# Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLGE OF ARTS & COMMERCE DELEM-CANACONA

### 30 Hours Certificate Course in Civic Education

Year of Introduction: 2018-19

#### Course Details:

The certificate course aims teach citizenship, among other things; democracy, political participation, welfare, modern media, political / social inclusion and exclusion, migration, equality and the meanings of Civic Education. The course will help to provide students with theoretical and empirical knowledge on the topic of citizenship in civil society.

The course will be consisting of lecture series of two-hour duration. Any students studying in First Year, Second Year and Third Year of Arts are eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance.

Course Code: CS01

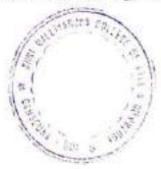
Medium of instruction: English

#### Objectives of the Course:

- To excellence in research, training and outreach programmes on citizenship, civic sense, political and social values and road culture.
- To groom people, especially youth, to conduct themselves with a sense of civic consciousness and responsibility.
- ✓ To strengthen democratic culture and ushering participatory governance in Gou by positive involvement of students.

### Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, and Cooperative Learning.



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### Syllabus for Civic Education Course 2018-19

#### 10 units of 10 marks each

- 1. Introduction to Civic Sense Education Guest Speaker Shri Kamlakar Mhalshi (4 Hours)
  - 1.1 duties of citizens
  - 1.2 Responsible Citizens
  - 1.3 Panchasheel
- Democracy in India and its Functioning Guest Speaker Shri Arun Bhat (2Hour)
- 3. Basic etiquettes in Students life Guest Speaker Mrs Savita Tawadkar (2Hour)
- Aims and Objectives of life Guest Speaker Shri Devidas Kadam (2 Hours)
- (4Hours) 5. Road Safety - Guest Speaker Shri Ulhas Bhatikar
  - 5.1 Road Culture
  - 5.2 Important Signs and Symbols
  - 5.3 Our friend the road
  - 5.4 Amity Towards Road Culture in Goa
- 6. Mahatma Gandhi and freedom Assistant Prof. Vithai Zaraunker (6 Hours)
  - 6.1 Swatch Bharat
  - 6.2 Contributions of Gandhi in Freedom Struggle
  - 6.3 Gandhi Ideology
  - 6.4 Non Violence a tool in Contemporary society
  - 6.5 Goa and basic Political knowledge
- (4 hours) 7. Remembering Cunha- Assistant Prof. Vithai Zaraunker
  - 7.1 Introduction to T. B. Cunha
  - 7.2 Contribution of T.B. Cunha to society
  - 7.3 Develop ideology of Cunha
  - 7.4 Visit to Marg Trust
- (2 Hours) Gender Equity - by Advocate Ms. Deepali Agrasani
  - 8.1 inequality,
  - 8.2 household inequality, and
  - 8.3 property inequality
- Tribal Culture and Civic Education by Dr. Arvind Haldankar (2 Hours) (2 Hours)
- 10. Personality Development by Dr. Arvind N. Haldankar

### Course Outcome:

On successful completion of course, the students will able to:

 Acquire research-based knowledge that will provide a basis for developing students in the college for citizenship through engagement, social and political participation.

 Develop skills in academic writing and social science reflection by reading research literature to problematize and discuss current issues of citizenship education.

### References:

 Crick et al (1998), Education for citizenship and the teaching of democracy in schools, page 7, Qualifications and Curriculum Authority

 "The Ties that Bind: Citizenship and Civic Engagement in the 21st Century" (PDF). House of Lords. 18 April 2018. Text was copied from this source, which is available under an Open Parliament Licence. © Parliamentary Copyright.

 Tutiaux-Guillon, N. (2002), Civic, Legal and Social Education in French Secondary School, Archived 26 March 2012 at the Wayback Machine Retrieved 30 June 2011.

### Evaluation

Type of Evaluation	Tentative Dates	Weightage (%)
Written examination	28/02/2019	100
Total		100





### Time Table:

Date	Timing
16/08/2018	2:00 pm - 04:00 pm
25/09/2018	2:00 pm - 04:00 pm
03/10/2018	2:00 pm - 04:00 pm
10/10/2018	2:00 pm - 04:00 pm
04/01/2019	2:00 pm - 04:00 pm
05/01/2019	2:00 pm - 04:00 pm
11/01/2019	2:00 pm - 04:00 pm
18/01/2019	2:00 pm - 04:00 pm
19/01/2019	2:00 pm - 04:00 pm
23/01/2019	2:00 pm - 04:00 pm
25/01/2019	2:00 pm - 04:00 pm
08/02/2019	2:00 pm - 04:00 pm
16/02/2019	2:00 pm - 04:00 pm
18/02/2019	2:00 pm - 04:00 pm
19/02/2019	2:00 pm - 04:00 pm

### Course Faculty:

Dr. Arvind N. Haldankar

Course Coordinator

Approved by:

Dr. Rupa Chari

NAAC Coordinator

Dr. F.M Nadaf

Principal

### Dnyan Prabodhini Mandal's

### SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

### Attendance of Civic Education Course 2018-19

Sr. No.	Name of the Students	16	25	3	10	4	5	11	18	19	23	25	8	16	18	19
1.	Pagui Rohita	Α	P	P	P	P	P	A	P	P	P	P	P	P	P	A
2.	Barreto Adonna	P	P	A	P	P	A	P	P	P	P	P	P	P	P	P
3.	Barretto Abigal	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
4.	Desai Vidhata	P	P	P	P	P	P	Α	P	P	P	P	P	P	P	A
5.	Dessai Kshitija	P	P	P	P	P	P	P	A	P	P	P	P	P	Α	P
6.	Falcao Tessie	P	P	P	P	P	P	P	P	P	P	P	A	P	P	P
7.	Fernandes Pufy	P	A	P	P	P	P	P	P	P	Α	P	P	P	P	P
8.	Fernandes Swizel	P	P	P	A	P	P	P	A	A	P	P	P	P	P	P
9.	Gaonkar Sindhiya	A	P	P	P	P	P	P	P	P	٨	P	P	P	P	P
10	Gaonkar Suraj	P	P	P		P		A	A	P	P	P	P	P	P	P
11		P	P	P		P		P	P	P	A	P	P	P	P	P
12	Gaonkar Vinali	P				P		OMB6	P	P	P	P	P	P	P	P
13		P							P	A	P	P	P	P	P	A
14	Gosavi Snesha 4.	P							P	P	P	P	P	P	P	P
1	Goud Pranjeli 5.	P							P	P	P	P	P		P	P
1	Komarpant Sweeti 6.	P							P	P	P	P	P		P	P
1	7. Naik Pranali	P	A	1	P			P	A	P	P	P	P	P	P	ľ



18.	Naik Rashmita	A	P	P	P	P	P	P	P	P	P	P	٨	P	P	P
19.	Namshikar Bhakti	Р	P	P	P	P	P	P	P	P	P	P	P	P	A	٨
20.	Pagui Eleena	P	P	P	P	P	P	P	P	P	P	A	A	A	P	P
21.	Pagui Mallika	Р	P	P	p	P	P	P	P	P	P	P	b	P	P	P
22.	Pagui Meetali	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
23.	Velip Nimisha	P	P	A	P	P	P	P	P	P	A	A	P	P	P	P
24.	Velip Nitin	P	P	P	P	P	P	A	P	P	P	P	A	P	P	P
25.	Velip Pratiksha	P	P	P	P	P	A	P	P	P	P	P	P	P	P	P
26.	Velip Ruthik	A	A	P	P	P	P	P	P	P	P	P	A	P	P	P
27.	Velip Sandesh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
28.	Afonso Sweezel	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P
29.	Velip Alisha Babu	A	A	P	P	P	P	A	P	A	P	P	P	P	P	1
30.		P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
31.		P	P	P		P	A		P	P	P	P	P	P	P	F
32.		P	P	P		P			P	P	A	P	P	P	P	ı
33		P	P	P		P	P		P	P	P	A	P	P	A	1
34		P				P			A		P	P	P	P	P	1
35	Pagi Pavitra Pandurang	A							P	P	P	P	P	P	P	1
36		P	P							P	P	P	P	P	P	1
37	Velip Sudha Arjun Gaonkar Sonia Kushali	P								P	P	P	P	P	P	+
38	The property of the property o	P								P	P	A	P	A	P	+
39			35	1												

40.	Cametro Rochella	A	A	?	?	₽	₽	₽	₽	?	3	2	3	1	2	fi.
41.	Pagi Dinya Dipak	?	P	2	7	₽	₽	1	A	2	₽	Ð	3	3	7	X
42.	Pagui Sneha Ramedi	7	7	?	?	₽	?	?	P	P	?	P	2	20	20	19,
43.	Bandekar Ashish Ashok	A	A	A	A	A	A	P	₽	20	2	P.	Þ	ž	2	7
44.	Pagui Kaushal Damodar	A	P	₽	A	A	A	?	P	P	Ď.	?	3	7	20	n,
45.	Khwat Sandbya Laxman	A	A	₽	A	7	A	P	2	₽	2	₽	2	6,	Ð	6.
46.	Fernandes Melita Angelo	A	A	P	A	?	A	P	A	?	?	P	P.	7	E	70
47.	Velip Supriya Arjun	P	P	P	P	P	2	?	?	3	A	2	6.	2	P	Br
48.	Pagi Sheha Pandurang	P	P	A	?	P	P	P	P	2	P	A	P.	5	A	3
49.	Tubki Desai Akhil Umesh	P	P	P	P	P	5	P	P	P	5	3	A	A	2	1
50.	Velip Gaoureth Devu	A	P	P	P	P	P	A	P	A	2	2.	2	2,	A	Per
51	Pagi Sushmita Balchandra	P	A	A	A	P	P	P	P	P	P	P	5	9	5	1

Dr. Arvind N. Haldankar Course coordinator



### Dnyan Prabodhini Mandal's

## SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

### DELEM-CANACONA

Date: 06/08/2018

#### NOTICE

All students are hereby informed that there will be a 30 Hours Certificate course in Civic Education offered by Department of Sociology from 16/08/2018 - 19/02/2019. Interested students can give their names to Dr. Arvind Haldankar, Course coordinator on or before 13/08/2018.

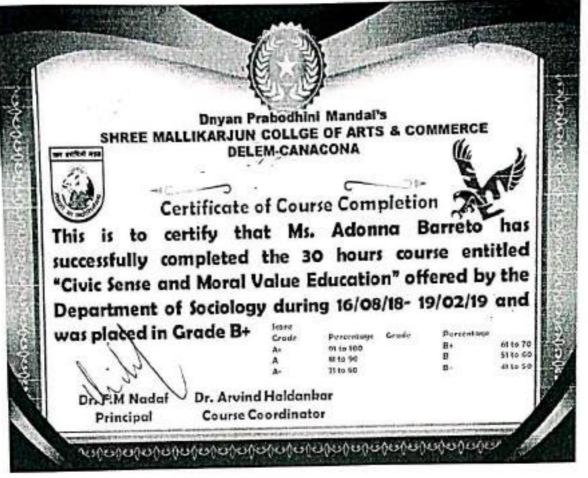
Dr. Arvind N. Haldankar

Department of Sociology

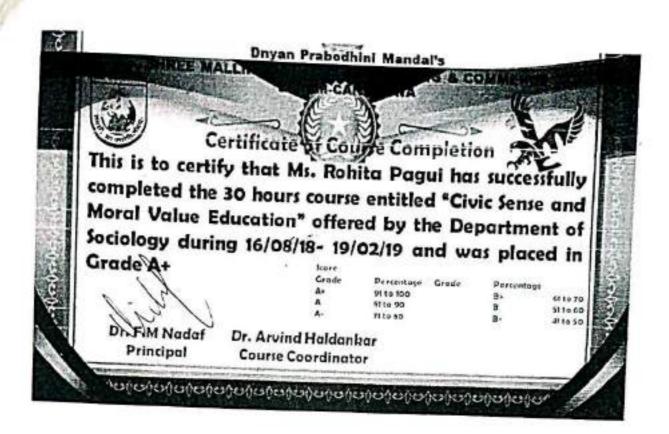
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Dr. FM Nadaf

Principal









### Civic Education Course outcome achieved 2018-19

The Civic Education certificate course was introduced by the department of Sociology for the academic year 2018-19. All together 51 students had registered for the course and all 51 students successfully completed the course.

Through this course the students were able to learn about the Citizenship knowledge and understanding to contribute to a better society. The course was successful in achieving its objectives and was recommend to be continued for the next academic year i.e. 2019-20 by the academic council.

Dr. Arvind N. Haldankar

Department of Sociology



### DPM's Shree Mallikarjun College of Arts & Commence Canacona Goa

From

Mrs. P.S Tubachi Librarian Shree Mallikarjun College Canacona

Date: 02-07-2018

To, The Principal Shree Mallikarjun College Canacona

Respected Sir,

Subject: Permission to Start Certificate Course on Research Methodology Course.

Library committee in association with Department of Economics and Department of Sociology wish to start 30 Hours Compulsory certificate course on Research Methodology for all T.Y.B.A and T.Y.B.Com students.

Syllabus of the course, Students list and Time table of course are hereby attached for your kind perusal. Please permit us to start the course.

Thanking you

Yours Sincerely,

(P.S.Tubachi) Librarian

(Dr. Arvind Haldankar) Department of Sociology

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Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433

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DELEM - CANACONA, GOA 403702

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1993 E-mail ID: shreemallikarjuncollege@gmail.com

Website: shroemallikarjuncollege.in

05-07-2018

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Details of the Course

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- VI) Timing: 1.00p.m to 2.00 p.m
- V) Medium Of Instruction: English, Marathi and Konkani
- VI) Intake: Compulsory for all T. Y. B.A & B.Com Students.
- VII) Course Layout;
- 1) There are 3 batches of students:

Batch I	T.Y.B.Y	
Batch II	T.Y.B.A	
Batch III	T.Y.B.Com	

- There are 10 Units. Each Unit is divided into 3 subtopics. Each topic will be handled by 3 Teachers.
- VIII) There will be Multiple Choice Questions Test.
- IX) Students will get Certificate after successful completion of the Course.

PRINCIPAL

W. CO. CON HAND

LIBRARIAN

### Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE DELEM-CANACONA, GOA 403702

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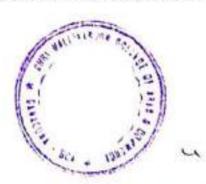
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Batch I	T.Y.B.A	Roll No 401 to Roll No 449
Batch II	T.Y.B.A	Roll No. 450 to Roll No. 498
Batch III	T.Y.B.Com	Roll No 801 to Roll No. 847

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- Copy of Syllabus and Time table –displayed along with this.

Dr. F.M. Nadaf PRINCIPAL

Dr. Arvind Haldankar DEPARTMENTOF SOCIOLOGY P.S. Tubachi LIBRARIAN



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- VIII) There will be Multiple Choice Questions Test.
- IX) Students will get Certificate after the successful completion of the Course.
- X) Copy of Syllabus and Time table –displayed along with this.

Dr. F.M. Nadaf PRINCIPAL

Dr. Arvind Haldankar DEPARTMENTOF SOCIOLOGY

P.S.Tubachi LIBRARIAN From

Dr Arvind Haldankar Department of Sociology Shree Mallikarjun College Canacona

Date:02-07-2018

To, The Principal Shree Mallikarjun College Canacona

Respected Sir.

Subject: Permission to Start Certificate Course on Research Methodology Course.

Department of Sociology and Department of Library wish to start 30 Hours Compulsory certificate course on Research Methodology for all T.Y.B.A and T.Y.B.Com students.

Syllabus of the course, Students list and Time table of course are hereby attached for your kind perusal. Please permit us to start the course,

Thanking you

Yours Sincerely.

(P.S.Tubachi) Librarian

(Dr. Arvind Haldankar) Department of Sociology From

Dr. Arvind Haldankar Department of Sociology Shree Mallikarjun College Canacona

Date:02-07-2018

To, The Principal Shree Mallikarjun College Canacona

Respected Sir.

Subject Permission to Start Certificate Course on Research Methodology Course.

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Syllabus of the course, Students list and Time table of course are hereby attached for your kind perusal. Please permit us to start the course.

Thanking you

Yours Sincerely,

(P.S.Tubachi) Librarian

(Dr. Arvind Haldankar) -Department of Sociology



# CERTIFICATE OF APPRECIATION

# THIS CERTIFICATE IS PROUDLY PRESENTED TO

Dr./Mr./Ms. \_\_\_\_\_\_ of
Shree Mallikarjun College for Intellectual Capacity Building of the
Third Year B.A./B.Com. Students during the 30-hour Intensive Course
on RESEARCH METHODOLOGY through an informative session on

The state of the s

We deeply appreciate his/her contribution for developing research culture.

Dr Roopa Chari OAC COORDINATOR Dr Manoj Kamat PRINCIPAL Dr Jagmohansingh

Dr Arvind Haldankar Ms Pad COURSE COORDINATORS

Ms Padmavati Tubacahi Natrops

# DPM'S SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE, CANACONA

### FEED BACK FORM

#### TOPIC:

Please take a moment to complete this Feedback form. Your comments will assist us in improving the organization of the Course/ Workshop/ Guest Lectures

1) Name of the Participant: \$400 Kelli Salarkar

2) Designation

: stodent

3) Phone No

: 9673752261

4) E-Mail Id

cythologa@gmoil-com

5) Please rate the Session's arrangement by using given rating scale

Content		Ba	iting Scale	
	Excellent	Good	Satisfactory	
Theme of the workshop				
Time Management		L		
Seminar Hall Arrangement	1.	-		

- 6) Please give your valuable suggestions for improvement in future:
- 7) Comments if any



Signature of the Participant

# Coolificate Course Research Methodology.

## List of the Students

### T.Y.B.A. 2018-2019

Roll	Name of the Students	
No.	THE STREET OF THE STREET STREET, STREE	
401	Fernandes Drusilla	
402	Fernandes Valinka	
403	Fernandes Sheryl	
404	Naik Gonkar Navjyot Navnath	
405	Fernandes Swancy	
406	Correia Assina Pinky	
407	Gaonkar Resha Uttam	
408	Bholnekar Akshavi Dattram	
409	Pagi Surbhi Vishram	
410	Teles Treema	
411	Velip Ganesh Paik	
412	Velip Sampada Kust	
413	Gaonkar Suvarna Ramesh	
414	Velip Deepa Ganesh	
415	Velip Kavita Prakash	
416	Gaonkar Rasika Anand	
417	Gaonkar Shital Molu	
418	Kankonkar Soniya Suresh	
419	Pagi Sonali Sandip	
420	Koppal Parvin Rafik	
421	Fernandes Nashvita	
422	Velip Priya Dhavlo	
423	Pagui Sonam Subhash	
424	Gaonkar Pratibha Anand	
425	Komarpant Ravina Ravindra	

The same of the sa

426	Desai Shruti Laxman	
427	Pagi Shreya Kanta	
428	Gaonkar Sumita Sudhakar	_
429	D'Mello Charlotte Hermogenes	
430	Naik Tanvi Shambu	
431	Gaonkar Ankita Anand	
432	Gaonkar Deeksha Ganesh	_
433	Gaonkar Manisha Kalasu	_
434	Gaonkar Sunita Vithoba	_
435	Gaonkar Niteen Krishna	_
436	Velip Vinanti Purso	_
437	Bhatkande Kajal Shrikant	_
438	Naik Gaonkar Sharmila Pandurang	
439	Gaonkar Pravin Janu	_
440	Gaonkar Asha Laxman	7
441	Gaonkar Jayant Mangesh	
442	Komarpant Ashanka Govind	
443	Pagi Krupali Chandrakant	
444	Velip Rohan Bhikaro	
445	Velip Deepak Dhaku	
446	Velip Ram Shanu	
447	Velip Nilesh Arjun	
448	Velip Sagar Laxman	
449	Gaonkar Sairaj Vasant	
450	Gaonkar Anjali Chandrakant	
451	Velip Sujata Dilip	
452	Velip Diksha Dharmu	
453	Velip Sonali Ghatu	



454	Gaonkar Akshada Sandesh	
455	Velip Sonia Jiva	
456	Velip Babita Raju	
457	Velip Kalpesh Krishna	
458	Gaonkar Priyanka Subhash	
450	Dessai Ravina Subhash	
460	Gaonkar Prashant Narayan	
461	Pagi Pooja Umesh	
462	Dhuri Priya Anant	
463	Pagi Darshana Umesh	
464	Kankonkar Tanaya Santosh	
465	Velip Pallesh Prabhakar	
466	Naik Kishan Krishna	
467	Gaonkar Prajyot Puno	
468	Nevkar Pratiksha Paik	
469	Pagui Suvidha Surendra	
470	Gane Desai Prajot Uday	
471	Velip Mangal Janu	
472	Chandrekar Divya Ulhas	
473	Velip Suhas Sudhakar	
474	Gaonkar Gitesh Jiva	
475	Gaonkar Yogesh Paik	
476	Gaonkar Sudesh Laxman	
477	Velip Sujata Laxman	
478	Gaonkar Akash Fondu	
479	Gaonkar Sitaram Bhagdo	
480	Gaonkar Roshan Tolu	
481	Yamkar Janu Babu	



482	Pagi Vaibhav Ramdas			
483	Gosavi Gauresh Chandrakant	Gosavi Gauresh Chandrakant		
484	Velip Ajit Keshav			
485	Gosavi Diksha Dilip			
486	Pagi Sourav Sadanand			
487	Pagui Abhishek Gurudas			
488	Velip Sheuntye Kushali			
489	Gaonkar Ujwala Ulhas			
490	Gaonkar Sanket Dilip			
491	Pagi Dikshita Dilkush			
492	Pagi Prajwal Subhash			
493	Pagi Gunjan Vishnu			
494	Pagui Utkarsh Umesh			
495	Gaonker Makarand Meghnath			
496	Velip Santosh Arjun	Velip Santosh Arjun		
497	Velip Rajesh Paik			
498	Prabhugaonkar Ashwini Arun			
499	Velip Ajay Arun			
500	Velip Sarvesh Sangtu			
501	Parwar Deedar Deelip			
502	Fal Dessai Sidhesh Divakar			
503	Pedenekar Sarvesh Uday			
504	Gaonkar Dattaram Thulo			
505	Viegas Xavier Cleston			
506	Raut Dessai Sayani Uttam			
507	Gaonkar Anusha Shantaram			
508	Khalilsab Ashpak			



## List of Students

T.Y.B.Com. 2018-2019

Roll No.	Name of the Students	
801	Rodrigues Belizia	
802	Varik Shiyam Sandesh	
803	Barreto Crystal Mary	
804	Patil Sneha Shrikant	
805	Gaonkar Prasanna Premanand	
806	Chari Priyanka Kiran	
807	Fernandes Leona Cecilia	
808	Rebello Jwela Lisha	
809	Velip Teja Shrikant	
810	Dessai Aishwarya Sandesh	
811	Pednekar Deepali Uday	
812	Gaonkar Shruti Ganesh	
813	Velip Umratha Narayan	
814	Velip Kavita Sonu	
815	Velip Rajesh Bhisso	
816	Velip Amit Arjun	
817	Gaonkar Karishma Laxman	
818	Fondekar Vaibhavi Manohar	
819	Pagi Upendra Uday	
820	Fondekar Vipul Narendra	
821	Dhuri Abhishek Dhananjay	
822	Pagui Kanay Damodar	
823	Pagi Pradhun Krishna	



824	Pagi Utkarsh Prabhakar	
825	Naik Sonali Surendra	
826	Velip Girish Shanta	
827	Naik Raveena Ulhas	
828	Naik Krushita Rajesh	
829	Naik Arpita Ashok	
830	Pagui Kartik Tukaram	
831	Manjrekar Sushant Rohidas	
832	Mudgalkar Shahil Krishna	
833	Pagi Raul Rohidas	
834	Pagui Sahil Suresh	
835	Velip Archana Arjun	
836	Komarpant Siya Eknath	
837	Gosavi Ritesh Ratnakar	
838	Pagui Daliksha Dinesh	
839	Dessai Karan Krishna	

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### COURSE STRUCTURE

Name of the Program: Public Speaking CENG01

Year: 2018-19

Date: 1/2/2019 to 1/4/2019

Aims and objectives:

Objective:

To enable participants to develop competencies to improve themselves.

To build self-confidence, enhance self-esteem.

Aims:

Grooming the participants through sensitizing them about proper behaviour, socially and professionally in formal and informal circumstances.

To cause basic awareness about the significance of soft skills in professional and interpersonal communications.

Eligibility: 12ª Pass, any stream

Medium of Instruction: English.

Duration: 30 Hours

Course Outcome:

Upon completion of the course students should be able to employ verbal and nonverbal presentation skills for confidently and effectively delivering oral messages.

Employ strategies and skills to manage communication anxiety.

Create and present effective presentations using digital and non- digital presentation tools.

Evaluation: Diagnostic, Formative, and Summative

Pedagogy: Experiential learning, Diggory, Heutagogy

Suggested Text:

Certificate: yes

Minutes:

List of students: 173

Notice to Students: Yes

TIME TABLE Public Speaking.

2018-19

### 1/2/2019 TO 1/4/2019

SRNO	TOPIC	DATES	TIME
1	UNIT 1- INTRODUCTION & BRIEFING OF THE COURSE EFFECTIVE COMMUNICATION LESSON 1 AND 2	1/2/2019	2 HOURS
2	LESSON 2 AND LESSON 3 CONFRONTING YOUR FEARS KNOWING YOUR AUDIENCE ACTIVITIES EXCERCISES VIDEOS	8/2/2019	2 HOURS
3	UNIT 2: EFFECTIVE COMMUNICATION PART 2 LESSON 5: OUTLINING AND ORGANISING YOYR SPEECH LESSON 6: WRITING YOUR SPEECH LESSON 7: WRITING YOUR SPEECH	15/2/2019	2 HOURS
4	UNIT III LESSON 8: CONTROLLING VOICE LESSON 9: REHEARSING SPEECH EXCERCISES AND ACTIVITIES	22/2/2019	3 HOURS
5	UNIT III: LESSON 10; DEVELOPING YOUR STYLE LESSON 11 VIDEOS TEAM PLAY ACTIVITIES	1/3/2019	3 HOURS

1



)	OPPET HE TEAM PLAY AS INVIDES DENT IV - LESSUELLE CONTROL HORIZONES RESTRICTED TO SERVICE AND RE	8/4/2019	THOURS
	11:00 à 11 à 20:01 11	15/4/2010	1110UB\$
	the striction of that	33/3/3019	THOURS
Ų.	CHARACTER STATEMENT OF THE COMMENT O	\$9/4/3010	3 110085
ft	monacota escatuanon	10/1/2019	THOURS
1	Appropriate trade	1/1/3019	THOURS
	FIRST DEATHERS	1103/3	30 HOURS COURSE



### List of students (2018-19)

### Public Speaking 30 hours Course

Roll No. Name of the Students		
101	01 Desai Ashika Ashok	
102	02 MetriAkshadaDayanand	
103	VelipSupriyaArjun	
104	PaguiMahimaMonu	
105	DhuriKunal Krishna	
106	BhaireliNilangi Shaba	
107	DessaiPallaviPandhari	
108	PaguiAbhilasha Anil	
109	GaonkarKundanKatu	
110	GaonkarSuvarnaNagesh	
111	GaonkarIndrajeetYashwant	
112	BandekarAshish Ashok	
113	PagiNiketaAnand	
114	VelipVasantiKust	
115	Pagui Rahul Bombo	
116	GaonkarSangeeta Puno	
117	VelipVasantiRaju	
118	SatarkarKunalBalchandra	
119	VelipSupriya Ram	
120	VelipSushmitaSangtu	
121		
122	GaonkarPradeepJanu	
123	PaguiKaushalDamodar	
124	PaguiAshveryaTulsidas	
125	HegdeMangalaYeshwant	
126	VelipKalidiVasu	
127	Fal Desai PoojaVithoba	
128	GaonkarSharmilaBhiva	
129	VelipEshum Ram	
130	KakodkarAviramGanpat	
131	VelipPrashantiVasant	
132	VelipBabuSonu	
133	PagiPavitraPandurang	
134	PagiSnehaPandurang	
135	FernandesBrezie	
136		
137	AfonsoSweezel	
138	KomarpantAkshadaAnant	
139 GaonkarMegha Krishna		









Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

**Duration: 30 Hours** 

Academic Year: 2018-19

**Duration: 30 Hours** 

Total number of students enrolled: 15

Medium of Instruction: Marathi

Time Table Summary: from 10th January 2018 to 27th June 2018

	l m	Unit	Time	Hours
Day 10/01/2018	Topic प्रधालवेः उदिष्ट्ये आणि कार्ये	1	1.00 pm to 2.00	1 Hour
16/01/2018	ग्रंथालयेः उदिष्ये आणि कार्ये	1	pm 11.30 am to 12.	1 Hour
10/07/2019		-	30	1 Hour
17/01/2018	ग्रंथालयेः उदिष्ट्ये आणि कार्ये, ग्रंथालयांचे प्रमुख प्रकार	1, 11	10.30 am to 12.00 pm	11,04
19/01/2018	ग्रंधालयांचे प्रमुख प्रकार	П	11.30 am to 12.00 pm	1 hour 30 minutes
22/01/2018	ग्रंधालयांचे प्रमुख प्रकार	11	11.30 am to 12.00 pm	30 minutes
23/01/2018	ग्रंथालयांचे प्रमुख प्रकार	11	11.30 am to 12.00 pm	30 Minutes
30/01/2018	ग्रंथालयांचे प्रमुख प्रकार	11	9.30 am to 10.30	1 Hour
05/02/2018	ग्रंथालय शासाचे पाच सिदांत	Ш	11.30 am to 12.00 pm	30 minutes
06/02/2018	ग्रंथालय शासाचे पाच सिद्धांत	Ш	8.30 am to 9.30 am	1 Hour
09/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	111	11.30 am to 12.00 pm	30 Minutes
16/02/2018	ग्रंधालय शासाचे पाच सिद्धांत	111	11.30 am to 12.30 pm	1 Hour

4/02/2018	ग्रंथालय शासाचे पाच सिद्धांत	III	nm	pm to 2.00	-	ır
	ग्रंथालय शासाचे पाच सिद्धांत	III	1.00	) pm to 2.00	l Ho	ur
6/02/2018	ग्रंथ वर्गीकरण पदती	IV	pm 1.0	) pm to 2.00	1 Ho	ur
02/03/2018		IV	pm 8.3	0 am to 9.30	1 Ho	ur
03/03/2018	प्रंध वर्गीकरण पदती		am		1 Ho	our
06/03/2018	प्रेथ वर्गीकरण पद्धती	IV	am		1 He	OUT
09/03/2018	ग्रंथ वर्गीकरण पदती	IV	pn	0 pm to 2.00		
13/03/2018	ग्रंध वर्गीकरण पदती	1V	8.	30 am to 10,00	100.0	our 30 jutes
	ग्रंथ काँकिरण पदती	IV		00 pm to 2.00	1 ho	our
14/03/2018		IV, V	1.	00 pm to 2.00	1.11	lour
15/03/2018	ग्रंथ वर्गीकरण पद्धती, तालिकीकरण		D		11	lour
16/03/2018	तालिकीकरण	V	p	m		Hour
17/03/2018	तालिकीकरण	V		.00 pm to 2.00 m		0.000
22/03/2018	तालिकीकरण	V	1	0.30 am to 1.30 am	11	Hour
	तालिकीकरण	V	1	2.00 pm to 1.00	1	Hour
27/03/2018		v	1.104	om 10,30 am to	1	Hour
29/03/2018	वालिकीकरण	V		11.30 am 1.00 pm to 2.00	1	Hour
31/03/2018	तालिकीकरण	V		pm		Hour
20/04/2018	तालिकीकरण, संदर्भसेवा	٧,	VI	1,00 pm to 2.00 pm		
21/04/2018	संदर्भसेवा	VI		1.00 pm to 2.00 pm	0 1	l Hour
22/04/2018	संदर्भसेवा	VI		9.30 am to 10. am	30	1 Hour
26/04/2018	संदर्भसेवा	VI		9.30 am to 11.	30	1 Hour
	संदर्भसेवा	V		1.00 pm to 2.0	00	1 Hour
27/04/2018	actual			pm		

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours (from 10th January 2018 to 27th June 2018)

Total number of students enrolled: 15

Medium of Instruction: Marathi

### Aims & Objectives of the course:

To provide students an opportunity to enhance skills in library profession.

To tell students about theoretical aspects of the library automation and practical processing work of library.

To provide students the knowledge and skills that would help them to undertake further studies in library science.

4. To increase chances for gainful employment.

### Outcome of the course:

 Will develop interest in students to take up library science course for their further studies.

By gaining knowledge regarding different procedures of library i.e. classification, cataloguing, etc., students will be able to work in different sections of library.

## Suggested Text:

Library science is an interdisciplinary or multidisciplinary field that applies the practices, perspectives and tools of management, information technology, education and other areas to libraries. To provide students the knowledge and skills related to library, the Department of Marathi of Shree Mallikarjun Arts and Commerce college had organized a 30 hours course in BASICS OF LIBRARY SCIENCE. The Under-graduate students from any stream (Arts & Commerce) were eligible to join for this course. The curriculum for this course was designed in such a way that, students will get theoretical as well as practical knowledge and will develop interest in themselves to take up this field as their career. Total 15 students had participated for this course. Participants were given certificates after the successful completion of the course.

Recommendation of the course faculty: The course should be continued for next year as it was very helpful for the students.

Sign of Course Faculty

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

**Duration: 30 Hours** 

Total number of students enrolled: 15

Medium of Instruction: Marathi

# List of the Students:

- 1) Parvin Koppal
- 2) Shanti Velip
- 3) Uma Gaonkar
- 4) Sujata Gaonkar
- 5) Savita Velip
- Ashwini Gaonkar
- 7) Pratima Gaonkar
- 8) Nikhita Gaonkar
- Shubhalaxmi Naik Gaonkar
- 10) Trupti Dhuri
- 11) Divya Chandekar
- 12) Navjyot Naik Gaonkar
- 13) Sonali Velip
- 14) Rekha Kolekar
- 15) Aashika Desai

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

# Course Curriculum

१) ग्रंथालयेः उद्दिष्ट्ये आणि कार्ये - ३ तास
 २) ग्रंथालयांचे प्रमुख प्रकार - ५ तास
 ३) ग्रंथालय शास्त्राचे पाच सिद्धांत - ५ तास
 ४) ग्रंथ वर्गीकरण पद्धती - ७ तास
 ५) तालिकीकरण - ५ तास
 ६) संदर्भसेवा. - ५ तास

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Assessment Details: -

Evaluation/Assessment Mode: Oral

ςħ.	विद्यार्थ्याचे नाव	(१०)	शेरा
9	परवीन कोप्पल	06	उत्तीर्ण
?	शांती बेळीप	06	उत्तीर्ण
3	उमा गावकर	06	उत्तीर्ण
8	सुजाता गावकर	0'0	उत्तीर्ण
4	सुविता वेळीप	ola	उत्तीर्ण
5	अधिनी गावकर	06	उत्तीर्ण
9	प्रतिमा गावकर	06	उत्तीर्ण
6	निकिता गायकर	06	उत्तीर्ण
9	शुभलक्ष्मी नाईक गावकर	03	उत्तीर्ण
90	तुमी धुरी	06	उत्तीर्ण
99	दिव्या चंद्रेकर	08	उत्तीर्ण
99	नवज्योत नाईक गायकर	08	उत्तीर्ण
23	सोनाली बेळीप	06	उत्तीर्ण
58	रेखा कोलेकर	90	उत्तीर्ण
94	आशिका देसाई	90	उत्तीर

# दि. ०३ जानेवारी २०१८

# सूचना

सर्व विद्यार्थ्यांना कळविण्यात येत आहे की मराठी विभागातर्फे दि. १० जानेवारी २०१८ पासून 'ग्रंधालयशास्त' या विषयावर ३० तासांचा कोर्स आयोजित करण्यात येत आहे. हा कोर्स सर्व विद्यार्थ्यांसाठी खुला आहे. तरी सर्व विद्यार्थ्यांनी या कोर्ससाठी नाद नोंदवून या कोर्सचा लाभ घ्याचा.

डॉ. प्रमदा देसाई मराठी विभागप्रमुख डॉ. एफ. एम. नदाफ प्राचार्य

# Basic Course In Library Science

# Objectives of the course

- To provide an opportunity to enhance skills in Library profession.
- To make students learn the concept and ways to organize knowledge and subjects.
- Through these different types of information sources are described to the students.
- 4. This course tells the students about theoretical aspects of the library automation and practical processing work of library.
- 5. To increase chances for gainful employment.

# ग्रंथालय शास्त्र: प्राथमिक अभ्यासक्रम

- १) ग्रंथालये: उद्दिष्ट्ये आणि कार्ये
- २) ग्रंथालयांचे प्रमुख प्रकार.
- ३) ग्रंथालय शास्त्राचे पाच सिद्धान्त.
- ४) ग्रंथ वर्गीकरण पद्धती.
  - १) ड्यू'ज डेसिमल वर्गीकरण पद्धती 🔊
- ५) तालिकीकरण.
- ६) संदर्भासेवा.



PRINCIPAL

English Probabilities Managha

Shiriff Mad Like July

Shri, Chotan Manju Dunal College

Dr. Peamala Desai

Department of Marshi

Attendance record of library science course (30 Hours) taken by the department for 2017-18 year

# Month of January:

?, 5.	Sr. Name of the student			Atte	Attendance Record	cord		
		10/1/18 (1.00- 2.00)	10/1/18 15/1/18 (1.00- (11.30- 2.00) 12.30)	the same of the sa	17/1/18 19/1/18 22/1/18 (10.30- (11.30- (11.30- 12.00) 12.00) 12.00)	22/1/12 (11.30- 12.00)	23/1/12 (11.30- 12.00)	30/1/12 (9.30- 10.30)
**	Parvin Koppal	۵	a.	a	0	a	0	
2	Shanti Velip	d.	a	d	0	a	7	
m	Uma Gaonkar	a	a	0	A		0	
4	Sujata Gaonkar	Ь	a	a.	0		0	0
S	Savita Velip	۵	a	a	0	0	4	
9	Ashwini Gaonkar	d	4	4	0	a	0	
7	Pratima Gaonkar	d	a	d	4	0	0	
100	Mikhita Gaonkar	d	0	0	a	0	0	
6	Shubhlaxmi Naik Gaonkar	d.	a.	A	0	0	a	
10	10 Trupti Dhuri	4	4	A	4	0	a	1



# Month of February

5 5	Name of the student	_	A	Attendance Record	Record	
		5/2/18 (11.30- 12.00)	6/2/17 (8.30- 9.30)	9/2/17 (11.30- 12.00)	16/2/17 (11.30- 12.30)	24/2/17 (1.00- 2.00)
-	Parvin Koppal	a	A	4	0.	α.
2	Shanti Velip	d	Ь	4	۵	d
m	Uma Gaonkar	a.	О.	ф	۵	d
-	Sujata Gaonkar	Ь	d	0		
	Savita Velip	Ь	d	A	d	0
9	Ashwini Gaonkar	Ь	d	A	9	0
4	Pratima Gaonkar	٩	4	d	9	
00	Nikhita Gaonkar	A	a.	d	-	
0.	Shubhlaxmi Naik Gaonkar	ь	0.		d	0
10	Trupti Dhuri	a.	0.	A	a d	



# Month of March

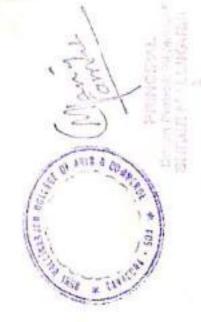
2. 5	Name of the student						Attend	Attendance Record	200				
2		3/3/18	6/3/18	9/3/18	13/3/18	14/3/18	15/3/18		17/3/18			29/3/18	_
		(8.30-	(8.30-	(1.00-	(8.30-	(1.00-	(1.00-	(12.00-	(1.00-	(10.30-	(12.00-	(10.30-	_
		9.30)	9.30	2.00)	10.00)	2.00)	2.00)		2.00)		the same of the sa	11.30)	2.00)
-	Parvin Koppal	a.	d	4	Ь	Ь	۵	a	۵	a.	a.		۵
2	Shanti Velip	۵	۵	Ь	Ь	d	A	A	Ь	۵	Ь	A	۵
m	Uma Gaonkar	A	4	a	Ь	Ь	A	ь	۵	Ь	Ь	d	A
4	Sujata Gaonkar	Ь	d	Ь	Ь	Ь	Ь	Ь	Ь	Ь	Ь	ь	۵
ın	Savita Velip	d	۵	Ь	Ь	9	Ь	ь	A	A	A	4	۵
9	Ashwini Gaonkar	A	ф	d	Ь	Ь	Ь	ф	Ь	Ь	ь	Ь	A
7	Pratima Gaonkar	Ь	Ь	Ь	Ь	Ь	Ь	ь	d	d	d	Ь	Ь
8	Nikhita Gaonkar	A	A	Ь	ь	ь	Ь	Ь	A	Ь	d	Ь	o.
6	Shubhlaxmi Naik Gaonkar	ď	۵	۵	۵	ь	Р	Ь	Ь	۵	۵	a.	۵.
10	Trupti Dhuri	d.	d	Ь	Ь	Ь	Ь	Ь	<u>a</u>	4	4	4	۵



Shri, Chaluni kangu Da Delem-Canandra, Go.

# Month of April

Sr no	Name of the student		Attenda	Attendance necon	
		3/4/18 (1.00-	3/4/18 4/4/18 (1.00- (1.00-	(9.30- (9.30- (9.30) (10.30)	(9.30- (11.00)
		D	d	Ь	d
	parvin Koppal		0	۵	4
	Shanti Velip		0	d	6
	Uma Gaonkar			0	4
	Sujata Gaonkar	4		0	A
	Savita Velip	a.	1		0
T	Asherial Goonkar	4			
1	ASTRAIN GROUNS	0.	V		
	Pratima Gaonkar		a	9	0.
	Nikhita Gaonka	1			ef
	Shubhalaxmi Naik Gaonkar	4			
T	Termes Obsirel	Ь	4		



13

Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours (from 10th January 2018 to 27th June 2018)

Total number of students enrolled: 15

Medium of Instruction: Marathi

### Aims & Objectives of the course:

To provide students an opportunity to enhance skills in library profession.

To tell students about theoretical aspects of the library automation and practical processing work of library.

To provide students the knowledge and skills that would help them to undertake further studies in library science.

4. To increase chances for gainful employment.

### Outcome of the course:

 Will develop interest in students to take up library science course for their further studies

By gaining knowledge regarding different procedures of library i.e. classification, cataloguing, etc., students will be able to work in different sections of library.

### Suggested Text:

Library science is an interdisciplinary or multidisciplinary field that applies the practices, perspectives and tools of management, information technology, education and other areas to libraries. To provide students the knowledge and skills related to library, the Department of Marathi of Shree Mallikarjun Arts and Commerce college had organized a 30 hours course in BASICS OF LIBRARY SCIENCE. The Under-graduate students from any stream (Arts & Commerce) were eligible to join for this course. The curriculum for this course was designed in such a way that, students will get theoretical as well as practical knowledge and will develop interest in themselves to take up this field as their career. Total 15 students had participated for this course. Participants were given certificates after the successful completion of the course.



Recommendation of the course faculty: The course should be continued for next year as it was very helpful for the students.

Sign of Course Faculty



Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Duration: 30 Hours

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Time Table Summary: from 10th January 2018 to 27th June 2018

Day	Topic	Unit	Time	Hours
10/01/2018	ग्रंथालचेः उदिष्ट्ये आणि कार्ये	1	1.00 pm to 2.00 pm	1 Hour
16/01/2018	प्रधालयेः उद्दिश्ये आणि कार्ये	1	11.30 am to 12. 30	1 Hour
17/01/2018	ग्रंथालयेः उद्दिष्ट्ये आणि कार्ये, ग्रंथालयांचे प्रमुख प्रकार	1, 11	10.30 am to 12.00 pm	1 Hour
19/01/2018	ग्रंथालयांचे प्रमुख प्रकार	П	11.30 am to 12.00 pm	1 hour 30 minutes
22/01/2018	ग्रंधातयांचे प्रमुख प्रकार	11	11.30 am to 12.00 pm	30 minutes
23/01/2018	ग्रंथालयांचे प्रमुख प्रकार	11	11.30 am to 12.00 pm	30 Minutes
30/01/2018	ग्रंथालयांचे प्रमुख प्रकार	n n	9.30 am to 10.30 pm	1 Hour
05/02/2018	ग्रंथालय शास्त्राचे पाच सिद्धांत	Ш	11.30 am to 12.00 pm	30 minutes
06/02/2018	ग्रंथालय शास्त्राचे पाच मिद्रांत	Ш	8.30 am to 9.30 am	1 Hour
09/02/2018	ग्रंथातय शासाचे पाच सिंडांत	111	11.30 am to 12.00 pm	30 Minutes
16/02/2018	प्रधालय शासाचे पाच सिदात	111	11.30 am to 12.30 pm	1 Hour

4/02/2018	प्रथालय शास्त्राचे पाच सिद्धांत	111	1.00 pm to 2.00 pm	1 Hour
26/02/2018	ग्रंधालय शासाचे पान सिद्धांत	111	1.00 pm to 2.00 pm	1 Hour
02/03/2018	ग्रंथ वर्गीकरण पदती	IV	1.00 pm to 2.00 pm	1 Hour
03/03/2018	ग्रंथ वर्गीकरण पदती	1V	8.30 am to 9.30 am	1 Hour
06/03/2018	ग्रंथ वर्गीकरण पद्धती	IV	8.30 am to 9.30 am	1 Hour
09/03/2018	ग्रंथ वर्गीकरण पदती	IV	1,00 pm to 2.00 pm	1 Hour
13/03/2018	ग्रंथ वर्गीकरण पदती	IV	8.30 am to 10.00 am	1 hour 30 minutes
14/03/2018	प्रंथ वर्गीकरण पदती	IV	1.00 pm to 2.00 pm	1 hour
15/03/2018	ग्रंथ वर्गीकरण पद्धती, तालिकीकरण	1V, V	1.00 pm to 2.00 pm	1 Hour
16/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
17/03/2018	तातिकीकरण	V	1,00 pm to 2.00 pm	1 Hour
22/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	1 Hour
27/03/2018	तालिकीकरण	V	12.00 pm to 1.00 pm	1 Hour
29/03/2018	तालिकीकरण	V	10.30 am to 11.30 am	I Hour
31/03/2018	तालिकीकरण	V	1.00 pm to 2.00 pm	1 Hour
20/04/2018	तालिकीकरण, संदर्भसेवा	V, VI	1.00 pm to 2.00 pm	1 Hour
21/04/2018	सदर्भसेवा	VI	1.00 pm to 2.00 pm	1 Hour
22/04/2018	संदर्भसेवा	VI	9.30 am to 10.30 am	1 Hour
26/04/2018	संदर्भसेवा	VI	9.30 am to 11.30 am	1 Hour
27/04/2018	संदर्भसेया	VI	1.00 pm to 2.00 pm	1 Hour



Title of the course: Basic course in Library Science

Course Code: CLI01

Organizing Department: Marathi

Academic Year: 2018-19

**Duration: 30 Hours** 

Total number of students enrolled: 15

Medium of Instruction: Marathi

### List of the Students:

- 1) Parvin Koppal
- 2) Shanti Velip
- 3) Uma Gaonkar
- 4) Sujata Gaonkar
- 5) Savita Velip
- 6) Ashwini Gaonkar
- 7) Pratima Gaonkar
- 8) Nikhita Gaonkar
- 9) Shubhalaxmi Naik Gaonkar
- 10) Trupti Dhuri
- 11) Divya Chandekar
- 12) Navjyot Naik Gaonkar
- 13) Sonali Velip
- 14) Rekha Kolekar
- 15) Aashika Desai



Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

# Course Curriculum

१) ग्रंथालयेः उद्दिष्ट्ये आणि कार्ये	~ ई आस
२) ग्रंथालयाचे प्रमुख प्रकार	~ ३ अस
३) ग्रंथालय शासाचे पाच सिद्धांत	~ # 915E
४) ग्रंथ वर्गीकरण पद्धती	~ 3 HH
५) तालिकीकरण	~ \$ 研研
६) संदर्भसेवा.	~ % 3556



Title of the course: Basic course in Library Science

Course Code: CL101

Organizing Department: Marathi

Academic Year: 2018-19

Duration: 30 Hours

Total number of students enrolled: 15

Medium of Instruction: Marathi

Assessment Details: -

Evaluation/Assessment Mode: Oral

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9	परवीन कोप्पल	06	उत्तीर्ण
3	शांती वेळीप	06	उत्तीर्ण
3	उमा गावकर	06	उत्तीर्ण
8	सुजाता गावकर	019	उत्तीर्ण
4	सविता बेळीप	ola	उत्तीर्ण
Ę	अधिनी गावकर	06	उत्तीर्ण
9	प्रतिमा गावकर	06	उत्तीर्ण
-	निकिता गायकर	06	उत्तीर्ण
9	शुभलक्ष्मी नाईक गावकर	09	उत्तीर्ण
20	तृप्ती धुरी	30	उत्तीर्ण
99	दिव्या चंद्रेकर	90	उत्तीर्ण
55	नवज्योत नाईक गावकर	90	उत्तीर्ण
63	सोनाली बेळीप	30	उसीर्ण
88	रेखा कोलंकर	09	उत्तीर्ण
34	आशिका देसाई	09	उत्तीणं



दि. ०३ जानेवारी २०१८

# सूचना

सर्व विद्यार्थ्यांना कळविण्यात येत आहे की मराठी विभागातर्फे दि. १० जानेवारी २०१८ पासून 'ग्रंथालयशास्त्र' या विषयावर ३० तासांचा कोर्स आयोजित करण्यात येत आहे. हा कोर्स सर्व विद्यार्थ्यांसाठी खुला आहे. तरी सर्व विद्यार्थ्यांनी या कोर्ससाठी नाद नोंदवून या कोर्सचा लाभ घ्याचा.

डॉ. प्रमदा देसाई मराठी विभागप्रमुख डॉ. एफ, एम. नदाफ प्राचार्य





Seauty





Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE

Canacona Goa

Strength

# A VOCATIONAL COURSE IN BASICS OF FILM PRODUCTION

### 1. INTRODUCTION

1.1 Purpose of Module/Course

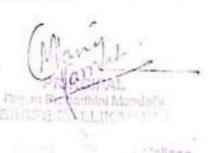
The role of Entertainment is important in our lives. The Film Industry is a thriving industry with multi-million rupees of turn-over. This profession is lucrative and accommodates creates talents across the spectrum from scrip-writing, cinematography, direction, production, lighting, editing, PR, etc.

The purpose of this course is to introduce the learners to the exciting, innovative world of film production so as to empower them to avail opportunities in this field. The competency of these learners will give them the confidence to go forth and utilize their talents. The Entertainment Society of Goa is the core body behind the National & State Festivals. International Film Festival of India is, incidentally hosted, by the state of Goa and the Course Coordinator has been actively involved in the same. Thus, his experience, expertise and networking will increase the net worth of this course.

# 1.2 Higher Education Qualification Level and Credit Value

It is expected that the learner will have passed the qualification exam of HSSC to be eligible for this course which is run by the college specifically for college students. A Proficiency Test will be conducted to assess the educational level so as to make the entry of everyone possible. A Bridge Course will be devised to facilitate those with lower proficiency to gain access to the advantages of this course.

The Credits assigned to this course of 30-hours duration would be TWO. However, it is advisable for the learners to pursue this course for the







opportunities for gainful employment it offers rather than the credits one can acquire.

A multi-lingual participant in this course would have the added advantage of being exposed to media in different languages as well as the learning resources.

1.3 Assumptions of Prior Learning (or Learning assumed to be in place)
Prior Learning for this course would involve knowledge of Computer Basics, basic familiarity with Photo-Editing, Video-Editing tools, exposure to wide variety of audio-visual formats etc.

### 2. OUTCOMES

# 2.1 Specific Intended Outcomes

As a result of active engagement with the course materials and processes, the learning outcomes include:

Knowledge of Audio & Video Editing, the role of lighting in films, editing and script-writing, casting, film-making techniques and tools, different software available for audio and video editing etc.

### 2.2 Critical Cross-Field Outcomes

The Critical Cross-Field Outcomes include:

- work in a team
- organize and manage themselves
- communicate effectively
- use science and technology
- · reflect on and explore effective learning strategies
- be culturally and aesthetically sensitive
- explore education and career opportunities
- develop entrepreneurial opportunities

### 3. TEACHING METHODS

The teaching methods, aids, approaches would include:

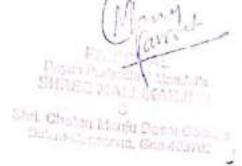
Theoretical Background through Lectures backed by Books in Print and Digital Form, Guest Lectures from Industry

Practical Exposure through Video Clips, Video and Audio Editing, Use of LCD/DLP Projectors, Video Camera, Digital Camera etc.

Visits to Recording and Editing Studios etc







Discussions and Film Appreciation Workshops etc. Links to important aspects of the course on You-tube.

### 4. COURSE/ MODULE CONTENT

This section is about making explicit what 'knowledge' your students need in order to achieve the outcomes you have specified. You could provide a list of topics/subject areas to be covered with a brief explanation (one or two sentences) of each. It is important to consider the most appropriate sequence for introducing topics and how much time should be spent on each topic. If a course is broken down into a number of smaller modules, you could indicate the approximate credit value of each module.

### INTRODUCTION TO BASICS OF FILM PRODUCTION

Fineanswers (Open Forum)

 Forms of films: Documentary, Short Films, Newscasting, Educational & Socio-Cultural Value-based Awareness Films, Ad-Films, etc.

5 Hours

2. Preparing text, scripts, screen-pay, dialogues, story-board.

5 Hours

Cinematography, lights, camera-techniques, editing.

5 Hours

4. Direction, Art Direction, Assistance.

5 Hours

5. Basics of Production.

5 Hours

PRACTICAL ASSIGNMENT: A film creation (Short film, Documentary, ad film news-based etc.).

5 Hours

### 5. RESOURCES

The Departmental Website contains a link to digital resources and a list of Reference Books available in college library. A list of further readings in also made available on the website.



Engan Procedural Hungary SHA DE SAALEH ARSULT Shri, Chelan Manja Dagai Sel



# 6. ASSESSMENT OF STUDENT LEARNING

Specific outcomes  1 Basics of Film  Production  2 Video Editing  3 Script Writing	Assessment tasks Essay Type Question  Editing of a pre-designed video of 3 minutes as per directions given	Assessment criteria Minimum 3 basics covered  Reduction of Noise, Picture Clarity, Sound
Critical Cross-Field Outcomes 1 2 3		

# 7. EVALUATION OF MODULE AND/OR TEACHING

The completed assignments would be viewed by the Participants as well as general public. The feedback from them would be discussed in open forum for appreciation and improvement. Selected works would be uploaded on College You-Tube Channel for mass viewing and critical appreciation. Feedback on the teaching-learning process would be obtained from experts in the industry for improvement.

## 8. CAREER OPPORTUNITIES:

tocal TV Channels require Newsreaders, scriptwriters, technicians etc. This void can be filled by those who undertake this course. A minimum of 3 feature films per year are produced in Goa, apart from short films and documentaries. Goa is also a preferred shooting location for Bollywood and others. This opens up opportunities for the deserving, talented and those who have a sound background of this industry. Our products will be valued by these people. Critical Cross field Applications are when the learners are gainfully employed in other fields but can utilize their experience and expertise to be better in their chosen endeavors. A teacher, for instance, can use the knowledge acquired in this course for enhancing quality of teaching-learning by creation of audio-visuals to support learning. The support of the Government through various schemes can be garnered by those with experience and expertise or at least a sound trackground in the industry. Our participants stand a better chance of being ENTREPRENEURS in the film industry.



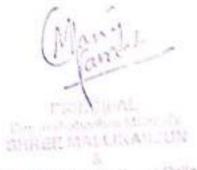


# TIME TABLE OF FILM PRODUCTION COURSE

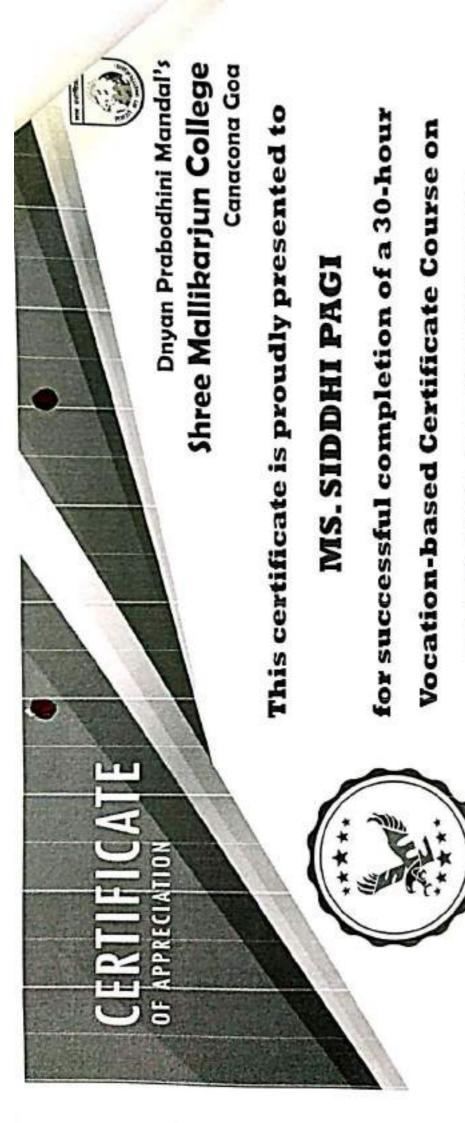
DAYE / DAYS	9.00 - 10.00	10.50	11.00 -12.00	11.00	01.00	61.00	04.00.00.00
THURSDAY 27/12/18	Cinematograph y	lights	Camera- techniques		Photograp hy	Editing	Practical: Photography
FRIDAY	Documentary	Short	News		Educationa	Ad-	Practical:
38/12/18		Films	casting	Break	I & Socio- Cultural Value- based Awareness Films	Films	Film News Based
SATURDAY 29/12/18	Direction	Art Direction	Assistance	5	Practical: Documentary		
SUNDAY 30/12/18	Preparing text	Scripts	Screen-pay	Lunch	Dialogues	Story - board	Practical: Script Writing
MONDAY 31/12/18	Basics of Production				Practical: Short Film		
TUESDAY 01/01/19	PRACTICAL ASSIGNMENT: A Film Creation						







Shri, Chelmi Marja II and Colleg. Delem-Connecto, Gea 400702



organized by the Department of Konkani.

BASICS OF FILM MAKING



Darshan Lolienkar Faculty

Dr Manoj Kamat Principal

Course Coordinator Dr Purnanand Chari

प्रमान अप्रकार भ

20-12-2011

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Dr.Purnanand Chari Associate Professor Department of Konkani

22/12/2018

To The Principal Shree Mallikarjun College Canacona

Sub: Granting permission to conduct Certificate Course in Konkani regarding

Respected Sir

I am happy to bring to your kind information that Department of Konkani of our College is conducting a certificate course of 30 hours in Film Making since the last academic year. On the same lines, I would like to conduct Film Making Workshop this year between 27th and 31st December 2018 for students.

Further I wish to inform you that our syllabus is approved by the Academic Advisory Board of our College and the course runs for 2 credits. The detailed time table of the course will be displayed on the College website and notice board. Kindly permit us to conduct the same.

Thanking you in anticipation

Yours truly

Dr.Purnanand Chari

Associate Professor

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Approved 18

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# Dnyan Prabodhini Mandal's SHREE MALLIKARJUN COLLEGE

Canacona Goa



# A VOCATIONAL COURSE IN BASICS OF FILM PRODUCTION 1. INTRODUCTION

# 1.1 Purpose of Module/Course

The role of Entertainment is important in our lives. The Film Industry is a thriving industry with multi-million rupees of turn-over. This profession is lucrative and accommodates creates talents across the spectrum from scrip-writing, cinematography, direction, production, lighting, editing, PR, etc.

The purpose of this course is to introduce the learners to the exciting, innovative world of film production so as to empower them to avail opportunities in this field. The competency of these learners will give them the confidence to go forth and utilize their talents. The Entertainment Society of Goa is the core body behind the National & State Festivals. International Film Festival of India is, incidentally hosted, by the state of Goa and the Course Coordinator has been actively involved in the same. Thus, his experience, expertise and networking will

# 1.2 Higher Education Qualification Level and Credit Value

It is expected that the learner will have passed the qualification exam of HSSC to be eligible for this course which is run by the college specifically for college students. A Proficiency Test will be conducted to assess the educational level so as to make the entry of everyone possible. A Bridge Course will be devised to facilitate those with lower proficiency to gain access to the advantages of this

The Credits assigned to this course of 30-hours duration would be TWO. However, it is advisable for the learners to pursue this course for the



employment it offers rather than the credits one can

A multi-lingual participant in this course would have the added advantage of exposed to media in different languages as well as the learning resources. being exposed to media in different languages as well as the learning resources. 1.3 Assumptions of Prior Learning (or Learning assumed to be in place) Prior Learning for Learning (or Learning assumed to be in place)
familiarity with photo cause would involve knowledge of Computer Basics, basic familiarity with Photo-Editing, Video-Editing tools, exposure to wide variety of

# 2.1 Specific Intended Outcomes

As a result of active engagement with the course materials and processes, the

Knowledge of Audio & Video Editing, the role of lighting in films, editing and Script-writing, casting, film-making techniques and tools, different software

The Critical Cross-Field Outcomes include: work in a team

- organize and manage themselves
- communicate effectively
- use science and technology
- reflect on and explore effective learning strategies
- be culturally and aesthetically sensitive
- explore education and career opportunities
- develop entrepreneurial opportunities

# 3. TEACHING METHODS

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The teaching methods, aids, approaches would include:

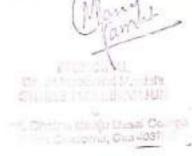
Theoretical Background through Lectures backed by Books in Print and Digital

Practical Exposure through Video Clips, Video and Audio Editing,

Use of LCD/DLP Projectors, Video Camera, Digital Camera etc.

Visits to Recording and Editing Studios etc.





Discressions and Film Appreciation Workshops etc.

# 4. COURSE/ MODULE CONTENT

This section is about making explicit what 'knowledge' your students need in order to achieve the outcomes you have specified. You could provide a list of topics/subject areas to be covered with a brief explanation (one or two sentences) of each. It is important to consider the most appropriate sequence for introducing topics and how much time should be spent on each topic. If a course is broken down into a number of smaller modules, you could indicate the approximate credit value of each module.

# INTRODUCTION TO BASICS OF FILM PRODUCTION

Fineanswers (Open Forum)

 Forms of films: Documentary, Short Films, Newscasting, Educational & Socio-Cultural Value-based Awareness Films, Ad-Films, etc.

5 Hours

Preparing text, scripts, screen-pay, dialogues, story-board.

5 Hours

3. Cinematography, lights, camera-techniques, editing.

5 Hours

4. Direction, Art Direction, Assistance.

5 Hours

5. Basics of Production.

5 Hours

PRACTICAL ASSIGNMENT: A film creation (Short film, Documentary, ad film news-based etc.).

5 Hours

### 5. RESOURCES

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The Departmental Website contains a link to digital resources and a list of Reference Books available in college library. A list of further readings in also made available on the website.

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## 6. ASSESSMENT OF STUDENT LEARNING

Specific outcomes  1 Basics of Film  Production  2 Video Editing  3 Script Writing  4	Assessment tasks Essay Type Question  Editing of a pre-designed video of 3 minutes as per directions given	Assessment criteria Minimum 3 basics covered  Reduction of Noise, Picture Clarity, Sound
Critical Cross-Field Outcomes 1 2 3 4		



## 7. EVALUATION OF MODULE AND/OR TEACHING

The completed assignments would be viewed by the Participants as well as general public. The feedback from them would be discussed in open forum for appreciation and improvement. Selected works would be uploaded on College You-Tube Channel for mass viewing and critical appreciation. Feedback on the teaching-learning process would be obtained from experts in the industry for improvement.

## 8. CAREER OPPORTUNITIES:

Local TV Channels require Newsreaders, scriptwriters, technicians etc. This void can be filled by those who undertake this course. A minimum of 3 feature films per year are produced in Goa, apart from short films and documentaries. Goa is also a preferred shooting location for Bollywood and others. This opens up opportunities for the deserving, talented and those who have a sound background of this industry. Our products will be valued by these people. Critical Cross Field Applications are when the learners are gainfully employed in other fields but can utilize their experience and expertise to be better in their chosen endeavors. A teacher, for instance, can use the knowledge acquired in this course for enhancing quality of teaching-learning by creation of audio-visuals to support learning. The support of the Government through various schemes can be garnered by those with experience and expertise or at least a sound background in the industry. Our participants stand a better chance of being ENTREPRENEURS in the film industry.

Name of Programme: FIRST AID COURSE

#### Aims and objectives

The aims of first aid Preserve Life Not only the casualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

#### Eligiblity

All college students enrolled for the graduation course are eligible for the course

#### Medium of Instruction

English and Konkani

Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

JN	TOPIC	DATE	TIME
T No	Introduction and The Aims of First Aid ,Guide you through your	15/09/2018	2-5 pm
1	Buck and Priorities of Treatment	22/9/2018	2-5 pm
2	Emergency Action Plan Chain of Survival , The recovery position , Cardio Pulmonary Resuscitation (CPR).		2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	29/9/2018	2-3 pm
4	Drowning ,Stroke and Heart Attack.	8/12/2018	2-5 pm
		10	4 300-

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5	Circulation problems		
6	Wounds and bleeding	15/12/2018	2-5 pm
7	Poisons, burns and scalds	F /-	2-5 pm
8	Injuries to bone, muscles and joints	12/1/2019	2-5 pm
9	Effects of heat and cold	19/1/2019	2-5 pm
10	Health and safety and minor complications	25/1/2019	2-5 pm
	complications	2/2/2019	2-5 pm

## Course Outcome

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures, normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

## Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

#### Pedagogy (Method)

Theory, Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes



# List of Students =40

# First Aid course :2018-19 Enrolled list

	Name of the	9 F 11	
Sr. No	Name of the students	z Enrolled list	
	of the students	class	
1	Aguiar Roshal Rosario	class	Roll no
0.77	bududari Vinin Dank	SYBCom	
3	Colaco Steven Diogo	SYBCom	C2017-101
4	Corte John Maicoal	SYBCom	C2017-102
5	Corte Milagre Sebastian	SYBCom	C2017-103
6	Desai Mallikesh Shashikant	SYBCom	C2017-104
7	7. Dessai Amber Shanu	SYBCom	C2017-105
	3. Fernandes Cosima	SYBCom	C2017-106
	9. Fernandes Maison	SYBCom	C2017-107
i i	10. Gaonkar Chandreshwar Chandrakant	SYBCom	C2017-109
	11. Gaonkar Dinesh Suresh	SYBCom	C2017-111
	12. Komarpant Manila Durga	SYBCom	C2017-113 C2017-114
	13 Komarmant National	SYBCom	C2017-121
	13. Komarpant Nehal Nagesh	SYBCom	C2017-122
	14. Komarpant Nikhil Suresh	SYBCom	C2017-122
	15. Komarpant Rupesh Ravi	SYBCom	C2017-124
	16. Komarpant Saheeli Dhaku	SYBCom	C2017-125
	17. Mainath Manjunath A	SYBCom	C2017-126
	18. Mascarenhas Molyfa Stacy	SYBCom	C2017-120
	19. Mokhardker Vinod Tulshidas	SYBCom	C2017-127
	20. Naik Ashwini Anil	SYBCom	C2017-129
	21. Pagi Siddhi Shivanand	SYBCom	C2017-129
	22. Bhandari Chetali Chandrakant	SYBA	
	23. Pagui Divya Deepak	SYBA	A2017-107 A2017-176
	24. Velip Eshum Ram	SYBA	A2017-176
	25. Velip Keval Krishna	SYBA	A2017-202
	26. Velip Mangesh Arjun	SYBA	A2017-203
	27. Velip Meena Mohan	SYBA	A2017-205
	28. Velip Prashanti Vasant	SYBA	A2017-209
	29. Velip Alisha Babu	SYBA	A2017-190
	30. Gaonkar Sonia Kushali	SYBA	A2017-150
	31. Velip Samiksha Nagesh	SYBA	A2017-218
	32. Zoro Soni Siddhu	SYBA	A2017-231
	33. Velip Kalidi Vasu	SYBA	A2017-200
	34. Kakodkar Aviram Ganpat	SYBA	A2017-158
	35. Kholkar Pratik Pradeep	SYBA	A2012-161
			· - // /:

#### Name of Programme

#### FIRST AID COURSE

#### Aims and objectives

The aims of first aid Preserve Life Not only the casualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

#### Eligiblity

All college students enrolled for the graduation course are eligible for the course

#### Medium of Instruction

English and Konkanni

#### Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

Unt No	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	14/09/2019	2-5 pm
2	Emergency Action Plan Chain of Survival, The recovery position, Cardio Pulmonary Resuscitation (CPR).	21/9/2019	2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	28/9/2019	2-5 pm
4	Drowning ,Stroke and Heart Attack.	7/12/2019	2-5 pm
5	Circulation problems	14/12/2019	2-5 pm
6	Wounds and bleeding	4/1/2020	2-5 pm

4

7	Poisons, burns and scalds		
	Totalia, tallia are	11/1/2020	2-5 pm
S	Injuries to bone, muscles and joints	18/1/2020	2-5 pm
9	Effects of heat and cold	25/1/2020	2-5 pm
10	Health and safety and minor complications	1/2/2020	2-5 pm

#### Course Outcome

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures, normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

## Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

#### Pedagogy (Method)

Theory, Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes

List of Students =40



## attendance FIRST AID course 2019-2020 enrolled list

Sr. N	o Name of the students	Class	Roll no
1))	Naik Pankaj Ramakant	SYBCom	705
2)	Bandekar Ram Babu	SYBCom	706
3)	Bandari Akash Chandrakant	SYBCom	707
4)	Pagi Priya Pradeep	SYBCom	708
5)	Fernandes Cosima	SYBCom	709
6)	Pagui Samay Shanu''	SYBCom	717
7)	Khule Yeshwant Sumant	SYBCom	718
8)	Gaonkar Tushar Tolu	SYBCom	723
9)	Pagi Gratik Sudhanand	SYBCom	724
10)	Naik Gaonkar Jugal Santosh	SYBCom	726
11)	Desai Ksitija Dinesh	SYBA	234
12)	Velip Dipesh Saklu	SYBA	230
13)	Velip Sulhesh tolu	SYBA	229
14)	Velip Pratiksha Premanand	SYBA	212
15)	Gaonkar Sandesh Mangesh	SYBA	204
16)	Barretto Abigail	SYBA	302
17)	Fernandes Enigma	SYBA	306
18)	Gaonkar Nagesh Sudhakar	SYBA	303
19)	Velip Nitesh Narayan	SYBA	301
20)	Gaonkar Sarvesh Dilip	SYBA	297
21)	Gaonkar Pratap Purso	SYBA	292
22)	Gaonkar Santesh Gajanan	SYBA	291
23)	Gaonkar Sandesh Gajanan	SYBA	290
24)	Gaonkar Suvarna Suresh	SYBA	277
25)	Bandekar Prajot Shambu	SYBA	267
26)	Gaonkar Manisha Mono	SYBA	265
27)	Velip Gouresh Ganesh	SYBA	261
28)	Gaonkar Suraj Shanu	SYBA	239
29)	Velip Nimisha Kushali	SYBA	206
30)	Goud Branjeli Bala	SYBA	222
31)	Pagi Buddhee	SYBA	226
32)	Velip Suvarna Sudhakar	SYBA	232
33)	Velip Deepa Subhash	SYBA	233
34)	Velip Meena Puno	SYBA	246
35)	Chari Lakshita Uday	SYBA	250
36)	Gaonkar Vinali Gopi	SYBA	275
37)	Gaonkar Sindhiya Santosh	SYBA	276
38)	Gaonkar Timki Ramesh	SYBA	278
39)	Naik Rashmita Rajesh	SYBA	281
40)	Gaonkar Pranay Puno	SYBA	304

Photos (if any)

Press release

Notice to students



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## Name of Programme

## FIRST AID COURSE

## Aims and objectives

The aims of first aid Preserve Life Not only the easualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

#### Eligiblity

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#### Medium of Instruction

English and Konkanni

#### Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

Unt No	TOPIC	DATE	TIME
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3	unconsciousness, due to Fainting, Head Injury, , Asphyxia Poisoning, Epilepsy, Diabetes.	28/9/2019	2-5 pm
4	Drowning ,Stroke and Heart Attack.	7/12/2019	2-5 pm
5	Circulation problems	14/12/2019	2-5 pm
6	Wounds and bleeding	1/1/2020	2-5 pm

7	Poisons, burns and scalds		
-	Injuries to bone, muscles and joints	11/1/2020	2-5 pm
	Effects of heat and cold	18/1/2020	2-5 pm
10	Health and safety and minor complications	25/1/2020	2-5 pm
	complications	1/2/2020	2-5 pm

## Course Outcome

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures, normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

## Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

### Pedagogy (Method)

Theory , Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes

List of Students =40



or	No No.	ourse 2010 2020	
	name of the student	enrolle	Llist
1))	Naik Post		
2)	Naik Pankaj Ramakant Bandekar Panakant	Class	Roll no
3)	Bandekar Ram Babu	D146	Non no
4)	The state of the s	SYBCom	705
5)	Pagi Priya Pradeep	SYBCom	706
6)	- Halldes Cons	SYBCom	707
7)	r agui Samar, cu	SYBCom	708
8)	Carried A behaviore to	SYBCom	709
1,400,170	The state of the s	SYBCom	717
9)	- agi Grank Cust.	SYBCom	718
10)	- Wik Galonkar Ingat o	SYBCom	723
11)		SYBCom	724
12)	Velip Dipesh Saklu	SYBCom	726
13)	Velip Sulhesh tolu	SYBA	234
14)	velip Pratiksha p	SYBA	230
15)	Gaonkar Sandesh Mangesh	SYBA	229
16)	Barretto Abigail	SYBA	212
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22)	Gaonkar Santesh Gajanan	SYBA	297
23)	Gaonkar Sandesh Gajanan	SYBA	292
24)	Gaonkar Suvarna Suresh	SYBA	291
25)	Bandekar Prajot Shambu	SYBA	290
26)	Gaonkar Manisha Mono	SYBA	277
27)	Velip Gouresh Ganesh	SYBA	267
28)	Gaonkar Suraj Shanu	SYBA	265
29)	Velip Nimisha Kushali	SYBA SYBA	261
30)	Goud Branjeli Bala	SYBA	239
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32)	Velip Suvarna Sudhakar	SYBA	222
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34)	Velip Meena Puno	SYBA	232
35)	Chari Lakshita Uday	SYBA	233
36)	Gaonkar Vinali Gopi	SYBA	246
37)	Gaonkar Sindhiya Santosh	SYBA	250
38)	Gaonkar Timki Ramesh	SYBA	275
39)	Naik Rashmita Rajesh		276
10)	Gaonkar Pranay Puno	SYBA	278
1000	Tunay Puno	SYBA SYBA	281

## Certificate course in first Aid

Name of programme: FIRST AID COURSE

The aims of first aid Preserve Life Not only the casualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

- 2. Eligibility All college students enrolled for the graduation course are eligible for the Priorities
  - Medium of instruction. English and Konkanni
  - Duration. 6 hours
  - Syllabus unit wise hours.

(2 hours) UNIT 1: Wounds and bleeding Blood loss:

- Treatment of external bleeding,
- Embedded objects,
- Nose bleeds,
- Eye injury,
- Internal bleeding

UNIT'2: Poisons, and Barns

(2 hours)

#### **Poisons**

- Ingested Poisons
- Inhaled
- · Breathed in.
- Absorbed
- Injected Through the skin.



## Burns: There are 5 factors that combine to affect the severity of a burn:

- Size
- Cause
- Age
- Location
- Depth
- · Causes of burns and treatment

## UNIT 3: Injuries to bone, muscles and joints: Fracture, Dislocations, Sprains and strains( 2 hours )

A fracture can be defined as a 'break in the continuity of the bone'.

- The basic categories of fracture are:
- Closed
- Open
- Complicated
- Green Stick
- 6. Time table . 2 pm to 3 pm

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Unit 1	Unit 1	Unit2	Unit 2	Unit 3	Unit 4
ntroduction	DESCRIPTION OF THE PARTY OF THE	Poisons	Burns	Fracture, Dislocations	Sprains and strains Conclusion

#### 7. Learning outcomes.

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures, normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

#### 8. Evaluation.

Theory, Presentation and practical with examples.

Mr Savio Leitao



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# 30 HOURS CERTIFICATE COURSE

## SUMMARY OUTCOME REPORT

Title of the course: FIRST AID

Course Code: CSP01

Year: 2017-18

Total number of students enrolled: 40

**Duration of Course: 30 HOURS** 

Academic Year: 2018-19

UNI T No	TOPIC	DATE	TIME
1 .	Introduction and The Aims of First Aid, Guide you through your first aid Priorities of Treatment	15/09/2018	2-5 pm
2	Emergency Action Plan Chain of Survival, The recovery position, Cardio Pulmonary Resuscitation (CPR).	22/9/2018	2-5 pm
3	unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	29/9/2018	2-5 pm
4	Drowning ,Stroke and Heart Attack.	8/12/2018	2-5 pm
5	Circulation problems	15/12/2018	2-5 pm
6	Wounds and bleeding	5/1/2019	2-5 pm
7	Poisons, burns and scalds	12/1/2019	2-5 pm
	Injuries to bone, muscles and joints	19/1/2019	2-5 pm
	Effects of heat and cold	25/1/2019	2-5 pm
10	Health and safety and minor complications	2/2/2019	2-5 pm

## Time Table Summary:

## Evaluation/Assessment Mode:

## Evaluation Feedback (100)

 Attendance
 10

 Class Response
 30

 Oral test
 30

 Practical
 30

 TOTAL
 100

#### Outcome of the course:

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures. normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

Sign of Course Faculty

Dryan Prabodhini Mand SHREE MALLIKARJ

hri. Chetan Manju Desai ( Delem-Canacone, Goe 403

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Shin, Chebin Manju Dissal College Delem-Canadona, Goa 403702 First Aid course conducted by

Mr Savio Leitao (Dir of Phy Edn ) Department of Physical Education & Sports.

10 Units of 3 hours each held from September 15 to February 2nd, 2019.

| S.n. | NAME OF STUDENT | CLASS | R.No. | 15/09/18 | 22/09/18 | 29/09/19 | 8/12/18 Page:1

5.11	NAME OF STODENT	CLASS	R No	15/09/18	22/09/18	29/09/18	8/12/18	15/12/18
	100	C-2017						
1.	Aguiar Roshal Rosario	SYBCom	101	(Bruss	(Daine	(a) Oupm	( Super	COMMISS
2.	Bhandari Vipin Barkelo	SYBCom	102	2/0/2	Rida	Russia	Paipier	Supe
3.	Colaço Steven Diogo	SYBCom	103	Dolum	Bulevo		Poches	Balese
4.	Corte John Maicoal	SYBCom	104	Conte	Torre	de	Your	Forte
5.	Corte Milagre Sebastian	SYBCom	105	Morte	Month	Mort	(Part	Morke
6.	Desai Mallikesh Shashikant	SYBCom	106	(All) con	Sollars	Saper	Filtre	
7.	Dessai Amber Shanu	SYBCom	107	Wese	Mesail	Jakson	Oceani	Dogwi
8.	Fernandes Cosima	SYBCom	109	- Secondary	Alexander	transack)	facione	Jemes
9.	Fernandes Maison	SYBCom	111	Ni presente	Meners	Independent		CHARLES ST
10.	Gaonkar Chandreshwar C	SYBCom	113	and	and	Qui	Coul	(Combe
11.	Gaonkar Dinesh Suresh	SYBCom	114	6		Sec.	49	05
12.	Komarpant Manila Durga	SYBCom	121	L. Martin	- Wallaman		Valleran	hallenger
13.	Komarpant Nehal Nagesh	SYBCom	122	7	Harrisand	Marga	And	Heriel
14.	Komarpant Nikhil Suresh	SYBCom	123	NI	AQL	NK	Car	19
15	Komarpant Rupesh Ravi	SYBCom	and the second	RElimospent	Lounday	- cerment	roma	RRUPTE
16.	Komarpant Saheeli Dhaku	SYBCom	125	Homes	Donnes	Acres	- Marriage	
17.	Mainath Manjunath A	SYBCom	126		Princil	Marcell.	-trust	D. Jr
8.	Mascarenhas Molyfa Stacy	SYBCom	127	may -	But	6239	part	- Property
9.	Mokhardker Vinod T	SYBCom	128	J- Moddenster	U malehanda	M. populardo	En milhedy	" U. Malling
0.	Naik Ashwini Anil	SYBCom	The second	RELLE	Anthato	Addition	A ANTONE	Adhito

DIRECTOR PHY, EDU & SPCO Dryan Prabodhiri Mandal's SHREE MALLIKARJUN

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21.	Pagi Siddhi Shivanand	SYBCom	139	13/9/15	Andrew Co.	29/9/18	8/12/18	15/12/13
		A-2017	139	CALL	Star	25 V-22	213	-82By1
22.	Bhandari Chetali C	SYBA	107	@	18	10.		19
23.	Pagui Divya Deepak	SYBA	176	Honi	Geri	4	Alter	7.3
24.	Velip Eshum Ram	SYBA	196	EL vely	(aprille	GANGE	Carrely	4 Pings
25.	Velip Keval Krishna	SYBA	202	1000	Street	7	(Hately)	CAL V
26.	Velip Mangesh Arjun	SYBA	203	Shelp	A SAMO	(Melle	Popular.	thette
27.	Velip Meena Mohan	SYBA	205	(Melip	(Melus	(MUMP	(NYCLE	(Milie
28.	Velip Prashanti Vasant	SYBA	209	Oct.	(1977)	Beld	Bald.	Chell
29.	Velip Alisha Babu	SYBA	190	Helip	×UP	Melli	malle	Medi?
30.	Gaonkar Sonia Kushali	SYBA	150	Greeter-	Exmenter	The second second	Charle.	Charles
31.	Velip Samiksha Nagesh	SYBA	218	Sellio.	SILLY	Selve	Gelse	Shelip
32.	Zoro Soni Siddhu	SYBA	231	retiero	2000	1-10	dero	1500
33.	Velip Kalidi Vasu	SYBA	200 (	Risk .	TO NO	The	01.00	75
34.	Kakodkar Aviram Ganpat	SYBA	158	to at old	rakatak dele	- September	Die	THA DA
35.	Kholkar Pratik Pradeep	SYBA	161	ak-	OK	DI-	400	716
36.	Gaonkar Binay Ganesh	SYBA	124	101.3	-	10-1	700 4	(0)
37.	Tubki Desai Akhil Umesh	SYBA	187	HEISEL	Allensed	Alesson.	(B)	1000
38.	Veltp Rupa Kushali	SYBA	217	I Mark	10 200	1	Aberra	Hersen
39	Gaonkar Pradeep Janu	SYBA	134	( Kechia	(A)	(B)zh	CROSSE	Roll
10	Gaonkar Indrajeet Y	SYBA	130	Chorto	Thomas	Thombal	ander	Thorto

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Mr Savio Leitao
DIRECTOR PHY. EDU & SPORTS
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN

+ & Shri, Chetan Manju Desai Colleg: Delem-Canacona, Gra 403702 First Aid course conducted by

		comme and annual comments of	
Mr Savio Leitao	(Dir of Phy Edn )	Department of Physical	Education & Sports.

E	10 Units of 3 hours each hele							Page:2
S.n	NAME OF STUDENT	CLASS	R No	5/01/19	12/01/19	19/01/19	25/1/19	02/02/19
		C-2017			i i			
1.	Aguiar Roshal Rosario	SYBCom	101		Be Spice	Policies	Police	Parish
2.	Bhandari Vipin Barkelo	SYBCom	102	Rugan	Palasin	Sign	Propin	Rush
3,	Colaco Steven Diogo	SYBCom	103	The late	Calor	Colose	- John	B. 44.
4.	Corte John Maicoal	SYBCom	104	Tembe	-Vante	Sepre	Some	COVE
5.	Corte Milagre Sebastian	SYBCom	105	OLEVIE -	Merte	Morte	morte	Gene
6.	Desai Mallikesh Shashikant	SYBCom	106	Sperien	Proposition	mipagel	Sugar	Amber 1
7.	Dessai Amber Shanu	SYBCom	107	Tinde there	Degin	Merris	TE essol	50000
8.	Fernandes Cosima	SYBCom	109	Security	perands)	Hounds	Herendy	Perane
9.	Fernandes Maison	SYBCom	111	m evender	Merenda	Memoria	when when	
10.	Gaonkar Chandreshwar C	SYBCom	113	Cambrel		Durate		Colella
11.	Gaonkar Dinesh Suresh	SYBCom	114	and .	- 52-	Any.		-195
12.	Komarpant Manila Durga	SYBCom	121 )	& Mectail	Walterperd	Margaret	12 Muses	Application of the Control of the Co
13.	Komarpant Nehal Nagesh	SYBCom	122	N	18	19/	18	NK
14.	Komarpant Nikhil Suresh	SYBCom	123	Harnogal	Homogail	dienne		-
15.	Komarpant Rupesh Ravi	SYBCom	124	K Klamanzid	The second secon	C. C. Guerre	in Alberta	RAForm
6.	Komarpant Saheeli Dhaku	SYBCom	125	Storoote	Homena	- Contract of the Contract of		
7.	Mainath Manjunath A	SYBCom	126 -		Stringer (	Maninet		-
8.	Mascarenhas Molyfa Stacy	SYBCom	2020	DE .	(00)	will.	min	- (py
9.	Mokhardker Vinod T	SYBCom	128	F. mershadher	bedford of	V. political		U. me
0.	Natk Ashwini Anil	SYBCom	4.00	ABIADO	953	The second lines	The state of the s	
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Mr Silvio Leitao

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Styl. Chetan Manju Desai Colleg Delem-Canacona, Gra 418712



Shri. Chetan Manju Desai College Canacona Goa

CERTIFICATE

This is to certify that

Gaonkar Chambreshwar C

of Syb Com Class

has successfully completed 30 hour Course
on FIRST AID - CSP01, from 15th

September 2018 to 2nd February 2019
organized by the Department of Physical
Education in association with the IQAC.

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Dr. Suchita Naik IQAC Coordinator Prof. Manoj S. Kamat E

Principal

Mr Savio Leitao Event Coordinator



Shri. Chetan Manju Desai College Canacona Goa

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Dr. Suchita Naik IQAC Coordinator Kamat

Principal

Prof. Manoj S. Mr Sávio Leitao Event Coordinator



