

COURSE STRUCTURE

Name of the Program: Public Speaking - CENG01

Year: 2017-18

Aims and objectives:

Objective:

To enable participants to develop competencies to improve themselves.

To build self-confidence, enhance self-esteem.

To make them effective speaker.

Aims:

Grooming the participants through sensitizing them about proper behaviour, socially and professionally in formal and informal circumstances.

To cause basic awareness about the significance of soft skills in professional and interpersonal communications.

Eligibility: 12th Pass

Medium of Instruction: English.

Duration: 30 Hours

Course Outcome:

Upon completion of the course students should be able to employ verbal and nonverbal presentation skills for confidently and effectively delivering oral messages.

Employ strategies and skills to manage communication anxiety.

Create and present effective presentations using digital and non- digital presentation tools.

Evaluation: Diagnostic, Formative and Summative

Pedagogy: Experiential learning, Diggory, Heutagogy

Suggested Text:

Certificate: yes

Minutes:

List of students: 69

Notice to Students: Yes



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Evaluation: Diagnostic, Formative and Summative

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Suggested Text:

Certificate: yes

Minutes:

List of students: 69

Notice to Students: Yes



STUDENTS ENROLLED FOR PUBLIC SPEAKING CERTIFICATE COURSE 2017-18

Sr. No.	NAMES OF STUDENTS ENROLLED
1	Kapdi Pallavi Pralhad
2	Fernandes Cosima
3	Komarpant Nikhil Suresh
4	Aguiar Roshal Rosario
5	Dhuri Darshit Dayanand
6	Pagi Prahar Prakash
7	Mascarenhas Molyfa Stacy
8	satarkar Ruhi Rajendra
9	Fernandes Maison
10	Gaonkar Dinesh Suresh
11	Mokhardkar Vinod Tulshidas
12	Sawant Tamanna Mahesh
13	Pai Khot Aditya Raghunandan
14	Velip Minakashi Ladu
15	Komarpant Manila Durga
16	Pagui Diksha Suresh
17	Komarpant Saheeli Dhaku
18	Colaco Steven Diogo
19	Komarpant Rupesh Ravi
20	Fernandes Infiya Anthon
21	Padawalkar Vishal Raju
22	Bhandhari Vipin Barkelo
23	Pagi Tejas Balchandra
24	Velip Sandesh Chandra
25	Fernandes Malaika
26	Velip Mahesh Arjun
27	Gaonkar Ramdas Mono
28	Velip Pralhad Bhagdo
29	Joshi Mamata Tulshidas
30	Dessai Amber Shanu
31	Pagi Bindiya Govind
32	Velip Priti Janu
33	Pagi Rushanda Anand
34	Mainath Manjunath Ashok Kumar
35	Gaonkar Navdeep Narayan



SYLLABUS
PUBLIC SPEAKING
DURATION : 30 HOURS

Unit I:

EFFECTIVE COMMUNICATION Part 1 6 HOURS

Lesson 1: Introduction , Characteristics of Effective Communication

Lesson 2: Choosing the Topic and Structure of a Speech

Lesson 3: Confronting Your Fears

Lesson 4: Knowing Your Audience

(# video # Exercises # activities # Introduction round of participants)

UNIT II :

EFFECTIVE COMMUNICATION Part 2 6 HOURS

Lesson 5 : Outlining and Organizing Your Speech

Lesson 6: Writing Your Speech: The Opener

Lesson 7: Writing Your Speech: The Body and Conclusion

(# Exercises # activities)

UNIT III - 7 hours

Lesson 8: Controlling Your Voice

Lesson 9: Rehearsing Your Speech

Lesson 10 :Developing Your Style

Lesson 11:Speaking to Entertain an Audience

(# Videos # team Activities)

UNIT IV : Presentation & Assessment 10 HOURS

Lesson 12: Confronting Your Fears



Lesson 13: Body Language

Lesson 14: Making Your Best Delivery Even When Problems Arise

Lesson 15: Activity of topic Public Presentation (Final Assessment)

(# Presentations #demonstrations# Activity)



TIME TABLE FOR PUBLIC SPEAKING

30 HOURSE COURSE

2017-18

8/1/2018 TO 15/2/2018

SR.NO	TOPIC	DATES	TIME
1	UNIT 1- INTRODUCTION & BRIEFING OF THE COURSE EFFECTIVE COMMUNICATION LESSEON 1 AND 2	8/1/2018 MONDAY	2 HOURS
2	LESSON 2 AND LESSON 3 CONFRONTING YOUR FEARS KNOWING YOUR AUDIENCE ACTIVITIES EXCERCISES VIDEOS	9/1/2018 TUESDAY	2 HOURS
3	UNIT 2: EFFECTIVE COMMUNICATION PART 2 LESSON 5: OUTLINING AND ORGANISING YOYR SPEECH LESSON 6: WRITING YOUR SPEECH LESSON 7: WRITING YOUR SPEECH	15/1/2018 MONDAY	2 HOURS
4	UNIT III LESSON 8: CONTROLLING VOICE LESSON 9 : REHEARSING SPEECH EXCERCISES AND ACTIVITIES	16/1/2018 TUESDAY	3 HOURS
5	UNIT III: LESSON 10; DEVELOPING YOUR STYLE LESSON 11 VIDEOS TEAM PLAY ACTIVITIES	22/1/2018 MONDAY	3 HOURS
6	UNIT III: TEAM PLAY ACTIVITIES UNIT IV – LESSON 12 CONFRONTING YOUR FEARS BODY LANGUAGE EXERCISE : PRESENTATION TOPICS	23/1/2018 TUESDAY	3 HOURS
7	LESSON 14 PRESENTATION TEST	29/1/2018MONDAY	3 HOURS
8	LESSON 15: ACTIVITY	30/1/2018TUESDAY	3 HOURS





Dnyan Prabodhini Mandal's
**SHREE MALLIKARJUN COLLEGE OF
ARTS AND COMMERCE DELEM CANACONA
GOA**



CERTIFICATE

This is to certify that

_____ **has**

**Participated and Successfully completed 30 hours certificate course on Public Speaking
organized by Department of English from "08/01/2018 to 15/02/2018"**

Vividh Pawaskar
Course Coordinator

Dr. F.M Nadaf
Principal



TIME TABLE FOR DISASTER MANGEMENT
30 HOURS COURSE
GEOGRAPHY DEPARTMENT
2017-18
10/1/2018 TO 15/2/2018

SR.NO	TOPIC	DATES	TIME
1	INTRODUCTION TO DISASTER MANAGEMNT	10/1/2018 TO 17/1/2018	6 HOURS
2	DISATER MANGEMENT IN INDIA	17/1/2018 TO 24/1/2018	6 HOURS
3	NATURAL HAZARDS IN INDIA	24/1/2018 TO 31/1/2018	6 HOURS
4	TECHNOLOGIES IN DISATER MANAGEMENT	31/1/2018 TO 7/2/2018	6 HOURS
5	VIDEOS ASSESSMENT	7/1/2018 TO 15/2/2018	6 HOURS



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE ARTS & COMMERCE, CANACONA

**30 Hours Certificate Course in
Disaster Management
Syllabus**

(Partly adopted from Union Public Service Commission's Syllabus)

Year of Introduction: 2017-18

Course Details

This is a non-credit course. Introduced to fulfil NAAC requirement. The course will be of 30 lectures of one-hour duration to be taught in one academic year. Any Student studying in First Year, Second Year and Third Year of any stream is eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance. A teacher of any discipline may teach the course as Disaster Management (DM) is multi-disciplinary and draws its knowledge base from a range of disciplines. Lectures will be mostly organized on Sundays, Holidays and Vacations. Assessment of the Course will be conducted in the month of March/April. Minimum passing percentage is 40%.

Objectives of the Course

1. To provide basic conceptual understanding of disasters and its relationships with development.
2. To gain understand approaches of Disaster Risk Reduction (DRR) and the relationship between vulnerability, disasters, disaster prevention and risk reduction.
3. To enhance awareness of Disaster Risk Management institutional processes in India
4. To build skills to respond to disasters
5. Visit a disaster prone area to gaze the disaster

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation-Based Learning, Cooperative Learning, Collaborative Learning, Inquiry Based & Computer Assisted Learning Methods.

Unit I	Topic	No. of Hours	Marks
Introduction to Disaster Management	What is a Disaster? What is a Hazard? What is Vulnerability? What is Risk?	06	20



	What is Capacity? Classification of Disasters Disaster Management Cycle		
Disaster Management in India	National Disaster Management Act, 2005 National Policy on Disaster Management, 2009 The National Disaster Management Plan, 2016 Disaster Management Cycle in India	06	20
Natural Hazards in India	India: Vulnerability Profile Natural Disasters Man Made Disasters	06	20
Technologies in Disaster Management	Role of Remote sensing, Geographical Information Systems and Global Positioning System in Risk Reduction	06	20
Field visit	Field visit	06	20
Total		30	100

Course Outcome

After learning, the course the students should be able to:

1. Understand disasters, disaster preparedness and mitigation measures
2. Understand role of IT, remote sensing, GIS and GPS in risk reduction
3. Understand disaster management acts and guidelines along with role of various stockholders during disaster

References


1. Disaster Management Guidelines. GOI-UNDP Disaster Risk Reduction Programme (2009-2012).
2. Disaster Medical Systems Guidelines. Emergency Medical Services Authority, State of California, EMSA no.214, June 2003
3. Guerisse P. 2005 Basic Principles of Disaster Medical Management. Act Anaesth. Belg; 56:395-401
4. Aim and Scope of Disaster Management. Study Guide prepared by Sharman and Hansen. UW-DMC, University of Washington.
5. Sphere Project (2011). Humanitarian Charter and Minimum Standards in Disaster Response.
6. Geneva: Sphere Project. <http://www.sphereproject.org/handbook/>
7. Satapathy S. (2009) Psychosocial care in Disaster management, A training of trainers manual (ToT), NIDM publication.
8. Prewitt Diaz, J.O (2004). The cycle of disasters: from Disaster Mental Health to Psychosocial Care. Disaster Mental Health in India, Eds: Prewitt Diaz, Murthy, Lakshmi Narayanan, Indian Red Cross Society Publication.
9. Sekar, K (2006). Psychosocial Support in Tsunami Disaster: NIMHANS responses. Disaster and Development, 1.1, pgs 141-154.



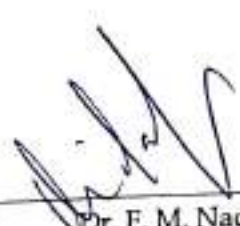
10. Inter Agency Standing Committee (IASC) (Feb. 2007). IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings. Geneva: IASC.
11. Alexander David, 2000 Introduction in 'Confronting Catastrophe', Oxford University Press.
12. Andharia J. 2008 Vulnerability in Disaster Discourse, JTCDM, Tata Institute of Social Sciences Working Paper no. 8.
13. Blaikie, P, Cannon T, Davis I, Wisner B 1997. At Risk Natural Hazards, Peoples' Vulnerability and Disasters, Routledge.
14. Coppola P Damon, 2007. Introduction to International Disaster Management, Carter, Nick 1991. Disaster Management: A Disaster Manager's Handbook. Asian Development Bank, Manila

Course Faculty
Mr. Anand Velip
Assistant Professor in Geography
Mr. Ashvek Shanbhag
Assistant Professor in Geography

Head of the Department
Dr. C. P. Hiremath


NAAC Coordinator

IQAC Coordinator


Dr. E. M. Nadaf
Officiating Principal



TIME TABLE FOR DISASTER MANGEMENT
30 HOURS COURSE
GEOGRAPHY DEPARTMENT
2017-18
10/1/2018 TO 15/2/2018

SR.NO	TOPIC	DATES	TIME
1	INTRODUCTION TO DISASTER MANAGEMNT	10/1/2018 TO 17/1/2018	6 HOURS
2	DISATER MANGEMENT IN INDIA	17/1/2018 TO 24/1/2018	6 HOURS
3	NATURAL HAZARDS IN INDIA	24/1/2018 TO 31/1/2018	6 HOURS
4	TECHNOLOGIES IN DISATER MANAGEMENT	31/1/2018 TO 7/2/2018	6 HOURS
5	VIDEOS ASSESSMENT	7/1/2018 TO 15/2/2018	6 HOURS



5

STUDENTS ENROLMENT LIST DISASTER MANAGEMENT 2017-18

Sr. No.	NAMES OF STUDENTS ENROLLED	SIGN
1	Mokhardkar Vinod Tulshidas	
2	Sawant Tamanna Mahesh	
3	Pai Khot Aditya Raghunandan	
4	Velip Minakashi Ladu	
5	Komarpant Manila Durga	
6	Pagui Diksha Suresh	
7	Komarpant Saheeli Dhaku	
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24	Mainath Manjunath Ashok Kumar	
25	Gaonkar Navdeep Narayan	
26	Desai Mallikesh Shashikant	
27	Pagi Siddhi Shivanand	
28	Gaonkar Chandreshwar Chandrakant	
29	Velip Sudesh Zilu	
30	Gaonkar Swapnil Sadanand	
31	Pagui Rohan Ravindra	
32	Naik Roshani Ramdas	
33	Corte John Maicoal	
34	Corte Milagre Sebastian	



35	Pagi Shreya Divakar	
36	Naik Desai Shauri Pramod	
37	Naik Reva Rajesh	
38	Naik Saurabh Surendra	
39	Fernandes Nashvil	
40	Komarpant Nehal Nagesh	
41	Gaonkar Sunil Ganesh	
42	Naik Ashwini Anil	
43	Desai Ashika Ashok	
44	Metri Akshada Dayanand	
45	Velip Supriya Arjun	
46	Pagui Mahima Monu	
47	Dhuri Kunal Krishna	
48	Bhairseli Nilangi Shaba	
49	Dessai Pallavi Pandhari	
50	Pagui Abhilasha Anil	
51	Gaonkar Kundan Katu	
52	Gaonkar Suvarna Nagesh	
53	Gaonkar Indrajeet Yashwant	
54	Bandekar Ashish Ashok	
55	Pagi Niketa Anand	
56	Velip Vasanti Kust	
57	Pagui Rahul Bombo	





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'Disaster Management' organized by Department of Geography from
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Course Coordinator




Dr. F.M. Nadaf
Principal

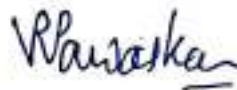
CERTIFICATE

सेवा में,
प्राचार्य,
ज्ञान प्रवोधिनी मंडल
श्री मल्लिकार्जुन कला, वाणिज्य और विज्ञान महाविद्यालय
काणकोण - गोवा
दिनांक : १७ जुलाई, २०१८

विषय : देवनागरी टंकलेखन ।

महोदय,
इस पत्र से संलग्न देवनागरी प्रशिक्षणार्थियों की सूची और व्याख्यान एवं प्रैक्टिकल की समय तालिका है ।
कृपया इसे स्वीकृत कीजिए ।

धन्यवाद,

डॉ. क. स. चवारी,
निर्मात्रक,
देवनागरी टंकलेखन प्रशिक्षण


श्री .विविध पावसकर,
सह निर्मात्रक,
देवनागरी टंकलेखन प्रशिक्षण



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षणार्थियों के नाम

क्रमांक	नाम	रोल नंबर	वर्ष / शाखा
१	/ अशिका देसाई	२०५	द्वितीय / कला
२	कुणाल सतरकर	२०८	"
३	/ प्रशान्ति वेलीप	२११	"
४	/ अविना डायस	२२५	"
५	/ रेखा गांवकर	२२८	"
६	/ टीना डीसा	२२९	"
७	/ विजी फर्नांडीस	२२९	"
८	/ रविना भगत	२३३	"
९	/ दीपाली गांवकर	२३७	"
१०	/ पल्लवी देसाई	२५०	"
११	यादू वेलीप	२७५	"
१२	/ सोनी शोरो	२८९	"
१३	रेखा कोलेकर	२९०	"
१४	/ निकेता पागी	२९२	"
१५	/ मंगला हेगडे	२९३	"
१६	/ ऐश्वर्या पागी	२९८	"
१७	/ संगीता राणा	३०८	"



क्रमांक	नाम	रोल नंबर	तृतीय / कला
१	/ रेखा गांवकर	४०७	"
२	/ सुरभि पाणी	४०९	"
३	/ संपदा वेलीप	४१२	"
४	/ सुवर्णा गांवकर	४१३	"
५	/ कविता वेलीप	४१५	"
६	/ रसिका गांवकर	४१६	"
७	/ सोनाली पाणी	४१९	"
८	/ परवीन कोण्डल	४२०	"
९	/ प्रिया वेलीप	४२२	"
१०	/ सुमिता गांवकर	४२८	"
११	/ सुनिता गांवकर	४३४	"
१२	/ काजल भातखंडे	४३७	"
१३	/ शर्मिला नाथक गांवकर	४३८	"
१४	/ आशा गांवकर	४४०	"
१५	/ कृपाली पाणी	४४३	"
१६	/ यशिता वेलीप	४५६	"
१७	/ तानिथा कोमरपंत	४६४	"
१८	/ प्रतिष्ठा नेवकर	४६८	"
१९	/ मंगल वेलीप	४७१	"
२०	/ दिव्या चांदेकर	४७२	"
२१	संकेत गांवकर	४९०	"
अ	पद्मावती सुवर्ची		ग्रंथालय
ब	सोनाली गडकर		कॉकणी



देवनागरी टंकलेखन प्रशिक्षण की समय तालिका

द्वितीय वर्ष -कला

दिन	समय	विद्यार्थियों के रोल नंबर
सोमवार	दोपहर १:०० से २:००	अ और व २०५, २०८, २११, २२५, २२८, २२६, २२९, २३३, २३७, २५०, २७५, २८९, २९०, २९२, २९३, २९८, ३०८
शनिवार	दोपहर १:०० से २:००	अ और व २०५, २०८, २११, २२५, २२८, २२६, २२९, २३३, २३७, २५०, २७५, २८९, २९०, २९२, २९३, २९८, ३०८

तृतीय वर्ष -कला

दिन	समय	विद्यार्थियों के रोल नंबर
सोमवार	१२:०० से १:००	४०७, ४१२, ४१३, ४१५, ४१६, ४२२, ४४०, ४५६, ४६८, ४७१
मंगलवार	१०:३० से ११:३०	४०९, ४१९, ४२०, ४२८, ४३४, ४४३, ४९०
बृहस्पतिवार	८:३० से ९:३०	४०९, ४१९, ४२०, ४२८, ४३४, ४४३, ४९०
शुक्रवार	८:३० से ९:३०	४०७, ४१२, ४१३, ४१५, ४१६, ४२२, ४४०, ४५६, ४६८, ४७१



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षण
द्वितीय वर्ष -कला

उपस्थिति लेखा / जुलाई

क्रमांक	रोल नंबर	सोमवार	बृहस्पतिवार	शुक्रवार
१	२०५			
२	२०८	23 <i>Arora</i>		
३	२११			
४	२२५	23 <i>Arora</i>		
५	२२८			
६	२२९	23 <i>Arora</i>		
७	२२६	23 <i>Arora</i>		
८	२३३			
९	२३७			
१०	२४०	23 <i>Arora</i>		
११	२७५	23 <i>Arora</i>		
१२	२८९	23 <i>Arora</i>		
१३	२९०			
१४	२९२	23 <i>Arora</i>		
१५	२९३	23 <i>Arora</i>		
१६	२९८	23 <i>Arora</i>		
१७	३०८			



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षण
तृतीय वर्ष -कला

उपस्थिति लेखा / जुलाई

क्रमांक	रोल नंबर	सोमवार	बृहस्पतिवार	शुक्रवार
१	४०७	23 - P <i>Prakash</i>		
२	४०९			
३	४१२	23 - P <i>Prakash</i>		
४	४१३	23 - P <i>Prakash</i>		
५	४१५	23 - P <i>Prakash</i>		
६	४१६	23 - P <i>Prakash</i>		
७	४१९		26 - <i>Prakash</i>	
८	४२०		26 <i>Prakash</i>	
९	४२२	23 - P <i>Prakash</i>		
१०	४२८		26 <i>Prakash</i>	
११	४३४		26 <i>Prakash</i>	
१२	४३७			
१३	४३८			
१४	४४०	23 - P <i>Prakash</i>		
१५	४४३			
१६	४५६	23 - P <i>Prakash</i>		
१७	४६४			
१८	४६८			
१९	४७१			
२०	४७२			
२१	४९०			



हिंदी विभाग द्वारा संचालित देवनागरी टंकलेखन प्रशिक्षण

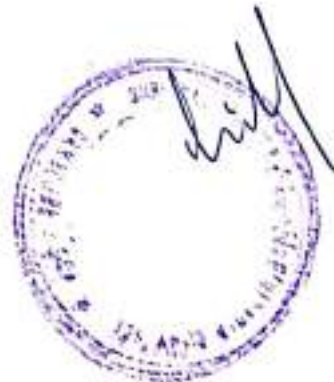
१. देवनागरी प्रशिक्षण सी.वी.सी.एस.की क्रेडिट पद्धति के अनुसार जारी रहेगा. यह प्रशिक्षण दो क्रेडिट के लिए है।
२. हर प्रशिक्षणार्थी को व्याख्यान और प्रैक्टिकल कक्षा में उपस्थित रहना आवश्यक है और समय का पालन करना है।
३. देवनागरी प्रशिक्षण में आवश्यकतानुसार अतिथी व्याख्यान का आयोजन रहेगा।
४. देवनागरी प्रशिक्षण समाप्त होते ही पंद्रह दिनों के अंतराल के बाद देवनागरी टंकलेखन की परीक्षा का आयोजन होगा जिसमें हर प्रशिक्षणार्थी को उपस्थित रहना है।
५. परीक्षा में पास हुए प्रशिक्षणार्थियों को ही प्रमाणपत्र दिए जाएंगे।
६. सभी प्रशिक्षणार्थियों को नियमों का पालन करना जरूरी है।



- a) Lecture
- b) Powerpoint Presentation
- c) Practical Lessons
- d) Online Teaching Services

11. Suggested text

- a) प्रयोजनमूलक हिंदी - विनोद गोदरे - वाणी प्रकाशन
- b) प्रयोजनमूलक हिंदी - बालेन्दुशेखर तिवारी - संजय बुक सेंटर, वाराणसी
- c) प्रयोजनमूलक हिंदी आधुनातन आयाम - डॉ. अंबादास देशमुख - शैलजा प्रकाशक- कानपुर
- d) प्रयोजनमूलक हिंदी - डॉ लक्ष्मीकांत पाण्डेय, डॉ. प्रमिला अवस्थी - आशीष प्रकाशन - कानपुर
- e) अनुवाद सिद्धांत एवं प्रयोग - जी. गोपीनाथन - नेहा पब्लिशर्स
- f) अनुवाद की समस्याएँ - सं. जी. गोपीनाथन, एस. कंदस्वमी - राजकमल प्रकाशन
- g) अनुवाद: अवधारणा और आयाम - सुरेश तायडे, अर्थव पब्लिकेशन्स (जलगाव)
- h) अनुवाद विज्ञान सिद्धांत एवं प्रविधि - भोलानाथ तिवारी, किताबघर प्रकाशन
- i) अनुवाद की व्यावहारिक समस्याएँ - भोलानाथ तिवारी
- j) All Translator App



Sr. क्रम	Name of The Topic	Hours
1 नु वा द	अनुवाद : सिद्धांत एवं व्यवहार १. अर्थ परिभाषा एवं स्वरूप २. सिद्धांत एवं प्रक्रिया ३. अनुवाद के प्रकार : शब्दानुवाद, भावानुवाद, सारानुवाद, आशुअनुवाद	5
2 क्या हैं ?	अनुवाद के क्षेत्र १. वैज्ञानिक, वाणिज्यिक, तकनीकी, कार्यालयीन, संचार माध्यम २. साहित्यिक विधाएँ : कहानी, नाटक, निबंध, काव्य	5
3 -	अनुवाद की प्रासंगिकता एवं महत्व १. अनुवादक के गुण दोष २. अनुवाद की उपयोगिता	5
4 सं . डॉ .	अनुवाद का व्यावहारिक पक्ष १. वैंकिंग हिन्दी शब्दावली का अंग्रेजी अनुवाद २. प्रशासनिक अंग्रेजी शब्दावली का हिन्दी अनुवाद ३. विभिन्न क्षेत्रों के परिच्छेदों का अनुवाद कोंकणी/ मराठी /अंग्रेजी	15



TIME -TABLE OF TRANSLATION

Sr. No	DAYS	TIME
1	Monday	2:00-3:00
2	Tuesday	"
3	Wednesday	"
4	Thursday	"
5	Friday	"
6	Saturday	"



1. Name of the program :
Translation Certificate Course
2. Aims & Objectives of the Course
To make aware of Principles & Practical knowledge and
relevance of Translation in different fields .
3. Eligibility
XII Std Pass
4. Medium of Instruction
Konkani / Marathi / Hindi (Devnagri)
5. Duration
30 Hours
6. Syllabus : Unit wise
See Enclosure-1
7. Time Table
See Enclosure-2
8. Learning outcomes (Blooms Taxonomy)
Skill based course will ensure towards employability in
different sectors such as Media, Industry etc.
9. Evaluation
Evaluation will be done in terms of Written as well as
Practical Examination by concern Head of Departments.
10. Pedagogy



From :
Dr. Rupa alias Savari Chari,
Associate Professor,
Department of Hindi

Date : 23/10/2018

To
The Principal,
DPM's Shree Mallikarjun College of Arts , Commerce & Science,
Delem, Canacona- Goa

Sub : Permission to conduct examination in Basic Course in
Devnagri Typing

Respected Sir,

As per schedule , the examination in Basic Course in Devnagri Typing Course will be conducted in the month of December. The examination will be conducted in Language Lab in evening hours.

Kindly permit us to conduct the above mentioned examination in sessions.

Thanking you,

V Pawaskar

Shri. Vividh Pawaskar

Co- Convenor



Dr. Rupa alias Savari Chari

Convenor



सेवा में

प्राचार्य

ज्ञान प्रबोधिनी मंडल

श्री मल्लिकार्जुन कला और वाणिज्य महाविद्यालय

काणकोण- गोवा

ता. 17/06/2017

विषय : सर्टिफिकेट कोर्स के संबंध में ।

माननीय महोदय,

शैक्षणिक वर्ष 2017-2018 में दिनांक 17 जुलाई से 17 अगस्त तक हिंदी विभाग द्वारा देवनागरी टंकलेखन प्रशिक्षण सर्टिफिकेट कोर्स शुरू करना चाहते हैं। इस प्रशिक्षण से विद्यार्थी देवनागरी टंकलेखन से परिचित हो जाएंगे । देवनागरी टंकलेखन के माध्यम से विद्यार्थियों का कौशल विकास और रोजगार की उपलब्धियों की ओर मार्गदर्शन करना संभव हो जाएगा ।

अतः आप इस 30 घंटे के देवनागरी टंकलेखन सर्टिफिकेट कोर्स शुरू करने के लिए अनुमति दें यह प्रार्थना ।

धन्यवाद,


डॉ. रूपा चारी

हिंदी विभाग प्रमुख



सेवा में

प्राचार्य

ज्ञान प्रबोधिनी मंडल

श्री मल्लिकार्जुन कला और वाणिज्य महाविद्यालय

काणकोण- गोवा

ता. 17/06/2017

विषय : सर्टिफिकेट कोर्स के संबंध में ।

माननीय महोदय,

शैक्षणिक वर्ष 2017-2018 में दिनांक 17 जुलाई से 17 अगस्त तक हिंदी विभाग द्वारा देवनागरी टंकलेखन प्रशिक्षण सर्टिफिकेट कोर्स शुरू करना चाहते हैं। इस प्रशिक्षण से विद्यार्थी देवनागरी टंकलेखन से परिचित हो जाएंगे। देवनागरी टंकलेखन के माध्यम से विद्यार्थियों का कौशल विकास और रोजगार की उपलब्धियों की ओर मार्गदर्शन करना संभव हो जाएगा।

अतः आप इस 30 घंटे के देवनागरी टंकलेखन सर्टिफिकेट कोर्स शुरू करने के लिए अनुमति दें यह प्रार्थना।

धन्यवाद,



डॉ. रुपा चारी

हिंदी विभाग प्रमुख



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षणार्थियों के नाम
द्वितीय वर्ष -कला

क्रमांक	नाम	रोल नंबर
१	/ अशिका देसाई	२०५
२	कुणाल सतरकर	२०८ ✓ २३
३	/ प्रशांति वेलीप	२११
४	/ अविना डायस	२२५ २३
५	/ रेखा गांवकर	२२८
६	/ टीना डीसा	२२९ २३
७	/ विजी फर्नांडीस	२२६ २३
८	/ रविना भगत	२३३
९	/ दीपाली गांवकर	२३७
१०	/ पल्लवी देसाई	२५० २३
११	वावू वेलीप	२७५ २३
१२	/ सोनी झोरो	२८९ २३
१३	रेखा कोलेकर	२९०
१४	/ निकेता पाणी	२९२ २३
१५	/ मंगला हेगडे	२९३ २३
१६	/ ऐश्वर्या पाणी	२९८ २३
१७	/ संगीता राणा	३०८



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षणार्थियों के नाम
तृतीय वर्ष -कला

क्रमांक	नाम	रोल नंबर
१	/ रेखा गांवकर	४०७
२	/ सुरभि पागी	४०९
३	/ संपदा वेलीप	४१२
४	/ सुवर्णा गांवकर	४१३
५	/ कविता वेलीप	४१५
६	/ रसिका गांवकर	४१६
७	/ सोनाली पागी	४१९
८	/ परवीन कोप्पल	४२०
९	/ प्रिया वेलीप	४२२
१०	/ सुमिता गांवकर	४२८
११	/ सुनिता गांवकर	४३४
१२	/ काजल भातखंडे	४३७
१३	/ शर्मिला नायक गांवकर	४३८
१४	/ आशा गांवकर	४४०
१५	/ कृपाली पागी	४४३
१६	/ वनिता वेलीप	४५६
१७	/ तानिया कोमरपंत	४६४
१८	/ प्रतिक्षा नेवकर	४६८
१९	/ मंगल वेलीप	४७१
२०	/ दिव्या चांदेकर	४७२
२१	संकेत गांवकर	४९०



हिंदी विभाग

देवनागरी टंकलेखन प्रशिक्षणार्थियों के नाम

क्रमांक	नाम	विभाग
अ	पद्मावती तुवची	ग्रंथालय
व	सोनाली गडकर	कॉकणी

देवनागरी टंकलेखन प्रशिक्षण की समय तालिका

दिन	समय	विद्यार्थियों के रोल नंबर
सोमवार	दोपहर १:०० से २:००	अ और व



देवनागरी टंकलेखन प्रशिक्षण की समय तालिका

तृतीय वर्ष -कला

दिन	समय	विद्यार्थियों के रोल नंबर
सोमवार	१२:०० से १:००	४०७, ४१२, ४१३, ४१५, ४१६, ४२२, ४४०, ४५६, ४६८, ४७१
मंगलवार	१०:३० से ११:३०	४०९, ४१९, ४२०, ४२८, ४३४, ४४३, ४९०
बृहस्पतिवार	८:३० से ९:३०	४०९, ४१९, ४२०, ४२८, ४३४, ४४३, ४९०
शुक्रवार	८:३० से ९:३०	४०७, ४१२, ४१३, ४१५, ४१६, ४२२, ४४०, ४५६, ४६८, ४७१
शनिवार	९:३० से १०:३०	४०७, ४१२, ४१३, ४१५, ४१६, ४२२, ४४०, ४५६, ४६८, ४७१
	१०:३० से ११:३०	४०९, ४१९, ४२०, ४२८, ४३४, ४४३, ४९०

देवनागरी टंकलेखन प्रशिक्षण की समय तालिका

द्वितीय वर्ष -कला

दिन	समय	विद्यार्थियों के रोल नंबर
सोमवार	११:३० से १२:००	२०५२०८ २११ २२५ २२८ २२९
बृहस्पतिवार	११:३० से १२:००	२२६ २३३ २३७ २५० २७५ २८९
शुक्रवार	११:३० से १२:००	२९० २९२ २९३ २९८ ३०८



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षण
तृतीय वर्ष -कला

उपस्थिति लेखा जुलाई

मंगलवार

क्रमांक	रोल नंबर	सोमवार	बृहस्पतिवार	शुक्रवार
१	४०७			
२	४०९	24		
३	४१२			
४	४१३			
५	४१५			
६	४१६			
७	४१९			
८	४२०	24		
९	४२२			
१०	४२८	24		
११	४३४	24		
१२	४३७			
१३	४३८			
१४	४४०			
१५	४४३	24		
१६	४५६			
१७	४६४			
१८	४६८			
१९	४७१			
२०	४७२			
२१	४९०			



हिंदी विभाग
देवनागरी टंकलेखन प्रशिक्षण
द्वितीय वर्ष -कला

उपस्थिति लेखा जुलाई

क्रमांक	रोल नंबर	सोमवार	बृहस्पतिवार	शुक्रवार
१	२०५			
२	२०८			
३	२११			
४	२२५			
५	२२८			
६	२२९			
७	२२६			
८	२३३			
९	२३७			
१०	२५०			
११	२७५			
१२	२८९			
१३	२९०			
१४	२९२			
१५	२९३			
१६	२९८			
१७	३०८			



30 Hours Certificate Course in Disaster Management Syllabus

(Partly adopted from Union Public Service Commission's Syllabus)

Year of Introduction: 2017-18

Course Details

This is a non-credit course. Introduced to fulfil NAAC requirement. The course will be of 30 lectures of one-hour duration to be taught in one academic year. Any Student studying in First Year, Second Year and Third Year of any stream is eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance. A teacher of any discipline may teach the course as Disaster Management (DM) is multi-disciplinary and draws its knowledge base from a range of disciplines. Lectures will be mostly organized on Sundays, Holidays and Vacations. Assessment of the Course will be conducted in the month of March/April. Minimum passing percentage is 40%.

Objectives of the Course

1. To provide basic conceptual understanding of disasters and its relationships with development.
2. To gain understand approaches of Disaster Risk Reduction (DRR) and the relationship between vulnerability, disasters, disaster prevention and risk reduction.
3. To enhance awareness of Disaster Risk Management institutional processes in India
4. To build skills to respond to disasters
5. Visit a disaster prone area to gaze the disaster

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation-Based Learning, Cooperative Learning, Collaborative Learning, Inquiry Based & Computer Assisted Learning Methods.

Unit I	Topic	No. of Hours	Marks
Introduction to Disaster Management	What is a Disaster? What is a Hazard? What is Vulnerability? What is Risk? What is Capacity? Classification of Disasters Disaster Management Cycle	06	20
Disaster Management in India	National Disaster Management Act, 2005 National Policy on Disaster		



	Management, 2009 The National Disaster Management Plan, 2016 Disaster Management Cycle in India	06	20
Natural Hazards in India	India: Vulnerability Profile Natural Disasters Man Made Disasters	06	20
Technologies in Disaster Management	Role of Remote sensing, Geographical Information Systems and Global Positioning System in Risk Reduction	06	20
Field visit	Field visit	06	20
Total		30	100

Course Outcome

After learning, the course the students should be able to:

1. Understand disasters, disaster preparedness and mitigation measures
2. Understand role of IT, remote sensing, GIS and GPS in risk reduction
3. Understand disaster management acts and guidelines along with role of various stockholders during disaster

References

1. Disaster Management Guidelines. GOI-UNDP Disaster Risk Reduction Programme (2009-2012).
2. Disaster Medical Systems Guidelines. Emergency Medical Services Authority, State of California, EMSA no.214, June 2003
3. Guerisse P. 2005 Basic Principles of Disaster Medical Management. Act Anaesth. Belg; 56:395-401
4. Aim and Scope of Disaster Management. Study Guide prepared by Sharman and Hansen. UW-DMC, University of Washington.
5. Sphere Project (2011). Humanitarian Charter and Minimum Standards in Disaster Response.
6. Geneva: Sphere Project. <http://www.sphereproject.org/handbook/>
7. Satapathy S. (2009) Psychosocial care in Disaster management, A training of trainers manual (ToT), NIDM publication.
8. Prewitt Diaz, J.O (2004). The cycle of disasters: from Disaster Mental Health to Psychosocial Care. Disaster Mental Health in India, Eds: Prewitt Diaz, Murthy, Lakshmi Narayanan, Indian Red Cross Society Publication.
9. Sekar, K (2006). Psychosocial Support in Tsunami Disaster: NIMHANS responses. Disaster and Development, 1.1, pgs 141-154.
10. Inter Agency Standing Committee (IASC) (Feb. 2007). IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings. Geneva: IASC.
11. Alexander David, 2000 Introduction in 'Confronting Catastrophe', Oxford University Press.
12. Andharia J. 2008 Vulnerability in Disaster Discourse, JTCDM, Tata Institute of Social Sciences Working Paper no. 8,



13. Blaikie, P, Cannon T, Davis I, Wisner B 1997. At Risk Natural Hazards, Peoples' Vulnerability and Disasters, Routledge.
14. Coppola P Damon, 2007. Introduction to International Disaster Management, Carter, Nick 1991. Disaster Management: A Disaster Manager's Handbook. Asian Development Bank, Manila



Course Faculty
Mr. Anand Velip
Assistant Professor in Geography
Mr. Ashvek Shanbhag
Assistant Professor in Geography



NAAC Coordinator



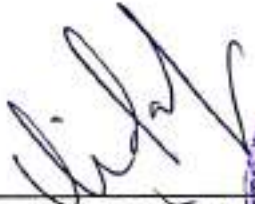
Head of the Department
HEAD OF THE DEPARTMENT
Dr. C. P. Mirelma

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
&

Shri. Chetan Manju Desai College
Delem-Canacona, Goa 403702

IQAC Coordinator




Dr. F. M. Nadaf
Officiating Principal

PRINCIPAL

Dnyan Prabodhini Mandal
SHREE MALLIKARJUN
HEAD OF THE DEPARTMENT
DELEM-CANACONA, GOA



~~University of the Pacific~~
~~SPIRITUALIZANTUS COLLEGE PART 5 & UNIVERSITY OF THE PACIFIC~~

~~30 Hours Certificate Course in:~~

~~Disaster Management:~~

~~Outline:~~

~~(Partly adapted from United Nations World Disasters Reduction~~

~~Year of Introduction: 2007-13)~~

Course Details:

This is a one-semester course, Introduction to Disaster Management. The course will be a 30 hours of instruction designed to be taught in one semester. The course will be offered in First Year, Second Year and Third Year of any degree program in any college. The Certificate Course. A student is required to complete 30 hours of instruction. A student who has completed any other course in Disaster Management, may be exempted from the course. The course is designed to provide students with a range of knowledge, skills and competencies in disaster management. The course will be conducted in the month of March/April. Minimum passing percentage is 60%.

Objectives of the Course

1. To provide basic conceptual understanding of disasters and its relationship with development.
2. To gain understanding approaches of Disaster Risk Reduction (DRR) and its relationship between vulnerability, disasters, disaster prevention and risk reduction.
3. To enhance awareness of Disaster Risk Management institutional framework in India.
4. To build skills to respond to disasters.
5. Visit a disaster prone area to gaze the disaster.

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation Based Learning, Cooperative Learning, Collaborative Learning, Inquiry Based & Computer Assisted Learning Methods.



Unit I	Topic	No. of Hours	Marks
Introduction to Disaster Management	What is a Disaster? What is a Hazard? What is Vulnerability? What is Risk? What is Capacity? Classification of Disasters Disaster Management Cycle	06	20
Disaster Management in India	National Disaster Management Act, 2005 National Policy on Disaster Management, 2009 The National Disaster Management Plan, 2016 Disaster Management Cycle in India	06	20
Natural Hazards in India	India: Vulnerability Profile Natural Disasters Man Made Disasters	06	20
Technologies in Disaster Management	Role of Remote sensing, Geographical Information Systems and Global Positioning System in Risk Reduction	06	20
Field visit	Field visit	06	20
Total		30	100

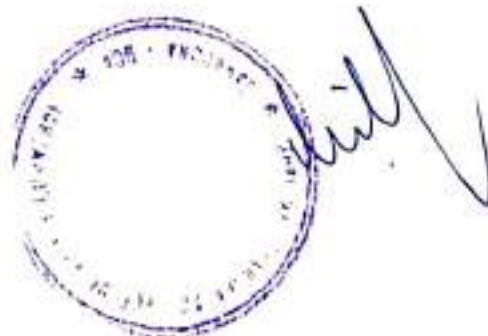
Course Outcome

After learning the course, the students should be able to:

1. Understand disasters, disaster preparedness and mitigation measures
2. Understand role of IT, remote sensing, GIS and GPS in risk reduction
3. Understand disaster management acts and guidelines along with role of various stockholders during disaster

Evaluation Process

At the end of the course the evaluation, shall comprise observation, field visit report and the Semester End Examination (SEE). The observation test shall carry 20% field work report shall carry 20% of maximum marks allotted for the Course, and SEE shall carry 60% marks.



5

References

1. Disaster Management Guidelines. GOI-UNDP Disaster Risk Reduction Programme (2009-2012).
2. Disaster Medical Systems Guidelines. Emergency Medical Services Authority, State of California, EMSA no.214, June 2003
3. Guerisse P. 2005 Basic Principles of Disaster Medical Management. Act Anaesth. Belg; 56:395-401
4. Aim and Scope of Disaster Management. Study Guide prepared by Sharman and Hansen. UW-DMC, University of Washington.
5. Sphere Project (2011). Humanitarian Charter and Minimum Standards in Disaster Response.
6. Geneva: Sphere Project. <http://www.sphereproject.org/handbook/>
7. Satapathy S. (2009) Psychosocial care in Disaster management, A training of trainers manual (ToT). NIDM publication.
8. Prewitt Diaz, J.O (2004). The cycle of disasters: from Disaster Mental Health to Psychosocial Care. Disaster Mental Health in India, Eds: Prewitt Diaz, Murthy, Lakshmi Narayanan, Indian Red Cross Society Publication.
9. Sekar, K (2006). Psychosocial Support in Tsunami Disaster: NIMHANS responses. Disaster and Development, 1.1, pgs 141-154.
10. Inter Agency Standing Committee (IASC) (Feb. 2007). IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings. Geneva: IASC.
11. Alexander David, 2000 Introduction in 'Confronting Catastrophe', Oxford University Press.
12. Andharia J. 2008 Vulnerability in Disaster Discourse, JTCDM, Tata Institute of Social Sciences Working Paper no. 8,
13. Blaikie, P, Cannon T, Davis I, Wisner B 1997. At Risk Natural Hazards, Peoples' Vulnerability and Disasters, Routledge.
14. Coppola P Damon, 2007. Introduction to International Disaster Management, Carter, Nick 1991. Disaster Management: A Disaster Manager's Handbook. Asian Development Bank, Manila



Head of the Department
Dr. C. P. Hiremath



RETAIL MANAGEMENT COURSE FOR THE ACADEMIC YEAR 2017-18

DnyanPrabodhini Mandal's

SHREE MALLIKARJUN COLLEGE & SHRI CHETAN MANJU DESAI COLLEGE,

CANACONA

30 Hours Certificate Course in Retail Management

Syllabus

Year of Introduction: 2014-15

Course Details :

Retailing encompasses the business activities involved in selling goods and services to consumers for their personal, family, or household use. While retailing can be defined as including every sale to the final consumer (ranging from cars to apparel to meals at restaurants), it focus on those businesses that sell merchandise generally without transformation, while rendering services incidental to the sale of merchandise

This course looks at how retailing has developed, how retail outlets operate and how retailers apply retail marketing techniques. This is a non-credit course. Introduced to fulfil NAAC requirement. The course will be of 30 lectures of one-hour duration to be taught in one academic year. Any students studying in First Year, Second Year and Third Year of commerce are eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance. Lectures will be mostly organized in the last week of April 2018. Minimum passing percentage is 40%.

Objectives of the Course :

- To provide adequate basic understanding about Retail Management among the students
- To develop appropriate skills in the students so as to make them competent and provide themselves with basic ideas and knowledge in the field of retail management.
- To prepare students to exploit opportunities being newly created in the Retail Management by governing them through said course.



- To train the students through different pedagogies in the areas of Retail management.

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation-Based Learning, Cooperative Learning.

Units		Topics	No. of Hours	Marks
I	An Overview of Retailing	Concept, features, objectives of retailing, role of retailer, classification of retail sectors, reason for the growth of retail sector in India.	6	15
II	Retail Formats	Functions of Retailing, Classification Retail Formats, Types of retail stores-a) Form of ownership- Independent retailer, chain retailer, franchising, lease department, consumer co-operative. b) Merchandise offered- convenience stores, super markets, hyper markets, specialty	12	40

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		market stores, departmental stores off price retailer's factory outlets, catalog showrooms. c) Non-store retailing – direct selling, mail order, telemarketing Automated vending, airport retailing. d) - Forms of Non- store retailing		
III	Retail Market Strategy	Meaning, Strategic retail planning Process (steps – define business mission , conduct a situation audit, identify strategy opportunities, establish specific objectives & allocate resources, develop a retail mix to implement strategy , evaluate performance and make adjustment).	6	25
IV	Store layout	Meaning, types, terms used in retailing, Retail Pricing Approaches, pricing Strategies- Market skimming, Market Penetration, leader pricing,	6	20



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		price Bundling, Multi- unit Pricing, discounts and every day low pricing.		
		TOTAL	30 HRS.	100

Course Outcome:

- ❖ At the end of the Course, the student should have the ability to understand the background of retail management, its prospects and also able to analyze the current situation and aspects of said subject.
- ❖ The student should demonstrate his ability through reframing his / her tasks in the educational institution itself in terms of these processes by using these processes to actual situations.

References:

1. Retail Management- Principle & practice, by Dr.K.N.Barik.
2. Retail Management –Suja Nair – Himalayan Publicity House.
3. Retail Management – Concept & Techniques, by Prof. Mukesh Bhatia, Regional Publication, New Delhi.
4. Retail Management – Text and Cases, Swapna Pradhan, Tata McGraw Hill Publishing Co.Ltd. 7, West Patel Nagar, New Delhi 08.
5. Retailing Management – Michael Levy and Barton A Weiz, Tata McGraw Hill Publishing Co.Ltd. New Delhi
- 6.Fundamentals of Retailing - Madaan, Tata McGraw Hill.



Course Faculty

Mrs. Kshama Desai, Associate Professor in Commerce

Dr. Sucheta Naik , Associate Professor in Commerce

Miss Karishma Parsekar, Assistant Professor in Commerce

Kshama


Mrs. Kshama Desai

H.O.D. Commerce

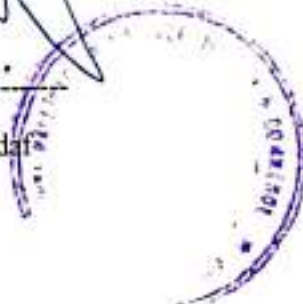


NAAC Coordinator
Coordinator

IQAC



Dr. F.M. Nadar
Principal



5

Evaluation

Type of Evaluation	Tentative Dates	Weightage (%)
MCQ Exam	5 th May 2018	50
Presentations/Case study	5 th May 2018	25
Group Discussions/Role Play	During sessions	25
Total		100

Time Table :

Date	Timing
23/4/2018	9:00 am 12:00pm
24/4/2018	9:00 am 12:00pm
25/4/2018	9:00 am 12:00pm
26/4/2018	9:00 am 12:00pm
27/4/2018	9:00 am 12:00pm
28/4/2018	9:00 am 12:00pm
30/4/2018	9:00 am 12:00pm
2/5/2018	9:00 am 12:00pm
3/5/2018	9:00 am 12:00pm
4/5/2018	9:00 am 12:00pm



T.Y.B.Com.

DnyanPrabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ART &
COMMERCE CANACONA

Roll No.	Name of the students	April 2018							May 2018		
		23	24	25	26	27	28	30	2	3	4
901	Velip Pravin Shrikant	p	p	P	P	P	P	P	P	P	P
902	Naik Manali Shantaram	p	p	P	P	P	A	P	P	P	P
903	Velip Chandraj Ram	p	P	P	P	P	P	P	P	P	P
904	Pai Param Ajit	p	P	P	P	P	P	P	P	P	P
905	Kamat Parag Devidas	p	P	P	P	P	P	P	P	P	P
906	Miranda Caston	p	P		P	P	P	P	P	P	P
907	Corte Nacimha	p	P	P	P	P	P	P	P	P	P
908	Fernandes Jonas	p	p	P	P	P	P	P	P	P	P
909	DaikarSujala Shantaram	p	P	P	P	P	P	P	P	P	P
910	Volvaikar Vignesh Mahesh	p	P	P	P	P	P	P	P	P	P
911	SatarkarVijeta Vithoba	p		P	P	P	P	P	P	P	P
912	Nayak Ashwini Nagaraj	p	P	P	P	P	P	P	P	P	P
913	Phaldesai Bhavana Sanjay	p	P	P	P	P	P	P	P	P	P
914	Pagui Rakshanda Ramnath	p	P	P	P	P	P	P	P	P	P
915	Prabhu Desai Saurabh Pramod	p	P	P	P	P	P	P	P	P	P
916	Parit Sita Dilkush	p	P	P	P	P	P	P	P	P	P
917	Fernandes Muriel Belimira	p	P	P	P	P	P	P	P	P	P
918	Gaonkar Jayu Ram	p	P	P	P	P	P	P	P	P	P
919	Velip Savita Janu	p	P	P	P	P	P	P	P	P	P
920	Fernandes Austin Rosario	p	P	P	P	P	P	P	P	A	P
921	Naik Shubham Narayan	p	P	P	P	P	P	P	P	A	P
922	Gaonkar Kushal Prakash	p	P	P	P	P	P	P	A	P	P
923	Rodrigues Senica	p	P	P	P	P	P	P	P	P	P
924	Satarkar Pranay Nilkant	p	P	P	P	P	P	P	P	P	P
925	Shet Niraj Sudhakar	p	P	P	P	P	P	P	P	P	P
926	Naik Gaurav Pradeep	P	P	P	P	P	A	P	P	P	P
927	Pagui Smigdha Subhash	P	P	P	P	P	P	P	P	P	P
928	Velip Manisha Dharmu	P	P	P	P	P	A	P	P	P	P
929	Gunagi Sonya Kushali	P	P	P	P	P	P	P	P	P	P
930	Velip Rakshanda Kushali	P	P	P	P	P	P	P	P	P	P

931	SudirHarshal Hari	P	P	P	P	P	P	P	A	P	P
932	Da Costa Olivia Janet	P	P	A	P	P	P	P	P	P	P
933	Gaonkar Seema Arjun	P	P	A	P	P	P	P	P	P	P
934	Velip Rohidas Premanand	P	P	P	P	P	P	P	P	P	P
935	Velip Rajesh Ram	P	P	P	P	P	P	P	P	P	P
936	Velip Sujata Laxman	P	P	P	P	P	P	P	P	P	P
937	Velip Vandana Chimut	P	P	P	P	P	P	P	A	P	P
938	Patil Rohini Shantaram	P	P	P	P	P	P	P	P	P	P
939	Gaonkar Pratiksha Paik	P	P	P	P	P	P	P	P	P	P
940	Velip Namita Arjun	P	P	P	P	P	P	P	P	P	P
941	Rebello Regina	P	P	P	P	P	P	P	P	P	P
942	Naik Gaonkar Nikhil Yesso	P	P	P	P	P	P	P	P	P	P
943	Bhat alias Acharya Saivasant	P	P	A	P	P	A	P	P	P	P
944	Monteiro Steve	P	P	P	P	P	P	P	P	P	P
945	Gaonkar Sagar Ramesh	P	P	P	P	P	P	A	P	P	P
946	Prabhugaonkar Sadichha Harish	P	P	P	P	P	P	P	P	A	P

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DnyanPrabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE


CANACONA

NOTICE

Date : 4/4/2018

All students studying in commerce are hereby informed that there will be a 30 Hours Certificate course in Retail Management organized by Department of Commerce from 23/4/2018 to 3/5/2018. Interested students can give their names to Dr. Sucheta Naik, Course coordinator on or before 15th April 2018.

Dr. Sucheta Naik
Course Co-ordinator



Dr. F.M. Nadaf
Principal.

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
DELEM-CANACONA

30 Hours Certificate Course in Women Empowerment

Year of Introduction: 2017-18

Course Details:

The certificate course aims to sensitize students on gender issues and impart necessary expertise to enable learners to function as specialists on women's issues. The programme also imparts necessary expertise to enable learners to function as trainers and community organizers in addressing gender issues.

The course will be consisting of lecture series of two-hour duration. Any students studying in First Year, Second Year and Third Year of Arts are eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance.

Course Code:

Medium of instruction: English

Objectives of the Course:

- To deliver adequate basic understanding about Women Empowerment among the students.
- To cultivate appropriate skills in the students so as to make them knowledgeable and provide them with basic ideas and knowledge in the field of Women Empowerment.
- To enable learners to function as trainers and community organizers in addressing gender issues as gender champions.

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods:
Bloom's Taxonomy, Learn by Doing, Resource Based Learning, and Cooperative Learning.



Syllabus for Women Empowerment Course 2017-18

1. Introduction to women empowerment (4 Hours) 10 Marks
 - 1.1 Meaning and Definition
 - 1.2 Types of women empowerment
 - 1.3 Importance of women empowerment
2. Equity and women empowerment (2 Hour) 10 Marks
3. Rural Women and Health Conditions (2 Hour) 10 Marks
4. Women representation in Media (2 Hours) 10 Marks
5. Gender Equality (4 Hours) 10 Marks
 - 5.1 Social Construction of Gender
 - 5.2 Distinction between -Sex & Gender
 - 5.3 Social Construction of Gender
 - 5.4 Gender Roles
6. Violence against women (6 Hours) 10 Marks
 - 6.1 Violence within home
 - 6.2 Girl child abuse
 - 6.3 Wife – beating/ Battering
 - 6.4 Dowry Issue
 - 6.5 Marital rape
7. Remembering Savitribai Phule (4 hours) 10 Marks
 - 7.1 Introduction to Savitribai Phule
 - 7.2 Contribution of Savitribai to women empowerment
 - 7.3 Develop ideology of Savitribai Phule
8. Issues affecting women's quality of life (2 Hours) 10 Marks
 - 8.1 Education
 - 8.2 Health
9. Identity of tribal women (2 Hours) 10 Marks
10. Law and Empowerment (2 Hours) 10 Marks



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Course Outcome:

On successful completion of course, the students will able to:

- ✓ Learn a range of analytical and field-based skills, gender perspective concepts which will equip them for professional careers .entrepreneurship and Technological knowledge to get empowerment.
- ✓ The students develop sensitivity to gender related issues in India and are made aware of legislative measures aimed at empowering women.

References:

1. Agnes, Flavia. State, Gender and the Rhetoric of Law Reform. Bombay: SNDT Women's University. 1995.
2. Desai, Neera and Maitreyi Krishna Raj. Women and Society in India. Bombay: Ajanta Publications. 1987.
3. Gupta, Alok (2006). 'Section 377 and the dignity of Indian homosexuals,' In EPW Vol XL1 No. (40).
4. Kosambi, Meera. Women's Oppression in the Public Gaze. Bombay: SNDT Women's University. 1994.
5. Kothari, J. 2005. 'Criminal law on Domestic Violence: Promises and limits', in EPW Vol XL No. 46, Pp 4843-4849
6. Patel, V. 'Gender in workplace policies: A focus on sexual Harassment', EPW, Vol. XXXIX No. 41.
7. Patel, V. 2011. 'A long battle for the girl child', EPW Vol-XL VI No. 21.

Evaluation

Type of Evaluation	Tentative Dates	Weightage (%)
Written examination	31/07/2017	100
Total		100




Will

Time Table:

Date	Timing
10/07/2017	2:00 pm - 04:00 pm
11/07/2017	2:00 pm - 04:00 pm
12/07/2017	2:00 pm - 04:00 pm
13/07/2017	2:00 pm - 04:00 pm
17/07/2017	2:00 pm - 04:00 pm
18/07/2017	2:00 pm - 04:00 pm
19/07/2017	2:00 pm - 04:00 pm
20/07/2017	2:00 pm - 04:00 pm
24/07/2017	2:00 pm - 04:00 pm
25/07/2017	2:00 pm - 04:00 pm
26/07/2017	2:00 pm - 04:00 pm
27/07/2017	2:00 pm - 04:00 pm
28/07/2017	2:00 pm - 04:00 pm
29/07/2017	2:00 pm - 04:00 pm
31/07/2017	2:00 pm - 04:00 pm

Course Faculty:


Ms. Suvidha Komarpant

Department of Sociology


Dr. Arvind N. Haldankar

Course Coordinator

Approved by:


Dr. Rupa Chari

NAAC/IQAC Coordinator




Dr. F.M. Nadaf

Principal

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
Attendance of Women Empowerment Course
Month: July Year: 2017

Sr. No.	Name of the Students	10	11	12	13	17	18	19	20	24	25	26	27	28	29	31
1.	Akhil Tubki	P	P	A	P	P	P	P	A	P	A	P	P	A	P	P
2.	Pritesh Velip	P	P	A	P	P	P	A	P	A	P	P	A	P	P	P
3.	Mahima Pagi	P	P	A	P	P	P	A	P	A	P	P	P	P	A	P
4.	Ashish Bandekar	P	P	P	A	P	P	P	A	P	P	P	A	P	P	A
5.	Francis Fernandes	P	P	P	P	P	P	A	P	P	P	A	P	P	P	P
6.	Rahul Pagi	P	P	P	P	P	P	A	P	P	P	P	A	P	A	P
7.	Kaushal Pagi	P	P	P	A	P	P	P	P	A	P	P	P	P	A	P
8.	Sneha Pagi	P	P	P	P	P	A	P	A	P	P	P	P	A	P	P
9.	Balsu Bhagat	P	P	P	P	P	P	A	P	P	A	P	P	P	A	P
10.	Chetali Bhandari	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11.	Pavitra Pagi	A	P	P	P	P	P	P	P	P	P	P	A	A	P	A
12.	Rochelle Carneiro	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P
13.	Sandhya Kharat	P	P	P	P	P	P	P	A	P	P	A	A	P	P	P
14.	Abhilasha Pagi	P	P	A	P	P	P	P	P	P	A	P	P	P	A	P
15.	Supriya Pagi	P	P	A	P	P	P	A	P	P	P	A	P	P	P	A
16.	Sudha Velip	P	P	A	P	P	P	P	P	A	P	P	A	P	A	P
17.	Rajeshwar Dhuri	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
18.	Raghav Pagi	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P
19.	Krutant Gaonkar	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P
20.	Jayesh Velip	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A
21.	Sahil Gaonkar	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
22.	Gautam Velip	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P



23.	Kunal Dhuri	A	P	P	P	P	P	A	P	P	P	P	A	P	P	P
24.	Divya Pagi	A	P	P	P	P	P	P	P	P	A	P	P	P	A	P
25.	Sweezel Afonso	P	P		A	P	P	P	P	P	P	P	P	P	P	A
26.	Ratnesh Gaonkar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
27.	Dipesh Gaonkar	A	P	A	P	P	P	P	P	A	P	P	P	P	A	P
28.	Sneha Pagi	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
29.	Pratik Kholkar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
30.	Varsha Gaonkar	P	P	A	P	P	P	P	P	A	P	P	P	P	A	P
31.	Alisha Velip	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
32.	Cassel Fernandes	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P
33.	Mehita Fernandes	P	A	P	P	P	A	A	P	P	P	P	P	P	P	P
34.	Pratiksha Gaonkar	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
35.	Supriya Velip	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P
36.	Dilkush Velip	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
37.	Gaourish Velip	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
38.	Sushmila Pagi	P	P	A	P	P	P	P	P	P	P	P	A	A	P	P
39.	Preetika Desai	P	P	A	P	P	P	P	P	P	P	P	P	P	A	A
40.	Megha Gaonkar	P	A	A	P	P	P	P	P	P	P	P	P	A	A	P


Dr. Arvind N. Haldankar
 Course coordinator





Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM-CANACONA

Date: 03/07/2017

NOTICE

All students are hereby informed that there will be a 30 Hours Certificate course in Women Empowerment offered by Department of Sociology from 10/07/2017 - 31/07/2017. Interested students can give their names to Dr. Arvind Haldankar, Course coordinator on or before 08/07/2017.



Dr. Arvind N. Haldankar
Department of Sociology



Dr. F.M. Nadaf
Principal

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF
ARTS & COMMERCE
DELEM-CANACONA



Certificate of Course Completion

This is to certify that Ms. Supriya Pagi has successfully completed the 30 hours course entitled "WOMEN EMPOWERMENT" offered by the Department of Sociology during 10th to 31st July 2017 and was placed in Grade A

Score	Percentage	Grade	Percentage
A+	91 to 100	B+	61 to 70
A	81 to 90	B	51 to 60
A-	71 to 80	B-	41 to 50

Dr. Arvind N. Haldankar
Course Coordinator

Dr. F.M Naidaf
Principal

CERTIFICATE



**Dnyan Prabodhni Mandal's
SHREE MALLIKARJUN COLLEGE OF
ARTS & COMMERCE
DELEM-CANACONA**



Certificate of Course Completion

This is to certify that Preetika Desai has successfully completed the 30 hours course entitled "WOMEN EMPOWERMENT" offered by the Department of Sociology during 10th to 31st July 2017 and was placed in Grade A

Score	Percentage	Grade	Percentage
Grade			
A+	91 to 100	B+	61 to 70
A	81 to 90	B	51 to 60
A-	71 to 80	B-	41 to 50

Dr. Arvind N. Haldankar
Course Coordinator

Dr. F.M Nadaf
Principal



CERTIFICATE

Women Empowerment Course outcome achieved

The Women Empowerment certificate course was introduced by the department of Sociology for the academic year 2017-18. All together 40 students had registered for the course and all 40 students successfully completed the course.

Through this course the students were able to learn about the laws related to women and were able to share the legal information about women's rights in the community. The participants also learned about gender sensitisation. Overall students learned about the women's issues related to all spheres of life. The course was successful in achieving its objectives and was recommend to be continued with change in course from Women Empowerment to Civic Sense Education for the next academic year i.e. 2018-19 by the academic council.



Dr. Arvind N. Haldankar
Department of Sociology



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
DELEM-CANACONA

30 Hours Certificate Course in Ethics and Human Management

Year of Introduction: 2017-18

Course Details:

The Ethics and Human Management certificate course aims to guide students with manpower planning and development related activities in an organization and to teach ethics, since it concerns human issues specially those of compensation, development, industrial relations and health and safety issues.

The course will be consisting of lecture series of two-hour duration. Any students studying in First Year, Second Year and Third Year of Arts are eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance.

Medium of instruction: English

Objectives of the Course:

1. To enable the students to understand the HR Management and system at various levels in general and in certain specific industries or organizations.
2. To help the students focus on and analyse the issues and strategies required to select and develop manpower resources
3. To develop relevant skills necessary for application in HR related issues.
4. To enable the students to integrate the understanding of various HR concepts along with the domain concept in order to take correct business decisions.

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods:

Bloom's Taxonomy, Learn by Doing, Resource Based Learning, and Cooperative Learning.



Syllabus for Ethics and Human Management Course 2017-18

1. Introduction to Human Resource Management (6 Hours) 20 Marks
 - 1.1 Meaning and Definition
 - 1.2 Significance
 - 1.3 Challenges
2. Human Resource Planning and effectiveness (6 Hours) 20 Marks
 - 2.1 Introduction
 - 2.2 Career Planning and Development
 - 2.3 Culture Shock
3. Training and organisational development (6 Hours) 20 Marks
 - 3.1 Concept
 - 3.2 Need
 - 3.3 Method
 - 3.4 importance & evaluation of training
4. Performance Management System (6 Hours) 20 Marks
 - Importance
 - Objectives
 - Components
 - Methods of performance management system
5. Global Human Resource Management (6 Hours) 20 Marks
 - 5.1 Introduction and Approaches to Global HRM
 - 5.2 Training, Appraising and Planning
 - 5.3 Components of HRM
 - 5.4 Tools of job analysis



Course Outcome:

On successful completion of course, the students will able to:

- ✓ To develop the understanding of the concept of human resource management and to understand its relevance in organizations.
- ✓ Develop necessary skill set for application of various HR issues.
- ✓ Analyse the strategic issues and strategies required to select and develop manpower resources.
- ✓ Integrate the knowledge of HR concepts to take correct business decisions.

References:

1. George W Bohlander and Scott A Snell (2013). "Principles of Human Resource Management". Fifteenth Edition"; Thomson Publications.
2. VSP Rao, "Human Resource Management", (2010), Excel Books, 3rd Edition
3. K Aswathappa, "Human Resource and Personal Management" (2017) Tata McGraw Hill, 8th Edition
4. Stephen P. Robbins, "Human Resource Management", (2002), Pearson Education Asia.
5. Sarah Gilmore and Steve Williams (2014). "Human Resource Management". Oxford University Press.
6. Tayeb, M. (2005). International human resource management. Oxford University Press.

Evaluation

Type of Evaluation	Tentative Dates	Weightage (%)
Written examination	30/04/2018	50
Activity/project (Field Study report/ Video/ poster) Group Presentations	23/04/2018	50
Total		100



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Time Table:

Date	Timing
02/04/2018	2:00 pm - 04:00 pm
03/04/2018	2:00 pm - 04:00 pm
04/04/2018	2:00 pm - 04:00 pm
05/04/2018	2:00 pm - 04:00 pm
09/04/2018	2:00 pm - 04:00 pm
10/04/2018	2:00 pm - 04:00 pm
11/04/2018	2:00 pm - 04:00 pm
13/04/2018	2:00 pm - 04:00 pm
16/04/2018	2:00 pm - 04:00 pm
17/04/2018	2:00 pm - 04:00 pm
18/04/2018	2:00 pm - 04:00 pm
23/04/2018	2:00 pm - 04:00 pm
24/04/2018	2:00 pm - 04:00 pm
25/04/2018	2:00 pm - 04:00 pm
30/04/2018	2:00 pm - 04:00 pm

Course Faculty:



Ms. Suvidha Komarpant

Department of Sociology



Dr. Arvind N. Haldankar

Course Coordinator

Approved by:



Dr. Rupa Chari

NAAC Coordinator



Dr. F.M. Nadaf

Principal

Dnyan Prabodhini Mandal's

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

Attendance of Ethics and Human Management Course

Month: APRIL Year: 2018

Sr. No.	Name of the Students	2	3	4	5	9	10	11	13	16	17	18	23	24	25	30
1.	Fal Dessai Sidhesh Divakar	P	P	A	P	P	P	P	A	P	A	P	P	A	P	P
2.	Viegas Xavier Cleston	P	P	A	P	P	P	A	P	A	P	P	A	P	P	P
3.	Pagi Darshana Umesh	P	P	A	P	P	P	A	P	A	P	P	P	P	A	P
4.	Pagui Pooja Umesh	P	P	P	A	P	P	P	A	P	P	P	A	P	P	A
5.	Velip Pallesh Prabhakar	P	P	P	P	P	P	A	P	P	P	A	P	P	P	P
6.	Pagi Prajwal Subhash	P	P	P	P	P	P	A	P	P	P	P	A	P	A	P
7.	Gaonkar Dattaram Thulo	P	P	P	A	P	P	P	P	A	P	P	P	P	A	P
8.	Velip Ajay Arjun	P	P	P	P	P	A	P	A	P	P	P	P	A	P	P
9.	Gaonker Makarand Meghnath	P	P	P	P	P	P	A	P	P	A	P	P	P	A	P
10.	Pagui Utakarsh Umesh	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
11.	Desai Ashika Ashok	A	P	P	P	P	P	P	P	P	P	P	A	A	P	A
12.	Metri Akshada Dayanand	P	P	P	P	P	P	A	P	P	P	P	P	P	P	P
13.	Velip Supriya Arjun	P	P	P	P	P	P	P	A	P	P	A	A	P	P	P
14.	Pagui Mahima Monu	P	P	A	P	P	P	P	P	P	A	P	P	P	A	P
15.	Dhuri Kunal Krishna	P	P	A	P	P	P	A	P	P	P	A	P	P	P	A
16.	Bhaireli Nilangi Shaba	P	P	A	P	P	P	P	P	A	P	P	A	P	A	P
17.	Dessai Pallavi Pandhari	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
18.	Pagui Abhilasha Anil	P	P	P	A	P	P	P	P	P	P	A	P	P	P	P
19.	Gaonkar Kundan Katu	P	P	A	P	P	P	P	P	P	P	P	A	P	P	P
20.	Gaonkar Suvama Nagesh	A	P	P	P	P	P	P	P	P	P	P	P	P	P	A
21.	Gaonkar Indrajeet Yashwant	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
22.	Bandekar Ashish Ashok	A	P	P	P	P	P	P	P	P	P	P	P	P	P	P



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23.	Pagi Niketa Anand	A	P	P	P	P	P	A	P	P	P	P	A	P	P	P
24.	Velip Vasanti Kust	A	P	P	P	P	P	P	P	P	A	P	P	P	A	P
25.	Pagui Rahul Bombo	P	P		A	P	P	P	P	P	P	P	P	P	P	A
26.	Gaonkar Sangeeta Puno	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
27.	Velip Vasanti Raju	A	P	A	P	P	P	P	P	A	P	P	P	P	A	P
28.	Satarkar Kunal Balchandra	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
29.	Velip Supriya Ram	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
30.	Velip Sushmita Sangtu	P	P	A	P	P	P	P	P	A	P	P	P	P	A	P
31.	Gaonkar Swarna Suresh	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
32.	Gaonkar Pradeep Janu	P	A	P	P	P	P	P	P	P	P	P	P	P	P	P
33.	Pagui Kaushal Damodar	P	A	P	P	P	A	A	P	P	P	P	P	P	P	P
34.	Pagui Ashverya Tulsidas	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
35.	Hegde Mangala Yeshwant	P	A	P	P	A	P	P	P	P	P	P	P	P	P	P
36.	Velip Kalidi Vasu	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
37.	Fal Desai Pooja Vithoba	P	P	A	P	P	P	P	P	P	P	P	P	P	P	P
38.	Gaonkar Sharmila Bhiva	P	P	A	P	P	P	P	P	P	P	P	A	A	P	P
39.	Velip Eshum Ram	P	P	A	P	P	P	P	P	P	P	P	P	P	A	A
40.	Kakodkar Aviram Ganpat	P	A	A	P	P	P	P	P	P	P	P	P	A	A	P
41.	Velip Prashanti Vasant	A	P	P	P	P	P	P	A	A	P	P	P	P	A	A
42.	Velip Babu Sonu	A	P	P	P	P	P	A	P	P	P	A	A	A	P	P
43.	Pagi Pavitra Pandurang	A	P	A	P	P	A	P	P	P	P	P	P	P	A	P
44.	Pagi Sneha Pandurang	P	P	P	P	P	A	A	P	P	P	P	P	A	P	A
45.	Fernandes Brezie	P	P	P	A	P	P	P	A	P	A	P	A	P	P	P
46.	Velip Manguesh Arjun	P	P	P	A	P	A	P	P	A	P	P	P	P	A	P
47.	Afonso Sweezel	A	P	A	P	P	P	A	P	P	A	P	P	P	P	P
48.	Komarpant Akshada Anant	P	P	P	P	P	P	A	A	P	A	P	A	P	P	P
49.	Gaonkar Megha Krishna	P	P	P	P	A	P	A	P	P	P	A	P	P	A	P



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50.	Kholkar Pratik Pradeep	P	P	P	P	P	P	P	A	A	P	P	A	P	A	P
51.	Naik Darshana Sandeep	P	P	P	P	P	A	P	P	A	P	P	A	P	P	A
52.	Tavadar Ankita Arjun	P	A	P	P	P	P	P	A	P	P	A	P	P	P	A
53.	Gaonkar Deepali Chandrakant	P	A	P	A	A	P	P	A	P	P	P	P	P	A	P
54.	Naik Sudhan Prakash	P	A	P	P	P	P	P	P	A	P	A	A	P	P	A
55.	Gaonkar Sharad Ramesh	P	P	P	P	P	P	A	A	A	P	P	P	P	A	P

Arvind N. Haldankar

Dr. Arvind N. Haldankar
Course coordinator



Arvind

Dnyan Prabodhini Mandal's


SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM-CANACONA

Date: 26/03/2018

NOTICE

All students are hereby informed that there will be a 30 Hours Certificate course Ethics and Human Management is offered by Department of Sociology from 02/04/2018 – 30/04/2018. Interested students can give their names to Dr. Arvind Haldankar, Course coordinator on or before 31/03/2018.


Dr. Arvind N. Haldankar
Department of Sociology




Dr. F.M. Nadaf
Principal



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
DELEM-CANACONA

Certificate of Course Completion

This is to certify that Mr. Sidhesh Fal Desai has successfully completed the 30 hours course entitled "Ethics and Human Management" offered by the Department of Sociology during 02 to 30 April 2018 and was placed in Grade B+

Percentage Grade
91 to 100
81 to 90
71 to 60

Percentage
B+ 81 to 70
B 51 to 60
B- 41 to 50

Dr. Arvind Haldankar
Course Coordinator


Dr. F.M. Nadaf
Principal



Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
DELEM-CANACONA


Certificate of Course Completion

This is to certify that Ms. Darshana Pagi
has successfully completed the 30
hours course entitled "Ethics and
Human Management" offered by the
Department of Sociology during 02 to
30 April 2018 and was placed in Grade
A

Percentage Grade
91 to 100
81 to 90
71 to 80

Percentage
8+ 81 to 90
8 71 to 80
7 61 to 70

Dr. Arvind Haldankar
Course Coordinator


Dr. F.M. Nadaf
Principal



Ethics and Human Management Course outcome achieved

The Ethics and Human Management certificate course was introduced by the department of Sociology for the academic year 2017-18. All together 55 students had registered for the course and all 55 students successfully completed the course.

Through this course the students were able to learn about the concept of human resource management and to understand its relevance in organizations. Students were able to demonstrate strong conceptual knowledge of management & its functional areas. Students demonstrated effective oral and written communication skills in the professional context. Students were able to work effectively in teams and demonstrate team-building capabilities. Students were also able to evaluate the legal, social and economic environments of business. Students described the global environment of business. Students demonstrated sensitivity towards ethical and moral issues and have ability to address them in the course of business skills. Student's applied decision-support tools to business decision making. Students gained knowledge of business concepts and functions in an integrated manner. Students demonstrated conceptual domain knowledge of the logistics sector. The course was successful in achieving its objectives.



Dr. Arvind N. Haldankar
Department of Sociology



30 Hours Certificate Course in Tourism Management

Syllabus

Year of Introduction: 2017-18

Course Details

This is a non-credit course. Introduced to fulfil NAAC requirement. The course will be of 30 lectures of one-hour duration to be taught in one academic year. Any Student studying in First Year, Second Year and Third Year of any stream is eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance. A teacher of any discipline may teach the course as Tourism Management (TM) is multi-disciplinary and draws its knowledge base from a range of disciplines. Lectures will be mostly organized on Sundays, Holidays and Vacations. Assessment of the Course will be conducted in the month of March/April. Minimum passing percentage is 40%.

Objectives of the Course

Certificate Course in Tourism Management is aimed at providing students with the basic knowledge about tourism and it's Management.

1. To provide basic conceptual understanding of Tourism management
2. To gain understand of Tourism Resources.
3. To build skills to respond to Linkages for packaging and negotiation

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation-Based Learning, Cooperative Learning, Collaborative Learning, Inquiry Based & Computer Assisted Learning Methods.

Unit I		Topic	No. of Hours	Marks
	Introduction to Tourism	The Concept of Tourism, Definition and Meaning of Tourism, Traveler, Visitor, Excursionist & Transit Visitor, International and Domestic Tourist	08	20
Unit -2	Tourism Resources	Meaning of Natural Tourism Resources, Tourism trends – Eco Tourism, Green Tourism, Alternate Tourism, Heritage	08	20



		tourism, Sustainable Tourism, Cultural Tourism and monsoon tourism.		
Unit-3	Linkages for packaging and negotiation	Linkages for packaging and negotiation with Principals and Vendors, Necessity of Linkages of Tour Operator and Travel Agency with Principals i.e. Hotels, Motels, Resorts, Airlines, Escorts, Guides, Transporters and Educational Institutions	07	20
Unit-4	Geographical regions of India	Geographical regions of India and nature of tourism in each geographical area. Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle. Himachal Pradesh - Shimla, Kullu, Manali, Praggpur.	07	20
Total			30	100

Course Outcome

After learning, the course the students should be able to:

1. Concept of Tourism
2. Distinguish between Traveler, Visitor, Excursionist & Transit Visitor, International and Domestic Tourist
3. Identify trends in tourism
4. Understand different tourist attractions of India

References

- 1) A.K. Shastri (2012) Tourism Development Principles & Practices Sterling Publishers Pvt. Ltd
- 2) K.K. Kamra, Mohinder Chand (2004) Basics of Tourism, Kanishka Publishers and Distributors
- 3) Ratandeep Singh (2006) Dynamics of Modern tourism, Kanishka Publishers and Distributors
- 4) S.P. Tewari (1994) Tourism Dimensions, Atma Ram & Sons,



To
The principal
Shree Mallikarjun College of Arts and Commerce,
Delem Canacona Goa

03/01/2018

Sub. Proposal for 30 hours Course in Tourism Management.

Respected Sir,

I am glad to inform you that, the Department of Economics intends to introduce a certificate course in **Tourism Management** for the academic year 2017-18. The proposal in prescribed format is attached to this letter for approval.

Kindly consider the same for the necessary action.

Thanking you,

Yours Sincerely



Course Co-Coordinator



RS

Pin

3/01/2018



NOTICE

10/01/2018

This is to inform all the students that Department of ECONOMICS is going to conduct TOURISM MANAGEMENT a 30 hours certificate course from the date 22/02/2018 to 24/03/2018.

Interested students kindly register your name with Head of the Dept or Course faculty by before 01/02/2018.



Dr. Geeta.S.Walvekar
Course Co-Ordinator



Dr. F M Nadaf
Principal

PRINCIPAL
Smt. Prabhini Mander
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - 415 111



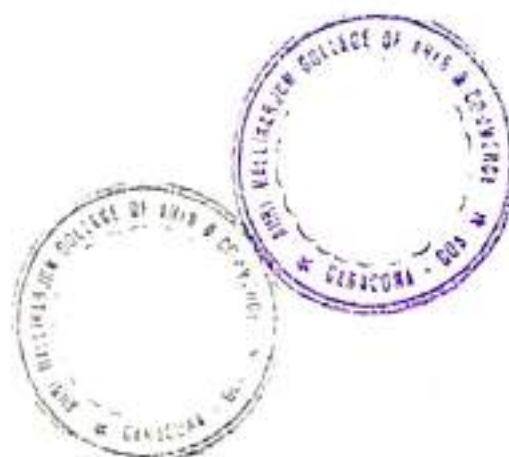
**TIME TABLE - CERTIFICATE COURSE IN ECONOMICS
ACADEMIC YEAR 2017-18**

Sr. No	Date	Time	Topic
1	22/02/2018	3.00-4.00 p.m.	Introduction to Tourism: The Concept of Tourism, Definition and Meaning of Tourism
2	23/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Traveler, Visitor
3	24/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Excursionist & Transit Visitor
4	25/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Excursionist & Transit Visitor
5	26/02/2018	3.00-4.00 p.m.	Introduction to Tourism: International and Domestic Tourist
6	27/02/2018	3.00-4.00 p.m.	Introduction to Tourism: International and Domestic Tourist
7	29/02/2018	3.00-4.00 p.m.	Tourism Resources: Meaning of Natural Tourism Resources
8	30/02/2018	3.00-4.00 p.m.	Tourism Resources: Tourism trends: Eco Tourism
9	31/02/2018	3.00-4.00 p.m.	Tourism Resources: Tourism trends: Eco Tourism
10	01/03/2018	3.00-4.00 p.m.	Tourism Resources: Green Tourism
11	02/03/2018	3.00-4.00 p.m.	Tourism Resources: Alternate Tourism
12	03/03/2018	3.00-4.00 p.m.	Tourism Resources: Heritage tourism
13	05/03/2018	3.00-4.00 p.m.	Tourism Resources: Sustainable Tourism
14	06/03/2018	3.00-4.00 p.m.	Tourism Resources: Cultural Tourism and monsoon tourism
15	07/03/2018	3.00-4.00 p.m.	Tourism Resources: Cultural Tourism and monsoon tourism
16	08/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors
17	09/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors
18	10/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors
19	12/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
20	13/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
21	14/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
22	15/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
23	16/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of



TIME TABLE - CERTIFICATE COURSE IN ECONOMICS
ACADEMIC YEAR 2017-18

24.	17/03/2018	3.00-4.00 p.m	Tour Operator and Travel Agency with Principals Cultural Tourism and monsoon tourism. Linkages of Tour Operator and Travel Agency with Principals
25.	19/03/2018	3.00-4.00 p.m	Geographical regions of India. Geographical regions of India and nature of tourism in each geographical area.
26.	20/03/2018	3.00-4.00 p.m	Geographical regions of India: Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle.
27.	21/03/2018	3.00-4.00 p.m	Geographical regions of India: Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle.
28.	22/03/2018	3.00-4.00 p.m	Geographical regions of India: Himachal Pradesh – Shimla, Kullu, Manali, Praggpur.
29.	23/03/2018	3.00-4.00 p.m	Geographical regions of India: Himachal Pradesh – Shimla, Kullu, Manali, Praggpur.
30.	24/03/2018	3.00-4.00 p.m	Examination



LIST OF STUDENTS FOR THE CERTIFICATE COURSE IN TOURISM MANAGEMENT
ACADEMIC YEAR 2017-18

1	Gaonkar Saurabh Santosh
2	Gaonkar Pratima Prakash
3	Mahale Pranali Premanand
4	Naik Pooja Pandurang
5	Pagi Diksha Dilipkush
6	Kalangeutkar Alpita Suresh
7	Velip Apti Krishna
8	Gaonkar Samir Jalpo
9	Correia Reha K.
10	Natekar Holer Shivashankar
11	Pagi Manisha Mogdar
12	Gaonkar Sudesh Suresh
13	Gaonkar Ashwini Santosh
14	Bharelhi Nilang Shaba
15	Dessai Pallavi Pandhari
16	Pagui Abhilasha Anil
17	Gaonkar Kundan Katu
18	Gaonkar Suvama Nagesh
19	Gaonkar Indrajeet Yashwant
20	Bandekar Ashish Ashok
21	Pagi Niketa Anand
22	Velip Vasanti Kust
23	Pagui Rahul Bombo
24	Gaonkar Sangeeta Puro
25	Velip Vasanti Raju
26	Satarkar Kunal Balchendra
27	Velip Supriya Ram
28	Bharelhi Nilang Shaba
29	Dessai Pallavi Pandhari
30	Pagui Abhilasha Anil
31	Gaonkar Kundan Katu
32	Velip Keval Krishna
33	Rana Sangita
34	Velip Gauresh Desu
35	Pagui Sneha Ranieshi
36	Velip Ruchita Kushali
37	Zoro Soni Sidu



LIST OF STUDENTS FOR THE CERTIFICATE COURSE IN TOURISM MANAGEMENT
ACADEMIC YEAR 2017-18

38	Desai Preetika Pandhari
39	Velip Nikhil Narayan
40	Gaonkar Ankita Madhukar
41	Tubki Desai Akhil Umesh
42	Kholkar Hitesh Deelip
43	Nark Rasika Ankush
44	Gaonkar Sarvesh Mohan
45	Gaonkar Pratiksha Shanti
46	Gaonkar Ganeshi Krishna
47	Velip Pritesh Premnand
48	Velip Sarvanand Sangta
49	Gaonkar Ramesh Raghunath
50	Velip Dinesh Sukdo
51	Gaonkar Binay Ganesh



30 HOURS CERTIFICATE COURSE

SUMMARY OUTCOME REPORT

Title of the course : TOURISM MANAGEMENT

Course Code: CG 03

Year :2017-18

Total number of students enrolled: 51

Duration of Course:30 HOURS

Academic Year: 2017-18

Time Table Summary: 30 lectures of 1 hour each

Evaluation/Assessment Mode: Presentation

Feedback:

1. Course is beneficial to take up career in tourism industry.
2. It can be made more field based to give practical experience to the students.

Outcome of the course:

1. Course is beneficial for the students to take up employment in the tourism industry.

Recommendation of the course faculty:

There is a need to bring modification in the course structure to make it field based.

The course can be introduced in the next academic year depending on the response received from the students for getting enrolled for the course.


Course Co Ordinator




MINUTES

Meeting of IQAC was held to discuss the matter related to the introduction of 30 hours course titled TOURISM MANAGEMENT on date 15th January 2018 at time 11:30am. The following members were present for the same

- 1) IQAC COORDINATOR
- 2) PRINCIPAL
- 3) COURSE COORDINATOR
- 4) MEMBERS

IQAC Coordinator welcomed all the principal and all other members for the meeting. The concerned Coordinator of the course was asked to proceed with the matter. Unanimously decided to grant permission for the said course.

Note of thanks was given by the IQAC Coordinator and meeting was concluded at 12:00pm.


COURSE COORDINATOR





This is to certify that
Bhaireli Nilangi Shaba



Participated and Successfully completed 30 hours certificate course in Tourism
Management conducted by the department of Economics of Shree Mallikarjun College of
Arts and Commerce Delem Canacona- Goa


Course Coordinator




Principal





This is to certify that


Pagui Abhilasha Anil



13

Participated and Successfully completed 30 hours certificate course in Tourism Management
conducted by the department of Economics of Shree Mallikarjun College of Arts and Commerce

Delem Canacona- Goa


Course
Coordinator


Principal



To
The principal
Shree Mallikarjun College of Arts and Commerce,
Delem Canacona Goa

03/01/2018

Sub: Proposal for 30 hours Course in Tourism Management.

Respected Sir,

I am glad to inform you that, the Department of Economics intends to introduce a certificate course in **Tourism Management** for the academic year 2017-18. The proposal in prescribed format is attached to this letter for approval.

Kindly consider the same for the necessary action.

Thanking you,

Yours Sincerely



Course Co-Coordinator



RS

Rw
3/01/2018

NOTICE

10/01/2018

This is to inform all the students that Department of ECONOMICS is going to conduct TOURISM MANAGEMENT a 30 hours certificate course from the date 22/02/2018 to 24/03/2018.

Interested students kindly register your name with Head of the Dept or Course faculty by before 01/02/2018.



Dr. Geeta.S.Walvekar
Course Co-Ordinator



Dr. F M Nadaf
Principal

PRINCIPAL
Prabodhini Mandas
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - 575 104



**TIME TABLE- CERTIFICATE COURSE IN ECONOMICS
ACADEMIC YEAR 2017-18**

Sr. No	Date	Time	Topic
1.	22/02/2018	3.00-4.00 p.m.	Introduction to Tourism: The Concept of Tourism, Definition and Meaning of Tourism.
2.	23/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Traveler, Visitor
3.	24/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Excursionist & Transit Visitor
4.	25/02/2018	3.00-4.00 p.m.	Introduction to Tourism: Excursionist & Transit Visitor
5.	26/02/2018	3.00-4.00 p.m.	Introduction to Tourism: International and Domestic Tourist
6.	27/02/2018	3.00-4.00 p.m.	Introduction to Tourism: International and Domestic Tourist
7.	29/02/2018	3.00-4.00 p.m.	Tourism Resources: Meaning of Natural Tourism Resources.
8.	30/02/2018	3.00-4.00 p.m.	Tourism Resources: Tourism trends – Eco Tourism.
9.	31/02/2018	3.00-4.00 p.m.	Tourism Resources: Tourism trends – Eco Tourism.
10.	01/03/2018	3.00-4.00 p.m.	Tourism Resources: Green Tourism.
11.	02/03/2018	3.00-4.00 p.m.	Tourism Resources: Alternate Tourism
12.	03/03/2018	3.00-4.00 p.m.	Tourism Resources: Heritage tourism
13.	05/03/2018	3.00-4.00 p.m.	Tourism Resources: Sustainable Tourism
14.	06/03/2018	3.00-4.00 p.m.	Tourism Resources: Cultural Tourism and monsoon tourism.
15.	07/03/2018	3.00-4.00 p.m.	Tourism Resources: Cultural Tourism and monsoon tourism.
16.	08/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors.
17.	09/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors
18.	10/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages for packaging and negotiation with Principals and Vendors.
19.	12/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
20.	13/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism; Linkages of Tour Operator and Travel Agency with Principals
21.	14/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism; Linkages of Tour Operator and Travel Agency with Principals
22.	15/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
23.	16/03/2018	3.00-4.00 p.m.	Cultural Tourism and monsoon tourism: Linkages of



Signature

TIME TABLE- CERTIFICATE COURSE IN ECONOMICS
ACADEMIC YEAR 2017-18

			Tour Operator and Travel Agency with Principals
24.	17/03/2018	3.00-4.00 p.m	Cultural Tourism and monsoon tourism: Linkages of Tour Operator and Travel Agency with Principals
25.	19/03/2018	3.00-4.00 p.m	Geographical regions of India: Geographical regions of India and nature of tourism in each geographical area.
26.	20/03/2018	3.00-4.00 p.m	Geographical regions of India: Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle.
27.	21/03/2018	3.00-4.00 p.m	Geographical regions of India: Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle.
28.	22/03/2018	3.00-4.00 p.m	Geographical regions of India: Himachal Pradesh – Shimla, Kullu, Manali, Pragpur.
29.	23/03/2018	3.00-4.00 p.m	Geographical regions of India: Himachal Pradesh – Shimla, Kullu, Manali, Pragpur.
30.	24/03/2018	3.00-4.00 p.m	Examination

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LIST OF STUDENTS FOR THE CERTIFICATE COURSE IN TOURISM MANAGEMENT
ACADEMIC YEAR 2017-18

1.	Gaonkar Saurabh Santosh
2.	Gaonkar Pratima Prakash
3.	Mahale Pranali Premanand
4.	Naik Pooja Pandurang
5.	Pagi Diksha Dilkush
6.	Kalangutkar Alpita Suresh
7.	Velip Ajit Krishna
8.	Gaonkar Samir Jalpo
9.	Correia Reha K.
10.	Natekar Holer Shivashankar
11.	Pagi Manisha Mogdas
12.	Gaonkar Sudesh Suresh
13.	Gaonkar Ashwini Santosh
14.	Bhaireli Nilangi Shaba
15.	Dessai Pallavi Pandhari
16.	Pagui Abhilasha Anil
17.	Gaonkar Kundan Katu
18.	Gaonkar Suvama Nagesh
19.	Gaonkar Indrajeet Yashwant
20.	Bandekar Ashish Ashok
21.	Pagi Niketa Anand
22.	Velip Vasanti Kust
23.	Pagui Rahul Bombo
24.	Gaonkar Sangeeta Puno
25.	Velip Vasanti Raju
26.	Satarkar Kunal Balchandra
27.	Velip Supriya Ram
28.	Bhaireli Nilangi Shaba
29.	Dessai Pallavi Pandhari
30.	Pagui Abhilasha Anil
31.	Gaonkar Kundan Katu
32.	Velip Keval Krishna
33.	Rana Sangita
34.	Velip Gaouresh Devu
35.	Pagui Sneha Ramesh
36.	Velip Ruchita Kushali
37.	Zoro Soni Sidu



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**LIST OF STUDENTS FOR THE CERTIFICATE COURSE IN TOURISM MANAGEMENT
ACADEMIC YEAR 2017-18**

38.	Desai Preetika Pandhari
39.	Velip Nikhil Narayan
40.	Gaonkar Ankita Madhukar
41.	Tubki Desai Akhil Umesh
42.	Kholkar Hitesh Deelip
43.	Naik Rasika Ankush
44.	Gaonkar Sarvesh Mohan
45.	Gaonkar Pratiksha Shanu
46.	Gaonkar Gandesh Krishna
47.	Velip Pritesh Premanand
48.	Velip Sarvanand Sangtu
49.	Gaonkar Ratnesh Raghunath
50.	Velip Dinesh Sukdo
51.	Gaonkar Binay Ganesh



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30 HOURS CERTIFICATE COURSE

SUMMARY OUTCOME REPORT

Title of the course : TOURISM MANAGEMENT

Course Code: CG 03

Year :2017-18

Total number of students enrolled: 51

Duration of Course:30 HOURS

Academic Year: 2017-18

Time Table Summary: 30 lectures of 1 hour each

Evaluation/Assessment Mode: Presentation

Feedback:

1. Course is beneficial to take up career in tourism industry.
2. It can be made more field based to give practical experience to the students.

Outcome of the course:

1. Course is beneficial for the students to take up employment in the tourism industry.

Recommendation of the course faculty:

There is a need to bring modification in the course structure to make it field based. The course can be introduced in the next academic year depending on the response received from the students for getting enrolled for the course.


Course Co Ordinator






MINUTES

Meeting of IQAC was held to discuss the matter related to the introduction of 30 hours course titled TOURISM MANAGEMENT on date 15th January 2018 at time 11:30am. The following members were present for the same:

- 1) IQAC CO ORDINATOR
- 2) PRINCIPAL
- 3) COURSE COORDINATOR
- 4) MEMBERS

IQAC Coordinator welcomed all the principal and all other members for the meeting. The concerned Coordinator of the course was asked to proceed with the matter. Unanimously decided to grant permission for the said course.

Vote of thanks was given by the IQAC Coordinator and meeting was concluded at 12:00pm


COURSE CO ORDINATOR







CERTIFICATE



This is to certify that
Bhaireli Nilangi Shaba

Participated and Successfully completed 30 hours certificate course in Tourism

Management conducted by the department of Economics of Shree Mallikarjun College of

Arts and Commerce Delem Canacona- Goa

Course Coordinator

Principal



22



SHREE MALLIKARJUN COLLEGE OF
ARTS AND COMMERCE DELEM CANACONA
GOA
CERTIFICATE



This is to certify that
Pagui Abhilasha Anil



Participated and Successfully completed 30 hours certificate course in Tourism Management
conducted by the department of Economics of Shree Mallikarjun College of Arts and Commerce

Delem Canacona - Goa


Course
Coordinator




Principal

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE ARTS & COMMERCE, CANACONA

30 Hours Certificate Course in
Tourism Management

Syllabus

Year of Introduction: 2017-18

Course Details

This is a non-credit course. Introduced to fulfil NAAC requirement. The course will be of 30 lectures of one-hour duration to be taught in one academic year. Any Student studying in First Year, Second Year and Third Year of any stream is eligible to undergo this Certificate Course. A Student is required to maintain 75 % of the Attendance. A teacher of any discipline may teach the course as Tourism Management (TM) is multi-disciplinary and draws its knowledge base from a range of disciplines. Lectures will be mostly organized on Sundays, Holidays and Vacations. Assessment of the Course will be conducted in the month of March/April. Minimum passing percentage is 40%.

Objectives of the Course

Certificate Course in Tourism Management is aimed at providing students with the basic knowledge about tourism and its Management.

1. To provide basic conceptual understanding of Tourism management
2. To gain understand of Tourism Resources.
3. To build skills to respond to Linkages for packaging and negotiation

Learning Styles and Methods:

The Course will be taught using a combination of following learning styles and methods: Bloom's Taxonomy, Learn by Doing, Resource Based Learning, Observation-Based Learning, Cooperative Learning, Collaborative Learning, Inquiry Based & Computer Assisted Learning Methods.

Unit I		Topic	No. of Hours	Marks
	Introduction to Tourism	The Concept of Tourism, Definition and Meaning of Tourism, Traveler, Visitor, Excursionist & Transit Visitor, International and Domestic Tourist	08	20
Unit -2	Tourism Resources	Meaning of Natural Tourism Resources. Tourism trends – Eco Tourism, Green Tourism, Alternate Tourism, Heritage	08	20



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		tourism, Sustainable Tourism, Cultural Tourism and monsoon tourism.		
Unit -3	Linkages for packaging and negotiation	Linkages for packaging and negotiation with Principals and Vendors, Necessity of Linkages of Tour Operator and Travel Agency with Principals i.e. Hotels, Motels, Resorts, Airlines, Escorts, Guides, Transporters and Educational Institutions.	07	20
Unit -4	Geographical regions of India	Geographical regions of India and nature of tourism in each geographical area. Detailed study of attractions of Golden Triangle, Diamond Triangle and Southern Triangle. Himachal Pradesh - Shimla, Kullu, Manali, Pragpur.	07	20
Total			30	100

Course Outcome

After learning, the course the students should be able to:

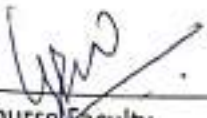
1. Concept of Tourism
2. Distinguish between Traveler, Visitor, Excursionist & Transit Visitor, International and Domestic Tourist
3. Identify trends in tourism
4. Understand different tourist attractions of India

References

- 1) A.K. Shastri (2012) Tourism Development Principles & Practices Sterling Publishers Pvt. Ltd
- 2) K.K. Kamra, Mohinder Chand (2004) Basics of Tourism, Kanishka Publishers and Distributors
- 3) Ratandeep Singh (2006) Dynamics of Modern tourism, Kanishka Publishers and Distributors
- 4) S.P. Tewari (1994) Tourism Dimensions, Atma Ram & Sons,



- 5) Lloyd E. Hudman & Richard H. Jackson (2002) Geography of Travel and Tourism, Delmar Cengage Learning
- 6) Jerry Brotton (2014) A history of the world in twelve maps, Penguin Books
- 7) Patrick K. O'Brian (2010) Atlas of world history, Oxford University Press
- 8) Dorling Kindersley (2021) World Atlas, Published by DK


 Course Faculty
Dr. Geeta Walvekar
 Associate Professor in Economics
Mrs Darshana Pagi
 Assistant Professor in Economics


 Head, Department of Economics'


 PRINCIPAL
Prabodhini Mandar
Dr F M NADAF
SURE E MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
GANAGUNA GO.



Name of Programme FIRST AID COURSE

Aims and objectives

The aims of first aid Preserve Life Not only the casualty's life, but your own as well. Far too often only one person's life is in danger when the emergency services are called, but by the time they arrive there are more. If you put your life in danger, you can end up fighting for your OWN life instead of the casualty's. Prevent the situation from Worsening The skilled first aider must take action to prevent the whole situation from becoming worse (e.g. removing dangers such as traffic or fumes), as well as acting to prevent the casualty's condition from deteriorating. Promote Recovery The actions of a first aider should, after preventing things from getting worse, help the casualty to recover from their illness or injury.

Eligibility

All college students enrolled for the graduation course are eligible for the course.

Medium of Instruction

English and Konkanni

Duration

30 hours

Syllabus (Unit wise) Hours and Time Table

10 units of 3 hours each

UNIT	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	10/09/2017	9.30 am to 12.30 noon
2	Emergency Action Plan Chain of Survival , The recovery position ,Cardio Pulmonary Resuscitation (CPR).	10/9/2017	1.30 pm to 4.30 pm
3	Unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	17/9/2017	9.30 am to 12.30 noon
4	Drowning ,Stroke and Heart Attack.	17/9/2017	1.30 pm to 4.30 pm
5	Circulation problems	24/9/2017	9.30 am to 12.30 noon
6	Wounds and bleeding	24/9/2017	1.30 pm to 4.30 pm

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[Circular official stamp]

7	Poisons, burns and scalds	1/10/2017	9.30 am to 12.30 noon
8	Injuries to bone, muscles and joints	1/10/2017	1.30 pm to 4.30 pm
9	Effects of heat and cold	8/10/2017	9.30 am to 12.30 noon
10	Health and safety and minor complications	8/10/2017	1.30 pm to 4.30 pm

Course Outcome

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures. normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency

Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

Pedagogy (Method)

Theory , Presentation and practical with examples and Demonstrations

Suggested Text

Certificates

Minutes

List of Students =43



First Aid course 2017-18 Enrolled list of Students

<i>Sr. No</i>	<i>Name of the students</i>	<i>class</i>	<i>r no</i>
1.	Varik Shivam Sandesh	SYBcom	813
2.	Naik Krushita Rajesh	SYBcom	814
3.	Naik Arpita Ashok	SYBcom	815
4.	Manjrekar Sushant Rohidas	SYBcom	821
5.	Naik Raveena Ulhas	SYBcom	823
6.	Dessai Karan Krishna	SYBcom	825
7.	Komarpant Siya Eknath	SYBCom	834
8.	Pagi Utkarsh Prabhakar	SYBcom	839
9.	Naik Gaonkar Navjot Navnath	SYBA	305
10.	Fernandes Nashvita	SYBA	312
11.	Fernandes Swancy	SYBA	316
12.	Gaonkar Asha Laxman	SYBA	318
13.	Gaonkar Jayant Mangesh	SYBA	325
14.	Naik Kishan Krishna	SYBA	326
15.	Velip Priya Dhavlo	SYBA	327
16.	Velip Sujata Laxman	SYBA	329
17.	Yamkar Janu Babu	SYBA	336
18.	Gaonkar Niteen Krishna	SYBA	337
19.	Gaonkar Prashant Narayan	SYBA	339
20.	Gaonkar Pratibha Anand	SYBA	340
21.	Velip Deepak Dhaku	SYBA	341
22.	Velip Deepa Ganesh	SYBA	343
23.	Gaonkar Akash Fondu	SYBA	344
24.	Naik Tanvi Shambu	SYBA	348
25.	Velip Ajit Keshav	SYBA	349
26.	Khalilsab Ashpak	SYBA	355
27.	Velip Ganesh Paik	SYBA	357
28.	Velip Sagar Laxman	SYBA	360
29.	Gaonkar Sunita Vithoba	SYBA	365
30.	Gaonkar Pravin Janu	SYBA	366
31.	Gosavi Gauresh Chandrakant	SYBA	367
32.	Gaonkar Sudhesh Laxman	SYBA	371
33.	Gaonkar Yogesh Paik	SYBA	372
34.	Gaonkar Sitaram Bhgdo	SYBA	376
35.	Gaonkar Suvama Ramesh	SYBA	380
36.	Velip Rohan Bhikaro	SYBA	383
37.	Gaonkar Roshan Tolu	SYBA	384
38.	Gaonkar Sanket Dilip	TYBA	390
39.	Viegas Xavier Cleston	SYBA	401
40.	Gaonkar Sandesh Tolu	SYBA	402
41.	Raut Dessai Sayani Uttam	SYBA	411
42.	Pagi Raul Rohidas	SYBcom	838



30 HOURS CERTIFICATE COURSE

SUMMARY OUTCOME REPORT

Title of the course : FIRST AID

Course Code: CSP01

Year : 2017-18

Total number of students enrolled : 43

Duration of Course: 30 HOURS

Academic Year : 2017-18

Time Table Summary :

UN IT	TOPIC	DATE	TIME
1	Introduction and The Aims of First Aid ,Guide you through your first aid Priorities of Treatment	15/02/2018	2 To 5 pm
2	Emergency Action Plan Chain of Survival , The recovery position ,Cardio Pulmonary Resuscitation (CPR).	18/02/2018	12 To 3 pm
3	Unconsciousness ,due to Fainting ,Head Injury , ,Asphyxia Poisoning, Epilepsy, Diabetes.	18/02/2018	3 To 6 pm
4	Drowning ,Stroke and Heart Attack.	20/02/2018	2 To 5 pm
5	Circulation problems	22/02/2018	2 To 5 pm
6	Wounds and bleeding	23/02/2018	2 To 5 pm
7	Poisons, burns and scalds	25/02/2018	12 To 3 pm
8	Injuries to bone, muscles and joints	25/02/2018	3 To 6 pm
9	Effects of heat and cold	27/02/2018	2 To 5 pm
10	Health and safety and minor complications	28/02/2018	2 To 5 pm



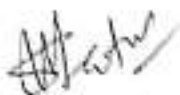
Evaluation/Assessment Mode:

Evaluation Feedback (100)

Attendance	10
Class Response	30
Oral test	30
Practical	30
TOTAL	100

Outcome of the course:

The selection of a first aider depends upon a number of factors. The person best suited to be a first aider will volunteer, and will have: Good reliability, disposition and communication skills. An aptitude and ability to absorb new skills and knowledge. An ability to cope with stressful and physically demanding emergency procedures. normal duties in the workplace that can be left, to respond immediately and rapidly to an emergency



Sign of Course Faculty




**Dnyan Prabodhini Mandal's
Shree Mallikarjun College of Arts, Commerce & Science
Canacona Goa**


CERTIFICATE



This is to certify that
Naik Krushita Rajesh
of SYB Com class
has successfully completed 30 hour
course on FIRST AID -CSP01, from 15th
February 2018 to 28th February 2018
organized by the Department of Physical
Education in association with the IQAC.


Dr. F. M. Nadaf
Principal





Mr. Savio Leitao
Event Coordinator






**Dnyan Prabodhini Mandal's
Shree Mallikarjun College of Arts, Commerce & Science
Canacona Goa**

This is to certify that
Velip Ganesh Paik
of SYBA class
has successfully completed 30 hour
course on FIRST AID -CSPO1, from 15th
February 2018 to 28th February 2018
organized by the Department of Physical
Education in association with the IQAC.


Dr. E. M. Nadaf
Principal




Mr Savio Leitao
Event Coordinator




**Dnyan Prabodhini Mandal's
Shree Mallikarjun College of Arts, Commerce & Science
Canacona Goa**




CERTIFICATE

This is to certify that
Gaonkar Sanket Dilip
of SYBA class
has successfully completed 30 hour
course on FIRST AID -CSP01, from 15th
February 2018 to 28th February 2018
organized by the Department of Physical
Education in association with the IQAC.


Dr. F. M. Nadaf
Principal





Mr. Savio Leitao
Event Coordinator




**Dnyan Prabodhini Mandal's
Shree Mallikarjun College of Arts, Commerce & Science
Canacona Goa**

CERTIFICATE

This is to certify that
Gaenkar Roshan Tolu
of SYBA class
has successfully completed 30 hour
course on FIRST AID -CSP01, from 15th
February 2018 to 28th February 2018
organized by the Department of Physical
Education in association with the IQAC.


Dr. F. M. Nadaf
Principal



Mr. Savio Leitao
Event Coordinator



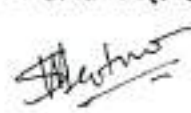


**Dnyan Prabodhini Mandal's
Shree Mallikarjun College of Arts, Commerce & Science
Canacona Goa**

This is to certify that
Gaonkar Jayant Mangesh
of SYBA class
has successfully completed 30 hour
course on FIRST AID -CSP01, from 15th
February 2018 to 28th February 2018
organized by the Department of Physical
Education in association with the IQAC.


Dr. F. M. Nadaf
Principal




Mr. Savio Leitao
Event Coordinator

First Aid course conducted by
Mr Savio Leitao (Dir of Phy Edn)
Department of Physical Education & Sports.
10 Units of 3 hours each held from - 15 February - 28 February 2018

S.n	NAME OF STUDENT	CLASS	ROLL NO	15/02/2018	16/02/2018	20/02/2018	22/02/2018	23/02/2018
1.	Varik Shivam Sandesh	SYBCom	813	Varik	Varik	Varik	Varik	Varik
2.	Naik Krushita Rajesh	SYBCom	814	Naik	Naik	Naik	Naik	Naik
3.	Naik Arpita Ashok	SYBCom	815	Naik	Naik	Naik	Naik	Naik
4.	Manjrekar Sushant Rohidas	SYBCom	821	Manjrekar	Manjrekar	Manjrekar	Manjrekar	Manjrekar
5.	Naik Raveena Ulhas	SYBCom	823	Naik	Naik	Naik	Naik	Naik
6.	Dessai Karan Krishna	SYBCom	825	Dessai	Dessai	Dessai	Dessai	Dessai
7.	Komarpant Siya Eknath	SYBCom	834	Komarpant	Komarpant	Komarpant	Komarpant	Komarpant
8.	Pagi Utakarsh Prabhakar	SYBCom	839	Pagi	Pagi	Pagi	Pagi	Pagi
9.	Naik Gaonkar Navjot Navnath	SYBA	305	Naik	Naik	Naik	Naik	Naik
10.	Fernandes Nashvite	SYBA	312	Fernandes	Fernandes	Fernandes	Fernandes	Fernandes
11.	Fernandes Swancy	SYBA	316	Fernandes	Fernandes	Fernandes	Fernandes	Fernandes
12.	Gaonkar Asha Laxman	SYBA	318	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
13.	Gaonkar Jayant Mangesh	SYBA	325	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
14.	Naik Kishan Krishna	SYBA	326	Naik	Naik	Naik	Naik	Naik
15.	Velip Priya Dhavio	SYBA	327	Velip	Velip	Velip	Velip	Velip
16.	Velip Sujata Laxman	SYBA	329	Velip	Velip	Velip	Velip	Velip
17.	Yamkar Janu Babu	SYBA	336	Yamkar	Yamkar	Yamkar	Yamkar	Yamkar
18.	Gaonkar Niteen Krishna	SYBA	337	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
19.	Gaonkar Prashant narayan	SYBA	339	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
20.	Gaonkar Pratibha Anand	SYBA	340	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
21.	Ve Deepak Dhaku	SYBA	341	Ve	Ve	Ve	Ve	Ve

17-18

15/2/2018

18/2/2018

20/2/2018

22/2/2018

23/2/2018

22.	Velip Deepa Ganesh	SYBA	343	Velip	Velip	Velip	Velip	Velip
23.	Gaonkar Akash Fondu	SYBA	344	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
24.	Naik Tanvi Shambu	SYBA	348	Naik	Naik	Naik	Naik	Naik
25.	Velip Ajit Keshav	SYBA	349	Velip	Velip	Velip	Velip	Velip
26.	Khalisab Ashpak	SYBA	355	Khalisab	Khalisab	Khalisab	Khalisab	Khalisab
27.	Velip Ganesh Paik	SYBA	357	Velip	Velip	Velip	Velip	Velip
28.	Velip Sagar Laxman	SYBA	360	Velip	Velip	Velip	Velip	Velip
29.	Gaonkar Sunita Vithoba	SYBA	365	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
30.	Gaonkar Pravin Janu	SYBA	366	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
31.	Gosavi Gauresh Chandrakant	SYBA	367	Gosavi	Gosavi	Gosavi	Gosavi	Gosavi
32.	Gaonkar Sudhesh Laxman	SYBA	371	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
33.	Gaonkar Yogesh Paik	SYBA	372	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
34.	Gaonkar Sitaram Bhgdo	SYBA	376	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
35.	Gaonkar Suvarna Ramesh	SYBA	380	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
36.	Velip Rohan Bhikaro	SYBA	383	Velip	Velip	Velip	Velip	Velip
37.	Gaonkar Roshan Tolu	SYBA	384	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
38.	Gaonkar Sanket Dilip	SYBA	390	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
39.	Viegas Xavier Cleston	SYBA	401	Viegas	Viegas	Viegas	Viegas	Viegas
40.	Raut Dessai Sayani Uttam	SYBA	411	Raut	Raut	Raut	Raut	Raut
41.	Gaonkar Sandesh Tolu	SYBA	402	Gaonkar	Gaonkar	Gaonkar	Gaonkar	Gaonkar
42.	Pagi Raut Rohidas	SYBA	838	Pagi	Pagi	Pagi	Pagi	Pagi
43.	Pagi Karti Tukaram	SYBA	816	Pagi	Pagi	Pagi	Pagi	Pagi

Mr Savio Leitao

First Aid Course in charge



First Aid course conducted
By Mr Savio Leita (Dir of Phy Edn)
Dept of Physical Education and Sports.

3 units of 3 hours each held from 15/02/2018 to 25/02/2018

S.n	NAME OF STUDENT	CLASS	ROLL NO	25/02/2018	27/02/2018	28/02/2018
1.	Varik Shivam Sandesh	SYBCom	813	Varik	Varik	Varik
2.	Naik Krushita Rajesh	SYBCom	814	Naik	Naik	Naik
3.	Naik Arpita Ashok	SYBCom	815	Naik	Naik	Naik
4.	Manjrekar Sushant Rohidas	SYBCom	821	Manjrekar	Manjrekar	Manjrekar
5.	Naik Raveena Ulhas	SYBCom	823	Naik	Naik	Naik
6.	Dessai Karan Krishna	SYBCom	825	Dessai	Dessai	Dessai
7.	Komarpant Siya Eknath	SYBCom	834	Komarpant	Komarpant	Komarpant
8.	Pagi Utkarsh Prabhakar	SYBCom	839	Pagi	Pagi	Pagi
9.	Naik Gaonkar Navjot Navnath	SYBA	305	Naik	Naik	Naik
10.	Fernandes Nashvite	SYBA	312	Fernandes	Fernandes	Fernandes
11.	Fernandes Swancy	SYBA	316	Fernandes	Fernandes	Fernandes
12.	Gaonkar Asha Laxman	SYBA	318	Gaonkar	Gaonkar	Gaonkar
13.	Gaonkar Jayant Mangesh	SYBA	325	Gaonkar	Gaonkar	Gaonkar
14.	Naik Kishan Krishna	SYBA	326	Naik	Naik	Naik
15.	Velip Priya Dhavlo	SYBA	327	Velip	Velip	Velip
16.	Velip Sujata Laxman	SYBA	329	Velip	Velip	Velip
17.	Yamkar Janu Babur	SYBA	336	Yamkar	Yamkar	Yamkar
18.	Gaonkar Niteen Krishna	SYBA	337	Gaonkar	Gaonkar	Gaonkar
19.	Gaonkar Prashant narayan	SYBA	339	Gaonkar	Gaonkar	Gaonkar
20.	Gaonkar Pratibha Anand	SYBA	340	Gaonkar	Gaonkar	Gaonkar
21.	Velip Deepak Dhaku	SYBA	341	Velip	Velip	Velip

SVC



17/18

			25/2/2018	27/2/2018	28/2/2018
22.	Velip Deepa Ganesh	SYBA	343	Velip	Velip
23.	Gaonkar Akash Fondu	SYBA	344	Gaonkar	Gaonkar
24.	Naik Tanvi Shambu	SYBA	348	Naik	Naik
25.	Velip Ajit Keshav	SYBA	349	Velip	Velip
26.	Khalilsab Ashpak	SYBA	355	Khalilsab	Khalilsab
27.	Velip Ganesh Paik	SYBA	357	Velip	Velip
28.	Velip Sagar Laxman	SYBA	360	Velip	Velip
29.	Gaonkar Sunita Vithoba	SYBA	365	Gaonkar	Gaonkar
30.	Gaonkar Pravin Janu	SYBA	366	Gaonkar	Gaonkar
31.	Gosavi Gauresh Chandrakant	SYBA	367	Gosavi	Gosavi
32.	Gaonkar Sudhesh Laxman	SYBA	371	Gaonkar	Gaonkar
33.	Gaonkar Yogesh Paik	SYBA	372	Gaonkar	Gaonkar
34.	Gaonkar Sitaram Bhgdo	SYBA	376	Gaonkar	Gaonkar
35.	Gaonkar Suvarna Ramesh	SYBA	380	Gaonkar	Gaonkar
36.	Velip Rohan Bhikaro	SYBA	383	Velip	Velip
37.	Gaonkar Roshan Tolu	SYBA	384	Gaonkar	Gaonkar
38.	Gaonkar Sanket Dilip	SYBA	390	Gaonkar	Gaonkar
39.	Viegas Xavier Cleston	SYBA	401	Viegas	Viegas
40.	Raut Dessai Sayani Uttam	SYBA	411	Raut	Raut

Mr Savio Leitao

