



SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM, CANACONA, GOA. 403 702

Accredited by NAAC with Grade 'B' (CGPA Score 2.81 on a 4 Point Scale)

1993

E-mail ID: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.in

INTERNAL QUALITY ASSURANCE CELL

Details of Meetings for the year 2017-18

Sr. No.	Name of the Meeting	Date of Meeting	Action Taken Report (ATR)	Page Nos.
1.	IQAC Executive Meet (1)	15/06/2017	Yes (5)	1-5
2.	IQAC Teaching Staff Meet (2)	16/06/2017	Yes (11)	6-11
3.	IQAC & Office Staff Meet (1)	17/06/2017	Yes (17)	12-17
4.	IQAC & Student Meet (1)	17/06/2017	No	18-20
5.	IQAC Executive Meet (2)	14/10/2017	Yes (24)	21-24
6.	IQAC Teaching Staff Meet (2)	20/10/2017	Yes (29)	25-29
7.	IQAC Executive Meet (3)	02/03/2018	Yes (35)	30-35
8.	IQAC & Student Meet (2)	20/03/2018	No	36-38
9.	IQAC & PTA	25/03/2018	No	39-40
10.	IQAC & Alumni Meet	27/03/2018	No	41-44
11.	IQAC Teaching Staff Meet (2)	06/04/2018	Yes (51)	45-51
12.	IQAC & Office Staff Meet (2)	13/04/2018	Yes (56)	52-56
13.	IQAC Executive Meet (3)	03/05/2018	Yes (64)	57-64

Annexure: All Notices and Minutes (1) to (13) with ATR



[Signature]
 PRINCIPAL
 Dnyan Prabodhini Mandal
 SHREE MALLIKARJUN
 COLLEGE OF ARTS & COMMERCE
 CANACONA, GOA

Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433



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01/06/2017

To

Shri K. B. Gaunkar

Secretary DPM

Management Rep.

Dear Sir/Madam,

Meeting of the IQAC is called on 15/06/2017 in the Principal's Cabin at 10:30 am.

Following is the agenda of the meeting:

- 1) Conformation of the Minutes of last meeting on 03/05/2017
- 2) AQAR submission
- 3) Academic Plan
- 4) New initiatives
- 5) Add on Courses/Certificate Courses
- 6) Research and Publications
- 7) Upgradation of Teaching-Learning Infrastructure
- 8) Best Practices
- 9) Silver Jubilee Year Celebration
- 10) Science College/Science Programme
- 11) AoB

You are requested to attend the same

Thanking you

Yours truly,



[Signature]
16/6/2017

D. F. M. Nadaf

Principal & IQAC Chairperson

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - GOA

OUR VISION : To emerge as the torchbearer in the learner-centric Quality Higher Education through unstinted commitment and dedicated efforts continuously evolving to better the BEST.

OUR MISSION : To strive for community development through empowerment of individuals by providing opportunities for learning life's education and to lead by example.



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Minutes of the IQAC meeting held on 15/06/2017

Meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Thursday, 15/06/2017. Following members attended the same:

1. Shri. K. B. Gaunkar
2. Mr. Mario J. C. Fernandes
3. Dr. C.P.Hiremath
4. Ms. Domitel D'Souza
5. Dr. Rupa Chari
6. Ms. Kshama Desai
7. Dr. Arvind Haldankar
8. Mr. Vividh Pawaskar
9. Mr. Ramdas S. Sawant
10. Mr. Sandesh Faldesai
11. Mr. Parag D. Kamat
12. Ms. Shubhlaxmi Naik Gaonkar
13. Dr. Jagmohan Singh
14. Dr. F.M.Nadaf

Dr. Pushpa Aiya telephonically expressed her inability to attend the meeting.

Meeting Agenda:

- 1) Confirmation of the Minutes of last meeting on 03/05/2017
- 2) AQAR submission
- 3) Academic Plan
- 4) New initiatives
- 5) Add on Courses/Certificate Courses
- 6) Research and Publications
- 7) Upgradation of Teaching-Learning Infrastructure
- 8) Best Practices
- 9) Silver Jubilee Year Celebration
- 10) Science College/Science Programme
- 11) AoB

The Chairman Dr. F. M. Nadaf welcomed all the members. He introduced and welcomed Mr. Mario J. C Fernandes (an Entrepreneur) new member replacing Mr. Jena. Objectives of the IQAC were briefed out for the information of Mr. Fernandes.



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Minutes of the last meeting held on 03/05/2017 were read and confirmed after discussions on the following points:

- It was informed that the quotation for software for Management Information System is invited.
- It was decided to carry out internal environmental audit during this year.
- The chairman informed College has applied for UGC for infrastructural up-gradation.

AQAR submission

Dr. Jagmohan Singh informed that AQAR is in the final stage. It will be submitted before the NAAC deadline.

Academic Plan

Dr. Nadaf said the Academic Calendar for 2017-18 is already approved in the last meeting and it is printed in the College Prospectus.

New Initiatives of IQAC:

Chairman said the new initiatives for 2017-18 were also approved in the last meeting.

Add on Courses/Certificate Courses

IQAC resolved to continue to offer last year's Add on and Certificate Courses with new addition of a Course on First Ais. Further, IQAC Chairperson requested all the members to bring more awareness among the students regarding the importance of these courses and requested the teachers to suggest innovative courses which will benefit our students.

Research and Publications

Dr. Nadaf appraised IQAC that our research out-put was very satisfactory, hence we must continue to contribute in this area. Dr. Nadaf requested IQAC Co-ordinator to encourage teachers and students contribute to research by way of paper publication, and project work. Dr. Nadaf further requested IQAC Coordinator to motivate teachers to apply for Minor/Major Research Projects.

Best Practices

IQAC identified following two Best Practices for the years 2017-18.

1. EMPOWERING EDUCATORS through Train the Trainer Programs
2. POPs [Practice of Practices]



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Upgradation of Teaching-Learning Infrastructure:

Dr. Nadaf informed IQAC that Under RUSA Scheme, College will upgrade teaching learning infrastructure during this year along with constructing new Laboratory block, repair and renovation of the classrooms. Dr. Nadaf informed that at present we have purchased 16 All in One LENOVO Desktops, 5 DLP Projectors, 5 Anycast Dongles & 1 Automatic LCD Screen. He further said this will go a long way in enhancing the quality of teaching learning process.

Silver Jubilee Year Celebration

Shri. K. B. Gaunkar, Secretary, Dnyan Prabodhini Mandal informed IQAC that Shree Mallikarjun College is completing 25 years of its eventful existence. It is a proud feeling for all of us. He said three of the members namely Dr. Nadaf, Dr. Singh and Shri Pawaskar are associated with this Institute right from the inception. Shri Gaunkar said Silver Jubilee is a big occasion for us. Management has instructed Principal to organize year-long activities. Dr. Nadaf said Silver Jubilee Celebration Committee is already formed. Dr. Rupa Chari is going to Coordinate the Celebration.

Science College/Science Programme:

Shri. K. B. Gaunkar informed that Dnyan Prabodhini Mandal in its meeting has decided to fulfil the long pending demand of starting Science Programme. Soon the proposal in this regard will be sent to the Directorate of Higher Education, Government of Goa.

A.O.B:

Dr. Nadaf presented the results of Examination held in during the academic year 2016-17. IQAC congratulated staff and students for academic excellence.

Student members requested to make functional the Xerox facility and to provide clean filtered drinking water and to upgrade the students' wash rooms. To which Dr. Nadaf said on priority all issues will be taken up.

Dr. Jagmohan Singh said since this year is a Silver Jubilee Year, we will conduct minimum 2 PTA and 2 Alumni Meetings.

The meeting ended with the vote of thanks from the Coordinator Dr. Jagmohan Singh.



Dr. F. M. Nadaf
Officiating Principal &
Chairperson IQAC
SHREE MALLIKARJUN
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CANACONA - GOA

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Action Taken Report in respect of the recommendation of first IQAC Meeting held on 15/06/2017

Sr. No	Items/Recommendations	Action Marked
1	AQAR Submission	Dr. Jagmohan Singh, IQAC Co-ordinator
2	Upgradation of Teaching Learning Infrastructure	Mr. Ramdas Sawant, Head Clerk Mr. Sandesh Fal Desai, Accountant
3	Silver Jubilee Celebration	Dr. Rupa Chari Co-ordinator Silver Jubilee Celebration Committee
4	To Procure Xerox & Water Filter	Mr. Sandesh Fal Desai, Accountant
5	PTA & Alumni Making	Mr. Savio Leitao, Director of Sports & Mrs. Geeta Walvekar Associate Professor
6	Science College	Principal & Mr. Ramdas Sawant, HC



Dr. F. M. Nadaf
Chairperson IQAC &
Officiating Principal

PRINCIPAL
Dnyan Prabodhini Mandal's
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14/06/2017

IQAC Staff Meeting

It is brought to the notice of all the Staff Members that a meeting with IQAC is called on 16/06/2017 at 10:00 am in the Auditorium to discuss the following Agenda for the academic Year 2017-18.

Agenda of the Meeting:

- ✓ Choice Based Credit System (CBCS)
- ✓ Silver Jubilee Year Celebration
- ✓ Academic Calendar
- ✓ New Initiatives and Best Practices for 2017-18
- ✓ Teachers Appointment
- ✓ Management Meeting
- ✓ Upgradation of Teaching-Learning Infrastructure
- ✓ AOB

Hence, all are requested to attend the same.



[Signature]
14/6/2017

Dr. F. M. Nadaf

Officiating Principal

Dnyan Prabodhini Mandal

SHREE MALLIKARJUN

COLLEGE OF ARTS & COMMERCE

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Minutes of the IQAC – Staff meeting held on 16/06/2017

Agenda of the Meeting:

- ✓ Choice Based Credit System (CBCS)
- ✓ Silver Jubilee Year Celebration
- ✓ Academic Calendar
- ✓ New Initiatives and Best Practices for 2017-18
- ✓ Teachers Appointment
- ✓ Management Meeting
- ✓ Upgradation of Teaching-Learning Infrastructure
- ✓ AOB

Following teaching staff members attended the meeting called on Friday, 16/06/2017 at 8:30 am:

Ms. Domitel D'Souza
Dr. Jagmohan Singh
Dr. Arvind Haldankar
Dr. C. P. Hiremath
Mr. Vividh Pawaskar
Dr. Purnanand Chari
Dr. Pramada Desai
Mrs. Kshama Desai
Mrs. Tanuja Fal Desai
Mr. Savio Leitao
Mr. Anand Velip
Ms. Karishma Parsekar
Dr. Geeta Walvekar
Dr. Rupa alias Savari Chari
Mr. Sandesh Savant
Dr. Sucheta Naik
Dr. F. M. Nadaf

Dr. Geeta Walvekar read the minutes of the meeting held on 31st March 2017. After discussion minutes were confirmed.

1. Choice Based Credit System (CBCS)

Dr. Nadaf informed that in the last meeting we have discussed at length the implantation of CBCS from the academic year 2017-18. He said it will be implemented in a phased manner starting with

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FYBA/BCom from this academic year. The principal informed that the duration of First-Year lectures will be one hour. Hence, to avoid confusion, Second- and Third-year lecture duration is also made of one hour instead of 45 minutes.

Dr. Nadaf informed that every student is supposed to complete total credit of 132 for the General degree programme and 148 for the honours programme. The breakup for the general degree programme will be as follows:

- 26 credits each for Semester I and II
- 24 credits each for Semester III and IV
- 16 credits each for Semester V and VI

2. Silver Jubilee Year Celebration

Dr. Nadaf informed that as declared earlier, 2017-18 will be celebrated as Silver Jubilee Year. Various activities will be organized during this year. He further informed that Dr. Rupa Chari is appointed at the Coordinator of this event. The inaugural programme of Silver Jubilee is scheduled on 12th July 2017 Professor Varun Sahni, Hon. Vice-Chancellor of Goa University will grace the occasion as Chief Guest. He further said I am expecting Director of Higher Education Shri Bhaskar Nayak and other College Principals in attendance on that day.

3. Academic Calendar

The Academic Calendar for 2017-18 is approved by the IQAC in its last meeting. Dr. Nadaf informed that it is already circulated for implementation.

4. New Initiatives and Best Practices for 2017-18

The Principal further informed that the New Initiatives and Best Practices for 2017-18 are approved by the IQAC in its last meeting. Dr. Nadaf requested all the staff members conduct activities accordingly.

5. Teachers Appointment

Dr. Nadaf informed that interviews for the post of Contract Basis and Lecture Basis will be conducted from today onwards i.e., 16th June 2017. Selected teachers will join immediately.



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6. Management Meeting

Dr. Nadaf informed that the Management meeting with staff will be held on 24th June 2017 at 12:00 pm followed by lunch.


7. Upgradation of Teaching-Learning Infrastructure:

Dr. Nadaf informed that Under RUSA Scheme, College has received grants which will be utilized for upgrading teaching-learning infrastructure along with constructing a new Laboratory Block, repairing and renovation of Classrooms.

8. AOB

- The principal congratulated Dr. Rupa Chari for presenting the paper at International Conference on 'multiculturalism in Goa' held at Udayn University Bali Indonesia
- Dr. Nadaf informed that due to students request recess time is extended from 15 minutes to 30 minutes from 11.30 to 12.00 noon.
- It was informed that time table for 2017-18 has been prepared by Mrs. Tanuja Fal Desai, Convener Time table Committee. For any difficulty, she may be contacted.

Meeting ended with a vote of thanks by Dr. Geeta Walvekar, Staff Secretary


Dr. F. M. Nadaf
PRINCIPAL
Dnyan Prabodhini Mandal
SHREE MALLIKARJUN
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Staff meeting

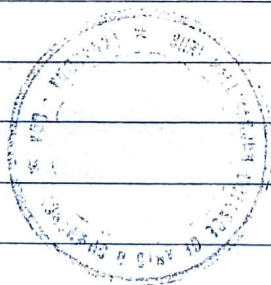
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Date: 16/06/2017

- 1
2. Domlêe D'souza
3. Dr. Jagmohan Singh
4. Dr. Arund M. Haldankar
5. Dr. C.P. Hiremath
6. Vividh Pawaskar
7. Dr. Purnanand Rao
8. Dr. Pramada Desai
9. Mrs. Kshama Desai
10. Mrs. Tanuja Fal Desai
11. Mr. Savio Leitar
12. Mr. Anand S. Velip
13. Ms. Karishma Parsekar
14. Dr. Geeta S. Walvelkar
15. Dr. Rupa alias Savani Chari
16. Sandesh Savane
17. Dr. Sucheta Naik
18. F M Nadaf

Dr.
Amahan.
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16/6/2017



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Action Taken Report in respect of the recommendation of First Staff Meeting with IQAC held on 16/06/2017

Sr. No	Items/Recommendations	Action Marked
1	Silver Jubilee Year Celebration	Dr. Rupa Chari. Coordinator SJYC
2	Contract Basis and Lecture Basis Teachers Appointment	Shri. Ramdas Sawant, HC
3	Management meeting with staff	Shri. Ramdas Sawant, HC
4	Upgradation of Teaching-Learning Infrastructure	Shri. Ramdas Sawant, HC & Shri Sandesh Fal Desai, Accountant
5	Time table for 2017-18	Mrs. Tanuja Fal Desai, Coordinator Time Table Committee



[Signature]
Dr. F. M. Nadaf
Officiating Principal
Dnyan Prabodhini Mandal
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16/06/2017

NOTICE

A meeting of the IQAC Members with Office Staff is scheduled on 17/06/2017
at 1:00 p.m. in College Auditorium.

Agenda:

- 1) Confirmation of the last Meeting
- 2) IQAC Initiatives
- 3) Choice Base Credit System
- 4) Silver Jubilee Celebration
- 5) Admission : B.A. & B.Com Classes
- 6) Exam Result of 2016-2017
- 7) Appointment of Teachers
- 8) Board Members Meeting with Teaching & Office Staff
- 9) Induction Programme
- 10) AoB

IQAC Chairman & Off. Principal

Dr. F. M. Nadaf





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Following Office Staff Members attended the meeting held on 17/06/2017 at 1:00 p.m.
in College Auditorium.

- | | |
|-----------------------------|---------------------------|
| 1. Dr. F.M. Nadaf | Chairman (Off. Principal) |
| 2. Dr. Jagmohan Singh | Coordinator (Asso. Prof.) |
| 3. Shri. Ramdas Sawant | Head Clerk |
| 4. Mrs. Manuja Naik Gaonkar | |
| 5. Shri. Sandesh Faldesai | |
| 6. Shri. Bhalchandra Desai | |
| 7. Shri. Rajesh Gaonkar | |
| 8. Mr. Gaurish Desai | |
| 9. Shri. Vithoba Velip | |
| 10. Shri. Krishna Vagonkar | |
| 11. Shri. Ravi Komarpant | |
| 12. Anup Sawant | |





Minutes of IQAC Minutes with Office Staff held on 17/06/2017

Welcome Address & Confirmation of previous Meeting

At the outset Off. Prin. Dr. F. M. Nadaf welcomed all Teaching & Office Staff. Minutes of the previous Meetings were read & Confirmed.

▪ IQAC Initiatives

- ✓ Paperless Office: using e-mails, and Whatsapp for communication.
- ✓ Online payment of Fees through SBI Collect.
- ✓ Participation in National Institutional Ranking Framework
- ✓ Working towards comprehensive Management Information System
- ✓ Bio-Metric for Staff Attendance.

▪ Choice Based Credit System

It was informed It was informed that Choice Based Credit System (CBCS) will be implemented in phase manner from the academic year 2017-18. This year it will be for the first years B.A and B.Com classes. Credit allotted to the students of BA/B.Com. are as under: 26 Credit for semester I & II, 24 for III & IV and 16 for V & VI. Total credits are 76. Marathi subject is removed from Modern Indian Languages and placed at Generic Elective along with Resource Geography of Goa and Computer application in semester I&II of B.A to protect the work load of regular faculty member. Faculty Members were informed to refer OC 66 to be familiar with CBCS.

▪ Silver Jubilee Celebration

Silver Jubilee Year Celebration program: committee appointed to look after the same under the headship of Dr. Rupa Chari the plan of the same areas under: Inauguration will be held on 27th June 2017 and it was discussed to invite Honorable Vice Chancellor Goa University, Prof. Varun Sahani to be the Chief Guest. Various Departmental



activities will be under taken under the banner of Silver jubilee celebration. Annual social gathering will be clubbed with silver jubilee celebration and shall be held in the February 2018.

1. Admission : B.A. & B.Com Classes

B.A. No. of Students

FY- 120

SY- 98

TY- 76

B.Com No. of Students

FY- 50

SY- 37

TY- 38

294

125

419

▪ Exam Result of 2016-2017

Exam Result of 2016-2017 was discussed in detail. It was informed that Result of T.Y.B.Com. was (46.42%) & T.Y.B.A. was 71.87%.

▪ Appointment of Teachers

Faculty member were informed that the vacant positions will be filled at the earliest. Following tentative dates of interview were informed.

▪ Board Members Meeting with Teaching & Office Staff

It was informed that Management Meeting with Staff to be held on 24th June, 2017.

▪ Induction Programme

Induction Programme/Swagat: for FY BA/B.Com. shall be held at 11.00 am on 17/06/2017.





▪ **AoB**

1. Off. Principal Congratulated Dr. Rupa Chari for attending and presenting her paper at International conference at Indonesia.
2. Lecture timing is extended from 45 minutes to 60 minutes.
4. Break- time is extended from 15 minute to 30 minute at 11.30 -12.00.
5. Meeting concluded with Vote of Thanks from Staff Secretary.

Staff Secretary

Shri. Sandesh Sawant

IQAC Chairman & Off. Principal

Dr. F. M. Nadaf



Govt. Reg. No. AC-18

Tel. No. 0832-2633422/433

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Action Taken Report of Meeting held on 17/06/2017 with Office Staff

Sr. No	Points of Action	Action To Be Taken	Responsibility
1.	Office In charges for Silver Jubilee Celebration	To perform actions as per duties marked	Office Staff
2.	Admission of B.A. & B.Com Classes	To maintain records of the admission	Office Admission Counter
3.	Board Members Meeting	To keep ready necessary documents	Head Clerk
4.	Lecture Timings	Lecture Bell	Attendants




IQAC Chairman & Off. Principal

Dr. F. M. Nadaf



Govt. Reg. No. AC-18

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Date: 15/06/2017


NOTICE

A meeting of the IQAC Members is scheduled with the College Students on 17/06/2017 at 10:30 am. In College Auditorium. All the Students of FY/SY/TY.B.A./B.Com/B.Sc. Students.

All are informed hereby to attend the Meeting.

Agenda :

- 1) Welcome Speech
- 2) IQAC Initiatives
- 3) Regular Classes
- 4) Presentation by College Committee Coordinators
- 5) AoB


IQAC Chairman & Off. Principal

Dr. F. M. Nadaf



Govt. Reg. No. AC-18

Dnyan Prabodhini Mandal's

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Minutes of Meeting held on 17/06/2017 with College Students

1. Welcome Speech

Off. Principal welcomed all students and introduced all Staff Members subject wise. Principal explained in detail about the functioning of the following agenda :

- 1) CBCS Syllabus
- 2) College activities
- 3) Scholarship
- 4) Discipline
- 5) Exam
- 6) Visiting Faculties
- 7) NSS
- 8) NCC
- 9) Library
- 10) Campus Interview
- 11) PTA
- 12) Canteen Facility
- 13) Anti-Ragging
- 14) Certificate Courses
- 15) Attendance
- 16) Identity Card
- 17) Conferences/Workshops/ Seminars/ Symposium
- 18) Mentoring
- 19) Alumni association
- 20) NAAC & IQAC
- 21) Sports activity
- 22) College Website/ FB/ Twitter
- 23) Student Satisfaction Survey
- 24) ISO
- 25) College Magazine
- 26) Subjectwise WhatsApp Group
- 27) Observing National Days



Govt. Reg. No. AC-18

Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE
DELEM-CANACONA, GOA 403702



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www.shreemallikarjuncollege.ac.in

2. IQAC Initiatives

Off. Principal presented some IQAC Initiatives to all the students.

1. Introduction of ZERO HOUR on every Wednesday for Strengthening Mentoring Process
2. Implementing Know Your Student (KYS) – a proforma for documenting information regarding students' progression.
3. Intensive Use of Information and Communication Technology by Teachers with the help of Jio wifi
4. Online payment of Fees through SBI Collect.
5. Display of Boards on Quality Policy, Anti Ragging, Role of Honour, Teaching Learning, Environment, Duties of Students.
6. Innovation in conduct of Intra-Semester Assessment Examination (Street play, Docu-drama, Website-creation, Presentations.


3. Presentation by College Committee Coordinators

All Commiittee Incharges All the Incharges presented the information of respective committees in detail for the students. Committee functioning were made accessible to the students present in Swagat Meeting. Departmental features were underlined to the students by respective Head of the Department.

4. AoB

Since there was no AoB, IQAC Cordinator proposed Vote of Thanks and meeting was ended.




IQAC Chairman & Off. Principal
Dr. F. M. Nadaf



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5/10/2017

To

Shri K. B. Gaunkar

Secretary DPM

Management Rep.

Dear Sir/Madam,

Meeting of the IQAC is called on 14/10/2017 in the Principal's Cabin at 10:30 am.

Following is the agenda of the meeting:

- 1) Conformation of the Minutes of last meeting on 15/06/2017
- 2) Upgradation of Teaching-Learning Infrastructure
- 3) Silver Jubilee Activities
- 4) AoB

You are requested to attend the same

Thanking you

Yours truly,



Dr. F. M. Nadaf

Principal & IQAC Chairperson

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - GOA

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Minutes of the IQAC meeting held on 14-10-2017

Meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Thursday, 15/10/2017. Following members attended the same:

1. Shri. K. B. Gaunkar
2. Mr. Mario J. C. Fernandes
3. Dr. Pushpa Aiya
4. Ms. Kshama Desai
5. Mr. Vividh Pawaskar
6. Ms. Domitel D'Souza
7. Dr. Rupa Chari
8. Dr. Arvind Haldankar
9. Dr. C.P.Hiremath
10. Mr. Ramdas S. Sawant
11. Mr. Sandesh Faldesai
12. Ms. Shubhlaxmi Naik Gaonkar
13. Mr. Parag D. Kamat
14. Dr. Jagmohan Singh
15. Dr. F.M.Nadaf

Meeting Agenda:

- 1) Confirmation of the Minutes of last meeting on 15/06/2017
- 2) Upgradation of Teaching-Learning Infrastructure
- 3) Silver Jubilee Activities
- 4) AoB

The Chairman Dr. F. M. Nadaf welcomed all the members. Minutes of the last meeting held on 15/06/2017 were read and confirmed after discussions.

Science Programme/Science College:

Dr. Nadaf informed the house that the College Management has send proposal to the Directorate of Higher Education, Government of Goa constituted on 19th July 2017. He further said the Directorate of Higher Education has constituted an Infrastructure Assessment Committee under the Chairmanship of Dr. R. V. Gaonkar Ex. Principal of S. P. Chowgule College, Margao. The Committee visited College on 4th October 2017. The report of the Committee is waited.



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Upgradation of Teaching-Learning Infrastructure:

Dr. Nadaf informed IQAC that Under RUSA Scheme, College will upgrade teaching learning infrastructure during this year along with constructing new Laboratory block, repair and renovation of the classrooms. Dr. Nadaf said we have already purchased following items:

- 16 All in One Lenovo Desktops
- 5 DLP Projectors
- 5 Anycast Dongles
- 1 Automatic Screen

He further said this will go a long way in enhancing the quality of teaching learning process.

Silver Jubilee Year Celebration

Dr. Nadaf informed that Professor Varun Sahni, Hon. Vice Chancellor of Goa University, inaugurated the Silver Jubilee Year on 12th July 2017 in the distinguished presence of all the trustees of Dnyan Prabodhini Mandal, Principal Bhaskar Nayak, Director of Higher Education and Principal Pravin Bhende, GVM's College, Ponda. Further he informed that Professor Varun Sahni appreciated the hard work done by the College in the last 25 years in a remote taluka like Canacona, reaching out to educational deprived sections of the society and requested the Management of the College for further expansion. On this auspicious occasion Principal Bhaskar Nayak was felicitated at the hands of Hon. Vice Chancellor of Goa University for his contribution in the overall development of the College.

As a major activity of Silver Jubilee Celebration, Rashtra Ekta Ki Awaaz will be organized on 25-26 January 2018. Dr. Purnanand Chari has been asked to Coordinate this Event. This event will be organized in association with the Directorate of Art & Culture, Government of Goa, West Cultural Zone, Udaipur and Citizens of Canacona taluka.

Dr. Nadaf informed that many such activities will be conducted during this year.

The meeting ended with the vote of thanks from the Coordinator Dr. Jagmohan Singh.



Dr. P. M. Nadaf
Officiating Principal &
Chairperson IQAC

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
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Action Taken Report in respect of the recommendation of second IQAC Meeting held on 14/10/2017

Sr. No	Items/Recommendations	Action Marked
1	Upgradation of Teaching Learning Infrastructure	Mr. Ramdas Sawant, Head Clerk Sandesh Fal Desai, Accountant
2	Inaugural of Silver Jubilee Celebration	Dr. Rupa Chari Co-ordinator Silver Jubilee Celebration Committee
3	Rashtriya Ekta Ki Awaz	Mr. Purnanand Chari, Konkani Department



[Signature]
Dr. F. M. Nadaf
Chairperson IQAC &
Officiating Principal

PRINCIPAL
Dnyan Prabodhini Mandal's
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15/10/2018

IQAC Staff Meeting


It is brought to the notice of all the Staff Members that a meeting with IQAC is called on 20/10/2017 at 11:30 am in the Auditorium to discuss the following Agenda.

Meeting Agenda:

- 1) Confirmation of the Minutes of the last meeting on 16/06/2017
- 2) Silver Jubilee Activities
- 3) Science Programme/Science College:
- 4) Upgradation of Teaching-Learning Infrastructure
- 5) AoB

Hence, all are requested to attend the same.




Dr. F. M. Nadaf
Officially Principal
Dnyan Prabodhini Mandal
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Minutes of the IQAC meeting held on 20-10-2017

Following members attended the Staff Meeting held on 20/10/2017:

Ms. Shriya Dalal
Dr. Sucheta Naik
Mrs. Kshama Desai
Mrs Darshana Pagi
Dr Geeta Walvekar
Dr. Purnanand Chari
Mr Arjun Kamble
Ms. Domitel D'Souza
Ms. Suvidha Subhash Komarpant
Ms. Tanvi Anand Naik
Ms. Gaurisha Phaldesai
Mr. Ashvek Shabthag
Dr. Arvind Haldankar
Dr. Jagmohan Singh
Dr. C. P. Hiremath
Dr. Pramada G. Desai
Mrs. Tanuja Fal Desai
Mr. VividhP awaskar
Mr. Savio Leitao
Mr. Sandesh Savant
Ms. Jenita Dias
Dr F. M. Nadaf

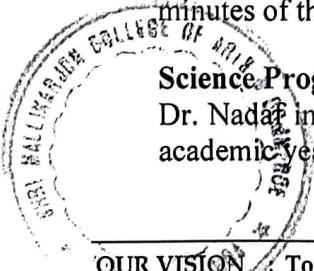
Meeting Agenda:

- 1) Confirmation of the Minutes of the last meeting on 16/06/2017
- 2) Silver Jubilee Activities
- 3) Science Programme/Science College:
- 4) Upgradation of Teaching-Learning Infrastructure
- 5) AoB

Dr. F. M. Nadaf welcomed all the members and requested Dr. Geeta Walvekar to read the minutes of the last meeting held on 16/06/2017. After the discussion minutes were confirmed.

Science Programme/Science College:

Dr. Nadaf informed the Management has decided to start Science College/Programme from the academic year 2018-19. The process has already started.



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Upgradation of Teaching-Learning Infrastructure:

Dr. Nadaf informed that under RUSA Scheme, College has purchased the following items:

- 16 All in One Lenovo Desktops
- 5 DLP Projectors
- 5 Anycast Dongles
- 1 Automatic Screen

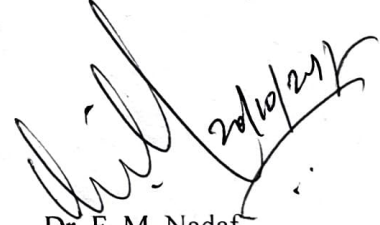
Silver Jubilee Year Celebration

Dr. Nadaf informed the inaugural programme of the Silver Jubilee was held on 12th July 2017. Professor Varun Sahni, Hon. Vice-Chancellor of Goa University graced the occasion as Chief Guest in the distinguished presence of all the trustees of Dnyan Prabodhini Mandal, Principal Bhaskar Nayak, Director of Higher Education and Principal Pravin Bhende, GVM's College, Ponda.

The principal said, Dr. Purnanand Chari has been asked to Coordinate Rashtra Ekta Ki Awaaz. This is going to be a major event to mark Silver Jubilee Celebration on 25-26 January 2018. This event will be organized in association with the Directorate of Art & Culture, Government of Goa, West Cultural Zone, Udaipur and Citizens of Canacona taluka.

The meeting ended with a vote of thanks by Dr. Geeta Walvekar.




Dr. E. M. Nadaf
Officiating Principal
Dnyan Prabodhini Mandal
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CANACONA - GOA

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Staff Meeting.

- | | |
|-------------------------------|--------------------|
| 1) Dr. Sucheta Naik | gan |
| 2) Mrs. Kishama Desai | to |
| 3) Ms. Shriya Lalal | lala |
| 4) Mr. Sandesh Sarant | Sarant |
| 5) Mrs. Tanuja fal Desai | Desai |
| 6) Dr. Pramada Desai | Desai |
| 7) Dr. Arvind M. Haldankar | |
| 8) Dr. Purnanand Chauri | Chauri |
| 9) Dr. Jagmohan Singh | Chauri |
| 10) Sandesh Sarant | |
| 11) Dr. Rupa Chari | |
| 12) FM Nadaf | Nadaf |
| 13) Vividh Pawaskar | Pawaskar |
| 14) Sandesh Gaonkar | Gaonkar |
| 15) Dimple D'souza | D'souza |

Final / 20/10/2017



Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433



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Action Taken Report in respect of the recommendation of Second Staff Meeting with IQAC held on 20-10-2017.

Sr. No	Items/Recommendations	Action Marked
1	Science Programme/Science College	Principal & Shri Ramdas Sawant HC
2	Rashtra Ekta Ki Awaaz	Shri. Purnanand Chari, Event Coordinator REKA



Dr. F. M. Nadaf
Officiating Principal

Dnyan Prabodhini Mandal
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22/2/2018

To

Shri. K. B. Gaunkar
Secretary DPM
Management Rep.

Dear Sir/Madam,

Meeting of the IQAC is called on 2/3/2018 in the Principal's Cabin at 10:30 am.

Following is the agenda of the meeting:

Meeting Agenda:

- 1) Confirmation of the Minutes of last meeting on 14/10/2017
- 2) Science College
- 3) Upgradation of Teaching-Learning Infrastructure
- 4) Silver Jubilee Activities
- 5) AoB

You are requested to attend the same

Thanking you

Yours truly,



[Signature] 22/2/2018
Dr. F. M. Nadaf
Principal & IQAC Chairperson

PRINCIPAL
Dnyan Prabodhini Mandal's
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Minutes of the IQAC meeting held on 2-03-2018

Meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Wednesday, 02/03/2018. Following members attended the same:

1. Shri. K. B. Gaunkar
2. Ms. Kshama Desai
3. Mr. Vividh Pawaskar
4. Ms. Domitel D'Souza
5. Dr. Rupa Chari
6. Dr. Arvind Haldankar
7. Dr. C.P.Hiremath
8. Mr. Ramdas S. Sawant
9. Mrs. Indira Pai
10. Mr. Sandesh Faldesai
11. Ms. Shubhlaxmi Naik Gaonkar
12. Mr. Parag D. Kamat
13. Dr. Jagmohan Singh
14. Dr. F.M.Nadaf

Mr. Mario J. C. Fernandes and Dr. Pushpa Aiya remained absent for the meeting.

Meeting Agenda:

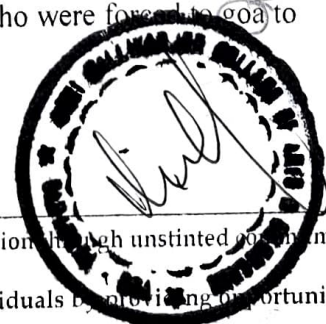
- 1) Confirmation of the Minutes of last meeting on 14/10/2017
- 2) Science College
- 3) Upgradation of Teaching-Learning Infrastructure
- 4) Silver Jubilee Activities
- 5) AoB

Confirmation of the Minutes of last meeting on 14/10/2017

Minutes of the meeting called on 14th October 2017 were read and confirmed.

Science College:

Dr. Nadaf informed that College has received No Objection Certificate from the Directorate of Higher Education, Government of Goa to start Science Programme from the academic year 2018-19. This effort of Management will benefit a large number of students who were forced to go to



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Ponda, Quepem and Margao to peruse their higher education in Science. Principal further said that the next step is to apply for the Affiliation of Goa University.

Upgradation of Teaching-Learning Infrastructure

Dr. Nadaf read out the following items/equipment purchased under RUSA for enhancing teaching learning environment:

12 Desktop

12 All in One Lenovo Desktops

7 DLP Projectors

1 Multifunctioning Copier for Office

25 CCTV cameras

1 AC (Air Conditioner)

3 Magnetic White Boards for Classrooms

4 Magnetic Chalk Board for Classrooms

1 Super Chalk Board for Classrooms

2 Felt Notice Boards

UPS Inverter for Library and Staff room

1 Smart Television

140 Chairs for Auditorium

Public Address System for All Classroom, All Corridors, Auditorium, Seminar Hall

50 Fans & 30 LED Tube lights RDA building

25 Writing Pad Chairs for Computer Lab.

50 Metal Benches for Classrooms

30 Drafting Chairs for Geography Lab.

15 Computer Table for Computer Lan, Language Lab and Geography Lab.

12 cube desks

12 Stackable mobile table, 3-seater visitor chair

30 stools with back

Modular Furniture for Library

4 table with board side

1 mobile trolley

2 book rack

1 Book Cabinet



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- 1 Magazine Rack
- 1 Ex. chair
- 1 chest drawer
- 2 bibliography Rack
- 1 Reference Station
- 1 Swivel Chair Uph Back + Arm
- 66 Movie Chairs
- 5 Double Door Cupboards
- 10 Single Door Cupboards
- 2 Flip Table
- 212 Books
- 74 Books
- 131 Books
- 85 Books
- 59 Books

Sports Equipment

Mats

Weights Lifting Items

Exercise Cycle and other sport related items

Dr. Nadaf further said following renovation works have been carried out

- Repair of Classrooms
- Window Grills for all classroom in old building
- Flooring Tiles in Classrooms No. 101 and 102, Conference Room & passage
- Window Shutter for all classroom in old building
- False Ceiling for Classrooms No. 101 and 102, Counsellor Room, Conference Room & staffroom
- Erection of railings for making campus physically disabled friendly

Silver Jubilee Activities

Dr. Nadaf requested Dr. Rupa Chari to read out the list of activities conducted after the inaugural programme by Hon. Vice Chancellor of Goa University.



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Dr. Rupa Chari informed Valedictory Ceremony of Silver Jubilee Year was held on 24th February 2018, Shri. Shripad Yesso Naik Honourable Minister of State for AYUSH, Health and Family Welfare Government of India consented to be the Chief Guest and Shri. Isidore Fernandes Hon. MLA Canacona Constituency graced the occasion as Guest of Honour. As Shri. Shripad Naik couldn't attend the concluding programme due to contingency matters, Dr. Vencotexa Naique Desai, Cardio Surgeon from Germany graced the occasion as Chief Guest.

She further said throughout the year numerous activities were organized on a large scale. Some of the important activities to mention include

- Rahstra Ekta Ki Awaaz
- Marathi Sanitya Samelan
- Konkani Kavi Sammelan
- Poetry Recital on Patritotism
- 'Shiv Jayanti Utsav'
- Three Day Workshop on 'Learn Maths through Vedic Methods' –at Balli Govt. High School, Balli-Quepem
- Exhibition of Historical Models & Heritage Plants
- Entrepreneurship Development Program for Rural Women of Cotigaon Village Panchayat in association with Goa University

Dr. Rupa said **Rashtra Ekta Ki Awaaz** was organized in association with the Directorate of Art & Culture, Government of Goa, West Cultural Zone, Udaipur and Citizens of Canacona taluka organized on the eve of Republic Day on 24th & 25th January 2018. This event was attended by about 7000 students, youth, and general public.

This was an unique experiment to showcase our unity and diversity, communal harmony, rich cultural heritage, homage to national leaders, and bring all educational and socio cultural institutions of Canacona taluka on one platform in the spirit of EKTA and ignite the spirit of nationalism, patriotism, brotherhood and uphold the secular fabric of our Constitution.

The special attraction of Rashtra Ekta Ki Awaaz included:

- First of its kind programme in Goa
- Musical Rendition of Hindi National Pledge: First time in India



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- Fresh Patriotic Songs written by our own teachers
- Community Participation irrespective of caste, creed, religion, race and political affiliation
- Group Singing by about 7000 Youth, and general public
- Army & Navy Bands in action
- Display of Goan Folk Culture
- Goff: Traditional Goan Folk Dance in tri-colour
- Group Dance displaying Indian Cultural Diversity from Kashmir to Kaniyakumari
- Star-studded inaugural and concluding programmes

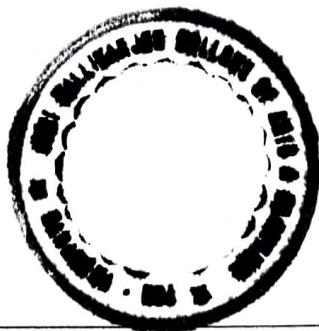
Shri. Govind Gaude, Hon. Minister for Art and Culture, Government of Goa graced the event as Chief Guest and Shri. Narendra Sawaikar, Hon. Member of Parliament, South Goa was the Guest of Honour along with star-studded dais including the likes of Shri. Insidore Fernandes, MLA Canacoan Constituency, Shri. Vijay Pai Khot Former MLA, Canacona, Mrs. Prarthana Naik Gaonkar, Chairperson of Canacona Municipal Council, Shri. R. A. Mazalkar, Shri. K. B. Gaunkar, Shri. Rajendra Desai, Shri. Mahendra Desai, Shri. Kamlakar Naik, Dr. Dhillon Desai and the prominent citizens of Canacona. The event was conceived by Dr. Purnanand Chari.

Marathi Sahitya Samelan was another major event in which the literary personalities from Canacona taluka were felicitated at the hands of Advocate Ramakant Khalap, Former Law Minister of India.

AoB

IQAC appreciated the efforts made staff in conducting innovative activities as a part of Silver Jubilee Celebration. Dr. Nadaf informed that the result of Swachatam Mahavidyala Samman for 2017-18 conducted by Goa University is declared. This year our College stood 17th among 56 Colleges affiliated to Goa University and 10th among non-professional colleges (out of 30 colleges), 13th among private Colleges (out of 40 colleges).

Meeting ended with thanks by Dr. Singh.



(Signature)
Dr. F. M. Nadaf
Principal & IQAC Chairperson

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - GOA

OUR VISION : To emerge as the torchbearer in the learner-centric Quality Higher Education through unstinted commitment and dedicated efforts continuously evolving to better the BEST.

OUR MISSION : To strive for community development through empowerment of individuals by providing opportunities for learning life's education and to lead by example.

Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433



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Website: shreemallikarjuncollege.in

Action Taken Report in respect of the recommendation of third IQAC Meeting held on 02/03/2018

Sr. No	Items/Recommendations	Action Marked
1	Organization of Marathi Sahitya Sammelan	Mrs. Pramada Dessai, HOD Marathi Department
2	Konkani Kavi Sammelan	Mr. Purnanand Chari, HOD Konkani Department
3	Shiv Jayanti	Ms. Domitel Dsouza, Associate Professor
4	Concluding Programme of Silver Jubilee Celebration	Dr. Rupa Chari Co-ordinator



Handwritten signature
2/3/2018

Dr. F. M. Nadaf
Chairperson IQAC &
Officiating Principal

PRINCIPAL
Dnyan Prabodhini Mandal's
SHREE MALLIKARJUN
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Date: 15/03/2018


NOTICE

A meeting of the IQAC Members is scheduled with the College Students On 20/03/2018 at 11:30 am. In College Auditorium. All the Students of FY/ SY/ TY.B.A. /B.Com/B.Sc. Students.All are informed hereby to attend the Meeting.

Agenda :

- 1) Confirmation of the Meeting held on 17/06/2017
- 2) Mentoring
- 3) Discipline
- 4) College Campus
- 5) Certificate Courses
- 6) College Activities
- 7) NAAC
- 8) Regular Classes
- 9) Examinations
- 10) AoB




IQAC Chairman & Off. Principal
Dr. F. M. Nadaf



Minutes of Meeting held on 20/03/2018 with College Students

1. Confirmation of Last Minutes

In the beginning, Off. Principal welcomed all students. Principal expressed Best Wishes for the students for successfully completing I, III & V Semester End Examination.

2. Mentoring

Off. Principal informed all students to attend Mentoring Hours strictly. Principal also emphasized to conduct Mentoring Classes regularly.

3. Discipline

Off. Principal explained discipline measures set by the college and authorities and informed students to obey strictly rules and regulations.

4. College Campus

Off. Principal informed students to maintain college campus healthy. Care of One Plant by One Student was highlighted during this hour.

5. Certificate Courses

Off. Principal briefed about Certificate Courses conducted by experts. Sir encouraged students to participate and attend the Certificate Courses.





6. College Activities

Off. Principal underlined all students to participate in college activities as well as special Programmes/ Workshops/Seminars / Cultural Programmes organized for them.

7. Regular Classes

Off. Principal informed students to attend classes regularly. Sir also mentioned that at the end of Semester attendance percentage will be seen. Sir informed students to observe rules of attendance.

8. Examinations

Principal instructed students to score in ISA & SEE Examinations.

IQAC Chairman & Off. Principal

Dr. F.M.Nadaf





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Tel. No. 0832-2633422/433

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Date: 11/03/2018

NOTICE

A meeting of the IQAC Members with Parent Teacher Executive Body is scheduled on 25 /03/2018 at 10:00 am. in College Auditorium.

All Parents are informed to attend the Meeting.

Agenda:

- 1) Report of the College Activities
- 2) Parents Suggestions/Observations
- 3) IQAC Initiatives
- 4) AoB


IQAC Chairman & Off. Principal

Dr. F. M. Nadaf





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Minutes of PTA Staff Meeting on 25/03/2017

Welcome Address :


At the outset Off. Principal welcomed all Parents. Off. Principal placed all the academic activities that were scheduled in the academic year. It was also mentioned that

- **Parents Suggestions/Observations**

Off. Principal Dr. F. M. Nadaf requested all the Parents to come out with suggestions/observations at this hour. Parents spoke out some positive observations about the college.

- **Parents visit to College**

Dr. F. M. Nadaf requested all the Parents to visit College minimum twice in a year.


IQAC Chairman & Off. Principal

Dr. F. M. Nadaf





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Date: 27/2/2018

NOTICE

A meeting of the IQAC Members with Alumni is scheduled on 27/03/2018 at 10:00 am. In College Auditorium.

All are informed to attend the Meeting.

Agenda:

- 1) Planning of activities for the year
- 2) Feedback Speeches and Views
- 3) AOB

Alumni Coordinator

Mrs. Padmavati Tubachi

IQAC Chairman & Off. Principal

Dr. F. M. Nadaf



Following Alumni attended IQAC Meeting scheduled on 27/03/2018

1. Sampada Haldankar
2. Aniket Ashok Pagi
3. Jantesh Mangesh Gaonkar
4. Manjita Anil Desai
5. Precilia Mary Barretto
6. Mishal D'Silva
7. Krupali Kushali Gaonkar
8. Gauravi Santosh Pagui
9. Manila Madhu Naik Desai
10. Akshata Madhukar Gaonkar
11. Vailankani Viegas
12. Chaya Dhaklo Orak
13. Premjit Chimat Velip
14. Tejaswi Shambhu Naik
15. Sarvesh Gajanan Pai
16. Saryl Fernandes
17. Sanjyoti Ramesh Bhagat
18. Nuresaba Imtiyaz Farashi
19. Atish Pandhari Naik
20. Ms Nishigandha Naik Gaonkar
21. Ms Deepti Faldessai
22. Ms Gaurisha Phal Desai
23. Mr Bhanudas Gaonkar
24. Mrs Pranita Gaonkar
25. Mr. Sanju Mr. Elvis Goes
26. Mrs. Pratibha Gane Desai
27. Ms Diksha Naik Desai
28. Ms Melissa Fernandes
29. Mr Jayesh Gaonkar
30. Mr Pankaj Velip
31. Mr Ashvek Shanbhag





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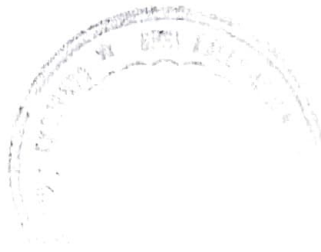
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32. Ms. Suvidha Komarpant
33. Mrs Indira Pai Kudalkar
34. Mr. Agraj Desai
35. Ms. Chanda Gaonkar
36. Ms. Anjana Gaonkar
37. Mr. Vimoh Mokhadkar
38. Ms. Lamani Manjita
39. Ms. Shibani Pagi
40. Attar, Allauddin
41. Mr. Pai Param
42. Mr. Kamat Parag





Minutes of IQAC Minutes with Alumni held on 27/03/2018

- Welcome Address

At the outset Off. Principal Dr. F.M.Nadaf welcomed all Alumni. Off. Principal placed all the academic activities that are to be scheduled in the academic year.

- Alumni Suggestions/Observations

Alumni Convener requested all the Alumni to come out with suggestions/observations at this hour. Alumni spoke out some positive observations about the college.

- Feedback Responses

All Alumni were requested in the meeting to submit feedback report as every year committee collect feedback from various stakeholders.

- AoB

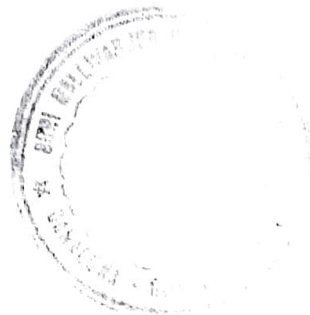
Dr. Nadaf requested all Alumni Members to visit College minimum twice in a year.

Alumni Coordinator

Mrs. Padmavati Tubachi

IQAC Chairman & Off. Principal

Dr. F. M. Nadaf



Tel. No. 0832-2633422/433

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433



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03/04/2018

IQAC Staff Meeting

It is brought to the notice of all the Staff Members that a meeting with IQAC is called on 6th April 2018 at 11:00 am in the Auditorium to discuss the following Agenda.

Agenda of the Meeting

1. Confirmation of the minutes of the last meeting held on 20th October 2017
2. Science College
3. Even Semester and Supplementary Examination
4. AOB

Hence, all are requested to attend the same.



[Signature] 31/4/2018
Dr. F. M. Nadaf
PRINCIPAL
Officiating Principal
Dnyan Prabodhini Mandal
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
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Minutes of the Meeting held on 6th April 2018

Agenda of the Meeting

1. Confirmation of the minutes of the last meeting held on 20th October 2017
2. Science College
3. Even Semester and Supplementary Examination

Even Semester Examination

Dr. Nadaf informed that Even Semester Exams will commence from 9th April 2018. The last instructional day is 5th April 2018. 6 to 8 April are declared as Preparatory Holidays. Supplementary Exam will commence from 1st June 2018.

Dr. Nadaf requested Dr. Sucheta Naik, Chairperson of Exam Committee to brief the arrangements made for Even Semester and Supplementary Examination. Dr. Sucheta Naik informed the house that supervision duties are allotted as per the examination schedule and requested to collect supervision duty from LDC Mrs Manuja Naik Gaonkar.

Dr. Sucheta requested the block supervisors to report for supervision duty 20 minutes before the commencement of examination and requested Examiners to submit the assessed papers as per time allotted to declare the result as per the scheduled plan for declaration of result.

Principal Dr. F. M. Nadaf raised doubt on the timely declaration of results of FYBA and BCom (CBCS) as there is no clarity with regards to the formula of grading and grace marks.

Dr. Nadaf requested all teachers to submit Semester IV marks in digital form and no need to enter in physical form as we are experimenting on digitization of results of the Second Year.

Science College:

Dr. Nadaf brought to the notice of all the members that the College has received NOC from the Government of Goa to start the Science Programme from the academic year 2018-19. He further said that this initiative of Management will help many students to pursue their higher education in Science.

Upgradation of Teaching-Learning Infrastructure

Dr. Nadaf informed that College has purchased the following item under RUSA. He said each Department will be given an **All in One Desktop** with an internet connection. He further said, this is one step forward in delivering e-content to the students.



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- 12 Desktop
- 12 All in One Lenovo Desktops
- 7 DLP Projectors
- 1 Multifunctioning Copier for Office
- 25 CCTV cameras
- 1 AC (Air Conditioner)
- 3 Magnetic White Boards for Classrooms
- 4 Magnetic Chalk Board for Classrooms
- 1 Super Chalk Board for Classrooms
- 2 Felt Notice Boards
- UPS Inverter for Library and Staff room
- 1 Smart Television
- 140 Chairs for Auditorium
- Public Address System for All Classroom, All Corridors, Auditorium, Seminar Hall
- 50 Fans & 30 LED Tube lights RDA building
- 25 Writing Pad Chairs for Computer Lab.
- 50 Metal Benches for Classrooms
- 30 Drafting Chairs for Geography Lab.
- 15 Computer Table for Computer Lan, Language Lab and Geography Lab.
- 12 cube desks
- 12 Stackable mobile table, 3-seater visitor chair
- 30 stools with back



Modular Furniture for Library

- 4 table with board side
- 1 mobile trolley
- 2 book rack
- 1 Book Cabinet
- 1 Magazine Rack
- 1 Ex. chair
- 1 chest drawer
- 2 bibliography Rack
- 1 Reference Station
- 1 Swivel Chair Uph Back + Arm
- 66 Movie Chairs
- 5 Double Door Cupboards
- 10 Single Door Cupboards
- 2 Flip Table

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212 Books

74 Books

131 Books

85 Books

59 Books

Sports Equipment

Mats

Weights Lifting Items

Exercise Cycle and other sport-related items

Dr. Nadaf further said following renovation works have been carried out

- Repair of Classrooms
- Window Grills for all classrooms in the old building
- Flooring Tiles in Classrooms No. 101 and 102, Conference Room & passage
- Window Shutter for all classrooms in the old building
- False Ceiling for Classrooms No. 101 and 102, Counsellor Room, Conference Room & staffroom
- Erection of railings for making campus physically disabled friendly

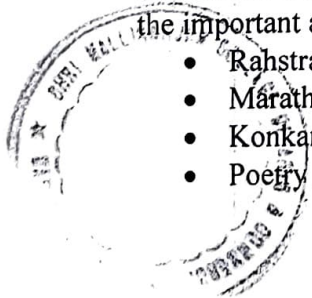
Silver Jubilee Activities

The principal requested Dr. Rupa Chari to read out the list of activities conducted after the inaugural programme by Hon. Vice-Chancellor of Goa University.

Dr. Rupa Chari said the Concluding Programme of Silver Jubilee Year was held on 24th February 2018, Shri. Shripad Yesso Naik Honourable Minister had consented to be the Chief Guest but due to contingency matters, he couldn't attend. Dr. Vencotexa Naique Desai, Cardio Surgeon from Germany graced the occasion as Chief Guest in the distinguished presence of Shri. Isidore Fernandes Hon. MLA Canacona Constituency and all the respected trustees of Dnyan Prabodhini Mandal.

She further said throughout the year numerous activities were organized on a large scale. Some of the important activities to mention include

- Rahstra Ekta Ki Awaaz
- Marathi Sanitya Samelan
- Konkani Kavi Sammelan
- Poetry Recital on Patritotism



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- 'Shiv Jayanti Utsav'
- Three Day Workshop on 'Learn Maths through Vedic Methods' -at Balli Govt. High School, Balli-Quepem
- Exhibition of Historical Models & Heritage Plants
- Entrepreneurship Development Program for Rural Women of Cotigaon Village Panchayat in association with Goa University

Dr. Rupa said **Rashtra Ekta Ki Awaaz** was organized in association with the Directorate of Art & Culture, Government of Goa, West Cultural Zone, Udaipur and Citizens of Canacona taluka organized on the eve of Republic Day on 24th & 25th January 2018. This event was attended by about 7000 students, youth, and general public.

Shri. Govind Gaude, Hon. Minister for Art and Culture, Government of Goa graced the event as Chief Guest and Shri. Narendra Sawaikar, Hon. Member of Parliament, South Goa was the Guest of Honour along with star-studded dais including the likes of Shri. Insidore Fernandes, MLA Canacoan Constituency, Shri. Vijay Pai Khot Former MLA, Canacona, Mrs. Prarthana Naik Gaonkar, Chairperson of Canacona Municipal Council, Shri. R. A. Mazalkar, Shri. K. B. Gaunkar, Shri. Rajendra Desai, Shri. Mahendra Desai, Shri. Kamlakar Naik, Dr. Dhillon Desai and the prominent citizens of Canacona. The event was conceived by Dr. Purnanand Chari.

Swachatam Mahavidyala Samman for 2017-18

Dr. Nadaf informed that the result of Swachatam Mahavidyala Samman for 2017-18 conducted by Goa University is declared. This year our College stood 17th among 56 Colleges affiliated with Goa University and 10th among non-professional colleges (out of 30 colleges), 13th among private Colleges (out of 40 colleges).

AoB

Dr. Nadaf appreciated the efforts made by staff in conducting innovative activities as a part of the Silver Jubilee Celebration and thanked Management for motivation and support.

Meeting ended with thanks by Dr. Walvekar.



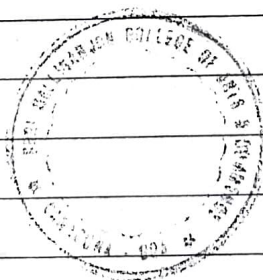
[Signature] 6/1/2018
Dr. F. M. Nadaf
Principal
Dnyan Prabodhini Mandal
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - GOA

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Staff Meeting

- | | |
|----------------------------------|------------------------------|
| 1. Mr. Jagmohan Singh | Amahan |
| 2. Dr. Arvind M. Haldankar | Arvind |
| 3. " C.P. Hirematy | CP |
| 4. Mr. Vividh Pawaskar | V Pawaskar |
| 5. Mr. Savid. Leitao | Savid |
| 6. Ms. Swidha Subhash Komarpant. | Swidha Komarpant
13/04/18 |
| 7. Dr. Pramada Desai | Pramada Desai
13-04-2018 |
| 8. Ms. Gaurisha Phal Dessai | Gaurisha |
| 9. Mr. Anand S. Velip | Anand |
| 10. Mrs. Darshana Pagi | Darshana |
| 11. Mr. Ashvek Shanbhag | Ashvek |
| 12. Ms. Tanvi Alaik | Tanvi |
| 13. Domitel Dsouza | Domitel |
| 14. Padmarati Tubachi | Padmarati |
| 15. Jenika Dias | Jenika |
| 16. Ms. Karishma Parekar | Karishma |
| 17. Ms. Vaishali Gauris Dessai | Vaishali |
| 18. Ms. Shriya Datal | Shriya |
| 19. Miss Michelle Telas | Michelle |
| 20. Dr. Geeta. S. Walvekar | Geeta |
| 21. Mr. Sanjay. R. Chavan | Sanjay |
| 22. Ms. Kshama Desai | Kshama |
| 23. Sandesh Sarav | Sandesh |
| 24. | |



16/04/2018



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Action Taken Report in respect of the recommendation of third Staff Meeting with IQAC held on 6th April 2018.

Sr. No	Items/Recommendations	Action Marked
1	Even Semester Exam	Dr. Sucheta Naik Chairperson, College Exam Committee Mrs. Manuja Naik Gaonkar LDC, Exam Section
2	Upgradation of Infrastructure	Shri. Ramdas Sawant Head Clerk Shri. Sandesh Fal Desai Accountant



Dr. F. M. Nadar

Officiating Principal

Dnyan Prabodhini Mandal's
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Date : 02/04/2018

NOTICE

A meeting of the IQAC Members with Office Staff is scheduled on 13/04/2018 at 1:00 p.m. in College Auditorium.

Agenda:

- 1) Confirmation of the last Meeting
- 2) Semester End Examination (II, IV & VI)
- 3) Submission of Department Workload/Report/Teacher's Achievements
- 4) Formation of Academic Committee
- 5) Academic Plan-2018-2019
- 6) AoB

IQAC Chairman & Off. Principal

Dr. F. M. Nadaf





Following Office Staff Members attended the meeting held on
13/04/2018 at 1:00 p.m. in College Auditorium.

1. Dr. F.M. Nadaf Chairman (Off. Principal)
2. Dr. Jagmohan Singh Coordinator (Asso. Prof.)
3. Shri. Ramdas Sawant Head Clerk
4. Mrs. Manuja Naik Gaonkar
5. Shri. Sandesh Faldesai
6. Shri. Bhalchandra Desai
7. Shri. Rajesh Gaonkar
8. Mr. Gaurish Desai
9. Shri. Vithoba Velip
10. Shri. Krishna Vagonkar
11. Shri. Ravi Komarpant
12. Anup Sawant





Minutes of IQAC Minutes with Office Staff held on 13/04/2018

Welcome Address & Confirmation of previous Meeting

At the outset Off. Prin. Dr. F. M. Nadaf welcomed all Teaching & Office Staff. Minutes of the previous Meetings were read & Confirmed.

- **Semester End Examination (II,IV & VI)**

Off. Prin. Dr. F. M. Nadaf informed that Semester end examination is commencing from 16/04/2018 preparation for examination work in progress. Principal Dr. Nadaf informed the office staff to adhere with duties for smooth conduct of examination work.

- **Submission of Department Workload/ Report/ Teacher's Achievements**

Off. Prin. Dr. F. M. Nadaf instructed Office Staff to receive Department Workload, Annual Report of respective Departments & Academic achievements.

- **Formation of Academic Committee**

Off. Prin. Dr. F. M. Nadaf informed Teaching & Office Staff that Academic Committees will remain same with some minor changes for the academic year 2018-2019.






• **Academic Plan-2018-2019**

Academic plan to be submitted by 5th May: Prior permission of guest lectures to be obtained from Directorate of Higher Education as payments for resource person is decided based on the Grades of Resource Person namely A, B or C grade and Maximum allowed expenditure for the same is Rs.30,000 from Non – salary grant.

• **AoB**

- ❖ **NAAC assessment:** It was informed that work has to start from day to day bases with 70% quantitative and 30% is qualitative.
- ❖ Interactive session will be organized under IQAC to understand new assessment procedure.
- ❖ Meeting concluded with vote of thanks from Staff Secretary.


IQAC Chairman & Off. Principal
Dr. F. M. Nadaf





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DELEM-CANACONA, GOA 403702E-mail ID: shreemallikarjuncollege@gmail.comwww.shreemallikarjuncollege.ac.in**Action Taken Report of Meeting held on 13/04/2018 with Office Staff**

Sr. No	Points of Action	Action To Be Taken	Remarks
1.	Office In charges for Silver Jubilee Celebration	To perform actions as per duties marked	Duties Performed
2.	Admission of B.A. & B.Com Classes	To maintain records of the admission	Admission Process completed successfully
3.	Lecture Timings	Lecture Bell	Attendants performed duties
4.	Department Workload/ Report/ Teacher's Achievements	To be received by Office Staff	Received





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23/4/2018

To

Shri. K.B. Gaunker
Secretary DPM
Management Rep.

Dear Sir/Madam,

Meeting of the IQAC is called on 3/5/2018 in the Principal's Cabin at 10:30 am. Following is the agenda of the meeting:

Meeting Agenda:

1. Confirmation of the minutes of last meeting held on 2/03/2018
2. Reporting of activities conducted during the academic 2017-18
3. Preparation of AQAR for the year 2017-18
4. Academic Calendar for 2018-19 & Plans of Institution for next year
5. New Initiatives for 2018-19
6. Best Practices for 2018-19
7. Feedback Reports
8. Internal Academic Audit for 2017-18
9. AoB

You are requested to attend the same

Thanking you

Yours truly,



Dr. R. M. Nadaf
Principal & IQAC Chairperson

PRINCIPAL

Dnyan Prabodhini Mandal
SHREE MALLIKARJUN
COLLEGE OF ARTS & COMMERCE
CANACONA - GOA

OUR VISION : To emerge as the torchbearer in the learner-centric Quality Higher Education through unstinted commitment and dedicated efforts continuously evolving to better the BEST.

OUR MISSION : To strive for community development through empowerment of individuals by providing opportunities for learning life's education and to lead by example.

Tel. No. 0832-2633422/433



1993

Dnyan Prabodhini Mandal's

Fax No. 0832-2633433

SHREE MALLIKARJUN COLLEGE OF ARTS & COMMERCE

DELEM - CANACONA, GOA 403702

Accredited by NAAC with Grade 'B' (CGPA Score 2.81 on a 4 Point Scale)

E-mail ID: shreemallikarjuncollege@gmail.com

Website: shreemallikarjuncollege.in

Minutes of the IQAC Meeting called on 03/05/2018 in the College Auditorium Cabin at 10:30 am.

Following members attended the meeting

1. Shri. K. B. Gaunkar
2. Mr. Mario J. C. Fernandes
3. Dr. C.P.Hiremath
4. Ms. Domitel D'Souza
5. Dr. Rupa Chari
6. Ms. Kshama Desai
7. Dr. Arvind Haldankar
8. Mr. Vividh Pawaskar
9. Mr. Ramdas S. Sawant
10. Mrs. Indira Pai
11. Mr. Sandesh Faldesai
12. Mr. Parag D. Kamat
13. Ms. Shubhlaxmi Naik Gaonkar
14. Dr. Jagmohan Singh
15. Dr. F. M. Nadaf

Agenda of the Meeting:

1. Confirmation of the minutes of last meeting held on 2/03/2018
2. Reporting of activities conducted during the academic 2017-18
3. Preparation of AQAR for the year 2017-18
4. Academic Calendar for 2018-19 & Plans of Institution for next year
5. New Initiatives for 2018-19
6. Best Practices for 2018-19
7. Feedback Reports
8. Internal Academic Audit for 2017-18
9. AoB

Meeting started with the welcome by Principal Dr. F. M. Nadaf.

1. Confirmation of the minutes of last meeting held on 2/03/2018

He requested Dr. Singh to read the minutes of the meeting held on 2/03/2018. Dr. Singh read the minutes and they were confirmed.



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2. Reporting of activities conducted during the academic 2017-18

Dr. Nadaf requested the NAAC Coordinator Dr. Arvind Haldankar to place before IQAC, the activities conducted during the academic year 2017-18. IQAC discussed at length the activities conducted by various Departments and Committees. Dr. Nadaf was overwhelmed by the efforts put in by the Staff. Dr. Nadaf congratulation all for the same.

3. Preparation of AQAR for the year 2017-18

Dr Nadaf requested Dr. Jagmohan Singh to prepare AQAR for 2017-18 and submit as per the deadline.

4. Academic Calendar for 2018-19 and Institutional Plan for 2018-19

Academic Calendar for the academic year 2018-19 was presented and was approved to be implemented from 19th June 2018. Further Dr. Nadaf presented the following Institutional Plan for 2018-19 for the approval of IQAC:

Plans of institution for next year

- To start B.Sc. PROGRAMME in the college
- To appoint a full time REGULAR PRINCIPAL
- To finalize and release COLLEGE MASCOT
- To prepare SOPs for the departments
- To finalize and release Departmental Promotion Brochures
- To initiate Ph.D. guideship in the different departments
- To prepare CRASH COURSES for the Commerce Higher Secondary students
- To initiate meetings and get-together of Higher Secondary Principals and High School Head Masters in the taluka to improve quality of education
- To encourage students and teachers to take up MOOC and SWAYAM Courses
- To revive PARENT TEACHER ASSOCIATION
- To promote STUDENT INTAKE through publicity in feeding centers of our catchment area
- To promote ENVIRONMENTAL AWARENESS and distribute saplings to students and community through NSS & Nature Club
- To increase the number of ADD-ON COURSES
- To boost RESEARCH WORK and extend reach of RESEARCH JOURNAL VIEW POINT



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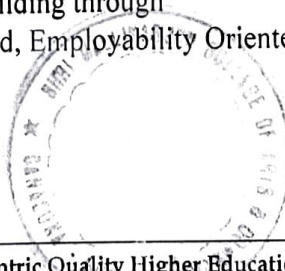
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- To organize TRAINING PROGRAMS in LIFE SKILLS EDUCATION SOFT SKILLS DEVELOPMENT & VALUE EDUCATION
- To venture into additional new MOUs with different Institutions for mutual resources sharing and productivity enhancement
- To organize GUEST LECTURES to facilitate new understanding and varied perspectives on topics of personal and professional interest
- To boost student talent through participation in Intra & Inter-Collegiate events
- To collaborate with NGOs for community development initiatives
- To organize FACULTY DEVELOPMENT PROGRAMS for Teaching & Non-Teaching such as SWAGAT & RECHARGE
- To screen & create SHORT FILMS dealing with societal issues through AVOIS
- To initiate more MOUs for INTERNSHIPS
- To promote HEALTH & HYGIENE EDUCATION especially among girl students
- To promote & publicize WELFARE SCHEMES for students belonging to women S.C, S.T. & O.B.C
- To undertake EXTENSION WORK in neighbouring areas and rural villages through NSS and other college committees
- To organize STUDY TOURS for students to promote real life learning
- To invite ALUMNI for interactions with students to share their success stories
- To celebrate NATIONAL & INTERNATIONAL DAYS with activities
- To create an inspirational THEME SONG for the college

5. New Initiatives for 2018-19

Dr. Nadaf proposed following initiatives for the academic year 2018-19:

- Adoption of "Service Learning" Method
- Participation in India Today
- Participation in NIRF
- Branding Exercise: Eagle College Mascot with Philosophy, College Anthem set to tune & College Flag
- Adoption of "Outcome-Based Learning" in view of CBCS
- Partnering with Media for PR & Branding
- Maintenance Policy Document
- Environment Policy Document
- Sports Policy Document Competency –building through
- Additional Certificate Course (Value-based, Employability Oriented, Skill-based)



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- Standardized Format of Departmental Reports

6. Best Practices for 2018-19

After discussion, IQAC approved following 2 best practices for the academic year 2018-19:

- a) Outreach and Extension Activity
- b) Service Learning

7. Feedback Reports

Dr. Nadaf requested Dr. Singh to apprise house regarding Feedback. Dr. Singh said our Feedback Committee has obtained the feedbacks from different stakeholders and before the reopening of the College feedbacks will be analyzed and Action Taken Report will be prepared.

8. Internal Academic Audit:

IQAC requested to Dr. Jagmohan Singh to complete the Internal Academic Audit before the reopening of the College for the academic year 2018-19.

9. Significant contributions made by IQAC

Significant activities conducted by IQAC leading to improvement in efficiency and effectiveness in teaching-learning, research, leadership and governance and quality enhancement.

1 TEACHING-LEARNING:

- Subscription to SWAYAM PRABHA. SWAYAM P ABHA is a group of 32 DTH channels devoted to telecasting of high-quality educational programmes on 24X7 basis using the GSAT-15 satellite.
- Introduction of ZERO HOUR on every Wednesday for Strengthening Mentoring Process
- Implementing Know Your Student (KYS) – a proforma for documenting information regarding students' progression.
- Intensive Use of Information and Communication Technology by Teachers with the help of Jio wifi

2 RESEARCH:

- Providing impetus to Teachers to publish research papers in UGC recognized Journals/Peer Reviewed Journals
- Encouraging Teachers to publish Books
- Encouraging Teachers to host their individual website for providing e-learning resources
- Encouraging Teachers to work for digitization of Curriculum

3 LEADERSHIP AND GOVERNANCE:

- Providing Scribe services to the needy students as per Goa University Ordinance.
- Active Participation in Swachh Bharath Abhiyan

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- Participation in Swachhatam Mahavidyalaya Samman of Goa University
- Popularization of various Government initiatives such as including Scholarships through elaborative College Prospectus
- Paperless Office: using e-mails, and Whatsapp for communication
- Organizing seminars/Workshops on contemporary issues at Institute Level

4 QUALITY ENHANCEMENT:

- Formulation of Environment Policy
- Formulation of Sports Policy
- Formulation of Policy on Services offered by College to its stakeholders
- Changing the domain of College website from www.shreemallikarjuncollege.in to www.shreemallikarjuncollege.ac.in
- Intimation of quality assurance policies, mechanisms and outcomes to all the stakeholders
- Online payment of Fees through SBI Collect
- Display of Boards on Quality Policy, Anti Ragging, Code of Honour, Teaching Learning, Environment, Duties of Students.
- Signing Memorandum of Understanding with NGO's working in Mental Health, Civic Sense, Road Safety, and Environment
- Participation in National Institutional Ranking Framework
- Strengthening of Decentralization and Participatory Management process
- Working towards comprehensive Management Information System

10. AOB

Dr. Nadaf said IQAC was instrumental in bringing many changes in the College. He further said due to the sincere efforts of IQAC following mile stones are achieved:

- ▶ Organization of 1 National, 1 International and 9 Workshops on different themes
- ▶ Facilitating the visit of international student from Japan and Sweden
- ▶ Publications of 12 in reputed journals and books
- ▶ Conducting 8 field trips and educational tours
- ▶ Completion of 31 projects by TYBA and BCom students
- ▶ Organization of 8 IPR related activities
- ▶ 29 extension and Extension and Outreach Programme
- ▶ Organization of 2 Professional Development Programmes
- ▶ Organization of 2 programmes under collaboration and linkage

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- ▶ 894 new addition (Books) in the Library worth Rs 6,81, 751
- ▶ Receipt of funds to a tune of Rs. 633255/from various bodies to conduct various activities.

Dr. Nadaf informed all the members that College has applied for the Goa University Affiliation of Science Programme on 20th March 2018. Dr. Nadaf further said that Affiliation Inquiry Committee is expected to visit on 11th May 2018.

The meeting ended with the vote of thanks from the Coordinator Dr. Jagmohan Singh.

Dr. F. M. Nadaf

IQAC CHAIRPERSON & PRINCIPAL
PRINCIPAL



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Action Taken Report in respect of the recommendation of last IQAC meeting held on 03/05/2018

Sr. No	Items/Recommendations	Action Marked
1	Preparation of AQAR 17-18	Dr. Jagmohan Singh, IQAC Co-ordinator
2	Participation in India Today & NIRF	Dr. Rupa Chari, HOD Hindi
3	College Masquate	Mr. Vividh Pawaskar, Assistant Professor
4	Environmental Policy	Mr. Anand Velip, Assistant Professor
5	Sports Policy	Mr. Savio Leitaio, Director of Sports
6	Maintenance Policy	Mr. Balchandra Desai, UDC, Exam Incharge
7	Service Learning	Mr. Anand Velip, Assistant Professor
8	Standardized format for Departmental Reports	Mr. Ramdas Sawant, Head Clerk
9	Partnering with Media for PR and Branding	Mrs. Pramada Dessai, HOD Marathi
10	Feedback Report	Mrs. Pramada Dessai, HOD Marathi & Mrs. Tanuja Fal Desai, Assistant Professor
11	Internal Academic Audit	Dr. Jagmohan Singh, IQAC Co-ordinator



Dr. F. M. Nadaf
Chairperson IQAC &
Officiating Principal

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