content met with my expectations					✓
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.				✓	
5.	The Instructors interaction was helpful					✓
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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Principal
Dean of Commerce
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized					✓
2.	The course content met with my expectations				✓	
3.	The level of the course was up to the mark					✓
4.	The course exposed me to new knowledge and practices.					✓
5.	The Instructors interaction was helpful				✓	
6.	The course improved computing and IT skills					✓
7.	The overall experience of the workshop is positive					✓
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: _____

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_____

Principal
Shri. Chatan Manju Dessai College
Delem-Canacona, Goa 403702

FEEDBACK FORM

CERTIFICATE COURSE: "IT & Computing Skills"

Organized by Dept. of IT & Mathematics

Sr. No.		Strongly Disagree (1)	Disagree (2)	Satisfactory (3)	Agree (4)	Strongly Agree (5)
1.	The workshop was well organized	✓				
2.	The course content met with my expectations			✓		
3.	The level of the course was up to the mark		✓			
4.	The course exposed me to new knowledge and practices.		✓			
5.	The Instructors interaction was helpful			✓		
6.	The course improved computing and IT skills			✓		
7.	The overall experience of the workshop is positive				✓	
8.	How likely will you recommend this course to others?					✓

General Observation / Suggestion / Recommendations: for non-teaching staff make it start with basics of computer explaining parts and features of computer.
Make course available for students.

Manu Tamba

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Dean Academics
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

Department of Information Technology & Mathematics

LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT

Sr. No.	Name	Date													
		21/1/2020 (12.30-2)	22/1/2020 (12.30-2)	23/1/2020 (12.30-2)	24/1/2020 (12-2)	25/1/2020 (12-2.15)	27/1/2020 (12-2.15)	28/1/2020	29/1/2020	30/1/2020	3/2/2020	4/2/2020	5/2/2020	8/2/2020	
1.	Shri Ramdas Sawant	—	—	—	—	—	—	—	—	—	—	—	—	—	
2.	Shri Sandesh Faldesai	—	—	—	—	—	—	—	—	—	—	—	—	—	
3.	Shri Bhalchandra Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
4.	Mrs. Jyoti K. Naik Gaonkar	—	—	—	—	—	—	—	—	—	—	—	—	—	
5.	Mr. Agraj Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
6.	Ms. Shruti Faldesai	—	—	—	—	—	—	—	—	—	—	—	—	—	
7.	Mrs. Sneha Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
8.	Ms. Sonija Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
9.	Mr. Krishna Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
10.	Mrs. Manaja Gaonkar	—	—	—	—	—	—	—	—	—	—	—	—	—	
11.	Mr. Rajesh Gaonkar	—	—	—	—	—	—	—	—	—	—	—	—	—	
12.	Mr. Gaurish Desai	—	—	—	—	—	—	—	—	—	—	—	—	—	
13.	Mr. Ravi Komarpant	—	—	—	—	—	—	—	—	—	—	—	—	—	
14.	Mr. Pradhyumn Bhairedi	—	—	—	—	—	—	—	—	—	—	—	—	—	
15.	Mr. Krishna Vagonkar	—	—	—	—	—	—	—	—	—	—	—	—	—	

Dr. Shri Shri Shri Mallikarjun Devasthan Ponda Education Society's SHREE MALLIKARJUN & Smt. Chinan Manju Desai Dempo College

16.	Mr. Vitheba Gaonkar				—		—		—	—	—	—	—			
17.	Mr. Manjunath Bhaireli						—		—	—	—	—				
18.	Mr. Dilip Naik Gaonkar						—		—	—	—	—	—	—		
19.	Mr. Anup Sawant	—					—		—	—	—	—	—	—		
20.	Mr. Shivraja Naik Deshmukh		—					—				—	—			
21.	Mr. Prakash Gaonkar		—								—	—	—			
22.	Mr. Premanand Bhagat							Present	—	Present		—	—	—		
23.	Mr. Paresh Dhuri		—				—	—	—	—	—	—	—			
24.	Mr. Pankaj Velip	—									—	—				
25.	Mrs Anusha Wadar.	—	—	—	—	—	—	—	—	—	—	—	—	—		
26.	Mrs Mayuri Chari	—	—	—	—	—	—	—	—	—	—	—	—	—		
27.	Mrs Anita Sawant	—	—	—	—	—	—	—	—	—	—	—	—	—		
28.	Mrs Sukanti Velip	—	—		—	—	—	—	—		—		—	—		

21/7/2021 22/07 20/1 30/1 30/1 20/1

PRINCIPAL
Shri. Chetan Manju Desai College
Eidem-Canacona, Goa 403702

29	Mr Kusta Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
30	Mr Kamlakar Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
31	Mr Rajendra Velip	—	—	—	—	—	—	—	—	—	—	—	—	—
32	Mr. Rohan Wadar	—	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	—	—	—	—	—	—
33	Mr. Saish Dessai	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	—	[illegible]	—	—	—	[illegible]	[illegible]	—
34														
35														
36														
37														
38														

Others who attended.
Dr. Nancy S. Kamat
Mrs. Tanuja Pai Desai
Mrs. Prajyoti Sawant Dessai
Ms. Sargam Bhikar

PRINCIPAL
Shri Chetan Manju Desai College
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa-403702

Govt. Reg. No. AC18

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702

1993

Tel. No. 0832-2633422/433

India Today Ranking
115 (Arts) 150 (Commerce)

E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

NOTICE

DEPARTMENT OF INFORMATION TECHNOLOGY & MATHEMATICS

As a part of Administrative Training Program for Non-Teaching Staff, Information Technology and Mathematics Department is conducting **"LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT"** a Certificate Course of 30 Hours starting from 21st January, 2020. This course is open for Alumni, PTA, outside Public and Schools and Higher Secondary Schools located in Canacona Taluka.

The Course will be held as per the following Time-Table in the Computer Laboratory.

Date	Time	Faculty
21st Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
22nd Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
23rd Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
24th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
25th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
27th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
28th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
29th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
30th Jan. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
3rd Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
4th Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar
5th Feb. 2020	12.00 noon-3.00pm	Ms. Prajyoti Sawant Dessai/Ms. Sargam Bhikar

Note: Certificates will be issued after the successful completion of the Course.

Mrs. Tanuja Fal Desai
HOD (IT & Mathematics)

Dr. Manoj S. Kamat
(Principal)

17/01/2020

Principal
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

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LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT

OBJECTIVES

The course is designed to aim at

- To Imparting knowledge for a basic level of understanding.
- To enhance & sharpen computer skills.
- To provide Computer Literacy curriculum that prepares students for life-long learning of computer concepts and skills.

OUTCOMES

After completing the course participants will be able

- Use the computer for basic purposes of preparing his personnel/business letters, viewing information on Internet (the web), sending mails, using internet banking services etc.
- Making them digitally literate.

PRINCIPAL
SHRI CHETAN MANJU DESAI COLLEGE
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

SHRI CHETAN MANJU DESAI COLLEGE ★ SHREE MALLIKARJUN

LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT

OBJECTIVES

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- Making them digitally literate.

Principal
Shree Mallikarjun
&
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

SYLLABUS OF 30 HOURS CERTICATE COURSE

"LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT"

Sr. No.	TOPIC	DURATION
1	**Word Processing**: Text Editing, Find & Replace Text, Spell Check, AutoCorrect, Bullets & Numbering, Paragraph Formatting, Page Formatting, Header, Footer, Section Break	3HOURS
2	Tables: Inserting, formatting tables, Inserting Videos and Pictures	3HOURS
3	Managing Mail Merger, Printing Documents	3HOURS
4	**Power Point Presentation**: Slides, Fonts, Drawing, Editing, Inserting tables, Images	3HOURS
5	Inserting texts, symbol, Media, Design, Transition, Animation and Slide Show	3HOURS
6	**MS Excel**: Entering Data, Data Entry cell by cell, deleting data, moving data, copying data, using Autofill, Sum, Average, Percentage	3HOURS
7	Saving a Workbook, Editing Data, Inserting or Deleting: Cells, Worksheet, Renaming a worksheet, Formatting Data	3HOURS
8	Charts and Graphs: Creating, Modifying, Multiple Worksheets	3HOURS
9	**Internet**: Search, using Email, Local Language, Search Engines, Google Calendar and Google Forms	3HOURS
10	**Introduction to MS Office OneNote & MS Office Groove**	3HOURS
11	**Digi-Locker, UPI Payments, Scanning Apps**	1HOURS
12	**WhatsApp, Twitter, Facebook**	1HOURS
13	**Devanagari Typing**	1HOURS
14	**File Conversion**	1HOURS

PRINCIPAL
Dean Prof. Subhash Desai
SHREE MALLIKARJUN &
Shri. Chetan Manju Desai College
Deleni-Canacona, Goa 403702

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI

12/01/2020

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Govt. Reg. No. AC18

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem, Canacona-Goa 403702

Tel. No. 0832-2633422/433

India Today Ranking
115 (Arts) 150 (Commerce)

1993
E-mail: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.ac.in

SMC/D-007/2019-20/1281 - 1281 VIII

Date: 15/01/2020

To,

_____

_____

Sir/Madam,

As a part of Extension Activity and Administrative Training Program for Non-Teaching Staff, Department of Information Technology & Mathematics of our college is conducting **"LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT"**, a Certificate Course of 30 hours starting from 21st January, 2020 to 4th February, 2020 between 12.00 noon to 3.00 pm.

The objective of this Course is to enhance & sharpen Computer Skills of Non-Teaching Staff. Hence you are requested to send two Non-Teaching Staff members (including MTS) to attend this course. The certificate will be issued to the participants after satisfactory completion of the course.

To confirm your participation kindly contact on 7378826261 / 8806929248 on or before 18th January, 2020.

Venue: Computer Laboratory,
Shree Mallikarjun & Shri Chetan Manju Desai College, Delem, Canacona-Goa.

Mrs. Tanuja Fal Desai
HOD (IT & Mathematics)

Dr. Manoj S. Karnat
Principal
16/1/2020

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri. Chetan Manju Desai College
Delem Canacona, Goa 403702

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The Headmaster,
Shree Mallikarjun High School,
Char-Rasta, Canacona-Goa.

The Headmaster,
St. Theresa of Jesus High School,
Chaudi, Canacona-Goa.

The Headmaster,
Shree Katyayani Baneshwar Vidhyalaya High School,
Kindlem, Canacona-Goa.

The Headmaster,
Jawaharlal Nehru Vidhyalaya,
Mastimol, Canacona-Goa.

The Principal,
Shree Mallikarjun Higher Secondary School,
Char-Rasta, Canacona-Goa.

The Principal,
St. Theresa of Jesus Higher Secondary School,
Chaudi, Canacona-Goa.

The Principal,
Govt. Higher Secondary School,
Mastimol, Canacona-Goa.

The Principal,
Shree Balram Residential Higher Secondary School,
Poingin, Canacona-Goa.

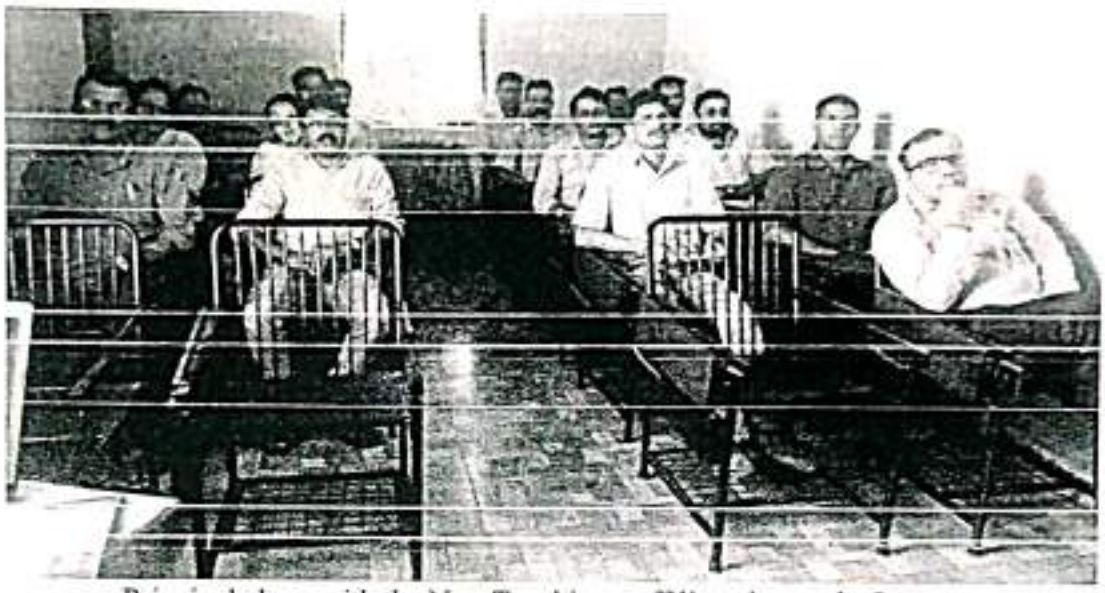
The Principal,
S S Angle Higher Secondary School,
Loliem, Canacona-Goa.

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI COLLEGE

Shri. Chetan Manju Desai College
Detem-Canacona, Goa 403702

"LIFE SKILL COURSE IN IT & MS OFFICE MANAGEMENT"

As a part of Administrative Training Program for Non-Teaching Staff, Information Technology & Mathematics Department conducted "IT & Computing Skills" a Certificate Course of 30 Hours starting from 21st January 2020 to 4th February 2020. This Course was open for Alumni, PTA, outside Public and Schools and Higher Secondary Schools located in Canacona Taluka. Course was conducted for 3 Hours per day of which the session was of 1 Hour and the practise or practical Hour was of 2 Hours. Syllabus of the course included topics such as Word Processing, Power Point Presentations, MS Excel, Internet, Google Forms, Google Calendar, Google Drive, Office OneNote, Office Groove, Digi-Locker, UPI Payments, Scanning Apps, WhatsApp, Twitter, Facebook, Devanagari Typing, File Conversion, etc. All the Non-Teaching Staff of our college attended the Course. Certificates were also provided to the participants on successful completion of the course.



Principal along with the Non-Teaching staff listening to the Lectures

Non-Teaching staff working on MS Office

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PRINCIPAL
Dr. Shri. Chetan Manju Desai College
SHREE MALLIKARJUN
Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403703

ज्ञान प्रबोधिनी मंडळ

तमसो मा ज्योतिर्गमय:

DNYAN PRABODHINI MANDAL'S

SHREE MALLIKARJUN

&

SHRI. CHETAN MANJU DESAI COLLEGE

Delem-Canacona, Goa

CERTIFICATE

This is to certify that Mrs. _____ *has acted as a Resource Person for successfully completing 30-Hour Capacity Building Certificate Course on "Life Skill Course in IT & MS Office Management" for College Non-Teaching Staff, organized by Department of Information Technology & Mathematics from* 21/01/2020 *to* 05/02/2020.

Date: _____

DR. MANOJ S. KAMAT
Principal

MRS. TANUJA FALDESAI
HOD IT & Mathematics

ज्ञान ज्योतिनी संस्था

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From

Mrs. P.S Tubachi
Librarian
Shree Mallikarjun College
Canacona

Date 31/08/2019

To,
The Principal
Shree Mallikarjun College
Canacona

Respected Sir,

Subject: **Permission to Start Certificate Course on Research Methodology Course.**

Library committee in association with Department of Economics and Department of Sociology wish to start 30 Hours Compulsory certificate course on Research Methodology for all T.Y.B.A and T.Y.B.Com students.
Syllabus of the course and other requirements are attached herewith for your lind perusal. Please permit us to start the course.

Thanking you

Yours Sincerely,

(P.S.Tubachi)

Department of Economics
Department of Sociology

भांगरभूंय
सोमार, 4 नोव्हेंबर 2019

विद्यार्थ्यांनी संशोधन प्रक्रिये वटेन आपलीं पावलां उबारचीं: गांवकार

➤ श्रीमल्लिकार्जून म्हाविद्यालयात रंगली 'संशोधन कार्यप्रणाली' विशयाचेर कार्यशाळ

➲ खबरां मेज, पणजी

'संशोधन कार्यप्रणाली' कार्यशाळेंत उपस्थीत आशिल्ल्या विद्यार्थ्यां वांगडा मुखेल सोयरे जयराम गांवकार, कुशीक म्हाविद्यालयाचे प्राचार्य, डॉ. मनोज कामत, डॉ. अरविंद हळदणकर, डॉ. जगमोहन सिंग, ग्रंथपाल पद्मावती तुवाची आनी मार्गदर्शक

देखें, कानकोनाच्या श्रीमल्लिकार्जून म्हाविद्यालयात हालीच 'संशोधन कार्यप्रणाली' ह्या विशयाचेर कार्यशाळा घेतिल्ली. विद्यार्थ्यांक संशोधन कार्याची पुराय माहिती दिवन तांचे कडल्यान बरें संशोधन जावपाक मजत जावची ह्या हेतून म्हाविद्यालयाच्या वाचनालया व [illegible]माजशास्त्र आनी अर्थशास्त्र वि[illegible]ल्या जोड पालवान ही कार्यशाळा आयोजीत केल्ली. अदें वर्सांच्या ह्या कार्यशाळेंत तिसरें वर्स शिवणी कला आनी वाणिज्य शाखेंतल्यान सुमार 146 विद्यार्थ्यांनी वांटो घेतिल्लो.

विद्यार्थ्यांक अभ्यासक्रमांका भ्गर विविध विशयांची, क्षेत्रांची माहिती दिवन वेवसायीक नदरेंतल्यान तांकां घट करपें हो हेतू दोळ्या सामकार दवरून म्हाविद्यालयान जाल्ल्यो कार्यशाळा घेवपाचो निर्णय घेतला. तांचोच एक भाग म्हणून वाचनालय, समाजशास्त्र आनी अर्थशास्त्र विभागांनी मेळून हो कार्यक्रम चालू केला. तिसरे वर्सांच्या विद्यार्थ्यांक खंयच्या एका विशयाचेर प्रकल्प करप म्हत्वाचे आसता. तांकां हो प्रकल्प तयार करतना मजत जाता तशेंच संशोधनांत तांची अभिरुची वाढून पुढारांक बरें संशोधक निर्माण जावंक शकता अशा प्रयोजनांतल्यान ही कार्यशाळा घेतिल्ली. संशोधनाचे म्हत्व, संशोधनाच्यो विविध पद्धती आनी पावडें, संशोधन प्रक्रियेंत वेवपी वेगळ्योवेगळ्यो आडखळी, येसस्वी संशोधनाचे नदरेन गृहितकाची म[illegible]ड्डणी, अहवाल लेखन, संदर्भसुची तशेंच हेर विशयांचेर कार्यशाळेंत उपस्थीत आशिल्ल्या मार्गदर्शकांनी विद्यार्थ्यांक मार्गदर्शन केलें.

डॉ. एफ. एम. नादाफ, डॉ. जगमोहन सिंग, डॉ. सुचिता नायक, डॉ. पुर्णानंद च्यारी, डॉ. रुपा च्यारी, डॉ. हिरेमठ, प्रा. विविध मावसकार, प्रा. आनंद वेळीप, प्रा. स्नेहा नायक, प्रा. सावियो लियेताव, प्रा. योनिता लोपेस, प्रा. सोनिया वडकार, प्रा. क्षमा देसाय, प्रा. दिप्ती फळदेसाय, प्रा. अश्वेक शानभाग, प्रा. जयेश गांवकार, ग्रंथपाल पद्मावती तुवाची, प्रा. निशिगंधा नायक गांवकार, प्रा. अनिशा सावंत देसाय, प्रा. अनिशा सावंत आनी प्रा. दर्शना पर्गी तशेंच हेर प्राध्यापकांनी ह्या कार्यशाळेंत संशोधनाच्या वेगळ्यावेगळ्या फाटयांचेर विद्यार्थ्यांक मार्गदर्शन केलें. तिसरे वर्सांचे कला शाखेचे विद्यार्थी बाबू वेळीप आनी मनाली कोमरपंत हांनी ही कार्यशाळा जीतिवंत करपाक येवस्थापनांत आनी हेर सगल्यां कामांनी मजत केली. कार्यशाळेंत वांटेकार जाल्ल्या विद्यार्थ्यांची चाचणी परिक्षा घेतिल्ली. कार्यशाळेच्या सूत्रधार सुवाळ्याक सत्यवती सोयरू आंगले उच्च माध्यमीक विद्यालयाचे प्राचार्य जयराम गांवकार मुखेल सोयरे म्हणून उपस्थीत आशिल्ले. समाजशास्त्र विभागाचे मुखेली डॉ. अरविंद हळदणकार हांणी कार्यशाळेची माहिती दिली जाल्यार प्राचार्य डॉ. मनोज कामत हांणी सोयऱ्यांची वळख केली. मुखेल सोयरे जयराम गांवकार हांणी ह्या कार्यशाळेंत विशीं उलोवन आयच्या काळांत संशोधनाचो वावर कितलो म्हत्वाचो हाचेर आपलें उलोव केलें. उपरांत बाबू वेळीप, संध्या कामत, बाळसू भगत, मनाल कोमरपंत ह्या विद्यार्थ्यांनी तशें डॉ. मिथल फळ देसाय, प्रा. केवा नायक, प्रा. स्नेहा नायक हांणी कार्यशाळे विशीं आपलें मनोग[illegible] कार्यशाळेंक उपस्थी[illegible] आशिल्ले सगले मार्गदर्शक आनी विद्यार्थ्यांक मानेरतांचे हस्तुर्व प्रमाणपत्रां भेटयलीं. पुराव कार्यावळीचें सुत्रसंचालन ऑलिवर बारेटो हांणें केलें. जाल्ल्या अर्थशास्त्र विभागाचे मुखेली डॉ जगमोहन सिंग हांणी सगल्यांचे उपकार आठयले.

TYBCOM 2019-20*

ROLL NO	NAME OF THE STUDEN T
801	Pagi Prahar Prakash
802	Komarpant Nehal Nagesh
\803	Velip Priti Janu
\804	Velip Minakshi Ladu
805	Velip Parlhad Bhagdo
\806	Sawant Tamanna Mahesh
807	Gaonkar Dinesh Suresh
\808	Pagi Bindiya Govind
\809	Fernandes Malaika
\810	Pagi Rushanda Anand
811	Pai Khot Aditya Raghunandan
812	Gaonkar Navdeep Narayan
813	Colaco Steven Diogo
814	Velip Mahesh Arjun
\815	Aguiar Roshal Rosario
\816	Komarpant Saheeli Dhaku
817	Komarpant Rupesh Ravi
\818	Komarpant Manila Durega
\819	Mascarenhas Molyfa Stacy
\820	Kapdi Pallavi Parlhad
821	Mainath Manjunath Ashok kumar
822	Desai Mallikesh Shashikant
\823	Pagi Siddhi Shivanand
824	Fernandes maison marcos
825	Naik Aswini Anil
826	Velip Sudesh Zilu
827	Bhandari Vipin Barkelo
828	Corte John Maicoal
829	Corte Milagre Sebastian
830	Desai Amber Shanu
831	Velip Sandesh Chandra
832	Gaonkar Sunil Ganesh
833	Gaonkar Chandreshwart Chandrakant
834	Gaonkar Ramdas Mono
835	Pagui Diksha Suresh
836	Joshi Mamta Tulshidas
837	Pagi Tejas Balchandra
838	Mokhardker VINOD Tulshidas
839	NAIK dessai Shauri pramod
840	Komarpant Nikhil Suresh
841	Satarkar Ruhi Rajendra
842	Naik Roshni Ramdas
843	Naik Reva Rajesh

844	Pagi Shreya Divakar
845	Naik Saurabh Surendra
846	Gaonkar Swapnil Sadanand
847	Pagui Rohan Ravindra

TYBA 2019-20

Roll no	Name of the student
\401	Velip Sushmita Sangtu
\402	Velip Vasanti Kust
\403	Naik Shobha Hirappa
\404	Gaonkar Resha Ramakant
\405	Pagi Saili Chandrakant
\406	Dias Aeevina Sebastiao
\407	Metri Akshada Dayanand
\408	Komarpant Akshada Anant
\409	Afonson Sweezel
\410	Gaonkar Sevika Babulo
\411	Velip Meena Mohan
\412	Gaonkar Suvarna Nagesh
\413	Bhaireli Nilangi Shaba
\414	Desai Ashika Ashok
\415	Velip Alisha Babu
\416	Gaonkar Sangeeta Puno
\417	Velip Arati Ganesh
418	Bhagat Balsu Satendra
419	Kholkar Pratik Pradeep
420	Pagi Divyesh Keshav
\421	Phal Dessai Mandira Rajendra
\422	Desai Preetika Pandhari
\423	Bhagat Ravina Jivanand
\424	Gaonkar Ankita Madhukar
\425	Pagui Abhilasha Anil
\426	Pagui Mahima Monu
\427	Pagi Pavitra Pandurang
\428	Bhandari Chetali Chandrakant
\429	Velip Sudha Arjun

\430	Fernandes Brezie
\431	D'souza Tina
\432	Fal Dessai Sonali Ashok
\433	Gaonkar Rakshanda Ramnath
\434	Gaonkar Sonia Kushali
\435	Velip Samiksha Nagesh
\436	Velip Deexa Devu
\437	Velip Eshum Ram
\438	Gaonkar Sharmila Bhiva
\439	Gaonkar Deepali Chandrakant
440	Gaonkar KUNDAN Katu
\441	Kolekar Rekha Janu
\442	Gaonkar Megha Krishna
\443	Tavadkar Ankita Arjun
\444	Carneiro Rochelle
\445	Velip Fenita Kushali
446	Velip Keval Krishna
447	Velip Babu Sonu
\448	Pagi Divya Dipak
\449	Zoro Soni Sidu
\450	Naik Darshana Sandeep
\451	Pagui Sneha Ramesh
\452	Velip Ruchita Kushali
\453	Velip Kalidi Vasu
\454	Velip Vasanti Raju
\455	Pagi Niketa Anand
\456	Pagui Ashverya Tulshidas
\457	Gaonkar Deepa Tukaram
458	Gaonkar Sameer Sudhakar
459	Gaonkar Gandesh Krishna
460	Dhuri Kunal Krishna
461	Velip Praveen Purso

babuvelip23@gmail.com

462	Kholkar Hitesh Deelip
463	Velip Manguesh Arjun
464	Velip Ramdas Barklo
465	Kakodkar Aviram Ganpat
466	Bandekar Ashish Ashok
467	Velip Ketan Krishna
468	Naik Rasika Ankush
469	PAGUI KAUSHAL Damodar
470	Kharat Sadhya Laxman
471	Rana Sangita Ananta
472	Gaonkar Shreya paik
473	Velip Reema Suresh
474	Gaonkar Binay Ganesh
475	Velip Prashanti Vasant
476	Pagi Gautami Gopinath
477	Fernandes Melita Angelo
478	Hegde MangalaYeshwant
479	Velip supriya Arjun
480	Pagi Sneha Pandurang
481	Dessai Pallavi Pandhari
482	Gaonkar Sahil Kushali
483	Tubki Desai Akhil Umesh
484	Velip Shilpa Vasu
485	Velip Sonali Putu
486	VELIP Rupa Khushali
487	Gaonkar Vishal Laxman
488	Gaonkar PRADEEP Janu
489	Gaonkar Indrajeet Yehwant
490	Gaonkar Pritesh Prabhakar
491	Velip Gaouresh Devu
492	Satarkar Kunal Balchandra
493	Gaonkar Akshay Narayan

494	Fal Desai Pooja Vithoba
495	Pagi Sushmita Balchandra
496	Velip Pankaj Barkelo
497	Agundekar Siddesh Sanu
498	Gaonkar Pratiksha Shanu

'मल्लिकार्जुन'मध्ये संशोधन कार्यशाळा

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE

Canacona Goa

Certificate of Completion

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Awarded to: Ms. Aswini Naik

of Third Year ~~B.A.~~/B.Com. Course of the batch 2019-20 for successful participation and completion of a 30-hour Intensive Course on RESEARCH METHODOLOGY held between 10th September 2019 to 14th October 2019.

Dr Roopa Chari
IQAC COORDINATOR

Dr Manoj Kamat
PRINCIPAL

Dr Jagmohansingh

Dr Arvind Haldankar

Ms Padmavati Tubacahi

COURSE COORDINATORS

Fundamentals of Research Methodology TIME TABLE- 2021-22

Unit	Topic	Date	Resource Person
UNIT I Introduction to Research	1.1) Research: Concept, Definition, Meaning objective 1.2) Nature and Relevance of Research 1.3) Research approach, Significance of Research, Criteria of Good research, Problems encountered	1st Dec 2nd Dec 10th Jan 21	Dr. Nisha Kevat Dr. Sucheta Naik Dr. F.M. Nadaf
UNIT II Defining Research Problem	2.1) What is research problem: Selection of problem 2.2) Techniques involved in defining research problem 2.3) Necessity of Defining the Problem	5th Dec 6th Dec 7th Dec	Dr. Manoj S. Kamat Ms. Domitel D'Souza Dr. Purnanand Chari
UNIT III Literature search	3.1) Introduction to review of literature 3.2) Importance of review of literature 3.3) Sources for literature search	8th Dec 9th Dec 10th Dec	Dr. Rupa Chari Ms. Anisha V. Sawant Mr. Vividh Pawaskar
UNIT IV Research design	4.1) Meaning, need for Research design 4.2) Features of Research design 4.3) Types of research Designs	11th Dec 12th Dec 13th Dec	Dr. C.P. Hiremath Dr. Geeta Walvekar Ms. Padmavati Tubachi
UNIT V Data Collection	5.1) Introduction to Data Collection, Sources of data; Primary & secondary 5.2) Different Methods/types of Data collection 5.3) Selection of Appropriate Methods of data collection	14th Dec 15th Dec 16th Dec	Mr. Jayesh Gaonkar Mr. Keval K. Naik Ms. Dipti Faldesai
UNIT VI Hypothesis	6.1) Introduction to Hypothesis 6.2) Importance, types, Characteristics of Hypothesis 6.3) Difficulty in forming Hypothesis, testing the hypothesis	17th Dec 18th Dec 19th Dec	Ms. Yogita Lopez Mr. Premjit Velip Mr. Savio Letao
UNIT VII Data Preparation	7.1)Introduction to Data Analysis 7.2) Data Analysis, Interpretation Techniques 7.3) Precautions, Problems and Solutions	20th Dec 21st Dec 22nd Dec	Ms. Pravinya Bhangale Mr. Anand Velip Dr. Mithil Fal Dessai
UNIT VIII Statistical Application	8.1) Statistical application in Research, Descriptive Statistical – 8.2) Measures of Central tendency, Measures of Dispersion, Measures of Skewness, Kutosis 8.3) Sampling and Statistical inference	23rd Dec 2nd Jan 3rd Jan	Mr. Sandesh Savant Ms. Anisha D Sawant Dessai Ms. Karishma Parsekar
UNIT IX Reference/Compilation of Bibliography Report writing	9.1) Techniques of referencing 9.2) Bibliography 9.3) Report writing	4th Jan 5th Jan 6th Jan	Ms. Anika Gaonkar Ms. Ulka Kalekar Mr. Dipak Bowalkar
UNIT X Project Manual	10.1)Introduction to Project Manual 10.2)How to make a project Manual 10.3)Sample project Manuals	7th Jan 8th Jan 9th Jan	Mrs. Prajyoti Prabhu Dessai Ms. Divya Sawant Ms. Diksha Naik

Google Classroom link: https://classroom.google.com/c/NDM3MzkOMTQyMzA3?cjc=mhbbrvq

Google Meet Link: https://meet.google.com/dpx-svyw-mnj

DPM'S SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, CANACONA

FEED BACK FORM

TOPIC:

Please take a moment to complete this Feedback form. Your comments will assist us in improving the organization of the Course/ Workshop/ Guest Lectures

1) Name of the Participant: ~~Ashwini~~ Ashwini Naik
2) Designation : Student
3) Phone No : 9665853921
4) E-Mail Id : ashwininaik2121@gmail.com
5) Please rate the Session's arrangement by using given rating scale

Content	Rating Scale			
	Excellent	Good	Satisfactory	
Theme of the workshop	✓			
Time Management		✓		
Seminar Hall Arrangement		✓		

6) Please give your valuable suggestions for improvement in future:

7) Comments if any

Signature of the Participant

Dayan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF

ACADEMIC YEAR

SEMESTER

CLASS

Class In-charge

Coordinator

Principal

ATTENDANCE CERTIFICATE COURSE IN "RESEARCH METHODOLOGY"

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____

SEMESTER IV B.COM CLASS FY B.COM ACADEMIC YEAR _____

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Class In-charge Cordinator Principal

51

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF February

SEMESTER _____ CLASS T.Y. B.COM ACADEMIC YEAR _____

	6/2/19	11/2/19	12/2/19	13/2/19	14/2/19	18/2/19	19/2/19	20/2/19	21/2/19	25/2/19	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
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Coordinator

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Principal

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ATTENDANCE CERTIFICATE COURSE IN "RESEARCH METHODOLOGY"

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____

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Coordinator Class In-charge Principal

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____

SEMESTER _____ CLASS T.Y.B.A ACADEMIC YEAR _____

DATE

Coordinator Class Teacher Principal

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SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

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PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____

SEMESTER _____ CLASS T.Y.B.A. ACADEMIC YEAR _____

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Coordinator Class Charge Principal

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Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, DELEM - CANACONA, GOA

PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____

SEMESTER _____ CLASS T.Y. B.A. ACADEMIC YEAR _____

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Coordinator Class Incharge Principal

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PAPER-WISE ATTENDANCE RECORD FOR THE MONTH OF _____ ACADEMIC YEAR _____

CLASS _____ F.Y.B.A

SEMESTER _____

DATE

Class In-charge

Principal

20

DPM'S SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE CANACONA

TEST ON RESEARCH METHODOLOGY

DURATION: 1 HOUR Marks

1) Research is
   a) Searching again and again
   b) Finding solution to any problem
   c) Working in a scientific way to search for truth of any problem

2) Which of the following is the first step in starting the research process
   a) Search of sources of information to locate problem
   b) Review of related literature
   c) Verification of problem

3) A Good research design which helps in designing or amending the design is said to have the features of
   a) Economical
   b) Efficient
   c) Flexible

4) A good research design should have which of the quality mentioned below
   a) It should minimize bias/bias
   b) It should give the biggest experimental error
   c) The objective of the problem is not considered is not important

5) A common test in research demands much priority on
   a) Reliability
   b) Usability
   c) Both of the above

6) A test that review critical points of knowledge on a particular topic of Research is
   a) Survey
   b) Inspection
   c) Literature Review

7) Triangulation of Methods means
   a) Collection of same information using different methods
   b) Collection of same information using variety of Sources
   c) Collection of same information from more than one evaluator

8) Action research means
   a) A longitudinal research
   b) An applied research
   c) A research in hand to solve an immediate problem

9) A reasoning where we start with certain particular statements and conclude with a universal statement is called
   a) Deductive Reasoning
   b) Inductive Reasoning
   c) Abnormal Reasoning

10) Which of the following variables cannot be expressed in quantitative terms?
   a) Socio-economic Status
   b) Mental Status
   c) Numerical Aptitude

11) The essential qualities of a researcher are
   a) Spirit of free enquiry
   b) Systematization or theorizing of knowledge
   c) Both of these

12) In the process of conducting research "Formulation of Hypothesis" is followed by
   a) Statement of Objectives
   b) Analysis of Data
   c) Selection of Research Tools

13) Hypothesis is one usually the one which the researcher wishes to prove correct
   a) Null
   b) Alternative
   c) Numerical

14) When we reject Null Hypothesis when Null hypothesis is true it is called as
   a) Type I Error
   b) Type II Error
   c) Probability

15) Mean, Median and Mode are
a) Measures of deviation
b) Measures of control tendency
c) None of the above

16) A research paper is a brief report of research work based on
a) Primary Data only
b) Secondary Data only
c) Both Primary and Secondary Data

17) Inferring about the whole population based on the observations on a small part is called
a) Deductive inference,
b) Inductive Inference
c) Pseudo Inference

18) The most important advantage of sampling method of data collection is
a) Increase accuracy
b) Save time
c) Easy to handle

19) Quality of Sampling result is not essentially dependent on
a) Representative sample
b) Skill of investigator
c) Amount of Funding

20) Which of the following is non-probability sampling techniques
a) Systematic sampling
b) Judgement sampling
c) Cluster sampling

21) Which of the following statements are true about the data in research
a) In research the data can be qualitative
b) In research the data can be quantitative
c) In research the data can be both qualitative and quantitative

22) In Cricket runs per over shown as buildings in a form of
a) Bar Graph
b) Polygon line graph
c) Pie chart

23) Interpretation that tends to be more subjective in nature and many times can be influenced by the researcher's bias is
a) Quantitative data
b) Qualitative Data
c) Continuous data

24) ---------- leads to the establishment of explanatory concepts that can serve as a Guide for future research studies.
a) Interpretation
b) Analysis
c) Categorizing

25) The benefit of using citation or references in the appropriate style are
a) To avoid plagiarism
b) To make research findings dependable credible, and reliable
c) Both of the above

26) The following type of references appear on a separate page at the end of a write up
a) Endnotes
b) Footnotes
c) In text citations

27) The information not available to the Public is
a) Web Based Information
b) Published Information
c) Unpublished Information

28) All data collected for research in same way can be regarded as which type of Approach
a) Semi structured
b) Un- Structured
c) Structured

29) A List of illustrations, included figures and tables are placed on
a) Abstract vision
b) Bottom lines
c) Table of Contents

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a) Logical presentation
b) Simplicity
c) Endless Description

31) What is full form of MLA?
a) Modern language Association
b) Modern Association Language
c) Modern Language of America

32) Which method of Bibliography used in Research of History
a) Chicago Manual of style
b) The American Psychological Association
c) Turbian

33) In experimental research ofSlimming fitness program some subjects increase fat due to overeating and drinking, it is due to ----------of the study
a) Methodology
b) B) limitations
c) C) Poor research design

34) The quality of research is judged by
a) Depth of the research
b) Methodology followed in conducting the research
c) Relevance of the Research

35 Which of the following method implies the collection of information by way of investigators own examination without interviewing the respondents
a) Observation
b) Posing questions
c) Schedule method

36) Research problem is selected from the stand point view of
a) researcher's interest
b) Social relevance
c) availability of Relevant Literature

37) Formulation of Hypothesis may NOT be required in
a) survey method
b) Historical Studies
c) Experimental studies

38) Field work based research is classified as
a) Empirical Method
b) Historical
c) Experimental

39) The Government of India conducts Census after every 10 years. The method of research used in this process is
a) Case study
b) developmental
c) Survey

40) An investigator studied the census data for a given area and present a write up based on them. Such a write up is called
a) Research paper
b) Thesis
c) Research report

41) The research is always
a) verifying the old Knowledge
b) Exploring New Knowledge
c) Both of these

42) Manipulation is always a part of
a) historical research
b) Fundamental research
c) Experimental research

43) A research paper is a brief report of research work based on
a) Primary data only
b) Secondary data only
c) Both Primary and Secondary data

44) In the process of conducting research Formulation of Hypothesis is followed by
a) statement of Objectives
b) Analysis of data
c) Selection of research tools

45) Primary source of data is
a) official records
b) Personal records, letters, diaries
c) Both of these

REPORT OF CERTIFICATE COURSE 2019-20

Department of Mathematics and Information Technology conducted a 30 Hour certificate course on **"LIFE SKILLS COURSE IN MENTAL ABILITY"** with the objective to sharpen mental ability and computing skills of students so that they are prepared for professional careers.

This course actually began in the month of August 2019 where very few students could attend it as per the given time table. Therefore in the month of August, I conducted the classes for this course informally during Recess (break time) since students were in need of coaching classes of Mental Ability as they were answering **Indian Air Force Entrance Exam** in September 2019. The students' keen interest encouraged me to plan this course again after completion of odd semesters examinations during winter vacation from 09/11/2019 to 22/11/2019. A total of 54 students from classes F.Y.B.Sc./F.Y.B.COM./S.Y.B.COM. and T.Y.B.COM. have successfully completed this course. National Level tests papers were solved and the students were also provided with necessary materials to hone their skills further. All participants were assessed by conducting a test at the end of the course. Students performed well in the test conducted on 09/01/2020 &25/01/2020. The certificates will be issued to all 54 participants by the college.

Advantageous students were very happy upon this course and had suggested in their feedback to conduct more such courses for more number of students in future. Welcoming students' suggestions, we will focus on conducting more of such activities for a larger number of students for their benefit in future.

Mrs Tanuja Fal Desai and Ms Yugandhara Joshi were the resource persons of this workshop.

I thank principal Dr Manoj Kamat for allowing me to attain the objectives of the department by having this course.

Mrs Tanuja Fal Desai
HOD, Maths & IT Department

S.M. & C.M.D.C
Canacona
Inward No. : 1126
Date : 6/2/2020
File : D-007

Report
Notice
Syllabus
feedback
Timetable
Photo
Certificate
(Law)
6/2

SB. Create
Certificate Course file
(CO)
6/2/2020

PRINCIPAL
Dayan Prabodhini Mandal's
SHREE MALLIKARJUN
Shri Chetan Manju Desai College
Dalem-Canacona, Goa 403702

Govt. Reg. No. AC-18

Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM-CANACONA, GOA 403702

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www.shreemallikarjuncollege.ac.in

SMC/MIT/2019-20/COURSE/01

06/08/2019

NOTICE

DEPARTMENT OF MATHEMATICS AND INFORMATION TECHNOLOGY

All the students are hereby notified that the department of MATHEMATICS AND INFORMATION TECHNOLOGY is introducing the following two certificate courses of 30 hours from 8th August 2019.

1. Life Skill Course in Mental Ability
2. Life Skill Course in Commercial Arithmetic

The Time-Table and the Syllabi of these courses will be displayed on the notice board before the commencing date. All those students who wish to join can submit their details to Mrs Tanuja Fal Desai before 8th August 2019.

Note: Certificate will be issued to students after successful completion of the course.

Mrs Tanuja Fal Desai

HOD, Dept. of Mathematics &

Information Technology

Principal

(Dr M. S. Kamat)

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Smt. Chitari Manju Desai College
Delem-Canacona, Goa 403702

Govt. Reg. No. AC-18

Dnyan Prabodhini Mandal's

Tel. No. 0832-2633422/433

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM-CANACONA, GOA 403702

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www.shreemallikarjuncollege.ac.in

SMC/MIT/2019-20/COURSE/01

06/08/2019

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Mrs Tanuja Fal Desai

HOD, Dept. of Mathematics &

Information Technology

Principal

(Dr M. S. Kamat)

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Smt. Chetan Manju Desai College
Delem-Canacona, Goa-403702

Delem-Canacona, Goa 403702

SYLLABUS OF 30 HOURS CERTIFICATE COURSE "LIFE SKILL COURSE IN COMMERCIAL ARITHMETIC"

Objectives: (1) To equip students for higher studies and for availing Intellectual job opportunities.

(2) To develop the interest for learning Mathematics and for faster calculations among our students.

(3) To enhance Intellectual capabilities for facing competitive examinations.

SR. NO.	TOPIC	DURATION
1	Decimal fraction, HCF, LCM	2 HOURS
2	Square roots, Percentage, Average	3 HOURS
3	Ratio and Proportion,	3 HOURS
4	Partnership, Profit and Loss,	3 HOURS
5	Unitary Method, Time, work and Distance	3 HOURS
6	Basic Operations and Factorization	3 HOURS
7	Quadratic Equations	3 HOURS
8	Logarithms	3 HOURS
9	Simple and Compound Interest	3 HOURS
10	Permutations and Combinations	4 HOURS

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SHREE MALLIKARJUN
&
Shri. Chetan Manju Dental College
Dabem-Chinchona, Goa 403702

Dabem-Chinchona, Goa 403702

SYLLABUS OF 30 HOURS CERTIFICATE COURSE "LIFE SKILL COURSE IN MENTAL APTITUDE"

Objectives: (1) To prepare students for higher studies and for availing job opportunities.
(2)To develop the interest for learning Mathematics and for faster calculations among our students.
(3) To chart expectancy mapping of students to enable them to take up jobs based on the mental aptitude.

SR. NO.	TOPIC	DURATION
1	Odd Man Out	2 HOURS
2	Numbers and Ages	2 HOURS
3	Problems on Numbers	2 HOURS
4	Clocks	2 HOURS
5	Roots	2 HOURS
6	Average	2 HOURS
7	Ratio and Proportion	2 HOURS
8	Rate, Simple Interest and Compound Interest	2 HOURS
9	Line Graphs	2 HOURS
10	Bar Graphs	2 HOURS
11	Pie Charts	2 HOURS
12	Data Analysis	2 HOURS
13	Coding and Decoding	2 HOURS
14	Number Series	2 HOURS
15	Logical Reasoning	2 HOURS

PRINCIPAL
Padre Miguel Mascarenhas
SALCETE

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS AND COMMERCE DELEM CANACONA GOA

This is to certify that

_____ has

Participated and Successfully completed 06 hours certificate course on 'Disaster Management' organized by Department of Geography from "12/07/2016 to 20/07/2016"

Dr. C.P. Hiremath
Course Coordinator

Dr. F.M. Nadaf
Principal

CERTIFICATE

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN &
Shri. Chetan Manju Desai College
Canacona Goa

CERTIFICATE

This is to certify that

_____ has

Participated and Successfully completed 30 hours certificate course on Tally Professional (Proficiency in tally accounting, inventory management and GST accounting) organized by Department of Commerce from "11/12/2019 to 22/12/2019"

Mr. Sandesh Sawant
Course Coordinator

Prof. Manoj S. Kamat
PRINCIPAL

DNYAN PRABODHINI MANDAL`S

SHREE MALLIKARJUN & SHRI CHETAN MANJU DESAI

Delem-Cancona,Goa

CERTIFICATE

This is to Certify that Mr/Ms _____of Class _____ Roll No . _____ has Successfully Completed a 30 - Hour Certificate Course On"Life Skills Course in Mental Ability"Organized by Department of Mathematics and Information Techyology during 9/11/2019 to 22/11/2019.

Date:_____

Dr.Manoj S Kamat
Principal

Mrs.Tanuja Fal Desai
HOD.Dept.of Mathematics
And Information Technology

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&
Shri Chetan Manju Desai College
Delem, Cancona, Goa 403702

SHRI CHETAN MANJU DESAI COLLEGE